



Action Taken Report (25-05-2022)

1. The summary of activities presented for the year 2021-22 was approved. It was decided to prepare detailed reports so that the preparation of AQAR can be done in a timely and systematic manner. The meeting congratulated various achievers among staff and students in different fields.
2. The AQAR for 2020-21 was approved.
3. It was decided to conduct FDPs/ Sessions on NEP and OBE for the staff members. It was also decided to conscientize the students on the importance of the NAAC accreditation process and the opportunities provided by NEP.
4. It was also decided to proceed with the installation of a software for systematic implementation of OBE.
5. The mentoring process must be continued with more vigour. Proper records shall be maintained. Professional counselling shall also be continued, and the PTA shall be requested to continue with the assistance provided.
6. As per the suggestions of the students, it was decided to arrange a technical team for preparation of e-brochures, photos, and videos of various events of the college etc.
7. The departments shall be encouraged to start more certificate / skill based/ professional courses. Departments shall strive for more academic linkages/ MoUs.
8. Efforts shall be made to popularise the academic and co-curricular activities of the college through social media campaigns/videos/ brochures etc.
9. It was decided to establish Institution Innovation Council. Teachers shall be motivated to undergo training sessions arranged by the Ministry in this connection.
10. More sessions on Entrepreneurship/Innovation/ IPR etc. shall be arranged.
11. The tentative plan of action for the year 2022-23 was approved. Necessary modifications may be made depending on the academic and examination schedule of the University.

Dr Shaju M J proposed vote of thanks.


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