

### **Meeting Discussions and Action Taken**

1. Organise workshops for teachers and, if possible, inter-collegiate seminars/workshops with thrust on quality initiatives in higher education sector.
2. Evaluation of the activities of subject associations was done and endorsed the results as judged by the external panel. It was also decided to consider the suggestions received from students and teachers-in-charge of various Subject Associations to do away with the competition system and encourage conduct of quality programmes.
3. Organise more motivational programme for students belonging to various learning groups like advanced learners, slow learners etc. and also direct departments to identify the learning needs and status of various students by evaluation techniques including tests, quiz, debates, discussions etc. Bridge courses and enrichment lectures may be arranged wherever necessary. Teachers shall offer remedial classes for students wherever possible.
4. Feedback questionnaire shall include questions on library too as suggested by peer team. Necessary changes and upgradations shall be implemented in the library.
5. Encourage departments to go for collaborations and MOUs for carrying out activities and run add on courses.
6. The tutors shall be directed to maintain proper records of mentoring their wards.