

### **Meeting Discussions and Action Taken (03/07/2017)**

1. Academic audit of the year 2016-17 during October /November. Audit team may be drawn from M G university. IQAC Convener to do the follow up action and prepare schedule for the two-day programme.
2. Updating details in college website to be made in a timely manner and softcopies of brochures and events shall be sent to iqac mail.
3. The face book page of the college has to be popularised among stakeholders
4. Departments may try to organise collaborative events.
5. The alumni representative Adv Vinod kumar offered a scholarship of Rs 2500/-
6. A newsletter for the year to be prepared and DR Shyla Abraham entrusted with the charge.
7. The suggestions by student representatives regarding infra structural maintenance and augmentation were positively considered.
8. Departments/Clubs were asked to conduct quality-oriented programmes, Career related and Entrepreneurship related programmes and cultural programmes after considering the academic and examination schedule.
9. To ensure participation in NIRF ranking from the academic year. Though, the college has not yet received any mail from MHRD in this regard, it was decided to hold discussions with institutions who are already registering for NIRF and get acquainted with the procedure.