

### **Meeting Discussions and Action Taken (12/11/2017)**

1. Suggestions for the purchase of some software which will help the e-documentation storage as a part of accreditation
2. Sessions for teachers and NTS under the auspices of IQAC.
3. Discussion on feedback from stakeholders and discussion on action to be taken at the department level and the college level.
4. Departments may try to organise collaborative events.
5. Constitution of Criterion teams in view of the upcoming NAAC accreditation 4<sup>th</sup> cycle.
6. Arrange motivational sessions for bright and advanced learners as well as learners whose academic performance is not found to be satisfactory.