

## **IQAC Meeting for the year 2018-19**

### **Meeting No.2**

#### **Meeting Discussions and Action Taken**

1. Installation of water cooler in the new building as suggested by student representative
2. Exploring the possibility of a permanent arrangement for conduct of examination-  
The space above the administrative block may be considered
3. Installation of new software – a comprehensive student management software
4. Possibilities of industry linkage to be explored.
5. Launching of Online courses by teachers/departments to be considered. Dr Nibu A George nominated as the Faculty-in charge of Online and MOOC Courses.
6. Preparation of mentoring reports and remedial class reports
7. Conduct Department level specific programmes in connection with Placement, Job opportunities and Higher Studies
8. Conduct of Green Audit by external agency
9. Collect various feedback from students relating to institution, alumni feedback, parent feedback, employer feedback etc.