



ESTD 1964

NAAC 4<sup>th</sup>  
Cycle

*DVV Clarification*

**Baselius College**

Kottayam, Kerala – 686 001

Website: [www.baselius.ac.in](http://www.baselius.ac.in)

E-mail: [principal@baselius.ac.in](mailto:principal@baselius.ac.in)

## **6.2.3. Implementation of e-governance in areas of operations:**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**
- 5. Bills & Vouchers**

# 1. Administration

- a) SPARK - 2012 onwards- State initiated Common software
- b) deQ – 2019 –College SOfware
- c) College website
- d) Library software- Replacement in 2017
- e) CCTV with recording of footages- 2013 onwards

# SPARK Software



SPARK -- Service and ...  
spark.gov.in



**SPARK**  
*Service and Payroll Administrative Repository for Kerala*



NEED HELP?



SPARK Help Desk Contact details

**Thiruvananthapuram**  
**SPARK PMU 0471-**  
**2570700**  
Notice Board

1) One more staff of SPARK PMU has been tested positive for COVID 19 and hence SPARK PMU will not be working till 21st September 2020 as most of the staff have been quarantined. Help Desk Support by way of email will continue anyway. Inconvenience caused is highly regretted.

Service and Payroll Administrative Repository for Kerala is an integrated Personnel, Payroll and Accounts Information system for all the Employees in Government of Kerala. The system caters to the Personnel Administration, Payroll and other Accounts activities of Government Establishments. Every employee is allotted with a unique Permanent Employee Number (PEN) through the system. The integrated system helps the departments to get details of any employee immediately, without highest level of transparency & sharing with the enterprise, their consistent application of rules etc. In the payroll side, accurate and automatic payroll processing is facilitated. It also ensures that the rules and regulations are uniformly applied to all employees thus by ensuring compliance and achieving better employee relations.



User code

Password

Enter the characters as illustrated



LOGIN

Forgot password?

Get password reset link by email or sms

Forgot user code and activation

Registration for Service Director

State Level Management System

Departmental Information

Designed and developed by

**NIC**

Thiruvananthapuram Public Portal  
2019-2020



# SPARK Software-Teaching



## Service and Payroll Administrative Repository for Kerala

### Establishment Interface



[Dash Board](#) [Download Mobile App](#) [User Manual](#)

[Administration](#) [Service Matters](#) [Salary Matters](#) [Income Tax](#) [Accounts](#) [Queries](#) [Sign Out](#)

### Salary Processing (For Aided Institutions)

If salary for the month is already processed, those employees will not be included in the list. To effect latest changes in data, Cancel previous processing and process again.

Month/Year: 03 / 2021  
Department: Education (Collegiate)  
Office(s): SASELUS COLLEGE KOTTAYAM  
DDO Code: 902  
Bill Type: Salary Bill TS

Select Employees

Cancel

Submit

Salary processing status	
Total eligible employee(s) in the bill	81
No of employee(s) processed	0
Remaining employee(s) not processed	81

PEN	Name
<input type="checkbox"/>	122000 Deiya Theerthi T
<input type="checkbox"/>	123092 Suresh P Nith
<input type="checkbox"/>	135383 Aby T Alias
<input type="checkbox"/>	157242 Vidya Maria Verglass
<input type="checkbox"/>	196174 Selvy Xavier
<input type="checkbox"/>	411731 Jyothi Susan Abraham
<input type="checkbox"/>	462184 Abu Joseph C
<input type="checkbox"/>	462578 Lincy Ann Jacob
<input type="checkbox"/>	462577 Sindu Nitesh
<input type="checkbox"/>	463186 Manoj Narayanan K S
<input type="checkbox"/>	464634 Biju Theerth
<input type="checkbox"/>	464644 Shaju M J
<input type="checkbox"/>	464656 Sara Rina Thomas

# SPARK Software-NonTeaching

**SPARK**  
*Service and Payroll Administrative Repository for Kerala*  
Establishment Interface

Administration | Service Matters | Salary Matters | Income Tax | Accounts | Queries | Sign Out

**Salary Processing (For Aided Institutions)**

Month/Year: / 2021

Department: Education (Colleges)

Office(s): BASELUS COLLEGE KOTTAYAM

DDD Code: 002

Bill Type: Salary Bill NTE

**Salary processing status**

Total eligible employee(s) in this bill	17
No of employee(s) processed	0
Remaining employee(s) not processed	17

If salary for the month is already processed, those employees will not be included in the list. To effect latest changes in data, Cancel previous processing and process again.

PEIN	Name
<input type="checkbox"/> 402272	Raja K Jacob
<input type="checkbox"/> 402278	Raja Abraham
<input type="checkbox"/> 402284	Abraham V S
<input type="checkbox"/> 402288	Geord Unghless
<input type="checkbox"/> 402732	Dr J Joseph
<input type="checkbox"/> 404384	Mathu T M
<input type="checkbox"/> 404390	Shibu C V
<input type="checkbox"/> 404418	Pyya Kuriakose
<input type="checkbox"/> 404432	Theena Mathew
<input type="checkbox"/> 404639	Benjamin P C
<input type="checkbox"/> 404680	Lekshmy Comman
<input type="checkbox"/> 404683	Jacob C Ninan
<input type="checkbox"/> 404686	Sansa R Nair

1:01 PM 3/22/2021

# DeQ



User Name

Password

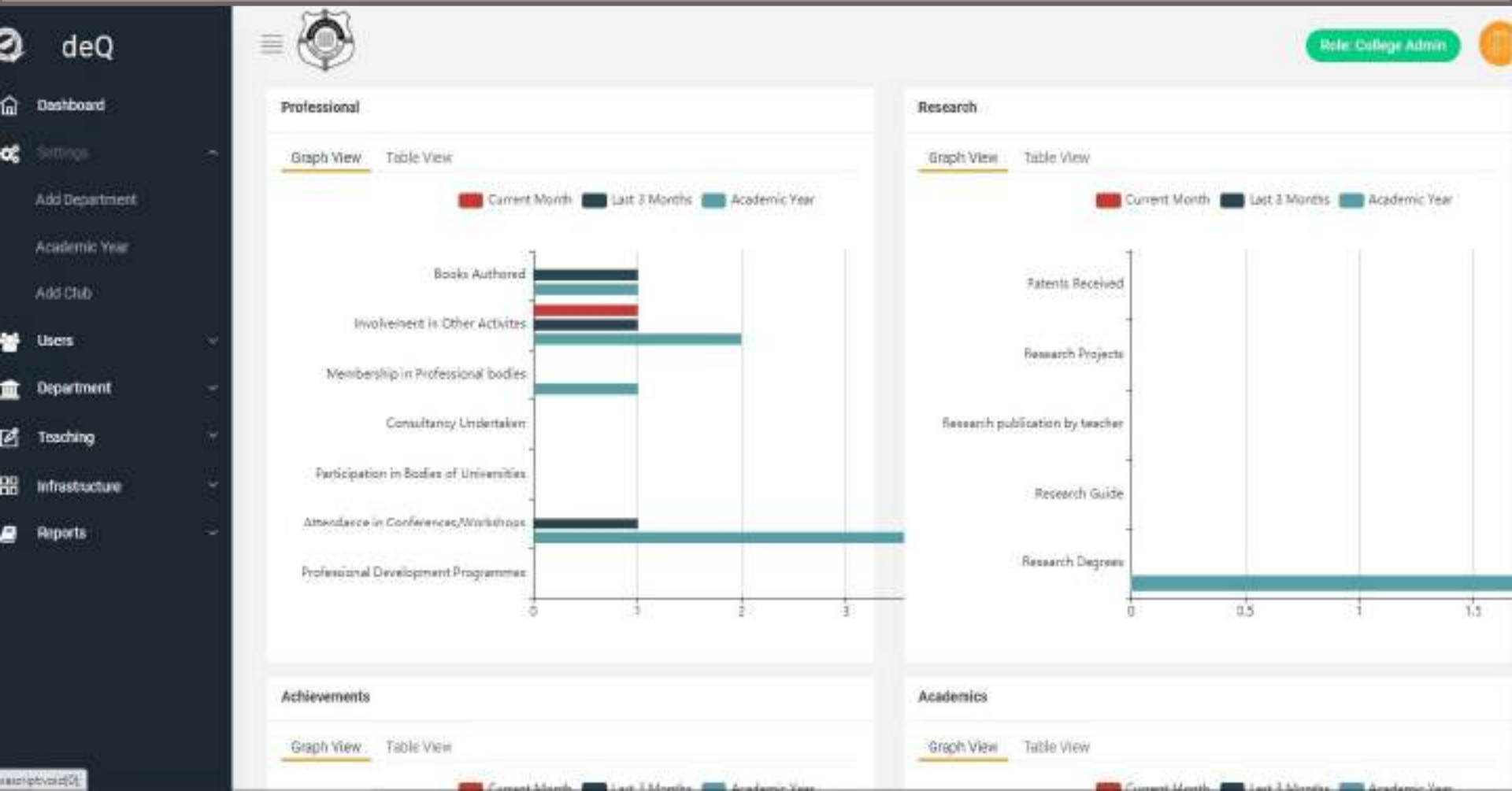
[Forgot Password ?](#)



Login

# DeQ-College Admin

<https://q.baselius.ac.in/login>





# College Website

<https://baselius.ac.in/>

# Library software-KOHA@BSC

The screenshot displays the KOHA@BSC library website interface. At the top, the browser address bar shows the URL `192.168.19.11:8000/index.html`. The page header includes navigation links for [Circulation](#), [Patrons](#), [Search](#), [Cart](#), and [More](#), along with the text **KOHA@BSC | BASELIUS COLLEGE LIBRARY** and a [Help](#) link.

The main content area features a search bar with the placeholder text "Enter patron card number or postal code" and a [Submit](#) button. Below the search bar are several navigation buttons: [Check out](#), [Check in](#), [Renew](#), [Search patrons](#), and [Search the catalog](#).

On the left side, there is a logo for Basilius College, established in 1964, featuring a shield with a book and the text "BASELIUS COLLEGE" and "1964".

The bottom section of the page is a grid of blue buttons with icons, providing quick access to various library services:

- [Circulation](#)
- [Patrons](#)
- [Advanced search](#)
- [Lists](#)
- [Authorities](#)
- [Cataloging](#)
- [Serials](#)
- [Acquisitions](#)
- [Reports](#)
- [Tools](#)
- [Koha administration](#)

# KOHA Server

Koha > About Koha x Koha online catalog x Google

192.168.19.11:8000/cgi-bin/koha/about.pl Search

## About Koha

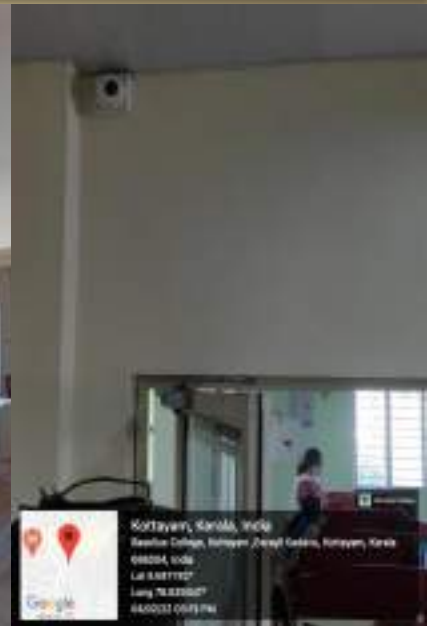
Server information | Perl modules | System information | Koha team | Licenses | Translations | Timeline

### Server information

<b>Koha version:</b>	20.11.02.000
<b>OS version (uname -a):</b>	Linux user-Veriton-M200-H410 5.8.0-43-generic #49~20.04.1-Ubuntu SMP Fri Feb 5 09:57:56 UTC 2021 x86_64
<b>Perl interpreter:</b>	/usr/bin/perl
<b>Perl version:</b>	5.030000
<b>Perl @INC:</b>	/usr/share/koha/lib /etc/perl /usr/local/lib/x86_64-linux-gnu/perl/5.30.0 /usr/local/share/perl/5.30.0 /usr/lib/x86_64-linux-gnu/perl5/5.30 /usr/share/perl5 /usr/lib/x86_64-linux-gnu/perl/5.30 /usr/share/perl/5.30 /usr/local/lib/site_perl /usr/lib/x86_64-linux-gnu/perl-base /var/lib/koha/library/plugins
<b>MySQL version:</b>	mysql Ver 15.1 Distrib 10.3.25-MariaDB, for debian-linux-gnu (x86_64) using readline 5.2
<b>Apache version:</b>	Server version: Apache/2.4.41 (Ubuntu)
<b>Memcached:</b>	Servers: 127.0.0.1:11211   Namespace: koha_library   Status: <b>running</b>   Config read from: <b>koha-conf.xml</b>
<b>Zebra version:</b>	Zebra 2.1.4 (C) 1994-2017. Index Data.Zebra is free software, covered by the GNU General Public License, and you are welcome to change it and/or distribute copies of it under certain conditions. SHA1 ID: 45c729bb18ecdd3e0455f47765700b1c9754b1ce-Using ICU
<b>Message broker:</b>	Status: <b>running</b>
<b>Date and time:</b>	23/02/2021 01:57 PM
<b>Time zone:</b>	Used: Asia/Kolkata   Config: Undefined   Environment (TZ): Undefined



# CCTV



## 2. Finance and Accounts

- Accounting software- Tally. ERP 9 solutions- 2016 and versions updated as per requirements
- SPARK Software- 2012 onwards for salary- State initiated
- Gainpf software- 2016 – State initiated software replacing an old software



WORKBOOK

K: Company Y: Data Z: Exchange G: Go To O: Import E: Export

BASELINE COLLEGE - (from 1-Apr-2015)

Allowances 1-M

Particulars	Vch Type	Vch No.	
Dena Bank- SB 113710025944	Payment	1981	11,500.00
Dena Bank- SB 113710025944	Payment	1982	13,000.00
Dena Bank- SB 113710025944	Payment	1983	12,500.00
Dena Bank- SB 113710025944	Payment	1984	11,000.00
Dena Bank- SB 113710025944	Payment	1985	14,000.00
Cash	Payment	1987	8,000.00
Cash	Payment	1988	9,500.00
Cash	Payment	1989	9,000.00
Cash	Payment	2017	7,500.00
Dena Bank- SB 113710025944	Payment	2164	13,000.00
Dena Bank- SB 113710025944	Payment	2165	12,500.00
Cash	Payment	2172	250.00
Cash	Payment	2173	8,790.00
Dena Bank- SB 113710025944	Payment	2177	11,500.00
Dena Bank- SB 113710025944	Payment	2178	11,000.00
Cash	Payment	2181	8,500.00
Dena Bank- SB 113710025944	Payment	2182	14,000.00
Cash	Payment	2212	8,000.00
Cash	Payment	2212	9,500.00

Opening Balance 11,21,056.00  
 Current Total 1,90,080.00  
 Closing Balance : 12,15,176.00

WORKBOOK

LVER K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: Email P: Print

BASELINE COLLEGE

Printer Printing Charges 1-Oct-16 to 28-Oct-16

Date	Particulars	Vch Type	Vch No.	Debit	Credit
10-10-16	Cash	Payment	1105	4,500.00	
13-10-16	Cash	Payment	1111	2,500.00	
14-10-16	Cash	Payment	1107	1,500.00	

Opening Balance 1,84,685.00  
 Current Total 8,500.00  
 Closing Balance : 1,92,685.00

Company Y Data Exchange G:Go To O:Import E:Export

Gateway of Tally

CURRENT PERIOD  
1 Apr-18 to 31-Mar-19

CURRENT DATE  
Sunday, 1-Apr-2018

NAME OF COMPANY  
BASELIUS COLLEGE

DATE OF LAST ENTRY  
31-Mar-17

BASELIUS COLLEGE  
BASELIUS COLLEGE - (from 1-Apr-2018)

31-Mar-17  
31-Mar-19

Gateway of Tally

- Master
- Create
- Alter
- Chart of Accounts
- Manufacture
- Vouchers
- Day Book
- Journal
- Banking
- Report
- Balance Sheet
- Profit & Loss A/c
- Ratio Analysis
- Display More Reports
- Quit

SILVER Company Y Data Exchange G:Go To O:Import F:Export M:Email

Gateway of Tally

Basic Ledger 21

Ledger Miscellaneous Expense

1-Apr-21

Date	Particulars	Vch Type	Vch No.	Debit
1-Apr-21	Cash			
1-Apr-21	Cash	Payment	3	648.00
3-Apr-21	Cash	Payment	5	60.00
3-Apr-21	Cash	Payment	11	200.00
3-Apr-21	Cash	Payment	35	3,565.00
3-Apr-21	Cash	Payment	46	350.00
3-Apr-21	Cash	Payment	54	5,000.00
2-Jul-21	Cash	Payment	66	3,399.00
2-Jul-21	Cash	Payment	130	3,699.00
2-Jul-21	Cash	Payment	134	1,050.00
2-Jul-21	Cash	Payment	147	500.00
7-Jul-21	Cash	Payment	149	2,644.00
7-Jul-21	Cash	Payment	168	1,800.00
7-Jul-21	Cash	Payment	172	500.00
7-Jul-21	Cash	Payment	173	624.00
7-Jul-21	Cash	Payment	179	360.00
7-Jul-21	Cash	Payment	182	100.00
7-Jul-21	Cash	Payment	189	3,490.00
7-Jul-21	Cash	Payment	201	1,000.00
19-Jul-21	Cash	Payment	202	1,500.00
19-Jul-21	Cash	Payment	220	1,200.00
27-Jul-21	Cash	Payment	225	9,470.00
1-Apr-21	Cash	Payment	245	682.00
3-Apr-21	Cash	Payment	275	900.00
4-Apr-21	Cash	Payment	283	226.00
5-Aug-21	Bank of Baroda 3687	Payment	306	300.00
5-Aug-21	Cash	Payment	321	6,000.00
6-Aug-21	Cash	Payment	333	1,200.00
8-Aug-21	Cash	Payment	345	3,250.00
10-Aug-21	Cash	Payment	360	1,250.00
11-Aug-21	Cash	Payment	366	500.00
		Payment	374	300.00

Opening Balance  
Current Total 2,00,999.00  
Closing Balance 1,97,599.00

# Accounting software- Tally. ERP 9 solutions

The screenshot shows the Tally ERP 9 software interface. The top menu bar includes options like 'Company', 'Data', 'Exchange', 'Go To', 'Input', 'Export', 'Email', and 'Print'. The main window displays the following information:

- CURRENT PERIOD:** 1-Apr-19 to 31-Mar-19
- CURRENT DATE:** Sunday, 31-Mar-2019
- NAME OF COMPANY:** BASILIUS COLLEGE - (from 1-Apr-2018)
- DATE OF ENTRY:** 31-Mar-19

The 'Gateway of Tally' menu is open, listing various options:

- Gateway of Tally
- Display More Reports
- Account Books
- SUMMARY
  - Cash/Bank Book(s)
  - Ledger
- Group Summary
- Group Vouchers
- REGISTERS
  - Contra Register
  - Payment Register
  - Receipt Register
  - Sales Register
  - Purchase Register
  - Journal Register
  - Debit Note Register
  - Credit Note Register
- Voucher Classification
- Quit

This screenshot shows the Tally ERP 9 software interface with the 'Ledger' option selected in the 'Gateway of Tally' menu. The top menu bar and header information are identical to the first screenshot.

The 'Gateway of Tally' menu is open, and the 'Ledger' option is highlighted in yellow. The menu items are:

- Gateway of Tally
- Display More Reports
- Account Books
- SUMMARY
  - Cash/Bank Book(s)
  - Ledger
- Group Summary
- Group Vouchers
- REGISTERS
  - Contra Register
  - Payment Register
  - Receipt Register
  - Sales Register
  - Purchase Register
  - Journal Register
  - Debit Note Register
  - Credit Note Register
- Voucher Classification
- Quit

# SPARK Software

[https://www.spark.gov.in/webspark/\(S\(lmmwfxcv5bbi4voyvvtstmy\)\)/sparklogin.aspx](https://www.spark.gov.in/webspark/(S(lmmwfxcv5bbi4voyvvtstmy))/sparklogin.aspx)

The screenshot displays the SPARK PMU website interface. At the top, there is a navigation bar with a close button, a lock icon, the text "SPARK -- Service and ... spark.gov.in", and icons for bookmarks, sharing, and a menu. Below this is a header section with the SPARK logo, the text "Service and Payroll Administrative Repository for Kerala", and the SPARK logo again. The main content area is divided into three columns. The left column features a "HELP HELP" section with a globe icon, a "SPARK Help Desk CONTACT details" section with a phone icon, and a "Notice Board" section with a purple header. The middle column contains a paragraph of text describing the system's features and benefits. The right column has a "LOGIN" section with a key icon, input fields for "User code" and "Password", a CAPTCHA verification area, and a "Login" button. At the bottom right, there is a footer section with the text "Designed and developed by NIC" and the NIC logo.

SPARK -- Service and ...  
spark.gov.in

Service and Payroll Administrative Repository for Kerala

LOGIN

HELP HELP

SPARK Help Desk CONTACT details

Thiruvananthapuram  
SPARK PMU 0471-  
2570700

Notice Board

Service and Payroll Administrative Repository for Kerala is an integrated Personnel, Payroll and Accounts information system for all the Employees in Government of Kerala. The system caters to the Personnel Administration, Payroll and other Accounts activities of Government Establishments. Every employee is allotted with a unique Permanent Employee Number (PEN) through the system. The centralized system helps the departments to get details of any employee immediately, ensure highest level of transparency in dealing with the employees, have consistent application of rules etc. In the payroll side, accurate and automatic payroll processing is facilitated. It also ensures that the rules and regulations are uniformly applied to all employees thus by ensuring consistency and uniformity better employee relations.

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Designed and developed by  
NIC



# Gainpf Software

The screenshot shows a web browser window displaying the GAINPF portal. The browser's address bar shows the URL `gainpfdoc.kerala.gov.in/GAINPF_dce/`. The page header features the GAINPF logo, the text "Government Aided Institution's Provident Fund System", and the emblem of the Government of Kerala. Below the header, it identifies the "Directorate of Collegiate Education, Government of Kerala".

The main content area includes a welcome message and a login form. The welcome message states: "Welcome to the GAINPF Portal from Directorate of Collegiate Education, Kerala. Should you have an access privilege provided to you by DCE, please login using your user name and password. Access to this system is limited to the authorized users only and any attempt to access the system by unauthorized users is illegal and the Department reserves the rights to take legal and penal action against such users. Contact Us : for Credit Card Information: 8138956453, 7716558934 for Admission, NRA, Closure etc Information: 9547270638, 9485807714 Email : dcegainpf@gmail.com".

The login form is titled "LOGIN" and contains two input fields: "User Name" and "Password", followed by a "LOGIN" button.

At the bottom of the page, a footer states: "Brought to you by The Directorate of Collegiate Education, Govt of Kerala. Software Design, Development and Hosting Services by National Informatics Centre (Kerala) <http://www.nic.in> National Centre for e-Governance Mahatma Jeeva Centre Govt. of Kerala".

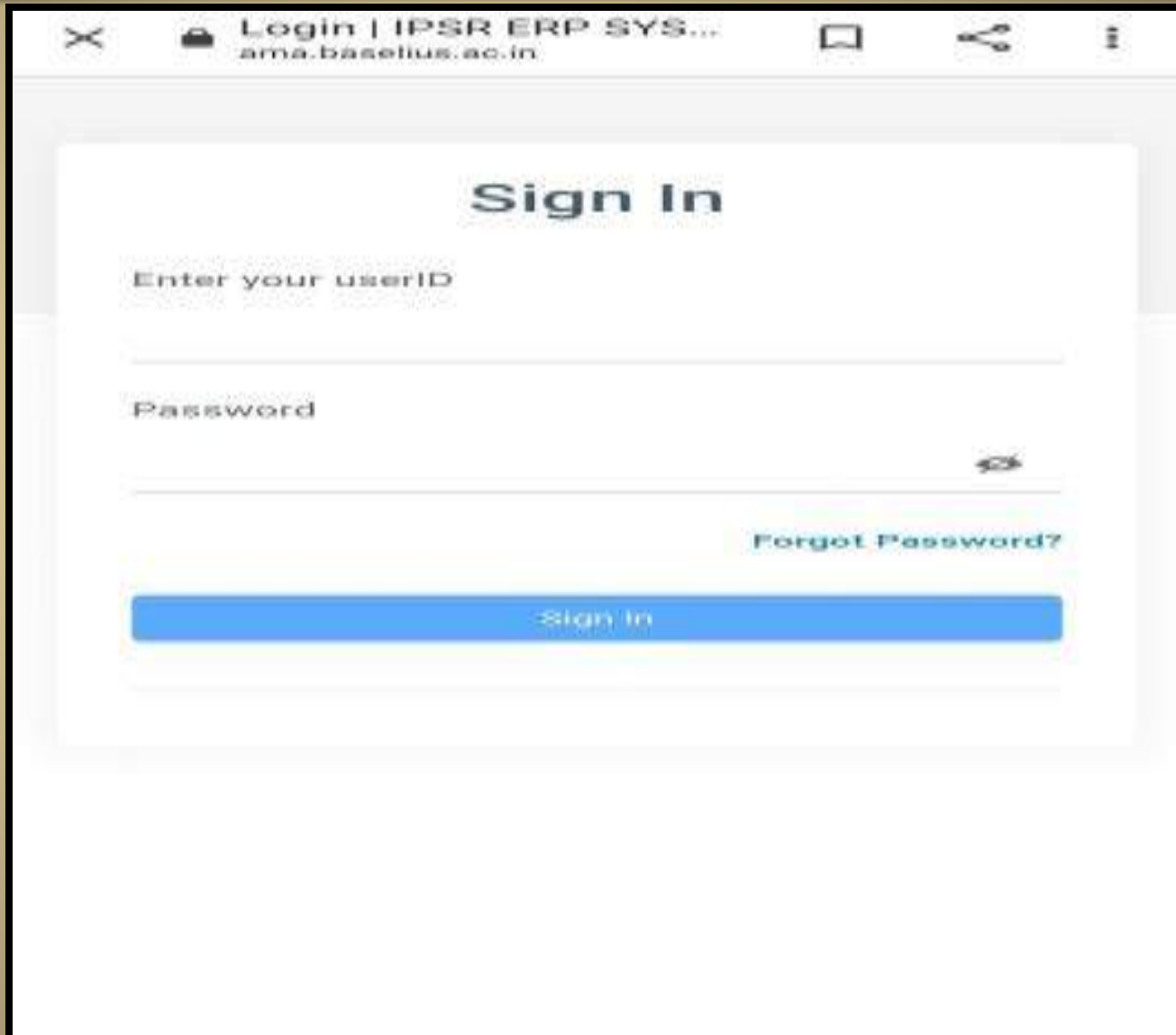
The browser's taskbar at the bottom shows several open tabs, including "Students\_List\_appr...pdf" and "registeredstudents.pdf". The system tray on the right indicates the time as 1:35 PM on 2/8/2022.



# 3. Student Admission and Support

- Uniware Software- 2015 , more modules introduced in 2016
- AMA software -attendance, TC generation, Certificate Generation, fee payment etc.- 2019
- Online Student Grievances- Special page in website
- CAP Online Admission- University initiated- 2011

AMA software –Internal Marks, Attendance, TC generation, Certificate Generation, Reports etc.



The image shows a web browser window displaying a login page. The browser's address bar shows the URL "ama.baselius.ac.in" and the page title "Login | IPSR ERP SYS...". The main heading of the page is "Sign In". Below the heading, there are two input fields: "Enter your userID" and "Password". The password field has a toggle icon for visibility. To the right of the password field is a link that says "Forgot Password?". At the bottom of the form is a blue button labeled "Sign In".

Browser: Login | IPSR ERP SYS...  
ama.baselius.ac.in

## Sign In

Enter your userID

Password

[Forgot Password?](#)

Sign In

# Attendance

The screenshot shows a web browser window with the URL <https://ama.baselius.ac.in/attendance/classleveltake>. The page title is "Mark Attendance: Class Level". The user is logged in as "College Admin" with the email "deq.admin".

**Left Sidebar:**

- Baselius College, Kottayam
- Attendance
  - Mark Attendance: Class Level
  - Attendance view
  - View Attendance Course/Teacherwise
  - Mark Attendance: Full Hour
- A-form B-form
- Progress Report
- Fees Management
- Exams

**Main Content Area:**

**Mark Attendance: Class Level**

- \* Department: Commerce
- \* Programme Batch: BCom Model I 2019-2022
- \* Date: 2021-02-23
- \* Hour: -Select- (with a red error message "Please Select The Hour")
- \* Course: -Select-

**Additional Options:**


- Special Class
  - Start Time
  - End Time
- Free Hour

**Right Side Information:**

- Current Term: Sem 2
- Time Table Day:

# Fee Payment

ipss solutions ltd ☰ ✕ College Admin deq.admin

  
Baselius College,  
Kottayam

- Calendar +
- Users & Roles +
- Batch Creation
- Term Change
- Assign Term Courses
- Time Table +
- Admission +
- Certificates +
- Attendance +
- A-form B-form +
- Progress Report +

### Collect Fees

OR

Name: ABHISHEK M A Programme: BCom Model III (Self Financing)

Total Fees Due: 11150 Previous Credit: 0

Sem 1

Fee Head	Amount	Fine	Super Fine	Paid
Semester Tuition Fee	10000	0	0	<input checked="" type="checkbox"/>
Special Fees	1150	0	0	<input checked="" type="checkbox"/>
Total	11150	0	0	0

Amount Collected:

Credit: 0

Fees Due: 0

# Uniware Software

The screenshot shows a mobile browser interface for the Uniware Software login page. At the top, the browser address bar displays the URL `uniwareweb.com/bck...` and the domain `uniwareweb.com`. Below the browser bar, the page header features the Baselius College logo on the left, which includes the text "BASELIUS COLLEGE", "KOTTAYAM, KERALA, INDIA - 686 001", and "ESTD. 1964, NAAC Accredited 'A' with CGPA OF 3.11". To the right of the logo is a photograph of a traditional building. The main heading of the page is *e-Scholar™* | ONLINE ATTENDANCE SYSTEM. The login section contains a large orange key icon with the word "LOGIN" in red below it. To the right of the icon are three input fields: "Admin" (with a dropdown arrow), "User Name", and "Password" (with an eye icon). A yellow "Login" button is positioned at the bottom right of the form area.



# Uniware Software

The screenshot shows the Uniware e-Scholar Online Attendance System dashboard. At the top, there is a navigation bar with the system name and user information. Below this is a menu with various options like Home, Reports, Settings, etc. The main content area features several key performance indicators (KPIs) and charts:

- Stats Summary:** Four colored boxes showing: 90 Teachers, 640 Total Students, 640 Present Today, and 640 Present Last Day.
- Weekly Analysis:** A line chart showing attendance trends from 24 Feb to 28 Feb.
- Today and Last Day:** Two donut charts showing 100% Present and 0% Absent for both days.
- Class Schedule:** A list of classes for the day of 25 Feb 2021, including course numbers and times.

At the bottom, there are buttons for "View More" and "View Activity Log".

The screenshot shows the Uniware e-Scholar Online Attendance System search and report interface. It features a "MULTIPLE SEARCH" section with various filters and a table of results.

**Search Filters:**

- Department: [Dropdown]
- Section: [Dropdown]
- Class: [Dropdown]
- Level: [Dropdown]
- Year Section: [Dropdown]
- Attendance: [Dropdown]
- Section: [Dropdown]
- Section Name: [Dropdown]
- Section Code: [Dropdown]
- Group: [Dropdown]

**Table:**

Sl. No.	Name	Attendance	Group
1	...	100%	...
2	...	100%	...
3	...	100%	...
4	...	100%	...
5	...	100%	...
6	...	100%	...
7	...	100%	...
8	...	100%	...

# AMA- Admission

The screenshot shows a web browser window displaying the 'Class List' page of the AMA- Admission system. The browser's address bar shows the URL <https://ama.baselius.ac.in/admission/studentlist>. The page header includes the 'ipar solutions ltd' logo, a 'College Admin' dropdown menu, and a user profile for 'deq.admin'. The left sidebar contains the Baselius College, Kottayam logo and a navigation menu with options: 'Time Table', 'Admission' (highlighted), 'Student Intake', 'Student List', 'Student Intake - Bulk Upload', 'Upload Additional Details', 'Class List', 'Matriculation', and 'Certificates'. The main content area is titled 'Class List' and features several filter options: 'Department' (Botany), 'Programme Batch' (Bsc Botany model I 2019-2022), 'Term' (Sem I), and 'Include' (radio buttons for 'All Students' and 'Only Active Students'). Below these filters is a 'List Include:' section with checkboxes for 'Admission No', 'Gender', 'Email & Mobile No', 'Date of Birth', 'Registration No', and 'Second Language'.

# AMA- Certificate Applied Section

Conduct Student List | Baselius

https://ama.baselius.ac.in/tc/conductstudentlist

College Admin

deq.admin

### Conduct Certificate - Applied Student List

SI No	Student Name	Programme Batch	Semester	Conduct Certificate Application Date	Conduct Certificate Status
-------	--------------	-----------------	----------	--------------------------------------	----------------------------

Setting for Conduct Certificate

TC Application List

Generate TC without Application

Certificates-Bulkupload

Certificate For Old Students

Conduct Certificate Applied Student List

Generate Conduct Certificate without Application

Attendance

Type here to search

12:39 23-02-2021

# AMA- Fees Management

The screenshot shows a web browser window displaying the 'Fee Collection' page of the AMA system. The browser's address bar shows the URL <https://ama.baselius.ac.in/ManageFees/feecollection>. The page header includes the 'ipssr solutions ltd' logo, a 'College Admin' dropdown menu, and a user profile for 'deq.admin'. On the left side, there is a navigation menu for 'Baselius College, Kottayam' with a 'Fees Management' section containing links for Fee Head, Fee Concession, Assign Fees, Bank Details, Fee Collection (highlighted), Generate Chalan, Fee Chalan Entry, Fee Dues, Fee Report, and Fee Report College Admin view. The main content area is titled 'Collect Fees' and features a search interface with two input fields: 'Admission No' and 'Roll No', separated by 'OR', and a blue 'Search' button.

# Online Student Grievances

<https://baselius.ac.in/grievance-mechanism/>

ONLINE ADMISSION 2020

DOWNLOADS ▾



## Grievance Form

\* Indicates required fields

Your Name*
Your Email*
Select Your Department* ▾
Phone Number
You Are ▾
Enter Your Grievance Here..
<b>SUBMIT</b>

Baselius College | Gri...  
Lite www.baselius.ac.in

**BASELIUS COLLEGE**  
Kottayam, Kerala, India -  
686001 ESTD.1964 NAAC  
accredited @ A Grade with  
CGPA of 3.11

DOWNLOADS ▾



## Grievance Form

\* Indicates required fields

Your Name*
Your Email*
Select Your Department* ▾
Phone Number



# College Portal - Online link for UG & PG Admissions- Website Links

APPLICATION FOR ADMISSION TO THE 1ST SEMESTER (CBCS)- 2021  
B.A/B.SU/B.Com/B.BA Degree Programmes (Holds)

W.G. University CAP Application No

Name of the Applicant (in capital) \*

Gender \*  Male  Female  Transgender

Date of Birth \*

Address for communication \*

Mobile No. of Student

**MAIN LINKS**

- > Banner Media
- > News & Events
- > Gallery
- > Achievements
- > Examinations
- > Mandatory Disclosure

**USEFUL LINKS**

- > College Union
- > Placements
- > Campus Digest Previous years
- > Contact Us
- > Links of Various Academic Initiatives by WRODUEE etc.

NAAC 4th Cycle

APPLICATION FOR ADMISSION TO THE 1ST SEMESTER PG (CSS) PROGRAMME - 2021

W.G. University CAP Application No

Name of the Applicant (in capital) \*

Gender  Male  Female  Transgender

Date of Birth \*

Address for communication \*

Mobile No. of Student \*

**MAIN LINKS**

- > Banner Media
- > News & Events
- > Gallery
- > Achievements
- > Examinations
- > Mandatory Disclosure

**USEFUL LINKS**

- > College Union
- > Placements
- > Campus Digest Previous years
- > Contact Us
- > Links of Various Academic Initiatives by WRODUEE etc.

NAAC 4th Cycle

# CAP Online Admission

[/ https://baselius.ac.in/admissions/admission-procedure](https://baselius.ac.in/admissions/admission-procedure)



MAHATMA GANDHI UNIVERSITY

KOTTAYAM, KERALA, INDIA



ബിരുദ ഏകീകരണം

Centralized Allotment Process for  
Admission to UG Programmes



ബിരുദാനന്തര ബിരുദ ഏകീകരണം

Centralized Allotment Process for  
Admission to PG Programmes



Centralized Allotment Process for  
Admission to Integrated PG Programmes

# Links in College website for portals and Online Fee Payment

<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=3840957>

The screenshot displays a web browser window with the URL [baselius.ac.in/college-portals-online-platforms/](https://baselius.ac.in/college-portals-online-platforms/). The page is titled "College Portals & Online Platforms" and features four main sections, each with a yellow hand icon pointing to the right:

- Comprehensive Student Management and Administrative Portal**  
<https://ama.baselius.ac.in/login>
- IQAC – Academic & Administrative Data Repository**  
<https://q.baselius.ac.in/login>
- Learner Management System (Moodle Platform)**  
<https://lms.baselius.ac.in/>
- ONLINE FEE PAYMENT**  
<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=3840957>

On the right side of the page, there are two vertical link lists:

- MAIN LINKS**
  - > Baselian Media
  - > News & Events
  - > Gallery
  - > Achievements
  - > Examinations
  - > Mandatory Disclosure
- USEFUL LINKS**
  - > College Union
  - > Placement
  - > Campus Digest Previous years
  - > Contact Us
  - > Links of Various Academic Initiatives by MHRD/UGC etc.

A circular badge on the right side of the page indicates "NAAC 4th Cycle".

# 4. Examination

- Online question paper system for UG and PG – 2016 – University introduced initiative
- AMA software – Internal assessment Process- 2019
- College LMS – 2020
- Academic G Suite and Google classroom in G Suite with mail ids too – 2019

# Online question paper system for UG and PG

The details of absentees of the examinations, results after final consolidation, Internal Mark submission and approval, exam registration are all done through this portal.

[www.college.mgu.ac.in](http://www.college.mgu.ac.in)



# Exam Management – Online Question Paper Transmission

The screenshot shows a web browser window with the URL [college.mgu.ac.in/Dashboard\\_ctrl/](http://college.mgu.ac.in/Dashboard_ctrl/). The page title is "Mahatma Gandhi University Admission & Exam Management System". The user is logged in as "Baselius College, Kottayam - College Principal" on "08/02/2022 6:11:0 PM".

**Navigation Menu:**

- HOME
- COLLEGE PROFILE
- DEPARTMENT MANAGEMENT
- EXAM TIME TABLE
- DOWNLOAD QUESTION PAPER
- CHANGE DOWNLOAD PASSWORD
- FAQ
- USER MANAGEMENT
- USER CREATION
- PG
- ADMISSION MANAGEMENT

**Details Section:**

**DETAILS**

BASELIUS COLLEGE, KOTTAYAM  
KOTTAYAM686001  
principal@baselius.ac.in  
04812563918

**Instructions To Principal**

കൊല്ലത്തിന് വേറെ എൻ്റെ ഓപ്പറേറ്റർ യൂണിറ്റ് ഐഡിയും പാസ് വേർഡും ഇല്ലെങ്കിൽ പ്രിൻസിപ്പൽ ലെവലിൽ യൂണിറ്റ് അനലൈസിസ് ഓപ്പൺ വഴി പുതിയ ഐഡി അനലൈസിസ് ചെയ്യണം

**Click on Department Management link for Furnishing Department wise Faculty Details**

WHILE PROCEEDING WITH FIRST SEMESTER UG EXAM REGISTRATION, IF ANY STUDENT'S DETAILS ARE UNABLE TO BE CHECKED MEANS, THE STUDENT IS NOT HAVING A PHOTO IN HIS/HER PROFILE. LOGIN AS PRINCIPAL AND UPLOAD THE PHOTO AND RETURN TO DEO LOGIN AND PROCEED WITH THE EXAM REGISTRATION

QUESTION PAPER FOR THE I SEMESTER P.G. (2019 ADMISSION REGULAR FOR PRIVATE REGISTRATION CANDIDATES ) DEGREE EXAMINATIONS JULY 2021, WILL BE TRANSMITTED TO THE RESPECTIVE COLLEGES BY EMAIL FROM 8.00 AM .

**Private Registration Question papers are transmitted through the official email ID's. Kindly check the respective email.**

Online Question paper technical support : 0481 273 2000 , 2733 520, 2733 678

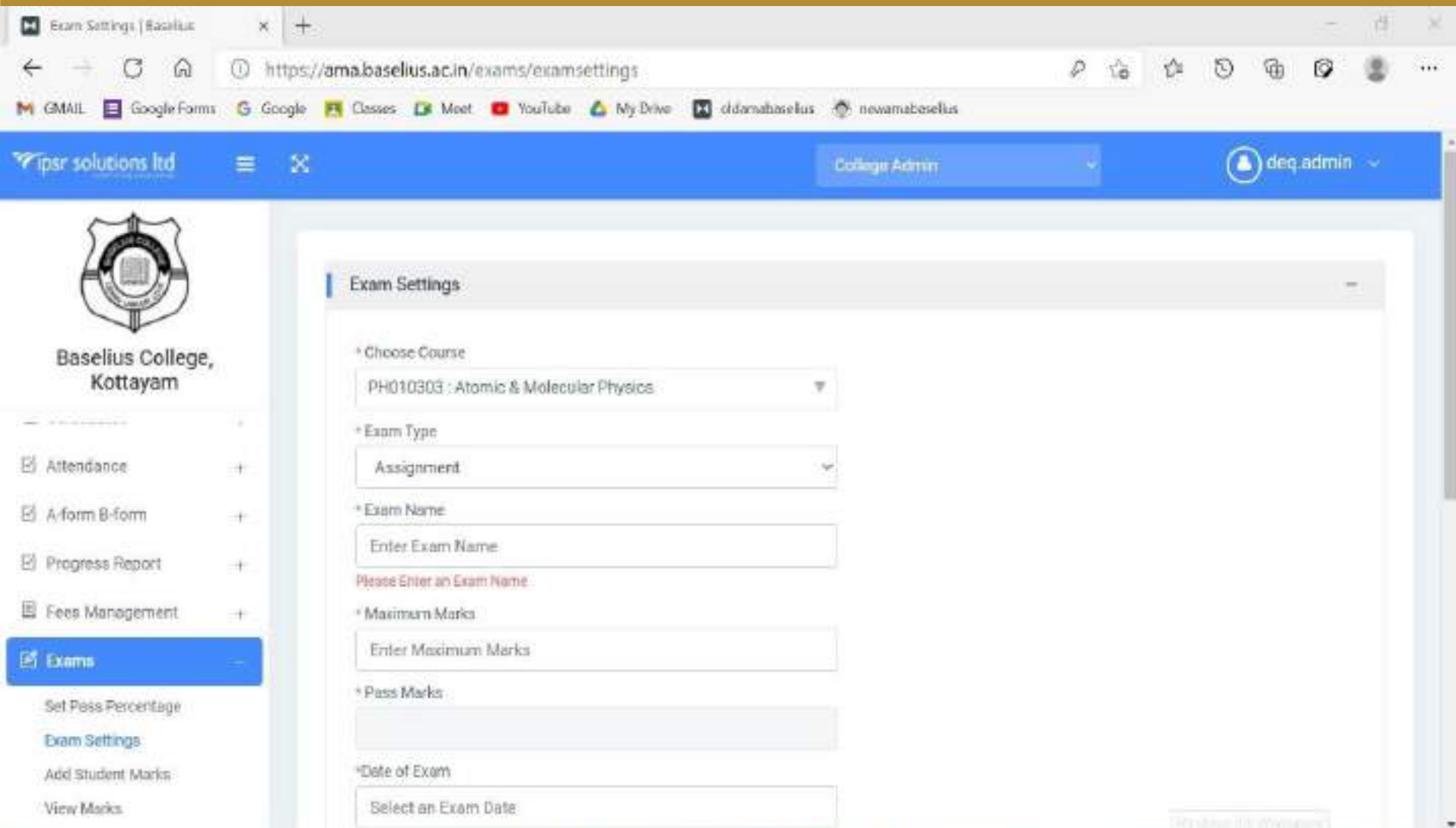
# Hall Ticket- Through Portal

The screenshot shows a web browser window with the URL `college.mgu.ac.in/index.php/Hallticket_ctrl/index/1/61`. The page title is "HALLTICKETS / NOMINAL ROLES". A red message states: "Hallticket & Nominal Roll will be available after the University Level Verification..!!". Below this, there is a dropdown menu for "Exam" with the selected value "SECOND SEMESTER PGCBS EXAMINATION JANUARY 2022".

SNo	Programmes	Total Students Count	Registered Count	Principal Approved Count	Hallticket	Nominal Roll
1	M A ECONOMICS	15	15	15		
2	M A ENGLISH	18	18	18		
3	M Sc CHEMISTRY	19	19	19		
4	MSC Data Analytics	12	12	12		
5	M Sc PHYSICS	12	12	12		
6	M.COM FINANCE AND TAXATION	15	15	15		
7	M.COM FINANCE AND TAXATION (SF)	18	18	18		

The left sidebar contains a navigation menu with the following items: HOME, COLLEGE PROFILE, DEPARTMENT MANAGEMENT, EXAM TIME TABLE, DOWNLOAD QUESTION PAPER, CHANGE DOWNLOAD PASSWORD, FAQ, USER MANAGEMENT, USER CREATION, PG, ADMISSION MANAGEMENT, CONSOLIDATED LIST, VERIFICATION, and REGULAR.

# AMA Software-Exam settings



Exam Settings | Baselius

https://ama.baselius.ac.in/exams/examsettings

ipshr solutions ltd

College Admin

deq.admin

**Baselius College, Kottayam**

- Attendance
- A-form B-form
- Progress Report
- Fees Management
- Exams**
  - Set Pass Percentage
  - Exam Settings
  - Add Student Marks
  - View Marks

### Exam Settings

- \* Choose Course  
PH010303 : Atomic & Molecular Physics
- \* Exam Type  
Assignment
- \* Exam Name  
Enter Exam Name  
**Please Enter an Exam Name.**
- \* Maximum Marks  
Enter Maximum Marks  
**Please Enter an Exam Name.**
- \* Pass Marks
- \* Date of Exam  
Select an Exam Date

# AMA Software-A form& B form

The screenshot shows a web browser window with the URL <https://ama.baselius.ac.in/aformbform/a1generate>. The page header includes the logo for 'ipr solutions ltd', a user profile for 'College Admin', and a notification icon for 'deq.admin'. The main content area is titled 'A1 Form' and contains the following fields:

- \* Choose Programme Batch: BA English language and Literature Model I 2019-2022
- \* Terms: Sem 2
- \* Choose Course: SY1CCT01 : poetry/ grammar & history of syriac language & li
- Course Incharge in A form based on generation
- \* HOD: NA

At the bottom of the form are three buttons: 'Generate', 'Cancel', and 'Submit To Bform'. The left sidebar contains a navigation menu with the following items:

- Attendance
- A-form B-form**
- Exam Eligibility and A-form settings
- A1 settings
- A1 generate
- Mark and Grade configurations
- A2-form settings
- Generate A2-form
- B-Form Setting
- Generate B form
- A1 Recider

The Windows taskbar at the bottom shows the system tray with the date '23-02-2021' and time '12:41'.

# College LMS

<https://lms.baselius.ac.in/>

2/23/2021

BASELIUS COLLEGE LMS: Administration: Users: Accounts: Browse list of users

## BASELIUS COLLEGE LMS

[Dashboard](#) / [Site administration](#) / [Users](#) / [Accounts](#) / [Browse list of users](#)

Blocks editing on

74 / 1471 Users

« 1 2 »

### New filter

User full name

contains

Add filter

Show more

### Active filters

Course role is "Teacher" in any course from any category

Remove selected

Remove all filters

First name ^ / Surname	Email address	City/Town	Country	Last access	Role
Shony, Abraham, BBA	shonyabraham@baselius.ac.in		India	95 days 18 hours	  
Saha, Sachin, COMMERCIAL, SE	sajoo-saha@baselius.ac.in		India	17 days 1 hour	  
Susan, Rita, Thomas, CHEMISTRY	susanritathomas@baselius.ac.in		India	3 hours 11 mins	  
Susanna, Thomas, ENGLISH	susaninathomas@baselius.ac.in		India	95 days 17 hours	  
Tessymol, Abraham, MATHEMATICS	Tessymolabraham@baselius.ac.in		India	95 days 18 hours	  
Thara, Thomas, ECONOMICS	tharathomas@baselius.ac.in		India	70 days 4 hours	  
Thomas, Kuzumilla, MULLAYALAM	thomaskuzumilla@baselius.ac.in		India	Never	  
Tissy, Esathickal, COMMERCE	tissyesthickal@baselius.ac.in		India	95 days 18 hours	  
Uma, Supendran, ZOOLOGY	umasupendran@baselius.ac.in		India	3 days 1 hour	  
Vidya, Anand, Sarathasa, ENGLISH	vidyanandtrivanghese@baselius.ac.in		India	95 days 18 hours	  
Vidyaaseev, V, BBA	vidyaaseev@baselius.ac.in		India	95 days 16 hours	  
Vijesh, Vijayasee, ECONOMICS	vijeshvijayasee@baselius.ac.in	Ernakulam	India	95 days 17 hours	  
Vijukumar, ENGLISH	vijukumar@baselius.ac.in		India	Never	  
Vishu, Biju, G, COMMERCE, SE	vishu@vishu@baselius.ac.in		India	95 days 16 hours	  

« 1 2 »

Add a new user

🔍 Advanced Search for this page

You are logged in as Admin User (Logout)

Data retention summary  
View the summary page





# Google Classrooms in G Suite

The screenshot displays the Google Classroom web interface. At the top, there are browser tabs and the Google Classroom logo. The main area is divided into two sections: a grid of class cards on the left and a 'Teachers' list on the right.

**Class Cards:** The grid contains eight class cards, each with a colored header and a white body. The cards are:

- M1 Commerce 2021-22 (Orange header)
- D1 Commerce 2021-22 (Dark Blue header)
- M2 Commerce 2021 (Blue header)
- D2 Commerce @2021 (Green header)
- D3 Commerce 2021 (Purple header)
- M3 Commerce 2021 (Blue header)
- M1 Commerce 2020 (Dark Blue header)
- D1 Commerce 2020 (Orange header)

**Teachers List:** The right sidebar shows a list of teachers under the heading 'Teachers'. The list includes:

- Commerce Teacher/Collage
- Arshita Kulkarni
- Arjun
- Arshvanshu K
- Arushi Mishra
- Arshi Mishra
- Arshi Mishra
- Arshi Mishra
- Arshi Mishra
- Arshi Mishra

The bottom of the screen shows the Windows taskbar with the system tray, including the date and time (21:54:22).

# Google Classrooms

The screenshot shows a web browser window displaying a Google Classroom page. The browser's address bar shows the URL `classroom.google.com/w/1/c/ND4NTA4ODUwMDQ0`. The page title is "M1 Commerce 2021-22" with a sub-label "PG". Navigation tabs for "Stream", "Classwork", "People", and "Grades" are visible. The main content area features a header banner with the text "M1 Commerce 2021-22 PG" and a decorative image of a coffee cup and an orange. On the left sidebar, there are three sections: "Meet" with a "Generate link" button, "Class code" showing "wudzxq", and "Upcoming" with the text "No work due soon" and a "View all" link. The central "Stream" section contains a list of activity cards. The first card is a system message: "Assistance something to your class". The following cards are material posts by "Reeml Annie Thomas": "Graphical method Solution Prob5" (1:53 PM), "CLV-Value chain-Marketing Environment" (10:32 AM), "Customer Retention -CR" (yesterday), "Research" (yesterday), and "E-CRM" (Feb 2).

M1 Commerce 2021-22  
PG

Meet  
Generate link

Class code  
wudzxq

Upcoming  
No work due soon  
View all

Assistance something to your class

Reeml Annie Thomas posted a new material: Graphical method Solution Prob5  
1:53 PM

Reeml Annie Thomas posted a new material: CLV-Value chain-Marketing Environment  
10:32 AM

Reeml Annie Thomas posted a new material: Customer Retention -CR  
Yesterday

Sheeba Joseph posted a new material: Research  
Yesterday

Reeml Annie Thomas posted a new material: E-CRM  
Feb 2

Type here to search

35°C Sunny 16:18 04-02-2022

# Internal Examination

Income tax tax Due Apr 26, 2021, 3:00 PM

## INTERNAL EXAMINATION II APRIL 2021

Income tax I	Due Apr 16, 2021, 3:40 PM
Auditing & Assurance	Due Apr 12, 2021, 3:40 PM
Advertising and Sales Management	Due Apr 9, 2021, 3:40 PM
COST ACCOUNTING II	Due Apr 8, 2021, 3:40 PM
COST ACCOUNTING II	Due Apr 8, 2021, 3:40 PM

Income tax I Advertising and Sales Management

BASELIUS COLLEGE KOTTAYAM

Network 2 Internet access

*[Handwritten Signature]*  
Dr. BIJU THOMAS  
PRINCIPAL  
BASELIUS COLLEGE  
KOTTAYAM



The Principal  
 Basant College, Kottayam  
 STATECODE: 32-KERALA

SINo	Item	HSN	GST %	Qty	Rate	Value	Disc Amt	Taxable Value
------	------	-----	-------	-----	------	-------	----------	---------------


1	deg IQAC & Accreditation Support Tool Initial Setup Charge		18.00	1 No	63559.32	63559.32	0.00	63559.32
2	LMS - Learning Management System [Phase-1]		18.00	1 No	50000.00	50000.00	0.00	50000.00
3	deg Academic Management Application Initial Setup Charge		18.00	1 No	63559.32	63559.32	0.00	63559.32

Total 177118.64 0.00 177118.64

CGST 15940.68  
 SGST 15940.68

Total quantity 3  
 [18% - 177118.64 : 31681.36]  
 In Words :  
 Two Lakh Nine Thousand Rupees Only  
 E&OE

Tax Summary	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount
Summary of 18 %	177118.64	9	15940.68	9	15940.68
	177118.64		15940.68		15940.68

Prepared By *[Signature]*  
 Checked *[Signature]*  
 For: ipersolutions ltd  






# ipsr solutions ltd

Merchant Association Building, ML Road, Kottayam - CIN No: U72200KL2006PLC014239  
Phone No: 0481-2301085, 2561410, 2561420,  
Website: www.ipsrsolutions.com

ipsr solutions ltd

GSTIN : 32AAAC18464M1ZA ,STATECODE : 32 - KERALA

Invoice No : WG093

TAX INVOICE - CASH

Date : 25/Jun/2019

To

The Principal  
Baselius College  
STATECODE : 32-KERALA

SINo	Item	HSN	GST %	Qty	Rate	Value	Disc Amt	Taxable Value
1	Mail Id Creation with baselius.ac.in as extension		18.00	1 No	2118.64	2118.64	0.00	2118.64
2	Grievance Redressal Form in existing website as extension [Phase -1]		18.00	1 No	3813.56	3813.56	0.00	3813.56
3	Dynamic Journal Site [Phase-1]		18.00	1 No	11652.54	11652.54	0.00	11652.54

	<b>17584.74</b>	<b>0.00</b>	<b>17584.74</b>
--	-----------------	-------------	-----------------

	CGST	1582.63
	SGST	1582.63

Total quantity: 3  
[18 % - 17584.74 : 3165.26]

In Words :

**Grand Total 20750.00**

**Twenty Thousand Seven Hundred and Fifty Rupees Only**

E&OE

Tax Summary	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount
Summary of 18 %	17584.74	9	1582.63	9	1582.63
	17584.74		1582.63		1582.63

*[Signature]*

*[Signature]*



Prepared By

Checked

For: ipsr solutions ltd