

IQAC Meeting for the year 2021-22

Meeting	No 4
Date	25/05/2022
Venue	Harmony Lounge
Time	3.30 PM

Members

1.	Dr Biju Thomas	Principal
2.	Dr Manoj Narayanan K S	Co-ordinator
3.	Dr Jyothimol P	Teacher Representative
4.	Dr Shaju M J	Teacher Representative
5.	Dr Suma Bino Thomas	Teacher Representative
6.	Dr Sindu Jones	Teacher Representative
7.	Ms Jeejamol PM	Teacher Representative
8.	Dr Joy Markose	Bursar & Finance Officer
9.	Dr Cherian Thomas	Management Representative
10.	Sri Jacob Kuruvilla	Parent Representative
11.	Prof Jacob Kurian Onattu	Academician
12.	Sri Sunny Varghese	Superintendent
13.	Ms Anakha S Thampi	Student representative
14.	Mr Rohit Pratap Nair	Student representative

Meeting Routines

- Started with a silent prayer
- Words of Welcome by IQAC co-ordinator
- It was informed by the IQAC coordinator that the SSR was successfully submitted in March 2022 and DVV clarification was also successfully given in May 2022. Further action from NAAC may be expected in June and the visit date may be planned accordingly.
- The Principal appreciated the NAAC steering Committee Convener cum IQAC coordinator and the team for the efforts put in for successful uploading. The IQAC members also joined in appreciating the staff members for their support.

Meeting Discussions and Action Taken

1. The summary of activities presented for the year 2021-22 was approved. It was decided to prepare detailed reports so that the preparation of AQAR can be done in a timely and systematic manner. The meeting congratulated various achievers among staff and students in different fields.
2. The AQAR for 2020-21 was approved.
3. It was decided to conduct FDPs/ Sessions on NEP and OBE for the staff members. It was also decided to conscientize the students on the importance of the NAAC accreditation process and the opportunities provided by NEP.
4. It was also decided to proceed with the installation of a software for systematic implementation of OBE.
5. The mentoring process must be continued with more vigour. Proper records shall be maintained. Professional counselling shall also be continued, and the PTA shall be requested to continue with the assistance provided.
6. As per the suggestions of the students, it was decided to arrange a technical team for preparation of e-brochures, photos, and videos of various events of the college etc.
7. The departments shall be encouraged to start more certificate / skill based/ professional courses. Departments shall strive for more academic linkages/ MoUs.
8. Efforts shall be made to popularise the academic and co-curricular activities of the college through social media campaigns/videos/ brochures etc.

9. It was decided to establish Institution Innovation Council. Teachers shall be motivated to undergo training sessions arranged by the Ministry in this connection.
10. More sessions on Entrepreneurship/Innovation/ IPR etc. shall be arranged.
11. The tentative plan of action for the year 2022-23 was approved. Necessary modifications may be made depending on the academic and examination schedule of the University.

Dr Shaju M J proposed vote of thanks.



A handwritten signature in blue ink, appearing to be "Shaju M J", is written over a faint circular stamp.

IQAC Co-ordinator

IQAC Co-ordinator
Baselius College, Kottayam

A handwritten signature in green ink, appearing to be "Dr. Biju Thomas", is written over a faint circular stamp.

PRICIPAL

Dr. BIJU THOMAS
PRINCIPAL
BASELIUS COLLEGE
KOTTAYAM