

BASELIUS COLLEGE KOTTAYAM



*Code of Conduct for
the Stakeholders*

Code of Conduct for Governing Board

Members of the governing board are expected to:

- To ensure that the institution functions according to its vision and mission and fulfils the objective of the establishment.
- To formulate basic policies for the administration and functioning of the institution.
- To ensure the presence of all the stakeholders in the functioning of the institution.
- To allocate funds and to supervise the proper management of finances.
- To ensure accountability in the educational performance of the organisation.
- To develop, share and live the ethos and values of the institution.
- To fulfil the responsibilities as a good employer, acting fairly and without prejudice.
- To work collectively for the benefit of the institution
- To adhere to the institutional policies and procedures as set out by the relevant governing documents and law.
- To develop effective working relationships with staff, parents, students and other relevant stakeholders from the community.
- To act in the best interests of the institution as a whole and not as a representative of any group.
- To undertake the timely maintenance and infrastructural development of the institution.
- To ensure commencement of new programmes and provide adequate facilities for the same.
- To ensure the academic autonomy of the institution in a fair and free manner.
- To ensure that necessary steps are undertaken timely for the placement and career advancement of the staff members.