



ESTD 1964

BASELIUS COLLEGE

KOTTAYAM - 686001

NAAC REACCREDITED WITH A++ CGPA 3.51

AFFILIATED TO MAHATMA GANDHI UNIVERSITY

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2023-24



3.5.1

**Collaborative activities for
Research, Faculty exchange,
Student exchange/ internship
during the year
2023-24**



**MARY QUEEN'S
MISSION HOSPITAL**
- A CMI INSTITUTION -



26th mile, Palampra P.O,
Kanjirappally, Kottayam
Kerala - 686 518
maryqueenkply@gmail.com
www.maryqueensmissionhospital.com

January 19, 2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Anand H Nair, a sixth semester BBA student at Baselius College, Kottayam, has successfully completed his project program (Topic : A study on employee welfare policies in Mary Queen's Mission Hospital) at Mary Queen's Mission Hospital Kanjirapally from 19th December 2023 to 18th January 2024.

Mary Queen's Mission Hospital is a 200 bedded multispecialty hospital situated at Kanjirapally near Kottayam in Kerala is a full-fledged hospital capable of providing total health care.

During the Internship period he exhibited pleasing manners and good character.

I wish all the best for his future endeavors.

Ajo Vanthiyil
HR MANAGER

hr@maryqueensmissionhospital.com



THE PLANTATION CORPORATION OF KERALA LTD.

(A GOVERNMENT OF KERALA UNDERTAKING)
REGISTERED OFFICE: KOTTAYAM - 686 004, KERALA

AN ISO 9001 : 2015 CERTIFIED COMPANY




No: P&A/F- 125

06.04.2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Anaswara A.V.**, (Reg.No.210021079713) **Bachelor of Business Administration** student of Baselius College, Kottayam has underwent and completed project study on the topic "**A Study on Employees Stress At Plantation Corporation of Kerala Ltd**" at Head office, Kottayam during the period from 01.01.2024 to 31.01.2024 as a part of fulfilment of her BBA curriculum.

For The Plantation Corporation of Kerala LTD.


MANAGER (P&A) 6/4/2024.



Phone: 0481-2578301, 2578302, 2578303, 2578304, FAX: 0481-2578448, 2575133 (MD)
CIN:UO1119KL1962SGC001997
Web: www.pcklimited.in E-mail:pckltd@bsnl.in





N-U27310KL1984SGC003975

ആട്ടോകാസ്റ്റ് ലിമിറ്റഡ്

(ഒരു കേരള സർക്കാർ സ്ഥാപനം)

Autokast Ltd

(A Government of Kerala Undertaking)

RDSO Approved
Class 'A' Foundry



ISO 9001 : 2015

AKL/PER/17A

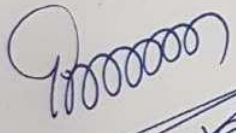
19/03/2024

CERTIFICATE

This is to certify that Ms. Anjaly K S, 6th semester BBA student of Baselius College, Kottayam has successfully completed Project Work on "EFFECTIVENESS OF TRAINING PROGRAMME" in our company during the period from 19/12/2023 to 18/01/2024 as part of her curriculum.

She was found to be sincere in her studies.

For AUTOKAST LTD,


15/03
MANAGER (HRD&A)





OIL PALM INDIA LIMITED

(A JOINT VENTURE OF THE GOVT. OF KERALA AND THE GOVT. OF INDIA)

REGD. OFFICE: XIV/130, KOTTAYAM SOUTH P.O., KODIMATHA, KOTTAYAM - 686 013, KERALA. PHONE: 2567103, 2567104, 2566882 FAX: 0481-2561442
GST IN: 32AAACO3695G1Z1., CIN: U01133KL1977SGCOO2934 E-mail: mdopil@yahoo.co.in, Web: www.oilpalmindia.com

OP/PD/87

08.04.2024

CERTIFICATE

This is to certify that **Mr. Anujith Madhu** (Reg. No: 210021079715), BBA student of Baselius College, Kottayam has successfully completed his project work on the topic “**A Study on the Effectiveness of Motivation Techniques in Oil Palm India Limited**” in our organization during the period from 19.12.2023 to 18.01.2024 as part of academic curriculum requirement.

During the period, we found Mr. Anujith Madhu shown keen interest in his assignments and duties entrusted. We wish him all success in future.



Yours Faithfully,

SENIOR MANAGER (H.R.D)

GST : 32AACCT1374R1Z0
CIN : U25209KL2003PTC016224



Toms Pipes Private Limited

Veroor Industrial Estate, Industrial Nagar P. O.,
Changanacherry, Kottayam, Kerala - 686 106
Tel : +91 481 2724414, Fax : 272 4807.
E-mail : tomspipes1@gmail.com, Web : www.tomspipes.com

Dated : 18 Jan 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Ms. ARCHANA J PAI**, BBA student at **Baselius College, Kottayam, Kerala**, has successfully completed her project on "**Factors affecting Employee Satisfaction**" at Toms Pipes Pvt Ltd, Changanacherry from **19th Dec 2023 to 18 Jan 2024** as a part of the course of study. During the period she was found hardworking and sincere towards the training.

We wish her all the best.

For Toms Pipes Pvt. Ltd.

[Handwritten signature]
[Handwritten date: 18/01/2024]

HR/Admin
For Toms Pipes Pvt Ltd
hr@tomspipes.in



Regd. Off : Door No. 6/305, Vattoli, Chethimattom Road, Eravuchira P. O., Thottackad, Kottayam, Kerala - Pin 686 539, INDIA

Mfrs. of  IS 4985 PVC Water Pipes  IS 9537 Conduits and  IS 3419 Fittings
2000 PART -3 1988



Kerala Agro Machinery Corporation Ltd.

(A Government of Kerala Undertaking)

Regd. Office : Athani - 683 585, Ernakulam District, Kerala, India

Phone : (0091) 0484 2474301 (5 Lines), 2475041, Fax : (0091) 0484-2474589

E-Mail : mail@kamcoindia.com, Website : www.kamcoindia.com

CIN : U29211KL 1973 SGC002492

HR/22
18.01.2024

CERTIFICATE

This is to certify that the below mentioned student has done his **Project** in the Athani Unit of this Corporation for the period from **19.12.2023** to **18.01.2024** in **HR Department**.



+ SENIOR MANAGER (HR)

To,

Name : **ARUN KUMAR**

Course : **BBA**

College : **Beselius College, Kottayam.**



Intertek



Factories at :

Athani - 683 585, Ernakulam District, Kerala
Kanjikode - 672 621, Palakkad District, Kerala
Kalamassery - 683 109, Ernakulam District, Kerala
Mala - 683 732, Thrissur District, Kerala
Valiyavelicham - 670 643, Kannur District, Kerala

Phone : (0091) 0484 - 2474301
Phone : (0091) 0491 - 2567253
Phone : (0091) 0484 - 2555001
Phone : (0091) 0480 - 2892506
Phone : (0091) 0490 - 2366695

THE PLANTATION CORPORATION OF KERALA LTD.

(A GOVERNMENT OF KERALA UNDERTAKING)
REGISTERED OFFICE: KOTTAYAM - 686 004, KERALA

AN ISO 9001 : 2015 CERTIFIED COMPANY

No: P&A/F- 123



06.04.2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Diya Johney**, (Reg.No.210021079719) **Bachelor of Business Administration** student of **Baselius College**, Kottayam has underwent and completed project study on the topic "**A Study on Quality of work life at The Plantation Corporation of Kerala Ltd**" at Head office, Kottayam during the period from 01.01.2024 to 31.01.2024 as a part of fulfilment of her BBA curriculum.

For The Plantation Corporation of Kerala LTD.


MANAGER (P&A) 6/4/2024



Phone: 0481-2578301, 2578302, 2578303, 2578304, FAX: 0481-2578448, 2575133 (MD)
CIN:UO1119KL1962SGC001997
Web: www.pcklimited.in E-mail: pckltd@bsnl.in

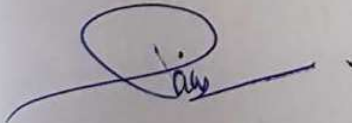


CERTIFICATE

This is to certify that Miss. Diya K Sunil BBA student of Baselius College, Kottayam has successfully completed project work on "A Study on Job satisfaction among the employees" at Deshabhimani Publications, Kottayam unit for 30 days from 19th December 2023 to 19th January 2024. She was given opportunity to work with our Human Resource department.

During the period, she was found hardworking, punctual, inquisitive and has demonstrated her skills with self-motivation to learn new skills, We wish her good luck.

For Deshabhimani Publications



Ranjith Viswam
Manager
08.04.2024





NCS Automotives Pvt. Ltd.

35/422, Planthottam Complex, Near KSRTC Bus Stand, Thiruvalla, Pathanamthitta, Kerala, P. O. 689101
Ph: 0469 - 2633533, 9400062211, Email: mailus@ncsautocorp.com, Web: www.ncsautocorp.com
CIN: U50404KL2018PTC052106, GST No: 32AAFCN9481JIZ3

01st March 2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Jenson Josy**, student of Bachelor of Business Administration at Govt. Baselius College, Kottayam, has undergone 1 month internship at NCS TATA Kayamkulam showroom from 19th December 2023 to 18th January 2024.

During the internship period his conduct and character were found to be good.

We wish him all success in his future endeavors.

For NCS Automotives Private Limited

Assistant Manager- HR

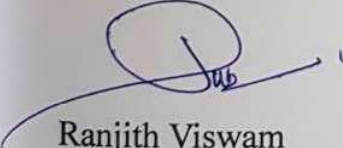


CERTIFICATE

This is to certify that Mr. Jerry V Ninan Corfield BBA student of Baselius College, Kottayam has successfully completed project work on "A Study on Customer Preference" at Deshabhmani Publications, Kottayam unit for 30 days from 19th December 2023 to 19th January 2024. He was given opportunity to work with our Human Resource department.

During the period, he was found hardworking, punctual, inquisitive and has demonstrated his skills with self-motivation to learn new skills, We wish him good luck.

For Deshabhmani Publications



Ranjith Viswam
Manager
08.04.2024





milma

Ernakulam Regional Co-operative Milk Producers' Union Ltd.

KOTTAYAM DAIRY, VADAVATHOOR P.O., KOTTAYAM - 686 010

(AN ISO 9001-2015 and ISO 22000 : 2005 Certified Company)

GST NO.32AAAAE0621L1Z9

Ph:0481 2578764,2578112, E-mail: ercmpukd@milma.com

NO: KD/P&A2/52/2024/ 3047

08.04.2024

CERTIFICATE

This is to certify that Ms.Jintu Suresh, BBA Student of Baselius College-Kottayam, has undergone In-Plant Training/ Project on the topic "A Study on The Welfare Measures Of At Milma Dairy Kottayam" for a period from 19.12.2023 to 18.01.2024. During the period her character and conduct were found good.



[Signature]
f DAIRY MANAGER
KOTTAYAM DAIRY

To,

Whomsoever it may concern

GST : 32AACCT1374R1Z0
CIN : U25209KL2003PTC016224



Toms Pipes Private Limited

Veroor Industrial Estate, Industrial Nagar P. O.,
Changanacherry, Kottayam, Kerala - 686 106
Tel : +91 481 2724414, Fax : 272 4807.
E-mail : tomspipes1@gmail.com, Web : www.tomspipes.com

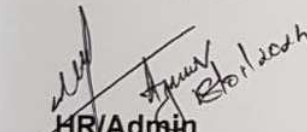
Dated : 18 Jan 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Mr. KAILAS HARI, BBA** student at **Baselius College, Kottayam, Kerala**, has successfully completed his project on "**Employee Welfare measures**" at Toms Pipes Pvt Ltd, Changanacherry from **19th Dec 2023 to 18 Jan 2024** as a part of the course of study. During the period he was found hardworking and sincere towards the training.




We wish him all the best.

For Toms Pipes Pvt. Ltd.


HR/Admin
For Toms Pipes Pvt Ltd
hr@tomspipes.in



Regd. Off : Door No. 6/305, Vattoli, Chethimattom Road, Eravuchira P. O., Thottackad, Kottayam, Kerala - Pin 686 539, INDIA

Mfrs. of  IS 4985 PVC Water Pipes  IS 9537 Conduits and  IS 3419 Fittings
2000 PART -3 1988



milma

Ernakulam Regional Co-operative Milk Producers' Union Ltd.

KOTTAYAM DAIRY, VADAVATHOOR P.O., KOTTAYAM - 686 010

(AN ISO 9001-2015 and ISO 22000 : 2005 Certified Company)

GST NO.32AAAAE0621L1Z9

Ph:0481 2578764,2578112, E-mail: ercmpukd@milma.com

NO: KD/P&A2/52/2024/ 3488

08.04.2024

CERTIFICATE

This is to certify that Ms.Parvathy R, BBA Student of Baselius College-Kottayam, has undergone In-Plant Training/ Project on the topic "A Study on Employees Stress At Milma Dairy Kottayam" for a period from 04.01.2024 to 03.02.2024. During the period her character and conduct were found good.



[Signature]
/s/ **DAIRY MANAGER
KOTTAYAM DAIRY**

To,

Whomsoever it may concern



THE TRAVANCORE CEMENTS LIMITED
(A GOVT. OF KERALA UNDERTAKING)



IS / ISO 9001



PD/ 64

23.01.2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. PRITHICK PRASAD, BBA student, Department of Management, Baselius College, Kottayam - 686 001 had undergone a Project Work titled "A STUDY ON EMPLOYEE MOTIVATION IN TRAVANCORE CEMENTS LTD., KOTTAYAM" in our Company during the period from 22.12.2023 to 21.01.2024 as part of his curriculum.

During this period he had shown keen interest in learning various aspects connected with his academic requirement and was found obedient as well as industrious.

FOR THE TRAVANCORE CEMENTS LTD.,

DY. GENERAL MANAGER (P&A)





Kerala Agro Machinery Corporation Ltd.

(A Government of Kerala Undertaking)

Regd. Office : Athani - 683 585, Ernakulam District, Kerala, India
Phone : (0091) 0484 2474301 (5 Lines), 2475041, Fax : (0091) 0484-2474589
E-Mail : mail@kamcoindia.com, Website : www.kamcoindia.com
CIN : U29211KL 1973 SGC002492

HR/22
18.01.2024

CERTIFICATE

This is to certify that the below mentioned student has done his Project in the Athani Unit of this Corporation for the period from 19.12.2023 to 18.01.2024 in HR Department.



A SENIOR MANAGER (HR)

To,

Name : RANJITH C

Course : BBA

College : Beselius College, Kottayam.



ntertek



Factories at :

Athani - 683 585, Ernakulam District, Kerala
Kanjikode - 672 621, Palakkad District, Kerala
Kalamassery - 683 109, Ernakulam District, Kerala
Mala - 683 732, Thrissur District, Kerala
Valiyavelicham - 670 643, Kannur District, Kerala

Phone : (0091) 0484 - 2474301
Phone : (0091) 0491 - 2567253
Phone : (0091) 0484 - 2555001
Phone : (0091) 0480 - 2892506
Phone : (0091) 0490 - 2366695



St. Antony's Arcade, Opp. Nehru Stadium
Nagampadam, Kottayam-686001

Mob: 9020100100
9020200200

E-mail: hr@oxygendigitalshop.com
www.oxygendigitalshop.com

Date: 18-03-2024

To whomsoever it may concern

This is to certify that **Ms. Rebecca Susan Kurian**, Third year BBA, student of **Baselius College, Kottayam** has completed her project study on the topic " A Study On Recruitment And Selection Process In Oxygen The Digital Shop, Kottayam " at Oxygen The Digital Shop, Kottayam from 19th December 2023 to 18th January 2024.

Her conduct here has been exemplary. We wish her all the best.

For Oxygen The Digital Shop

A handwritten signature in blue ink, appearing to be "Jibin K Thomas", written over a horizontal line.

Jibin K Thomas,
Head – Human Resource Division



THE PLANTATION CORPORATION OF KERALA LTD.

(A GOVERNMENT OF KERALA UNDERTAKING)
REGISTERED OFFICE: KOTTAYAM - 686 004, KERALA

AN ISO 9001 : 2015 CERTIFIED COMPANY



No: P&A/F- 124

08.04.2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Saniya Biju, (Reg. No.210021079729) Bachelor of Business Administration student of Baselius College, Kottayam has underwent and completed project study on the topic "A Study on Training With Reference to The Plantation Corporation of Kerala Ltd" at Head office, Kottayam during the period from 01.01.2024 to 31.01.2024 as a part of fulfilment of her BBA curriculum.

For The Plantation Corporation of Kerala LTD.

-MANAGER (P&A) Kottayam.



Phone: 0481-2578301, 2578302, 2578303, 2578304. FAX: 0481-2578448, 2575133 (MD)
CIN: UO1119KL1962SGC001997

Web: www.poklimited.in E-mail: pokitd@bnt.in





OIL PALM INDIA LIMITED

(A JOINT VENTURE OF THE GOVT. OF KERALA AND THE GOVT. OF INDIA)

REGD. OFFICE: XIV/130, KOTTAYAM SOUTH P.O., KODIMATHA, KOTTAYAM - 686 013, KERALA. PHONE: 2567103, 2567104, 2566882 FAX: 0481-2561442
GST IN: 32AAACO3695G1Z1., CIN: U01133KL1977SGCOO2934 E-mail: mdopil@yahoo.co.in, Web: www.oilpalmindia.com

OP/PD/ 128

12.04.2024

CERTIFICATE

This is to certify that **Ms. Shilpa Yesodaran** (Reg. No: 210021079730), BBA student of Baselius College, Kottayam has successfully completed her project work on the topic "**A Study on Work Life Balance of Employees in Oil Palm India Limited**" in our organization during the period from 19.12.2023 to 18.01.2024 as part of academic curriculum requirement.

During the period, we found Ms. Shilpa Yesodharan shown keen interest in her assignments and duties entrusted. We wish her all success in future.



Yours Faithfully,

SENIOR MANAGER (H.R.D)

NIKASU FROZEN FOODS INTL:

23 B COCHIN SPECIAL ECONOMIC ZONE (CSEZ),

KAKKANAD, COCHIN-682 037, INDIA.

Tel: 91-484-2413167, 2413189, 5544 446. Fax: 91-484-2413152

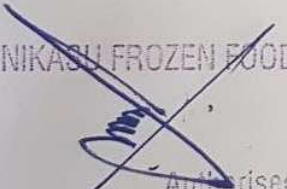
E-Mail: nikasu@nikasu.com nikasufrozen@gmail.com Website: www.nikasu.com

TO WHOM IT MAY CONCERN

This is to certify that Ms. SONA VIPIN of 3 rd year BBA Student of Baselius Colleague ,Kottayam-686001,Kerala has successfully completed her PROJECT WORK a study on job satisfaction in our Organization as part of curriculum from 19/12/2023 to 18/01/2024 . She was found to be very attentive and hardworking during the entire training period.

G. Anil Kumar

for NIKASU FROZEN FOOD PVT. LTD.


Authorised Signatory
General Manager



21/01/2024

INTERNSHIP CERTIFICATE

MAIPL/2024/TRN/01

09/02/2024

TO WHOMSOEVER IT MAY CONCERN

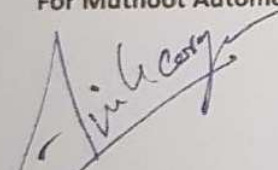
This is to certify that, Mr. Sree vighnesh student of Baselius College, Kottayam, has under taken Industrial Training Subjected Sales & Marketing at Muthoot Automotive India pvt Ltd., Trivandrum for a period of 1 Month as part of his BBA course.

Internship Subject: Analyzing the sales growth and new marketing strategies.

During the tenure of his training, we found him sincere and hard working his conduct and character during the period were good and we wish him success in all his future endeavors.

Thanks & Best Regards

For Muthoot Automotive India pvt Ltd



Anil George

Manager - HR



Muthoot Automotive India Pvt. Ltd.

Q S Road, Kadapakkada, Kollam - 691 008

Ph: 0474 2783333. E-mail: info@muthoothonda.com

Registered Office : Muthoot Centre, TC No 14/2074-7, Punnen Road, Trivandrum-695039, Kerala, India

Corporate Office: CC 40/8925, Muthoot Towers, 5th Floor, M G Road, Ernakulam, Cochin - 35

CIN NO: U50100KL2010PTC027052 Web: www.muthoothonda.com



OIL PALM INDIA LIMITED

(A JOINT VENTURE OF THE GOVT. OF KERALA AND THE GOVT. OF INDIA)

REGD. OFFICE: XIV/130, KOTTAYAM SOUTH P.O., KODIMATHA, KOTTAYAM - 686 013, KERALA. PHONE: 2567103, 2567104, 2566882 FAX: 0481-2561442
GST IN: 32AAACO3695G1ZI., CIN: U01133KL1977SGCOO2934 E-mail: mdopil@yahoo.co.in, Web: www.oilpalmindia.com

OP/PD/ 98

06.04.2024

CERTIFICATE

This is to certify that **Mr. Stephin Benny** (Reg. No: 210021079733), BBA student of Baselius College, Kottayam has successfully completed his project work on the topic **“A Study on Various Welfare Measures Provided By Oil Palm India Limited, Kottayam”** in our organization during the period from 27.12.2023 to 26.01.2024 as part of academic curriculum requirement.

During the period, we found Mr. Stephin Benny shown keen interest in his assignments and duties entrusted. We wish him all success in future.



Yours Faithfully,

SENIOR MANAGER (H.R.D)

GST : 32AACCT1374R1Z0
CIN : U25209KL2003PTC016224



Toms Pipes Private Limited

Veroor Industrial Estate, Industrial Nagar P. O.,
Changanacherry, Kottayam, Kerala - 686 106
Tel : +91 481 2724414, Fax : 272 4807.
E-mail : tomspipes1@gmail.com, Web : www.tomspipes.com

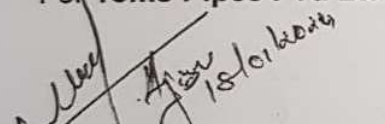
Dated : 18 Jan 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Mr. VAISHNAV P, BBA** student at **Baselius College, Kottayam, Kerala**, has successfully completed his project on "**Distribution and Promotional Strategy**" at Toms Pipes Pvt Ltd, Changanacherry from **19th Dec 2023 to 18 Jan 2024** as a part of the course of study. During the period he was found hardworking and sincere towards the training.




We wish him all the best.

For Toms Pipes Pvt. Ltd.


HR/Admin
For Toms Pipes Pvt Ltd
hr@tomspipes.in



Regd. Off : Door No. 6/305, Vattoli, Chethimattom Road, Eravuchira P. O., Thottackad, Kottayam, Kerala - Pin 686 539, INDIA

Mfrs. of  IS 4985 PVC Water Pipes  IS 9537 Conduits and  IS 3419 Fittings
2000 PART -3 1988



27th May 2023

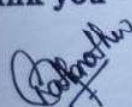
TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. ABHISHEK M.A** has undergone an On-the-Job training for a period of 21 days in our office. He attended our office from 3rd May to 27th May 2023.

At the time of relieving, he was qualified to handle basic accounting works and certain tax filings. He was also allowed to assist in certain GST filings.

We wish him all the best and success in his academics.

Thank you


CA. Rijo Tom Mathew - FCA, DISA
Proprietor, M.No.: 214706



J S EZHUPARAYIL & ASSOCIATES
CHARTERED ACCOUNTANTS

EXPERIENCE CERTIFICATE
TO WHOMSOEVER IT MAY CONCERN

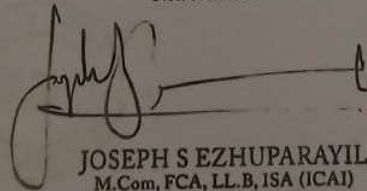
This is to certify that **Mr. Adarsh N Nampoothiri**, son of Mr. Narayanasharma, residing at Puthumana Illom, Kurichy PO, Kottayam, has successfully completed an on-the-job training for a period of 21 days in our firm from 03rd May 2023 to 27th May 2023. During his tenure, he actively participated in basic accounting tasks and demonstrated proficiency in using Tally Prime software and Microsoft Excel.

We extend our best wishes to Mr. **Adarsh N Nampoothiri** for his future endeavours and trust that he will excel in his chosen path.

Kottayam

30-05-2023

For **J S EZHUPARAYIL & ASSOCIATES**
CHARTERED ACCOUNTANTS
F.R. No: 015264S


JOSEPH S EZHUPARAYIL
M.Com, FCA, LL.B, ISA (ICAI)
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