



# BASELIUS COLLEGE

KOTTAYAM - 686001

NAAC REACCREDITED WITH A++ CGPA 3.51  
AFFILIATED TO MAHATMA GANDHI UNIVERSITY

## ANNUAL QUALITY ASSURANCE REPORT (AQAR)

### 2022-23



The background features soft, light-colored watercolor washes in shades of beige and cream. In the top-left and bottom-right corners, there are delicate illustrations of thin branches with small, round, light-colored berries or flowers. A faint, light purple decorative border with ornate scrollwork corners frames the central text.

## **2.5.2.**

**Mechanism to deal with  
internal examination  
related grievances is time  
bound and efficient**



# **MAHATMA GANDHI UNIVERSITY**

Priyadarshini Hills P O  
Kottayam, Kerala-686560



## **REGULATIONS OF THE POST GRADUATE PROGRAMMES UNDER CREDIT SEMESTER SYSTEM, 2019 (MGU-PG-CSS2019)**

## **17. GRIEVANCE REDRESSAL COMMITTEE**

**17.1 Department level:** The College shall form a Grievance Redressal Committee in each Department comprising of the course teacher and one senior teacher as members and the Head of the Department as Chairperson. The Committee shall address all grievances relating to the internal assessment grades of the students.

**17.2. College level:** There shall be a college level Grievance Redressal Committee comprising of faculty advisor, college co-ordinator, one senior teacher and one staff council member and the Principal as Chairperson.

**17.3 University level:** The University shall form a Grievance Redressal Committee as per the existing norms.



## **MAHATMA GANDHI UNIVERSITY, KOTTAYAM**

### **REGULATIONS FOR UNDER GRADUATE PROGRAMMES UNDER CHOICE BASED CREDIT SYSTEM 2017**

#### **Preamble**

**Mahatma Gandhi University** introduced Choice Based Credit and Semester and Grading System in colleges affiliated to the University from the Academic Year 2009-10, under **Direct Grading System**. Subsequently, the Kerala State Higher Education Council constituted a committee of experts headed by Prof. B Hridayakumari, to study and make recommendations for the improvement of the working of the Choice Based Credit and Semester System in colleges affiliated to the Universities in the State. The State Government accepted the recommendations of the Committee and the Syndicate and the Academic Council of the Mahatma Gandhi University has resolved to reform the existing CBCSS regulations. Accordingly Regulations for Under Graduate Programmes under Choice Based Course-Credit-Semester System and Grading, 2013, was introduced in the University from the Academic year 2013-14 onwards, under Indirect Grading System. The University Grants Commission, in order to facilitate student mobility across institutions within and across the states insisted to introduce uniform grading system in the Universities. On the basis of the UGC directives, various Board of Studies / Expert committees framed draft Regulations and syllabi for various UG Programmes to be made effective from 2016-17 academic year onwards. The Academic Council held on 18<sup>th</sup> July 2016 resolved to postpone the implementation of the regulations and syllabi for UG Programmes and to implement from 2017-2018 academic year after detailed discussions with the experts and other stake holders. On the basis of the suggestions put forth by the joint meeting of Faculties and also based on the discussions and suggestions in the workshops conducted for the purpose, Chairpersons of various faculties submitted modified draft Regulations, Scheme and Syllabi and text books for various undergraduate Programmes and the Standing committee of the Academic Council at its meeting held on 5<sup>th</sup> May 2017 resolved to recommend to the Academic council to approve the modified Regulations, Scheme and Syllabi and text books for various undergraduate programmes. Hence it becomes necessary to issue modified Regulations as follows.

## **15. INTERNAL ASSESSMENT TEST PAPERS**

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

### **15.1 Grievance Redressal Mechanism**

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students, a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

#### **Level 1: Department Level:**

The Department cell chaired by the HOD, Department Coordinator, Faculty Advisor and Teacher in-charge as members.

#### **Level 2: College level**

A committee with the Principal as Chairman, College Coordinator, HOD of concerned Department and Department Coordinator as members.

#### **Level 3: University Level**

A Committee constituted by the Vice-Chancellor as Chairman, Pro-Vice-Chancellor, Convener - Syndicate Standing Committee on Students Discipline and Welfare, Chairman-Board of Examinations as members and the Controller of Examination as member-secretary.

**15.2** The College Council shall nominate a Senior Teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester

**15.3** The internal evaluation marks/grades in the prescribed format should reach the University before the 4th week of October and March in every academic year.

**DEPARTMENT OF BOTANY  
BASELIUS COLLEGE, KOTTAYAM**

**UNDERTAKING**

To

The Principal,  
Baselius College,  
Kottayam.

Dear Madam,

This is to inform you that we have personally checked all online entries relating to the internal marks of Semester-1 Degree students of this department with the printouts and found them to be correct and fit for approval by the Principal.

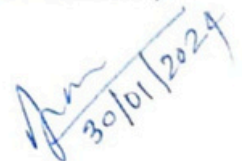
We have also cross-checked the marks entered with the B2 Mark sheets and found them to be in exact correspondence and free of any error or discrepancy.

We hereby undertake full responsibility of any error/discrepancy which may be detected later.



**Dr. Sajish P.R.**

(Name and Signature of Department Level Co-Ordinator)



**Dr. Arabhi P.**

(Name and Signature of HOD)

30/01/2024

Encl.

1. 1 set of A2 Forms (2022 and 2023 Admission)
2. 3 copies of B2 Forms (2022 Admission)-Redo
3. 3 copies of B2 Forms (2023 Admission)
4. 2 copies of printouts





# BASELIUS COLLEGE, KOTTAYAM

# ANSWER BOOK

Date of Examination: 25-11-2022

first internal examination

Degree Internal Examination I / II

Semester: .....

Course / Paper Title: Methodology of Science and Introduction to Botany.

Q.No.	Marks	Total	Remarks
1	1		
2	1		
3	1		
4	1	(4)	
5	1		
6	1		
7	1		
8	4 1/2		
9	2	(10)	
10	3 1/2		
11			
12	1 Exam		
13	5 1/2	(5 1/2)	
14			
15			
16			
17			
18			
19			
20			

Q.No.	Marks	Total	Remarks
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			
40			

Name of Examiner :  
 Signature of the Examiner with date:

Marks Secured ~~6 1/2~~ 6 1/2  
 Max: Marks 19 1/2 ~ (20)

Name of the Student: Nandakumar J.P.

Class: B Botany

Signature of Student (after Valuation)

Register No. (in figures): 1 3 6 2

(in words) One three six two.





BASELIUS COLLEGE, KOTTAYAM

ANSWER

Date of Examination: 16-06-22

CBCS Fourth Semester First Internal Examination Degree Inter June 2022, B.Sc Botany Semester: IV<sup>th</sup>

Course / Paper Title: EN4CCT06 - Illuminations

Q.No.	Marks	Total	Remarks
1	4		
2	4		
3			
4	4		
5			
6	4		
7			
8			
9	3		
10	3		
11	4		
12			
13			
14	4		
15			
16			
17	4		
18	4		
19			
20			

Q.No.	Marks	Total	Remarks
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			
40			

Name of Examiner :  
*Dr. Kavitha. Gopalakrishnan*  
 Signature of the Examiner with date:

Marks Secured: 16  
 Max: Marks

Name of the Student: Anjali Krishna

Class: D3 Botany

*Anjali Krishna*  
 Signature of Student (after Valuation)

Register No. (in figures): 2 0 0 8 1 7

(in words) Two Zero Zero Eight One Seven

FORM B : (To be submitted to the University)

Mahatma Gandhi University, Kottayam

INTERNAL ASSESSMENT (Theory) FOR UG PROGRAMME-CBCS 2020 admission

Center no.: E004

College: Baselius College

Programme: Bsc Botany model I

Semester: Sem 6

Sl No	Reg No.	Name of Candidate	Core course								Project I	Choice based Core Course	Remarks
			BO6CRT09	BO6CRT10	BO6CRT11	BO6CRT12	BO6CRP03	BO6CRP04	BO6CRP05	BO6CRP06			
			Marks (Out of 15)	Marks (Out of 15)	Marks (Out of 15)	Marks (Out of 15)	Marks (Out of 10)	Marks (Out of 10)	Marks (Out of 10)	Marks (Out of 10)			
1	200021022905	Akshara Sunil	7	7	7	8	7	7	7	7	12	10	OK
2	200021022906	Anand Sankar V S	11	11	9	11	8	9	9	8	14	15	Checked
3	200021022907	Aparna Jayachandran	11	13	10	11	8	10	10	9	16	15	Checked
4	200021022908	Asmit Aneesh	9	10	8	9	7	8	8	9	19	13	Checked
5	200021022909	Athira V E	14	13	12	12	10	10	10	10	14	17	Checked
6	200021022911	Hrishikesh V R	→	9	7	8	7	8	9	7	15	12	Checked
7	200021022912	Jiya Ammu Issac	13	13	12	11	9	10	10	10	16	13	Checked
8	200021022913	Lakshmi Sree Arun	13	13	13	13	9	10	10	10	14	16	Lakshmi S
9	200021022914	Megha S Kumar	14	14	12	12	10	10	10	10	15	18	Checked
10	200021022915	Pradhik T	13	11	11	11	9	8	9	8	15	16	Checked
11	200021022916	Sreehan S	10	11	9	10	8	9	10	10	16	14	Checked
12	200021022917	Sreelekshmi D	15	14	13	12	10	10	10	10	16	16	Checked
13	200021022918	Vijay M. Prasad	6	7	6	6	6	5	7	7	12	11	Checked

BO6CRT09: Genetics, Plant breeding and Horticulture  
BO6CRT11: Angiosperm Morphology, Taxonomy and Economic Botany

BO6CRP03: Anatomy, Reproductive Botany, Microtechniques and Genetics, Plant Breeding & Horticulture

BO6CRP05: Environmental Science and Human rights & Biotechnology & Bioinformatics

BO6PRP01: Project & Viva

BO6CRT10: Cell and Molecular Biology  
BO6CRT12: Biotechnology and Bioinformatics

BO6CRP04: Plant Physiology & Biochemistry and Cell & Molecular Biology

BO6CRP06: Research Methodology, Biophysics and Biostatistics & Angiosperm Morphology, Taxonomy & Economic Botany

BO6CBT02: Plant Genetic Resources Management

Certified that 1: The entries are verified with the records and there is no error or omission.  
2: These assessments were published and no grievances from the students are pending

Name and Signature of the Class in Charge

Dr KRISHNARAJ M.V.

Name and Signature of the HOD

Dr ARABHI P

Name and Signature of the Principal

Prof(Dr) BIJU THOMAS



Dr. BIJU THOMAS  
PRINCIPAL  
BASELIUS COLLEGE  
KOTTAYAM



**INTERNAL ASSESSMENT (Theory) FOR UG PROGRAMME-CBCS 2020 admission**

Center no.: E004

College: Baselius College

Programme: Bsc Botany model I

Semester: Sem 6

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			Marks (Out of 15)	Marks (Out of 15)	Marks (Out of 15)	Marks (Out of 15)	Marks (Out of 10)	Marks (Out of 10)	Marks (Out of 10)	Marks (Out of 10)	Marks (Out of 20)	Marks (Out of 20)	
14	200021022920	Amal suresh	7	8	9	8	7	7	7	7	13	12	A
15	200021022921	Ananthakrishnan P R	7	9	9	9	7	7	8	7	13	13	B
16	200021022922	Anjali Krishna	7	8	7	8	7	6	7	7	12	13	C
17	200021022924	Muhsina Mujeeb	12	11	12	13	9	9	10	10	16	20	D
18	200021022925	Naja Salim	15	14	13	13	10	9	10	10	14	19	E
19	200021022926	Niranjana S	14	14	12	11	10	9	10	10	16	17	F
20	200021022927	Shone C Ulahannan	15	13	12	12	10	10	10	10	17	20	G
21	200021022929	Abhijith Anil	5	5	5	5	6	5	5	6	10	10	H
22	200021022930	Alan. P. Kuttan	6	9	6	8	6	7	7	6	12	11	I
23	200021022931	Arathy . I	11	12	10	13	8	10	10	9	17	16	J
24	200021022932	Diya Susan Abraham	15	15	15	15	10	10	10	10	20	20	K
25	200021022933	Vismaya M. R	14	13	11	15	10	10	10	10	16	18	L
26	200021022935	Haripriya E	13	15	10	12	9	10	10	10	13	18	M

BO6CRT09: Genetics, Plant breeding and Horticulture  
 BO6CRT11: Angiosperm Morphology, Taxonomy and Economic Botany  
 BO6CRP03: Anatomy, Reproductive Botany Microtechniques and Genetics, Plant Breeding & Horticulture

BO6CRP05: Environmental Science and Human rights & Biotechnology and Bioinformatics

BO6PRP01: Project & Viva

BO6CRT10: Cell and Molecular Biology  
 BO6CRT12: Biotechnology and Bioinformatics

BO6CRP04: Plant Physiology & Biochemistry and Cell & Molecular Biology

BO6CRP06: Research Methodology, Biophysics and Biostatistics & Angiosperm Morphology, Taxonomy & Economic Botany

BO6CBT02: Plant Genetic Resources Management

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Prof(Dr) BIJU THOMAS



Dr. BIJU THOMAS  
 PRINCIPAL  
 BASELIUS COLLEGE  
 KOTTAYAM



BA