

Annual Report

Civil Service Club

Year : 2022-23

A Quality Assurance Venture of the IQAC

Baselius College, Kottayam

(NAAC Reaccredited with A++, CGPA 3.51)

Certificate Page

This is to certify that the following is a bonafide record of activities and achievements of Civil Service Club for the academic year 2022-23. Necessary supporting documents have been attached wherever possible.

Susanna Thomas

Verified

Teacher-in-charge

IQAC Co-ordinator.

Counter-Signed by

PRINCIPAL

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Part – A

1.1 Name of the Club : Civil Service Club

e-mail address :

Social media details: Whatsapp group: '5 B3 BCS ACADEMY 2023'; Telegram Group: 'Baselius Civil Service Academy', Google Classroom: 'Ductus Academy (Classroom)'

Name of the teacher in charge : Ms. Susanna Thomas

Name of the Club Secretary : Sreejith M. K

Contact Nos.

Teacher-in-charge: 9567921201

Secretary: 9633878340 :

1.2 Executive Committee Details

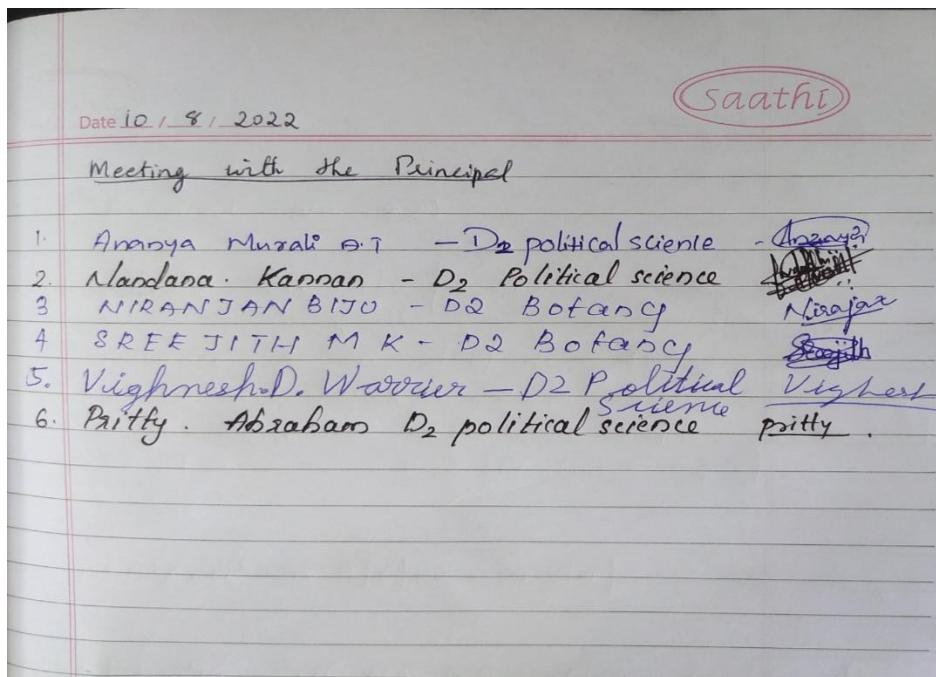
Sl No	Name of the member	Designation/ Class/ Position	
1	Sreejith M. K	D2 Botany	
2	Niranjana Biju	D2 Botany	

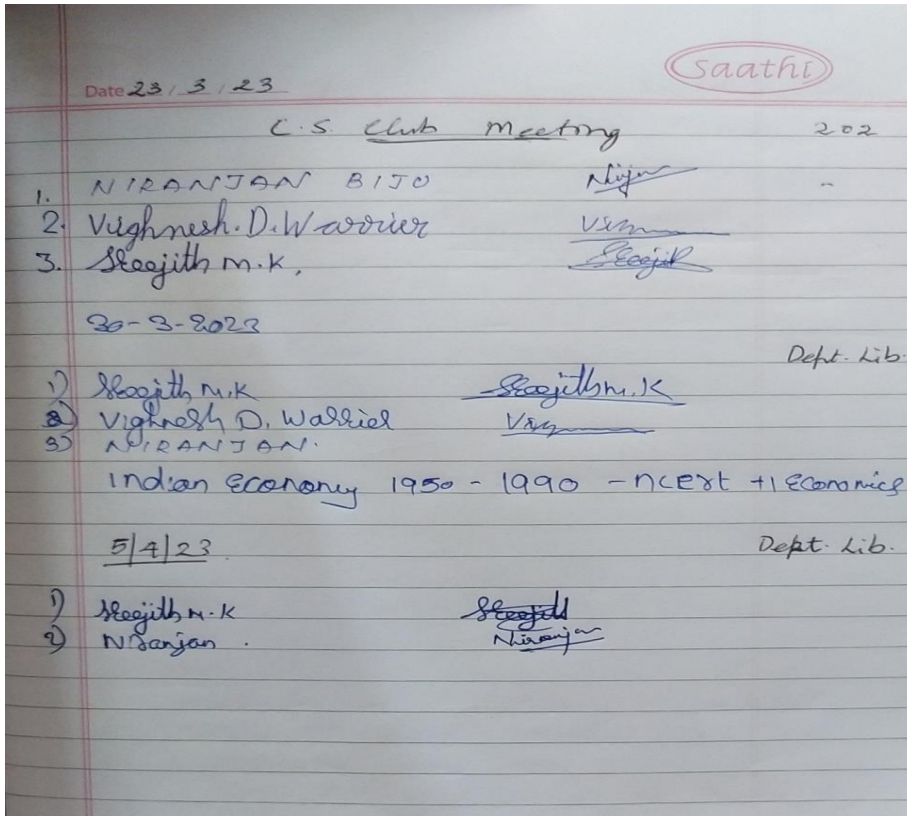
No. of committee meetings held :

Sl No	Date of the Meeting	No of participants
1	10/08/22	06
2	23/03/23	03
3	30/03/23	03
4	05/04/23	02

The above meetings were conducted offline and students discussed various topics and conducted question answer sessions. They prepared notes and actively debated on the topics like Indian Economy,

Politics, history, current affairs etc. and also conducted quiz. In the first meeting, the College principal addressed the students of the Academy and inspired them to pursue their dream of cracking the Civil Service Examinations. He also asked the students about their expectations of the course and how they are preparing themselves for them exams.





1.3 Plan of Action

Plan of Action	Proposed Date/ Month	Status of attainment at the year end
Group formation, Meeting & motivating students in joining the club.	June- July	Completed
Weekly/monthly analysis of topics related to the CSE Syllabus. Enrolling D1 students in the club, Monthly/ weekly collection of leaning materials	August	Completed on November (Closing of UG Admission)

<p>Enrolling D1 students in the club</p> <p>Monthly/ weekly collection of leaning materials; Club meetings</p>	September	Completed
<p>Enrolling D1 students in the club</p>	October	Completed
<p>Enrolling D1 students in the club</p> <p>CS Coaching classes</p> <p>Monthly/ weekly collection of leaning materials</p>		Completed
<p>Organising seminars/ webinars by the club</p> <p>CS Coaching classes</p> <p>Monthly/ weekly collection of leaning materials</p>	November	Completed
<p>CS Coaching classes</p> <p>Monthly/ weekly collection of leaning materials</p>	December	Completed
<p>CS Coaching classes</p> <p>Monthly/ weekly collection of leaning materials</p>	January	Completed
<p>CS Coaching classes</p> <p>Monthly/ weekly collection of leaning materials</p>	February	Completed

Publication of leaning materials collected over the year, in book form CS Coaching classes	March	Topics of the book were discussed in the meetings
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Part – B

Part B – 2.1 Talks/Lectures/ Workshops Conducted
2.2a Competitions Organised within the College: 1
2.2b- Inter-Collegiate Competitions Organised: Nil
2.3- Cultural Programmes Organised : NA
2.4 – Extension and Outreach Programme Organised: NA
2.5- Skill Development Courses Organised: 1
2.6- Certificate Programme/ Diploma Organised : NA
2.7 Student Participation and Achievements outside: Nil
2.8- Any Other activity/point worth mentioning

2.1 Talks/Lectures/ Workshops Organised/ Conducted


Summary :

Sl No	Title of the Programme	Name of the Resource Person	No. of participants	Links available if any
1	Online Orientation Programme for Civil Services Examination hosted by CS Club in collaboration with Ductus Academy on 23/10/22	Nimshid P. K, Faculty, Kerala State Civil Service Academy	07	
2	Online Syllabus Orientation Programme on Civil Service Examination hosted by CS Club in collaboration with Ductus Academy,	Nimshid P. K, Faculty, Kerala State Civil Service Academy	02	

Sl No	Title of the Programme	Name of the Resource Person	No. of participants	Links available if any
	Baselius College on 05/11/22			
3	Online Course Orientation Session organised by Baselius Civil Service Academy on 19/11/2022	Mr. Renjith V. T., Ductus Academy	01	
4	Session on 'Personality Development and Interview Skills' organised by Baselius Civil Service Academy and Career Guidance Cell, Baselius College on 19/12/2022 at Room no: 513; (Seminar Hall, Self Financing Block)	Mr. Abhinav N. R. Department of Psychology, University of Calicut	41	

2.2a Competitions Organised within the College:

On 13th February 2023, Baselius civil Service Academy conducted Civil Service Prelims Cum Main Course Annual Examination, at Baselius College, for students of the club. Three students attended the offline exam. Vighnesh D. Warriar of D2 Political Science won the first position and was awarded Scholarship amount of Rs 2000/- instituted by Baselius Civil Service Academy on the Laurels' Day (17th March 2023).



BASELIUS CIVIL SERVICE ACADEMY
(BASELIUS COLLEGE KOTTAYAM in collaboration with DUCTUS CIVIL SERVICE ACADEMY)

Civil Service Prelims Cum Main Course
Annual Examination - February 2023

Name of the Student (Capital Letters) : ...SREEJITH.M.K.....
Name of the College : ...BASELIUS COLLEGE.....
Class : ...D₂ BOTANY.....
Mobile Number : ...9633878340.....


Date: ¹³ 04/02/2023 (Saturday) Time: 10.00 AM	Max Mark : 250 Time Allotted : 03 hours
-------------------------------------------------------------	--------------------------------------------

Instructions

Please read the following instructions carefully before attempting questions:

1. All the questions are to be attempted.
2. The number of marks carried by a question is indicated against it.
3. Answers can be written either in **English or Malayalam**
4. Answers should be written in the specific area given in the Question cum Answer Booklet (QCA).
5. Additional answer sheets will not be provided.

[1 - 42]



BASELIUS CIVIL SERVICE ACADEMY
(BASELIUS COLLEGE KOTTAYAM in collaboration with DUCTUS CIVIL SERVICE ACADEMY)

Civil Service Prelims Cum Main Course
Annual Examination - February 2023

Name of the Student (Capital Letters) : ...VIJAYANESH.D.WARRIER.....
Name of the College : ...BASELIUS COLLEGE KOTTAYAM.....
Class : ...D₂ POLITICAL SCIENCE.....
Mobile Number : ...9447369692.....

Date: ¹³ 04/02/2023 (Saturday) Time: 10.00 AM	Max Mark : 250 Time Allotted : 03 hours
-------------------------------------------------------------	--------------------------------------------


Instructions

Please read the following instructions carefully before attempting questions:

1. All the questions are to be attempted.
2. The number of marks carried by a question is indicated against it.
3. Answers can be written either in **English or Malayalam**
4. Answers should be written in the specific area given in the Question cum Answer Booklet (QCA).
5. Additional answer sheets will not be provided.

[1 - 42]

3



BASELIUS CIVIL SERVICE ACADEMY
(BASELIUS COLLEGE KOTTAYAM in collaboration with DUCTUS CIVIL SERVICE ACADEMY)

**Civil Service Prelims Cum Main Course
Annual Examination - February 2023**

Name of the Student (Capital Letters) : NIRANJAN B I J O
 Name of the College : B BASELIUS COLLEGE KOTTAYAM
 Class : B2 Befancy
 Mobile Number : 9947645061

Date: <u>04/02/2023 (Saturday)</u> Time: 10.00 AM	Max Mark : 250 Time Allotted : 03 hours
------------------------------------------------------	--------------------------------------------

Instructions

Please read the following instructions carefully before attempting questions:

1. All the questions are to be attempted
2. The number of marks carried by a question is indicated against it.
3. Answers can be written either in **English or Malayalam**
4. Answers should be written in the specific area given in the Question cum Answer Booklet (QCA)
5. Additional answer sheets will not be provided.

Summary of Reports of each Activity

1. Brochure

**BASELIUS COLLEGE
KOTTAYAM**
NAAC Re-accredited with A++ CGPA 3.51



**BASELIUS
CIVIL SERVICE
ACADEMY**



ESTD 1964

**23 OCT. 2022
SUNDAY
08:00 PM
GOOGLE MEET**

**Online
Orientation Programme
on
Civil Service Examination
(An IQAC Initiative)**

In Collaboration with
Ductus Civil Service Academy



2. A Brief write-up

a. Orientation Programme on Civil Service Exam

Online (Gmeet) Orientation Programme for Civil Services Examination was hosted by Civil Service Club in collaboration with Ductus Academy on 23/10/22. Sri.Nimshid P. K of Ductus Academy conducted the class. Seven students participated.

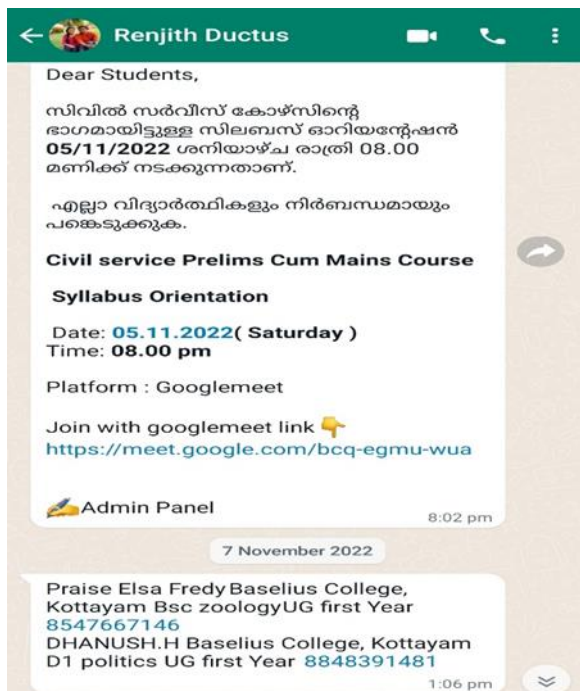
b. Syllabus Orientation Programme on Civil Service Exam

Online (Gmeet) Syllabus Orientation Programme on Civil Service Examination was hosted by CS Club in collaboration with Ductus Academy, Baselius College on 05/11/22. Two students participated.

- c. Online Course Orientation Session was organised by Baselius Civil Service Academy on 19/11/2022. The class was conducted by Sri. Renjith V. T. of Ductus Academy.

3. Participant List

Attendance- Baselius Civil Service Academy 23.10.2022			
Full Name	Name of the department	Class	Mobile Number Having WhatsApp
Giya. N. Gibi	Ba Economics	UG first Year	9496500597
DHANUSH.H	D1 POLITICS	UG first Year	+91 88483 91481
Sneha Thomas	BA Political Science	UG first Year	9544620958
Abhija. J. S	B.A. Political Science	UG first Year	8148549343
Gayathri K	Ba. Economics	UG first Year	8590720800
Vivek. S	D1 zoology	UG first Year	8590720800
Alan Philip	D1 political science	UG first Year	7736907317



S.NO	Submitted Time	I. Name	2. Department	3. Specify Your Class(D1/D2/D3/M1/M2)
1	18-12-2022	Vishnu p.A	D1 English	D1
2	18-12-2022	Kavya Krishana	BCOM model taxation 111	D2 self
3	18-12-2022	Varsha T Varkey	D3 Maths	D3
4	18-12-2022	Niranjan	Botany	D2
5	19-12-2022	Vaishnavi	Chemistry	M1
6	19-12-2022	M S PARVATHY NAIR	Chemistry	M1
7	19-12-2022	Aswathi P P	Chemistry	M1
8	19-12-2022	SOLLIVA JOSEPH	CHEMISTRY	M1
9	19-12-2022	Sandra A.S	Chemistry	M1
10	19-12-2022	Gowri Maheswari M	Chemistry	M1
11	19-12-2022	MUHSINA K R	CHEMISTRY	M1
12	19-12-2022	DIYA SUSAN MATHEW	CHEMISTRY	M1
13	19-12-2022	Bidhya Mary Biju	MSc chemistry	M1 Chemistry
14	19-12-2022	ANN SNEHA JOY	CHEMISTRY	M1
15	19-12-2022	Megha mariet	Chemistry	M1
16	19-12-2022	GAURI S NAIR	Chemistry	M1
17	19-12-2022	Anagha Mahesh	English	M1
18	19-12-2022	Rathna James	MSc Chemistry	M1
19	19-12-2022	Adarsh K U	Politics	D1
20	19-12-2022	Bhoomika ravi	Political science	D1
21	19-12-2022	Shelma shaji	Political science	D1
22	19-12-2022	Vivek S	zoology	D1
23	19-12-2022	Anitta k Johnson	zoology	D1
24	19-12-2022	Rahul TR	D1 Zoology	D1
25	19-12-2022	Ganesh Prabhu sr	D1 zoology	D1
26	19-12-2022	Alshiba Susan Scaria	Zoology	D1
27	19-12-2022	Anagha AM	D1 Zoology	D1
28	19-12-2022	Nandhana M	D1 zoology	D1
29	19-12-2022	Athira Ravi	Zoology	D1
30	19-12-2022	S Ashida Lakshmi	Zoology	D1
31	19-12-2022	Niranjana K Salim	Zoology	D1
32	19-12-2022	Vighnesh D Warriar	D2 Political Science	D2
33	19-12-2022	Amrutha Gopinadh	D1 Zoology	D1
34	19-12-2022	Nandana Kannan	Political science	D2
35	19-12-2022	Anjana Gopinadh	D1 Zoology	D1
36	19-12-2022	Jishnu Raj R	chemistry	M1
37	19-12-2022	Haripriya s nair	D2 political science	D2
38	19-12-2022	Aleena Antony	Zoology	D1
39	19-12-2022	Anjali Soji	Political Science	D2
40	19-12-2022	Ganga m sujan	Zoology	D1
41	19-12-2022	Neebha Lakshmi T	Zoology	D1

4. Photos/Screenshots etc.

2.5 Skill Development Programme/ Courses Organised

Summary :

Sl No	Title of the Programme	Nature of the programme	No. of participants
1	Civil Service Coaching	Three year Civil Service coaching offered by Baselius Civil Service Academy in association with Ductus Academy	09

2	Session on 'Personality Development and Interview Skills'	Organised by Baselius Civil Service Academy and Career Guidance Cell, Baselius College on 19/12/2022 at Room no: 513; (Seminar Hall, Self Financing Block)	41
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Summary of Reports of each Activity

1. Brochure:

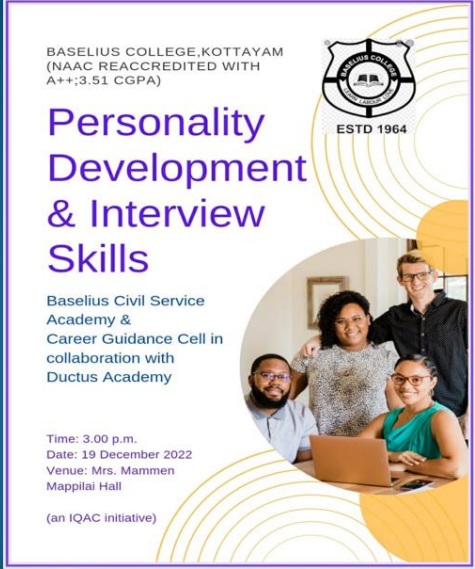
BASELIUS COLLEGE, KOTTAYAM
(NAAC REACCREDITED WITH
A++; 3.51 CGPA)

**Personality
Development
& Interview
Skills**

Baselius Civil Service
Academy &
Career Guidance Cell in
collaboration with
Ductus Academy

Time: 3.00 p.m.
Date: 19 December 2022
Venue: Room no: 513
(Seminar Hall, SF Block)

(an IQAC initiative)



BASELIUS COLLEGE, KOTTAYAM
(NAAC REACCREDITED WITH
A++; 3.51 CGPA)

**Personality
Development
& Interview
Skills**

Baselius Civil Service
Academy &
Career Guidance Cell in
collaboration with
Ductus Academy

Time: 3.00 p.m.
Date: 19 December 2022
Venue: Mrs. Mammen
Mappilai Hall
(an IQAC initiative)

ESTD 1964

**Baselius Civil Service
Academy
Career Guidance Cell
Ductus Academy**

Resource Person:
**Mr. Abhinav N. R.
Department of Psychology,
University of Calicut**

**19th December 2022
3.00 p.m.
Room no: 513; (Seminar Hall, Self
Finance Block)**

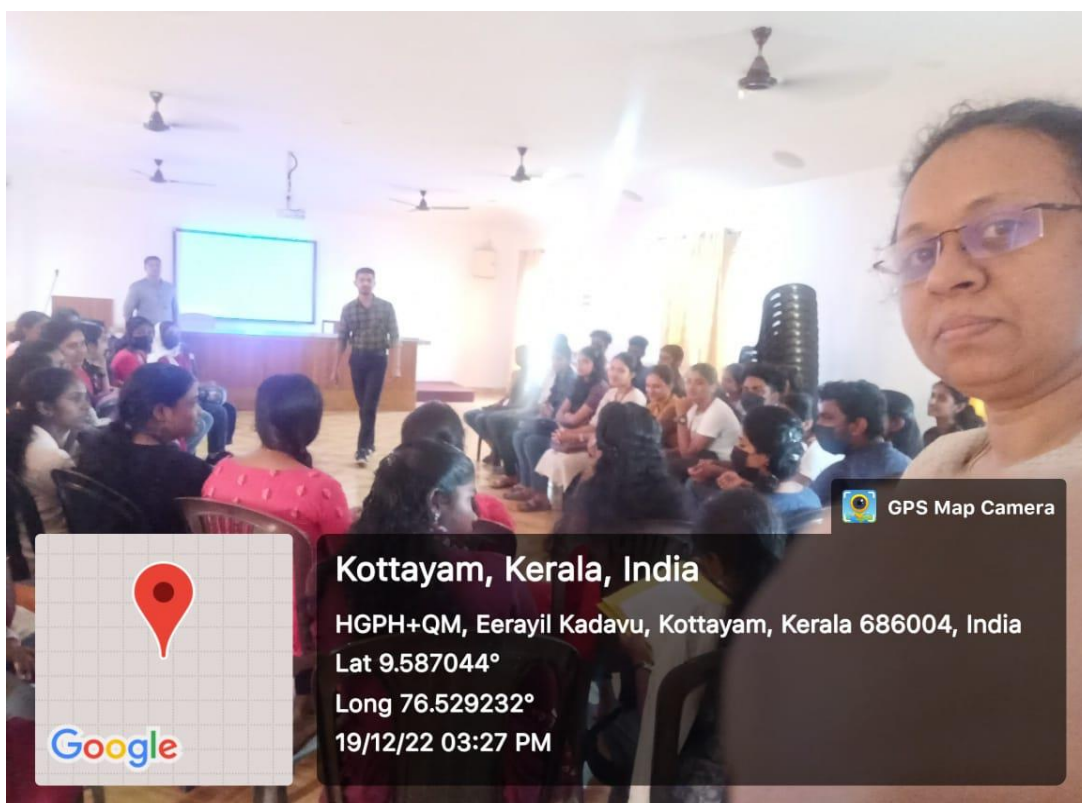
2. A Brief write-up:

Baselius Civil Service Academy & Career Guidance Cell jointly organised a session on Personality Development & Interview Skills for UG & PG students and those who prepare for competitive exams, on 19th December 2022 at 3.00 p.m. at Room No: 513 (Seminar Hall of Self- Financing Block). Mr. Abhinav N. R., from the Department of Psychology, University of Calicut conducted the classes. Mr. Renjith V. T. of Ductus Academy also gave guidance to the students. Ms. Susanna Thomas, teacher in charge of Baselius Civil Service Academy and Dr. Resmi Annie Thomas, teacher in charge of Career Guidance Cell addressed the students. Registration link was provided and 41 students from various department registered and participated in the session.

3. Participant Details :

- a. Photos/Screenshots etc.





2.6 Certificate Course Conducted, if any: NIL

2.7 Student Participation and Achievement – Outside College: NIL

2.8 Any Other activity/point/ initiative worth mentioning (Attach supporting documents) : Nil

Daily Newspaper analysis, quiz, topic analysis and tests are also conducted via telegram and WhatsApp groups and in Google Classroom ('Ductus Academy (Classroom)')

Bank Account

A bank account for Baselius Civil Service Academy was opened in Sept. 2021. Account No: 821. Operated by- Principal & teacher in charge. Closing Balance on 07/06/2023- Rs. 5806/-.

Ms. Susanna Thomas

Sreejith M.K

Teacher-in-charge of the club

General Co-ordinator- Club Activities

Appendix