

## **IQAC Meeting 2018-19**

### **Meeting Discussions and Action Taken**

1. More provisions for differently abled persons like ramp construction in the old buildings, wherever possible, provision of wheel chair; more facilities shall be arranged in the Ladies' Room in the newly constructed building
2. Necessary renovations shall be made in the playground – (reference: NAAC peer team report of third cycle)
3. More student involvement in various social projects including exploring the possibility of palliative care unit by the college.
4. Utilisation of tutorial sessions for suggestions from the students in arranging activities catering to Institutional Social Responsibility.
5. To authorise Department Heads to supervise the mentoring activities by providing formats based on the general format circulated. The HoDs will be in charge of allotting students to mentors and the same mentor would continue for the entire programme period. In case of Guest Faculty Members or changes in the faculty list, necessary substitution or re-arrangements can be done by the HoD and an internal circular may be issued effecting the same. Mentoring shall be in addition to the tutorial system.
6. E-learning has to be promoted. Each department shall submit e-resources like YouTube videos to be uploaded in the college website.
7. Possibility of digitalisation and automation in e-governance activities shall be explored.
8. Preparation for NAAC accreditation process to be started at the earliest.
9. Support of alumni may be sought to convert more class rooms into smart class rooms.
10. Encourage teachers to participate in FDPs, short term programmes etc in addition to Orientation and Refresher Courses.

Establishment of a computer lab cum smart class room in the newly constructed Students Amenities Centre and seeking financial assistance from the MLA Fund of Sri Thiruvanchoor Radhakrishna MLA who is also an alumnus of the college.