

IQAC Meeting for the year 2020-21

Meeting	No 4
Date	29/05/2021
Venue	Online Mode- Google Meet
Time	3.30 PM

Members

1	Dr Biju Thomas	Principal
2	Dr Manoj Narayanan K S	Co-ordinator
3	Dr Jyothimol P	Teacher Representative
4	Dr Shaju M J	Teacher Representative
5	Dr Suma Bino Thomas	Teacher Representative
6	Dr Annie Cherian	Teacher Representative
7	Dr Sindu Jones	Teacher Representative
8	Dr Joy Markose	Bursar & Finance Officer
9	Prof Jacob Kurian Onattu	Academician
10	Dr Cherian Thomas	Management Representative
11	Sri Jacob Kuruvilla	Parent Representative
12	Adv Vinod Kumar	Alumni Representative
13	Mr. Abraham Kurian	Industry Representative
14	Ms Anagha Anil	Student Representative
15	Mr Amal John Jacob	Student Representative

Meeting Routines

- Started with a silent prayer
- Words of Welcome by IQAC co-ordinator
- Presidential Address by Principal
 - Principal presented a brief summary of all activities during the year.
 - Discussions were made on the report of Academic Audit.
 - THE IQAC coordinator informed that the Satisfaction Survey and Feedback mechanisms are underway.
 - Special appreciation for teachers who are awarded with PhD during the year and teachers who got guideship.

Meeting Discussions and Action Taken

1. Approval for the 'Basel Care' project, wherein a corpus is created through contributions of teachers and well-wishers for providing financial aid to students who face financial crisis, especially in the light of the pandemic.
 2. To take necessary follow up actions on the basis of recommendations of the Academic Audit Report and also the Satisfaction Survey. Issue like e-facilities in the library, linkages etc. have to be addressed by the committees in charge
 3. To arrange gadgets for students who face difficulty in attending online classes. The IQAC coordinator was entrusted with the follow up work.
 4. Clubs and Associations shall submit their Annual Report in the revised format, with supporting evidences so that the preparation of AQAR becomes easy.
 5. To set up an open stage near the auditorium by way of sponsorship which will helpful in the conduct of many programmes.
 6. To approve the interim plan of action and academic calendar for the upcoming academic year. The calendar shall be revised based on the University Calendar and Examination Calendar which has not been published on account of the pandemic.
 7. To provide more awareness on the NAAC accreditation process to students by way of interactive sessions, voice notes etc.
- Formal Vote of thanks by Dr Sindu Jones.

Dr Manoj Narayanan K S- IQAC Coordinator



IQAC Co-ordinator
Baselius College, Kottayam



Dr Biju Thomas- Principal


Principal
Baselius College
Kottayam