

## **H.H. Baselios Geevarghese II**

Baselius College, Kottayam was established in the hallowed name of H.H. Baselios Geevarghese II, the late lamented Catholicos of the East in 1964.

As the reigning Catholicos of the Orthodox Church for almost three and a half decades (1929-64), His Holiness left his indelible mark in the socio-cultural domains of Kerala. Sensing the need of the hour, his Holiness pioneered the dissemination of knowledge by founding several educational institutions in the then under developed areas of Kerala.

His Holiness was born on 16 June 1874 into the illustrious Kallacheril family of Kurichy and began his ecclesiastical training at the early age of nine under the tutelage of the saintly Parumala Thirumeni. He was ordained Deacon in April 1929 and Bishop of the East on 13 February 1934. In 1934, the Malankara Association elected him as the Malankara Metropolitan. During his tenure as the supreme head of the Orthodox Church of India, His Holiness exhibited extraordinary grace and vision until he was called to his heavenly abode on 3 January 1964 at the age of 90.

Baselius college was founded soon after the demise of the Holy Father to perpetuate his vision and mission.

May his intercessory prayers be our refuge and fort.



### This handbook belongs to:

Name: .....

Class:..... RollNo..... Aadhar No:.....

Email Id: .....

Phone (Parent/ Guardian): .....

Address: .....

Name of Class Teacher: .....

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## PRAYER SONGS

### I

Oh! Lord, Almighty God  
Oh! Lord, Omniscient One  
Oh! Lord, Omnipresent One  
Oh! Lord, Almighty God!

Help us to Learn, Labour and Love  
Help us to become good  
Help us to do our work  
With wisdom, vigour and devotion.

Eternal Grace, Save us from evil  
Eternal Power, Hold us  
Eternal Light, Lead us  
Eternal Wisdom, Enlighten us.

*(Lyrics by Prof. Thomas Mathew, Retired Professor, English Department &  
Music by Prof. Thomas Varghese, Retired Professor, Zoology Department)*

### II

അനുപമസ്നേഹ ഗുണലയമേ  
അറിവിൻ പൂർണ്ണനികേതനമേ  
പുലരിയിൽ ഞങ്ങളൊന്നായ്ച്ചേർന്നു  
നിൻതിരുനാമം വാഴ്ത്തുന്നു.

അജ്ഞത തീർക്കാനെന്നയും, ഞങ്ങളിൽ  
വിജ്ഞാനക്കുതിർ വീശിടുവാൻ  
അലസതമാറ്റി അത്യുത്സാഹം  
ഞങ്ങളിലെന്നും പൂവണിക

### III

അസതോ മാ സദ്ഗമയ  
തമസോ മാ ജ്യോതിർഗമയ  
മൃത്യോർ മാ അമൃതംഗമയ  
പൂർണ്ണമദഃ പൂർണ്ണമിദം  
പൂർണ്ണാത് പൂർണ്ണമുദയതേ  
പൂർണ്ണസ്യ പൂർണ്ണമാദായ  
പൂർണ്ണമേവാവശിഷ്യതേ  
ഓംശാന്തിഃശാന്തിഃശാന്തിഃ



#### IV

ज्ञानकर्म प्रेम रूपी लक्ष्य दिखाएँ...  
सत्यधर्मके पथ पर हमको लेचलें .....  
एकताकीडोरी से हम सब को बाँध लें.....  
भ्रातृभाव वतन - भाक्तिदिल में भरा दें....  
मार्ग सेवाके हमें, तू ही सिखा दें...  
नाम मानवका सदा योग्य बना दें...  
एकताकीडोरी से हम सब को बाँध लें.....

(Lyrics by **Dr. Elcy I.C.**, Former Head of the Dept. of Hindi)

#### V

സർവ്വശക്തനാം ദൈവമേ  
സർവ്വജ്ഞാനിയാം ദൈവമേ  
സർവ്വവ്യാപിയാം ശക്തിനീ  
സർവ്വകാരുണ്യരൂപനേ

ജ്ഞാനവും കർമ്മശേഷിയും  
സ്നേഹമാർഗ്ഗ സഞ്ചാരവും  
സത്യപാലന നിഷ്ഠയും  
ഞങ്ങളിൽ നീ നിറയ്ക്കണേ

ആത്മജ്ഞാനത്തിന്നുണർവ്വേകി  
അജ്ഞാനാധാര നീക്കണേ  
പരമശക്തിപ്രഭാവവും  
ദിവ്യജ്യോതിസ്സിൻ ദീപ്തിയും  
തെളിയണേ മമ മാർഗ്ഗത്തിൻ  
അഭയമേക നീ ദൈവമേ

(Lyrics by **Dr. Shyla Abraham**, Former Head of the Department of Malayalam & Music  
by **Sri. Dr. Manoj Narayanan K.S.**, Assistant Professor & HOD, Commerce Department)



## COLLEGE ANTHEM

### കലാലയഗീതം

വിദ്യാദായിനി കർമ്മോന്മേഷിണീ  
വിമലസ്നേഹ കലാലയമേ ജയ!  
സത്യം ധർമ്മംസേവനമെന്നതു  
ജീവിതവ്രതമായ് പകരും ക്ഷേത്രം  
നന്മയിലെങ്ങും മുന്നേറാനൊരു  
സന്മതിയേകിലസിക്കുന്നു!  
എല്ലാവർക്കുംവിജയം പുനരെല്ലായ്പോഴുംക്ഷേമം  
നാനാതൂറുകളിലുന്നതനിലകളിൽ  
തനയർക്കെരാൻ മംഗളമരുളും  
അമിതകൃപാനിധി നീ ജനനീ!  
നിന്നുടെമഹിമയിതേറട്ടെ  
അതിൽ നമ്മുടെ പുണ്യം പുലരട്ടെ! (2)  
വിദ്യാദായിനി കർമ്മോ ഷിണീ  
വിമലസ്നേഹകലാലയമേ, ജയ!  
കലാലയമേ, ജയ!  
കലാലയമേ, ജയ!  
(Lyrics by Dr. A. M. Unnikrishnan, Former Reader in Malayalam)

## NATIONAL ANTHEM

Jana gana mana Adhinayaka Jayahe  
Bharathabhagyavidhata  
Punjab, Sindh, Gujarata, Maratha  
Dravida Utchala Benga  
Vindhya Himachala Yamuna Ganga  
UtchalaJaladhitaranga  
Tava subha name jage  
Tava subha Ashisha mage  
Gahetavajayagatha  
Jana ganamangaladayakajayahe  
Bharathabhagyavidhata  
Jaya he, Jaya he, Jaya he,  
Jaya, Jaya, Jaya, Jaya he !

## NATIONAL PLEDGE

*India is my country. All Indians are my brothers and sisters.  
I love my country and I am proud of its rich and varied heritage.  
I shall always strive to be worthy of it.  
I shall give respect to my parents, teachers and all elders and treat everyone  
with courtesy.  
To my country and my people, I pledge my devotion; in their well being and  
prosperity alone lies my happiness.*

*Jai Hind*





## 4. COLLEGE PROFILE

### 4.1 INSTITUTIONAL OBJECTIVES

Baselios College was established in the year 1964 by a galaxy of eminent men to fulfil the long-cherished dream of the Malankara Orthodox Christian Community to dedicate themselves to the service of God and man. This premier postgraduate institution that flourished from the precincts of the MD Seminary High School perpetuates the sacred memory of our heavenly patron **His Holiness Baselios Geevarghese-II**, the late lamented Catholicos of the East, who steered the destiny of the Orthodox Church with grace and vision for more than three decades.

The College is situated at the heart of Kottayam town, in the MD Seminary compound, flanked by the awe-inspiring steeples of Mar Elia Cathedral on the right side and the impressive complex of the Malayala Manorama on the left, looking over the expansive Malankara Estates and the meandering Kodoor River. The site is easily accessible by road, rail and water transport systems.

The College stands for academic excellence, development of skill and character formation so as to produce intellectually mature, morally upright, socially committed and spiritually inspired men and women. In pursuance of this goal, the College has set the following **objectives**:

- To develop the potentialities of young men and women and help all those engaged in the pursuit of Truth and Knowledge, keeping in view the intellectual, physical and spiritual values.
- To inculcate a sense of discipline, social responsibility and community service in the youth and also to bring home the dignity of manual labour.
- To provide society with the right kind of leadership through men and women trained in various spheres who are competent to tackle the problems in life and make them worthy citizens of our community and the country in general.
- To instill in the students a sense of national pride through appreciation of Indian traditions and cultures.
- To sensitise students to critique current socio-economic, political and cultural issues and to denounce all forms of oppression relating to class, caste and gender.
- To familiarise students with environmental issues, thus motivating them to promote ecological justice and sustainable development.
- To establish a link between the institution and policy makers through collaborative research leading to social development.

### 4.2 MAJOR MILESTONES

- 1964 Baselios College is established at the heart of the city of Kottayam in the sacred memory of the venerable Heavenly Patron His Holiness BaseliosGeevarghese II, the late lamented Catholicos of the East.  
Dr. A.P. Mani is appointed as the pioneering Principal of the college.  
Departments of Physics, English, Malayalam, Botany, Chemistry, Hindi, Commerce & Physical Education started functioning. Four Pre- degree batches started.



- 1967 The junior college is upgraded. Departments of English, Commerce, Economics, Botany, Mathematics and Zoology started to offer undergraduate programmes.
- 1969 Department of Chemistry started offering degree programmes.
- 1976 Baselius College Cooperative Society is formed.
- 1979 The college is brought under the Educational agency of the MOC Colleges and His Grace Daniel Mar Philoxinos takes over the reins as the Corporate Manager. The first All Kerala Intercollegiate Baselius Trophy Tournament is conducted.
- 1981 Department of Political Science is established as an undergraduate department. Department of Commerce is upgraded to a postgraduate department.
- 1982 Dr. A. P. Mani retires as principal and Prof. E. J. John becomes the new principal. H. G. Mathews Mar Barnabas Metropolitan takes over as the new Corporate Manager. Department of Malayalam is established as an undergraduate department and single faculty department of Sanskrit started functioning along with it.
- 1984 Department of Chemistry is upgraded to a postgraduate department.
- 1988 Prof. E. J. John retires as principal and Prof. M. J. Thomas becomes the new principal.
- 1989 College celebrates its Silver Jubilee.
- 1990 Open-Air Auditorium is constructed.
- 1992 H. G. Philipose Mar Eusebius Metropolitan takes over as the new Corporate Manager.
- 1993 English Department is upgraded to a Postgraduate Department.
- 1994 Construction of the Silver Jubilee block is completed.
- 1995 Prof. M. J. Thomas retires as principal and Dr. Alexander Karakkal becomes the new principal. Department of Physics is established.
- 1996 Dr. Alexander Karakkal retires as principal and Prof. K. P. Joy becomes the new principal. English Department is upgraded to a Research Centre. Department of Commerce (OM & SP) is established.
- 1998 Prof. K. P. Joy retires as principal and Prof. P. C. Alias becomes the new principal. Department of Physics is upgraded as a Postgraduate Department.
- 1999 Baselius Researcher (ISSN 0975- 8658), a bi-annual Journal of Interdisciplinary Studies and Research published by Baselius Research Guidance Centre brings out its first issue.
- Economics Department is upgraded as a Postgraduate Department. New Auditorium was inaugurated by His Holiness Baselius Marthoma Mathews II.
- 2000 College is accredited by NAAC with three stars, in its first cycle. Prof P.C. Alias retires as principal and Prof. E. John Mathew becomes the new principal.
- 2002 Dr. A.P. Mani Media Centre is inaugurated by H.H. Basilius Marthoma Mathews II in memory of Dr. A. P. Mani, the first principal of the college.
- 2003 H.G. Dr. Yakob Mar Irenaios Metropolitan takes over as the new Corporate Manager.



- 2004 Construction of an additional storey in the Mathematics Block is completed.
- 2005 Prof. E John Mathew retires as principal and Prof. Jacob K. Mathew becomes the new principal. A Latex Testing (DRC) Laboratory started in Botany Department.
- 2006 Prof. Jacob K. Mathew retires as principal and Rev. Fr. E. M. Philip becomes the new principal.
- 2007 H. G. Kuriakose Mar Clemis Metropolitan takes over as the new Corporate Manager. College re-accredited by NAAC with B++ Grade.
- 2008 Prof. Fr. E. M. Philip retires as principal and Prof. Jacob Kurian Onattu becomes the new principal.
- 2010 Construction of Women's Hostel for the college. Men's football Sports Hostel starts to function under Kerala State Sports Council Scheme.
- 2011 College is conferred with Minority Status.
- 2012 H.G. Dr. Thomas Mar Athanasius Metropolitan takes over as the new Corporate Manager. Two additional stories of Self-financing programme constructed in the Mathematics Block.
- 2013 Introduction of a UGC sponsored Foundation Course on Human Rights in the Department of Political Science.
- 2014 College celebrates its Golden Jubilee. Chief Minister Sri. Oommen Chandy flagged off the jubilee celebrations. Electronics Department comes into being. Dr. A. P Mani Media Centre is refurbished in connection with the Golden Jubilee Celebrations of the college. The Office Block was also refurbished during this period. The foundation stone for the Golden Jubilee Building is laid by His Holiness Baselius Marthoma Paulose II
- 2015 BBA Programme is started and college acquires the status of semi-professional college. College is Re-accredited with A Grade by NAAC (with CGPA 3.11). Department of Physics is upgraded as a Research Centre. Prof. Jacob Kurian Onattu retires as principal and Prof. Alexander V. George becomes the new principal.
- 2016 Construction of UGC Sponsored Women's Hostel II and Golden Jubilee Students' Amenity Centre started. Women's Football Sports Hostel starts to function under Kerala Sports Council.
- 2017 Prof. Alexander V. George retires as principal and Dr. Jancey Thomas becomes the new principal.
- 2018 College becomes eligible for funding under the Central government & Rashtriya Uchathar Shiksha Abhiyan (RUSA) scheme. Golden Jubilee Students' Amenity Centre is inaugurated.
- 2019 Dr. Jancey Thomas retires as principal and Dr. Biju Thomas becomes the new principal. Department of Chemistry is elevated to the status of a Research Centre.
- 2020 College is placed in the rank band of 150-200 in NIRF '20 Ranking.



### 4.3 GOVERNING BODY

#### 4.3.1 MANAGEMENT

- **EDUCATIONAL AGENCY**  
H.H. Baselios Marthoma Paulose II,  
Catholicos of the East  
Ph: 0481- 2570569, 2578500
- **MANAGEMENT**  
Corporate Management of M.O.C Colleges,  
Devalokam P.O., Kottayam,  
Ph: 0481 -2573533
- **MANAGER, M.O.C. COLLEGES**  
His Grace Dr. Thomas Mar  
Athanasius Metropolitan Ph: 0485 -2832401, 2833401
- **SECRETARY, M.O.C. COLLEGES**  
Dr. M. E. Kuriakose Ph: 9447101513
- **PRINCIPAL**  
Dr. Biju Thomas Ph: 9447214457
- **BURSAR**  
Dr. Joy Markose Ph: 9447356001

#### 4.3.2 LOCAL MANAGEMENT COMMITTEE

1. H.H. The Catholicos of the East & Malankara Metropolitan  
Ph: 0481-2570569, 0481-2578500 (President)
2. Mr. A. Jacob Oppoottil, Kottayam-1 Ph : 9847048953
3. Mr. Alexander Oommen, Thadathilparambil, Kottayam-1 Ph: 93887944177
4. Prof. P.K.Kurian, Plammoottil, Manganam P.O, Kottayam. Ph: 2574131, 9447174131
5. Prof. Cherian Thomas, PanikkaruVeedu, S.H.M. P.O, Kottayam.  
Ph: 2311166, 9447123111
6. Prof. K.C George, Kakkarothu House, Thazhathangady P.O., Kottayam  
Ph: 9846663260
7. Rev. Fr. Thomas Zachariah, Principal Secretary to H.H. The Catholicos of the East. Ph: 8086696900
8. Rev. Fr. P.A. Philip, CatholicateAramana, DevalokamPh: 9496155461
9. Dr. Biju Thomas, Principal, Baselius College (Secretary) Ph: 9447214457
10. Dr. Joy Markose, Bursar, Baselius College, Kottayam Ph: 9447356001, 2571121



## 5.1 AT THE HELM IN THE PAST

### 5.1.1 MANAGERS

H.G. Mathews Mar Ivanios Metropolitan	(1964 -1979)
H.G. Daniel Mar Philexinos Metropolitan	(1979 -1982)
H.G. Mathews Mar Barnabas Metropolitan	(1982 - 1992)
H.G. Philipose Mar Eusebius Metropolitan	(1992 - 2003)
H.G. Dr. Yakob Mar Irenaios Metropolitan	(2003 - 2007)
H.G. Kuriakose Mar Clemis Metropolitan	(2007 - 2012)

### 5.2.2 PRINCIPALS

Dr. A.P. Mani	(1964-1982)
Prof E. J. John	(1982-1988)
Prof. M.J. Thomas	(1988-1995)
Dr. Alexander Karakkal	(1995-1996)
Prof. K.P. Joy	(1996-1998)
Prof. P.C. Alias	(1998-2000)
Prof. E. John Mathew	(2000-2005)
Prof. Jacob K. Mathew	(2005-2006)
Prof. Fr. E.M. Philip	(2006-2008)
Prof. Jacob Kurian Onattu	(2008-2015)
Prof. Alexander V. George	(2015-2017)
Dr. Jancey Thomas	(2017-2019)

## 6. PROSPECTUS

As a constituent college of Mahatma Gandhi University, Kottayam, Baselius College, Kottayam abides by all university regulations, other than those that affect its minority status and rights under Article 30(1) of the Constitution of India. The university follows the semester system in all its undergraduate and postgraduate programmes. The duration of a master's programme is two years (four semesters) and that of a bachelor's is three years (six semesters). Admission to UG/ PG programmes is mostly done online through the Centralised Allotment Process (CAP).

The College offers the following programmes of study as prescribed by the Mahatma Gandhi University, Kottayam

**A) UNDER GRADUATE PROGRAMMES****(Choice Based Credit System)****Aided Stream**

Sl. No	CORE COURSES	COMPLEMEN-TARY SUBJECT	SANCTIONED STRENGTH	ELIGIBILITY
1	B.A.English Language & Literature	English & History	50	Candidates who have passed the Plus Two/ equivalent examination or an examination recognized by MG University.
2	B.A. Malayalam Language & Literature	Kerala Culture & Sanskrit	25	
3	B.A. Economics	Political Science & History	50	
4	B.A. Political Science	Economics & History	40	
5	B.Sc. Mathematics	Statistics & Physics	50	Candidates who have passed the Plus Two/equivalent examination with Mathematics as one of the optional subjects or Mathematics as one of the subjects in Commerce group. Candidates who have passed the Plus Two/ equivalent examination with Physics as one of the optional subjects at Plus Two level.
6	B.Sc. Physics	Electronics & Mathematics	24	
7	B.Sc. Chemistry	Mathematics & Physics	50	Candidates who have passed the Plus Two/ equivalent examination with Chemistry as one of the optional subjects at Plus Two level.
8	B.Sc. Botany	Chemistry & Zoology	36	Candidates who have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.
9	B.Sc. Zoology	Chemistry & Botany	42	Candidates who have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.
10	B.Com (Model-I)	Elective: Finance & Taxation	50	Candidates who have passed the Plus Two/ equivalent examination recognized by MGU with Commerce as optional OR Have passed Plus Two/equivalent examination with other subjects under PART III optional subjects provided they have secured 45% of the aggregate marks.



11	BBA		24	Candidates who have passed the Plus Two/ equivalent examination or an examination recognized by MG University
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### Self- Financing Stream

Sl. No	CORE COURSES	SANCTIONED STRENGTH	ELIGIBILITY
1.	B.Com (Model III) Taxation(Separate Application form available for Self-Financing Programme: Contact 0481-230022, 9447356001)	40	Candidates who have passed the Plus Two/ equivalent examination recognized by MGU with Commerce as optional OR Have passed Plus Two/equivalent examination with other subjects under PART III optional subjects provided they have secured 45% of the aggregate marks

**NOTE :** ● Common courses:

\* **English** is compulsory for students of all programmes.

\* **Additional Language:** For B.A/B.Sc(Malayalam, Hindi, Syriac, Sanskrit) Students may choose any one. For B.Com. (Malayalam, Hindi and Syriac)- Students may choose any one.

● Students of BBA& Model III B.Com (Taxation) need not study additional language.

### OPEN COURSES (DURING SEMESTER V)

Sl.No	Department	Course Offered
1.	English	Acts on Stage
2.	Physics	Physics in Everyday Life
3.	Chemistry	Chemistry in Everyday Life
4.	Economics	Fundamentals of Economics
5.	Commerce	Fundamentals of Accounting
6.	Management	Brand Management
7.	Malayalam	Pathrapravarthanam: Adisthanathatwanganal
8.	Mathematics & Statistics	Applicable Mathematics
9.	Botany	Horticulture & Nursery Management
10.	Zoology	Public Health & Nutrition
11.	Political Science	Introduction to Defence & Strategic Studies
12.	Physical Education	Physical Health and Life Skills Education



## B) POSTGRADUATE PROGRAMMES CSS (Four Semesters) Aided Stream

Sl. No	CORE COURSES	SANCTIONED STRENGTH	ELIGIBILITY	ELECTIVES
1	M.A ENGLISH	20	Graduation in English with at least 1.80 CGPA/ 4.50 CCPA (45%) or graduation in permitted disciplines with at least 2.00 CGPA/ 5.00 CCPA (50% marks) in Part I English + 1.80 CGPA/ 4.50 CCPA (45% marks) in Core Groups.	1. Modern European Drama 2. Modern European Fiction 3. Indian Poetics: Theories and Texts 1. Agricultural economics
2	M.A ECONOMICS	15	Graduation in Economics, Mathematics/Statistics with atleast 1.80 CCGPA/ 4.50 CCPA (45% marks) in Core Groups.	2. Industrial Economics 3. Labour Economics
3	M.Sc. PHYSICS	15	Graduation in Physics/ Electronics Equipment Maintenance with at least 2.00 CGPA/ 5.00 CCPA (50% marks) in Core Groups	1. Solid State Physics for Materials 2. Science of Advanced Materials 3. Nano Structures and Materials Characterisation
4	M.Sc. CHEMISTRY	16	Graduation in Chemistry/ Petro Chemicals Maintenance with at least 2.00 CGPA/ 5.00 CCPA (50% marks) in Core Groups	1. Advanced Inorganic Chemistry 2. Advanced Organic Chemistry 3. Advanced Physical Chemistry
5	M.Com (FINANCE & TAXATION)	15	B.Com/ BBA/ B.B.M Degree with at least 1.80 CGPA/ 4.50 CCPA (45%) for Core Groups	1. Indirect Tax laws 2. Derivatives and Risk Management 3. Personal Investment and Behavioural Finance





### Self-Financing Stream

Sl. No	CORE COURSES	SANCTIONED STRENGTH	ELIGIBILITY	ELECTIVES
1.	<b>M.Com (FINANCE &amp; TAXATION)</b>	20	B. Com/ BBA/ B.B.M Degree with at least 1.80 CGPA/ 4.50 CCPA (45%) for Core Groups SEPARATE APPLICATION FORMS AVAILABLE	1. Indirect Tax laws 2. Derivatives and Risk Management 3. Personal Investment and Behavioural Finance

**Note:**

- Core Group means Core+ Complementary+ Open Courses
- CGPA mentioned above is out of 4 & CCPA out of 10.
- There are relaxations in minimum mark restrictions for SC/ ST/OBC/OEC, Physically Challenged and similar categories. Further details available in the University website.
- Separate application forms shall be submitted for self- financing programmes.

**C) Research Programmes**

1. Ph.D. in English      2. Ph.D. in Physics      3. Ph.D. in Chemistry

**Note:** Admission to research programmes (both full time and part time) are according to directions and guidelines/regulations of MGU.

**D) Career Oriented Add-on Course**

Travel & Tourism (Initially UGC Sponsored) *Co-ordinated by Commerce Department*

**F) Diploma Course**

Advanced Diploma in Logistics & Supply Chain Management: (in collaboration with Centre for Continuing Education, Govt. of Kerala) *Co-ordinated by Economics Department.*

**G) Other Certificate/ Diploma programmes with external agency academic tie-up**

- 1) Food Safety and Quality Control in collaboration with AGMARK (Govt. of Kerala) Coordinated by Department of Chemistry
- 2) Microsoft Office-Specialist for Excel, Co-ordinated by Department of Commerce
- 3) Diploma in GST Practitioner, Coordinated by Department of Commerce
- 4) Skill development course in Agri-based Microenterprises in collaboration with Krishi Vigyan Kendra (KVK), Kumarakom, Coordinated by Department of Botany
- 5) Certificate in Python Programming, Coordinated by Department of Mathematics
- 6) Certificate Course entitled 'Skill Development Programme in Applied Zoology, Coordinated by Department of Zoology

**H) Other Programmes**

Company Secretaryship Course: ICSI Study Centre Co-ordinated by Department of Commerce.



## 7. INTERNAL QUALITY ASSURANCE CELL (IQAC)

Quality Sustenance and Quality Enhancement are the two key words reverberating in most institutions of Higher Education in India (HEIs) today. For performance evaluation, assessment and accreditation and quality upgradation of institutions of higher education, the NAAC proposes that every accredited institution establish a "proactive and functional IQAC" in its system. Since quality enhancement is a continuous process, Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure shall initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in the college and shall play a key role in maintaining quality standards in teaching, learning and evaluation. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. It channelizes all the efforts and measures of the institution towards promoting its holistic academic excellence.

### **The functions of IQAC are:**

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution and disseminate information on various quality parameters of higher education
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices and to act as a nodal agency of the Institution for coordinating quality-related activities.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities leading to quality improvement.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality.

### **Members of IQAC are drawn from various categories of stakeholders. The members of IQAC are:**

1. Dr. Biju Thomas- Principal (Chairman)
2. Dr. Manoj Narayanan K.S (Co-ordinator)
3. Dr. Jyothimol P (Vice-Principal)
4. Dr. Shaju M.J. (Teacher Representative)
5. Dr. Suma Bino Thomas (Teacher Representative)
6. Dr. Annie Cherian (Teacher Representative)
7. Dr. Sindu Jones (Teacher Representative)
8. Dr. Joy Markose (Bursar)
9. Prof Cherian Thomas (Management Representative)
10. Prof. Jacob Kurian Onattu (Academician)
11. Mr Jacob Kuruvilla (Parent Representative)
12. Adv. Vinodkumar (Alumni Representative)
13. Mr. Abraham Kurian (Industry Representative)
14. Mr. Raju Jacob (Office Superintendent)
15. Mr. Amal John Jacob (Student representative)
17. Ms. Anagha Anil (Student representative)



## 8. COLLEGE COUNCIL

The college council consists of the Principal, Vice Principal, Heads of the Departments, Elected member, Librarian and the Office Superintendent. The Principal shall be the Chairman. The Council shall appoint one of the members as the Secretary who shall hold office for one year. The staff council is an advisory body to help the Principal in academic matters and in the maintenance of discipline. Some of the general administrative work of the College may be distributed by the Principal among the members of the Council or other staff. The meeting of the Council shall be convened at such times as the Principal may consider necessary. The Secretary of the Council shall keep a record of the proceedings of all meetings. The Principal / Chairman shall be the sole judge of any point of order.

### Council members for the year are:

1. Dr. Biju Thomas (Principal)
2. Dr. Jyothimol P. (Vice Principal)

### Heads of Departments

3. Dr. M.J. Shaju (HoD, Economics)
4. Dr. Suma Bino Thomas (HoD, Chemistry)
5. Ms. Elsa C. Maria Sebastian (HoD I/C, English)
6. Dr. Annie Cherian (HoD, Mathematics)
7. Dr. Sindu Jones (HoD, Physics)
8. Dr. Manoj Narayanan K.S (HoD, Commerce)
9. Prof. Abu Joseph C. (HoD, Physical Education)
10. Prof. Arabhi P. (HoD I/C Botany)
11. Prof. Shibu M. George (HoD I/C, Political Science)
12. Dr. Thomas Kuruvilla (HoD I/C, Malayalam)
13. Dr. Rejitha V. (HoD I/C Zoology)

### Elected members

14. Dr. Selvi Xavier (Secretary)
15. Mr. Vijeesh Vijayan (Treasurer)

### Other members

18. Mr. Raju Jacob (Jr. Superintendent)
19. Smt. Seena R. Nair (Librarian)
20. Dr. Joy Markose (Bursar, Special Invitee)

## 9. OFFICIALS UNDER RIGHT TO INFORMATION ACT, 2005

### Public Information Officer:

**Dr. Shaju M.J.**, Associate Professor & HoD Dept. of Economics - 9496158890

### Assistant Public Information Officer:

**Mr. Raju Jacob**, Junior Superintendent - 9446280459

### Appellate Authority:

**Dr. Jyothimol P.**, Vice Principal - 9495690047



## 10. DEPARTMENTS

Academic Departments play an important role in the organizational structure of colleges and are an important guide to institutional activity. Baselius College has 18 Departments of teaching which comprises of three Postgraduate and Research Departments, two Post Graduate Departments, five Undergraduate Departments, six departments offering complementary courses, a Department of Physical Education and a Self-financing Department. Teaching, Research and Knowledge extension are the mandate of the academic departments in Baselian Campus. However, they do all these apart from assisting in the administrative activities and actively participating in student centric activities and various other co-curricular, extra-curricular activities.

### 10.1 POSTGRADUATE DEPARTMENTS

#### 10.1.1 POSTGRADUATE DEPARTMENT OF ENGLISH AND CENTRE FOR RESEARCH [english@baselius.ac.in](mailto:english@baselius.ac.in)

The inception of the department was in the year 1964. Ever since the department has been steady in its path of development with the addition of programmes like B.A in English, M.A in English and PhD. The department has successfully conducted eleven national seminars, four regional seminars and five P.G. Students' seminar ('PRAJNA'). Two memorial lectures, in memory of Late Shri.Rajaram Menon & late Ms. Manju Mathews, are conducted every year. An annual All Kerala intercollegiate Quiz and Elocution competition is being held for the past 4 decades. The department also offers 2 certificate courses for B.A English students in their final year. Besides organizing several invited lectures collaborating with the stalwarts from the literary arena, the department also organizes classes, seminars, webinars and workshops on research methodology and literary criticism. The first semester UG and PG students benefit from the Bridge Course that the department has tailor-made for them. The department has access to seven journals and has a good collection of books. The students have continuously brought laurels to the department by winning university ranks and qualifying in UGC NET. The department also offers opportunity galore for students to participate in various extracurricular activities by organizing intercollegiate quiz, elocution, intra department competitions, and extension programmes under flagship of ELITA (English Literature Association).

The research centre has two research guides and has so far produced fourteen Ph.Ds and has fifteen scholars currently pursuing research.

<b>UG Programme:</b>	<b>B. A. English Language &amp; Literature</b>
<b>PG Programme:</b>	<b>M. A. English Language &amp; Literature</b>
<b>Doctoral Programme:</b>	<b>Ph.D. in English</b>

#### FACULTY MEMBERS

1. **Dr. Jyothimol P.**, M. A., NET, M. Phil, Ph.D,  
Associate Professor & Vice Principal  
[pjyothimol@baselius.ac.in](mailto:pjyothimol@baselius.ac.in),  
9495690047  
0484-2745603
2. **Ms. Elsa C. Maria Sebastian**, M. A., M. Phil.  
Associate Professor & HoD (In Charge)  
[elsacmariasebastian@baselius.ac.in](mailto:elsacmariasebastian@baselius.ac.in),  
9447570167  
0482-2267869



3. **Dr. Jyothi Susan Abraham**, M.A.,NET, Ph. D, B. Ed, Dip. in IT  
Assistant Professor 9496267020,  
jyothisusanabraham@baselius.ac.in 0481-2462070
4. **Ms. Vidya Merlin Varghese**, M. A., NET, B.Ed.  
Assistant Professor  
vidyamerlinvarghese@baselius.ac.in 9847942934.
5. **Ms. Anju John**, M.A., NET, M.Phil, M.A. Journalism  
Assistant Professor  
anjujohn@baselius.ac.in 9744871664
6. **Ms. Anna George** M.A., M.Phil, NET  
Assistant Professor  
annageorge@baselius.ac.in 9446061734
7. **Ms. Kavitha Gopalakrishnan**, M.A., NET, M.Phil, PGDCE.  
Assistant Professor  
kavithagopalakrishnan@baselius.ac.in 9446765061
8. **Mr. Jithin John**, M.A., NET.,  
Assistant Professor  
jithinjohn@baselius.ac.in 9744503032
9. **Ms. Susanna Thomas**, M. A., NET, B.Ed.  
Assistant Professor  
susannathomas@baselius.ac.in 9567921201
10. **Dr. Viju Kurian**, M. A., NET, M. Phil, Ph. D  
Assistant Professor 9496093829  
vijukurian@baselius.ac.in 0484-2341829
11. **Ms. Meera Elizabeth James**, M.A., NET.  
Assistant Professor  
meeraelizabethjames@baselius.ac.in 9400840248

Class Teachers:	
D1 English	Anna George
D2 English	Kavitha Gopalakrishnan
D3 English	Dr. Vidya Merlin Varghese
M1 English	Ms. Elsa C. Maria Sebastian
M2 English	Dr. Jyothi Susan Abraham
Internal Assessment Coordinator	Dr. Jyothi Susan Abraham
Association Teacher-in-Charge	Ms. Anju John
Association Students-in-Charge	Aby George Zachariah & Arya Shaji

#### CENTRE FOR RESEARCH

- Guides:**
1. **Dr. Jyothimol P.**
  2. **Dr. Lata Marina Varghese** (Former HOD and Retd. Principal, St. Thomas College, Ranni)

#### OPEN COURSE: ACTS ON STAGE



### 10.1.2 POSTGRADUATE DEPARTMENT OF PHYSICS & CENTRE FOR RESEARCH

0481-2566162, [physics@baselius.ac.in](mailto:physics@baselius.ac.in)

The Department of Physics is in its silver jubilee year. It was raised to the status of a research centre in the year 2014 from being a postgraduate department in 1998 and undergraduate department in 1995. The department offers Physics as a complementary subject to B.Sc Mathematics and Chemistry programme. For the B.Sc programme, Electronics and Mathematics are the complementary subjects, Numerical Physics is the Choice based course and Material Science is the specialization for the MSc programme.

The department has eight teaching faculty members of which six of them are Ph.D holders and one of them has submitted her thesis and the youngest faculty is currently pursuing her Ph.D. The department is well equipped with a computer lab, two general labs and two electronics labs one each for UG and PG. A laser research lab has also been set up for research scholars. The department also has a good academic resource library with nearly 2000 books.

To enrich the current knowledge in Physics, the department takes initiatives to conduct seminars, workshops and invited lectures where students get an opportunity to meet professors and scientists with international standing like Dr. Watson P Varricatt, Senior Astronomer, United Kingdom Infrared Telescope (UKIRT), Hawaii and Dr Krishnakumar Pillai, Marie Curie Fellow at Institute of Technology, Dublin who graced the department in the years 2017 & 2018. The department also conducts All Kerala Physics Quiz competitions in the beloved memory of departed Prof. Susan John K. and Power point presentation in memory of Prof V. John. To enrich the students in the concepts of Physics, the department conducts Physics exhibition- Physibit, and field visits. The department has tie up with Amar Jyothi institute to provide coaching for JAM and higher-level competitive examinations for its UG students.

The students of the department have brought glory to the department by topping in university examinations and other national level competitive examinations, winning prizes for different competitions in the College as well as university level. The department ensures that discipline set by the College is maintained so that the students are in a safe learning environment and receives the most from their education.

**UG PROGRAMME: B.Sc. PHYSICS**  
**PG PROGRAMME: M. Sc. PHYSICS**  
**DOCTORAL PROGRAMME: Ph.D. IN PHYSICS**

#### FACULTY MEMBERS

- |                                                                                                                                                                       |                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| 1. <b>Dr. Sindu Jones</b> , M.Sc, M.Phil, B.Ed, Ph.D.<br>Assistant Professor & HoD                                                                                    | <a href="mailto:sindujones@baselius.ac.in">sindujones@baselius.ac.in</a><br>9446819214, 0481-2300233 |
| 2. <b>Ms. Linju Ann Jacob</b> , M.Sc, NET.<br>Assistant Professor                                                                                                     | <a href="mailto:linjuannjacob@baselius.ac.in">linjuannjacob@baselius.ac.in</a><br>9447851061         |
| 3. <b>Dr. Nibu A. George</b> , M.Sc, Ph.D.<br>Assistant Professor                                                                                                     | <a href="mailto:nibuageorge@baselius.ac.in">nibuageorge@baselius.ac.in</a><br>9446469712             |
| 4. <b>Dr. Anisha Mary Mathew</b> , M.Sc, M.Phil, Ph.D.<br>Assistant Professor<br><a href="mailto:anishamarymathew@baselius.ac.in">anishamarymathew@baselius.ac.in</a> | 9447304071, 0481-2352403                                                                             |



5. **Dr. Misha Hari**, M.Sc, M.Phil, Ph.D, NET.  
Assistant Professor  
mishahari@baselius.ac.in  
9746615288, 0466- 2227589
6. **Dr. Ambika D.**, M.Sc, M.Phil, Ph.D.  
Assistant Professor  
ambikad@baselius.ac.in  
9495105224
7. **Ms.Neha P.R.**, M.Sc, NET.  
Assistant Professor  
nehapr@baselius.ac.in  
9400588271, 0481-2488271
8. **Dr. Aparna Thankappan**, M.Sc., M.Tech, Ph.D, PDF.  
Assistant Professor  
aparnathankappan@baselius.ac.in  
9747620918

Class Teachers	
D1 Physics	Ms. Linju Ann Jacob
D2 Physics	Dr. Ambika D.
D3 Physics	Dr. Misha Hari
M1 Physics	Dr. Aparna Thankappan
M2 Physics	Dr. Nibu A George
Internal Assessment Coordinator	Dr. Nibu A. George
Association Teacher-in-Charge	Dr. Misha Hari
Association Student-in-Charge	Jaison Thomas

**CENTRE FOR RESEARCH**

**Guides:** (1) Dr. Nibu A. George, (2) Dr. Misha Hari

**OPEN COURSE: PHYSICS IN EVERYDAY LIFE**

**10.1.3 DEPARTMENT OF CHEMISTRY & CENTRE  
FOR RESEARCH**

**0481-2302260, chemistry@baselius.ac.in**

The Department of Chemistry commenced functioning under the eminent leadership of Prof. K. George in 1964 and, in 1969 the degree course in Chemistry was introduced. The Department became a Post Graduate department in 1984 when M.Sc in Pure Chemistry was started. The Department was recognized as a Research Centre by the Mahatma Gandhi University in 2019. The department has 9 teachers and 3 laboratory staff. Six members of the department have research degrees and three of them are research guides. The department has organized twenty-two regional seminars, three UGC sponsored National seminars and one UGC sponsored workshop. The department library has about 890 volumes of advanced books with both lending and reference options to students. Our graduate and post graduate students have consistently been among the top university rank holders. The department offers Certificate course in Food Safety and Quality Control in collaboration with AGMARK (Govt. of Kerala) for UG and PG students.



<b>UG Programme:</b>	<b>B. Sc Chemistry</b>
<b>PG Programme:</b>	<b>M. Sc. Chemistry</b>
<b>Doctoral Programme:</b>	<b>Ph.D. in Chemistry</b>

**FACULTY MEMBERS**

1. **Dr. Suma Bino Thomas**, M.Sc., M.Phil, Ph.D, NET.  
Associate Prof. & HoD  
sumabinothomas@baselius.ac.in 9446125353, 0481-2300310
2. **Dr. Jalaja J Malayan**, M.Sc., M.Phil, Ph.D, NET.  
Associate Professor  
jalajajmalayan@baselius.ac.in 9961570352, 0484-2303952
3. **Ms. Jinu Mathew**, M.Sc, M.Phil, NET.  
Assistant Professor  
jinumathew@baselius.ac.in 9447701318, 0481-2302053
4. **Dr. Priya Thambi.T**, M.Sc.,M.Phil,B.Ed.,Ph.D.,PDF  
Assistant Professor  
priyathambit@baselius.ac.in 9447353853, 0481-2574330
5. **Ms. Shetal Elizabeth Thomas**, M.Sc, B.Ed., NET  
Assistant Professor  
shetalizabeththomas@baselius.ac.in 9744720426, 0481-2565149
6. **Dr. Anju Linda Varghese**, M.Sc., PhD, NET  
Assistant Professor  
anjulindavarghese@baselius.ac.in 9846600644, 0485-2208169
7. **Dr. Mity Thambi**, M.Sc, M.Phil, Ph.D, NET.  
Assistant Professor  
mitythambi@baselius.ac.in 9446234059
8. **Ms. Christina Mariam Mathew**, M.Sc, NET  
Assistant Professor  
christinamariamathew@baselius.ac.in 9447962250
9. **Dr. Jintha Thomas**, M.Sc ,B.Ed, M.A Edn, Ph.D , PDF,NET  
Assistant Professor  
jinthathomas@baselius.ac.in 9496647143

Class Teachers	
D1 Chemistry	Dr. Mity Thambi
D2 Chemistry	Dr. Anju Linda Varghese
D3 Chemistry	Dr. Jintha Thomas
M1 Chemistry	Dr. Suma Bino Thomas
M2 Chemistry	Dr. Jalaja J Malayan
Internal Assessment Coordinator	Dr. Jalaja J Malayan
Association Teacher-in-Charge	Ms. Christina Mariam Mathew
Association Student-in-Charge	Vijay Prakash, Nandana Sailesh

**CENTRE FOR RESEARCH**

**Guides:** 1) Dr. Suma Bino Thomas 2) Dr. Jalaja J. Malayan  
3) Dr. Mity Thampi

**OPEN COURSE: CHEMISTRY IN EVERYDAY LIFE**





**10.1.4 POSTGRADUATE DEPARTMENT  
OF ECONOMICS  
0481-2565025, economics@baselius.ac.in**

The department is one of the leading departments in M.G University to which it is affiliated and its teachers include some of the state's distinguished academic economists. It is committed to excellence in teaching, learning, and research. The department's graduate course prepares students for a wide range of careers in academia, government and business and the M.A in Economics is recognized for the Capability Enhancement programme initiated to supplement the classroom learning. Teaching spans almost all the major subfields of economics with particular strengths in micro and macroeconomic theory, economics of development, environmental economics, international economics, heterodox economics, Indian and Kerala economic issues and statistical mathematical and econometrics tools for economics. Every year the department invites a number of leading public figures and economists to give lectures and as resource persons at seminars and workshops. Every year we organize at least one national or international seminar. A department library with more than 2500 books and journals and the computer lab with internet help to extend the frontiers of knowledge and deepen the understanding of the working of modern economies.

For the holistic development of the students, the department has been organising various programmes. The CONFLUENCE the Inter-Collegiate Fest, 'The Economist of Tomorrow' competition, SYMPHONY-The music fest and NOOPURAM-the Dance Fest, the Palliative Care Club SNEHASPASHAM and community development programme are some of the laudable activities of the department.

The department has produced a number of ranks at the university examinations both at the graduate and PG levels. Our students can be found as Ministers in State's cabinet, as MLAs in Legislative Assembly, as professors in universities and colleges in and Abroad, as teachers in schools, in IAS and IES, in higher positions in government offices, as editors and programme coordinators in media, as Judges in High Court, as reputed advocates in High Court and sub courts, as Bishops, Priests and Poojaries, as cine artists, as planters, as entrepreneurs and businessmen. The department fosters healthy alumni -alma mater relationship. The department looks forward to upgrade it to a research department.

<b>UG Programme:</b>	<b>B.A Economics</b>
<b>PG Programme:</b>	<b>M.A Economics</b>

**FACULTY MEMBERS**

1. **Dr. Shaju M.J.**, M.A., B.Ed, NET, Ph.D.  
Associate Professor & HoD  
shajumj@baselius.ac.in 9496158890
2. **Ms. Jeejamol P.M.**, M.A., B.Ed, NET.  
Assistant Professor  
jeejamolpm@baselius.ac.in 9447958924



3. **Ms. Ashly Thomas**, M.A., B.Ed, NET, MBA.  
Assistant Professor  
ashlythomas@baselius.ac.in 9747108424
4. **Mr. Vijeesh Vijayan**, M.A., NET.  
Assistant Professor,  
vijeeshvijayan@baselius.ac.in 9947491237, 0485-2242620
5. **Mr. Raju John**, M.A., M.Phil., NET.  
Assistant Professor  
rajujohn@baselius.ac.in 9446061096
6. **Ms. Thara Thomas**, M.A., B. Ed, NET.  
Assistant Professor  
tharathomas@baselius.ac.in 9847234367, 0481-2570657

Class Teachers	
D1 Economics	Ms. Jeejamol P.M
D2 Economics	Ms. Ashly Thomas
D3 Economics	Dr. Thara Thomas
M1 Economics	Ms. Vijeesh Vijayan
M2 Economics	Mr. Raju John
Internal Assessment Coordinator	Mr. Vijeesh Vijayan
Association Teacher-in-Charge	Ms. Vijeesh Vijayan
Association Student-in-Charge	Mr. Amal T.K.

**OPEN COURSE: FUNDAMENTALS OF ECONOMICS**

**Professional Diploma Course: Advanced Diploma in Logistics & Supply Chain Management:** Coordinator: **Ms. Thara Thomas**

**10.1.5 POSTGRADUATE DEPARTMENT OF  
COMMERCE & MANAGEMENT  
0481- 2582002**

Commerce: **commerce@baselius.ac.in**,  
Management : **management @baselius.ac.in**

In 1967, when the college was elevated from junior college to full-fledged degree college, the Commerce Department was also established as one of its four pioneer departments. In 1981, the department became the first one to offer a Postgraduate Programme in the college with the launch of M Com. The excellence of the department can be sighted from the **25** University ranks it has bagged till date. A number of students have cleared UGC-NET examinations over these years and a good number of students have been selected by reputed organisations through campus placement programme. The Department, on a regular basis has been conducting a lecture series under the title "Tutelage" during the past six years, providing an opportunity to the students to interact with the stalwarts of various fields. Besides, the department also



conducts a lecture series every year commemorating the services of the founder HOD Late Prof. M.C. Jacob. The Inter-collegiate commerce and management fest 'Kaleidoscope' is a well-attended programme.

<b>UG Programme:</b>	<b>B.Com, BBA</b>
<b>PG Programme:</b>	<b>M.Com</b>

#### FACULTY MEMBERS (COMMERCE)

1. **Dr. Manoj Narayanan K.S.**, M.Com, NET, M.A. (Business Economics) Ph.D  
Assistant Professor & HoD  
manojnarayanank@baselius.ac.in 9447110212
2. **Ms. Tissy Eruthickal**, M.Com, M.Ed, M.A.(Business Economics), MBA, NET  
Assistant Professor  
tissyeruthickal@baselius.ac.in 9496324241
3. **Ms. Parvathy Mohan**, M.Com, MBA, ICWA(Inter), NET  
Assistant Professor  
parvathymohan@baselius.ac.in 9744868866
4. **Ms. Sheeba Joseph**, M. Com, PGDBM, NET  
Assistant Professor (on FDP leave)  
sheebajoseph@baselius.ac.in 9495655004
5. **Dr. Resmi Annie Thomas**, M.Com, M.Phil, M.Ed, NET, Ph.D  
Assistant Professor  
resmianniethomas@baselius.ac.in 9995107330
6. **Ms. Ancy Sam**, M.Com, M.Phil, PGDCA, NET  
Assistant Professor  
ancysam@baselius.ac.in 8089455606
7. **Mr. Joppachan Tom**, M.Com, NET  
FDP Substitute Lecturer  
joppachantom@gmail.com 9744008614

#### FACULTY MEMBERS (MANAGEMENT)

1. **Ms. Rani M. Susan**, MBA, PGDT, NET  
Guest Lecturer  
ranimsusan@baselius.ac.in 9446426759
2. **Ms. Vidyasree V.**, MBA, NET, M.Sc Biotechnology  
Guest Lecturer  
vidyasreev@baselius.ac.in 9446757952, 04812401054
3. **Ms. Shiny Abraham** MBA, NET  
Guest Lecturer  
shinyabraham@baselius.ac.in 9495943684
4. **Ms. Anju Valsa Manohar**  
anjuvalsamanohar@gmail.com 9526270159  
Guest Lecturer

**OPEN COURSE: COMMERCE: FUNDAMENTALS OF ACCOUNTING  
MANAGEMENT: BRAND MANAGEMENT**



Class Teachers	
D1 Commerce	<b>MS. Ancy Sam</b>
D2 Commerce	<b>Dr. Resmi Annie Thomas</b>
D3 Commerce	<b>Ms. Parvathy Mohan</b>
M1 Commerce	<b>Mr. Joppachan Tom</b>
M2 Commerce	<b>Ms. Tissy Eruthickal</b>
D1 BBA	<b>Ms. Vidyasree V.</b>
D2 BBA	<b>Ms. Rani M. Susan</b>
D3 BBA	<b>Ms. Shiny Abraham</b>
Internal Assessment co-ordinator (Commerce)	<b>Dr. Resmi Annie Thomas</b>
Association Teacher-in-Charge (Commerce)	<b>Mr. Joppachan Tom</b>
Association Student-in-Charge (Commerce)	<b>Mr. Neeraj R</b>
Internal Assessment Co-ordinator (BBA)	<b>Ms. Shiny Abraham</b>
Association Teacher-in-Charge (BBA)	<b>Ms. Vidyasree V.</b>
Association Student-in-Charge (BBA)	<b>Mr. Fidel Babu</b>

Career Oriented Add-on Course	
Travel & Tourism Coordinator	- <b>Ms. Parvathy Mohan.</b>
Microsoft Office Specialist for Excel Coordinator	- <b>Mr. Joppachan Tom</b>
Diploma in GST Practitioner Coordinator	- <b>Ms Tissy Eruthikcal</b>
ICSI Study Centre Coordinator	- <b>Ms. Ancy Sam</b>

## 10.2 UNDERGRADUATE DEPARTMENTS

### 10.2.1 DEPARTMENT OF MALAYALAM

**0481-2563025 malayalam@baselius.ac.in**

In 1964, when Baselius College was established, Department of Malayalam also started functioning under the leadership of Prof. K C Mani. The department was upgraded as an undergraduate department in 1982. The Department continues to have a legacy of eminent academicians and prominent alumni. They have shown their expertise in the literary and cultural milieu of Kerala. To enrich the academic pursuit of the students, the department provides a well-equipped Reference Library over 4000 books and IT Infrastructure. A dedicated set of mentors makes the students endeavour in the fields of language and literature. Under the auspices of *MalayalaSamajam*, students are given opportunity to interact with the giants in the literary and cultural frontiers. The department provides over a dozen of scholarships to students excel in the academic and co-curricular fields

**FACULTY MEMBERS**

1. **Dr. Thomas Kuruvilla**, M.A, Ph.D, NET  
Assistant Professor, HoD -in-charge  
thomaskuruvilla@baselius.ac.in 9847877290
2. **Dr. Manjusha V Panicker**, M.A., M.Phil., Ph.D., NET  
Assistant Professor  
manjushavpanicker@baselius.ac.in 9447496082
3. **Dr. Selvy Xavier**, M.A, B.Ed., Ph.D, NET  
Assistant Professor  
selvyxavier@baselius.ac.in 9495319425

Class Teachers	
D1 Malayalam	<b>Dr. Manjusha V Panicker</b>
D2 Malayalam	<b>Dr. Sarath P Nath</b>
D3 Malayalam	<b>Dr. Selvy Xavier</b>
Internal Assessment Co-ordinator	<b>Dr. Selvy Xavier</b>
Association Teacher in Charge	<b>Dr. Sarath P Nath</b>
Association Student in Charge	<b>Alanda S Solly</b>

**Open Course:** പുതുപ്രവർത്തനം : അടിസ്ഥാന തത്വങ്ങൾ

**10.2.2 DEPARTMENT OF MATHEMATICS AND STATISTICS**  
**0481-2565912, mathematics@baselius.ac.in**

The Department of Mathematics was instituted in 1967. The Department offers BSc Degree Course in Mathematics. From the past 3 years the department is offering certificate courses on both 'Python Programming' and 'Vedic Mathematics'. Every year the department conducts Prof. M.J Thomas memorial Inter-collegiate Quiz Competition in Mathematics and Inter-collegiate Project Presentation Competition and also a theme-based lecture series. Moreover, the department conducts Regional Level Student Seminars & Workshops. During 2019-20, the department has signed an MOU with MACFAST, Thiruvalla and also with Ramanuja Sarani. Besides a well-stocked department library, 'The Library and Research Centre' of Kerala Mathematical Association is also functioning in this Department. A good number of our students got placement with WIPRO, TCS, Infosys etc, through campus recruitment programme during the past years.

**FACULTY MEMBERS**

1. **Dr. Annie Cherian**, M.Sc., Ph.D., NET.  
Associate Professor & HoD  
anniecherian@baselius.ac.in 9446125298
2. **Ms. Jaimy Sarah Jacob**, M.Sc., B.Ed., NET.  
Assistant Professor  
jaimysarahjacob@baselius.ac.in 9946586685
3. **Ms. Tessymol Abraham**, M.Sc., B.Ed., NET.  
Assistant Professor  
tessymolabraham@baselius.ac.in 9495622403



Class Teachers	
D1 Mathematics	Dr. Annie Cherian
D2 Mathematics	Ms. Tessymol Abraham
D3 Mathematics	Ms. Jaimy Sarah Jacob
Internal Assessment Coordinator	Ms. Tessymol Abraham
Association Teacher-in-Charge	Ms. Jaimy Sarah Jacob
Association Students-in-Charge	Junaid Shah & Anjana Unnikrishnan

Open Course:      Applicable Mathematics

### 10.2.3 DEPARTMENT OF BOTANY botany@baselius.ac.in

The department of Botany started functioning from 1967. As a part of the UGC sponsored Add-on Course in Natural Rubber Production and Plantation Management, the department has taken the initiative to start Latex Testing (DRC) Laboratory since 2005. The department has a good library with more than 900 books. Department offers an Open Course in Horticulture and Nursery Management for the 5th semester students with on hands on training. In 2019 onwards, department started Skill development course in Agribased Microenterprises in collaboration with Krishi Vigyan Kendra (KVK), Kumarakom. The Botany Association offers ample chances for students to participate in various extracurricular activities by organizing exhibitions (NATURA) and intercollegiate fests (HORTUS). We regularly conduct seminars and lecture series to improve the knowledge level of students and also to inspire them to become better personalities.

#### FACULTY MEMBERS

1. **Ms. Arabhi P.**, M.Sc, B.Ed, NET.  
Assistant Professor & HoD-in-charge  
arabhip@baselius.ac.in      9048188738, 0481-2330220
2. **Dr. Geetha Lakshmi K.** M.Sc, Ph.D.  
Assistant Professor  
geethalakshmik@baselius.ac.in      9946896655, 0481-2581154
3. **Dr. Sajish P.R.**, M.Sc, B.Ed, Ph.D.  
Assistant Professor  
sajishpr@baselius.ac.in      9747553087
4. **Dr. M.V. Krishnaraj**, M.Sc, B.Ed, Ph.D.  
Assistant Professor  
krishnarajmv@baselius.ac.in      9995107714

Class Teachers	
D1 Botany	Dr. M. V. Krishnaraj
D2 Botany	Dr. Sajish P.R.
D3 Botany	Dr. Geethalakshmi K.
Internal Assessment Coordinator	Dr. Sajish P. R
Association teacher-in-Charge	Dr. M. V. Krishnaraj
Association Student-in-Charge	Mr. Afsal Nazar

OPEN COURSE: HORTICULTURE & NURSERY MANAGEMENT



### 10.2.4 DEPARTMENT OF ZOOLOGY

0481-2565235, zoology@baselius.ac.in

The department of Zoology was established in the year 1967. The Department has organized three national seminars and three workshops. The department has a museum holding more than 300 preserved specimens and has more than 750 books. The Department has produced six ranks in the graduate level. The Department has MoU with Tropical Institute of Ecological Sciences (TIES), Kottayam. The Department offers a Certificate Course entitled 'Skill Development Programme in Applied Zoology' initiated in the year 2019.

#### FACULTY MEMBERS

1. **Dr. Rejitha V.**, M.Sc, B.Ed, M.Phil, Ph.D.  
Assistant Professor & HoD-in-Charge  
rejithav@baselius.ac.in 9495324041
2. **Ms. Sany Mary Benjamin**, M.Sc, NET.  
Assistant Professor  
sanymarybenjamin@baselius.ac.in 9744575932
3. **Ms. Uma Surendran**, M.Sc., NET.  
Assistant Professor  
umasurendran@baselius.ac.in 9995110584
4. **Dr. Anit M. Thomas**, M.Sc, Ph.D.  
Assistant Professor  
anitmtomas@baselius.ac.in 9446552081

Class Teachers	
D1 Zoology	Ms. Sany Mary Benjamin
D2 Zoology	Ms. Uma Surendran
D3 Zoology	Dr.Rejitha V.
Internal Assessment Coordinator	Ms. Anit M. Thomas
Association teacher-in-Charge	Ms. Sany Mary Benjamin
Association students-in-Charge	Haroon Shajahan&Jensa Mariam Geogi

#### OPEN COURSE: PUBLIC HEALTH AND NUTRITION

### 10.2.5 DEPARTMENT OF POLITICAL SCIENCE

0481-2566915, politicalscience@baselius.ac.in

After its prolonged existence as a department offering complementary course. Its inception as a UG Department of Political Science became a reality with the tireless efforts and far-sighted vision of the Prof. O. M. Mathew, the first HoD of the department. The Department of Political Science has a fullfledged UG Department from 1981. The Department has been, through the years, maintaining excellent academic results by winning University ranks/positions over the last several years and is evident from the consistency in securing positions such as second rank for the last three years (2016, 2018, and 2019) and fourth



and third positions in 2017 and 2019 and also by achieving many of the top positions in CBCSS BA Degree Political Science examinations of Mahatma Gandhi University, Kottayam. The department conducted a UGC funded course titled 'Foundation Course on Human Rights Education', from 2014 to 2019, with an intention of promoting human rights which entailed widespread participation from the student's community. We have the strong support of retired staff and an Alumni comprising many social and Political figures including former MLA Sri. Mons Joseph who held a remarkable position in Kerala Politics. The department is enriched with team of dedicated teachers having good academic excellence. Since the last five years, the department has been conducting **Kautuka**, a Political fest, at the end of every academic year to promote the student's artistic and cultural talents.

For making the working of democracy and its institutions an experiential reality, the department conducts field trips every year to places of political importance like Legislative assembly, Vidhan Sabha, facilitates the participation of selected candidates in National Youth Parliament and ensures the participatory contribution of students in electoral surveys prior to every legislative and Parliamentary elections, in association with the institute of Parliamentary Affairs, Kerala.

#### FACULTY MEMBERS

1. **Mr. Shibu M George**, M.A., M.Phil, NET.  
Assistant Professor & HoD-in-charge  
shibumgeorge@baselius.ac.in 9995719161, 9496500641
2. **Dr. Sheeja Kuriyakose**, M.A., B.Ed., Ph.D., NET  
Assistant Professor  
sheejakuriyakose@baselius.ac.in 9446370159, 8301834500
3. **Mr. Anish M.R.** MA, M.Phil, NET  
Guest Lecturer  
anishmr@baselius.ac.in 8547552428

Class Teachers	
D1 Politics	Mr. Shibu M George
D2 Politics	Mr. Anish M. R
D3 Politics	Dr. Sheeja Kuriyakose
Internal Assessment Co-Ordinator	Dr. Sheeja Kuriyakose
Association Teacher-in-Charge	Dr. Sheeja Kuriyakose
Association Student-in-Charge	Hardy George

#### OPEN COURSE: INTRODUCTION TO DEFENCE AND STRATEGIC STUDIES

### 10.3 COMPLEMENTARY & LANGUAGE DEPARTMENTS

#### 10.3.1 DEPARTMENT OF HISTORY

history@baselius.ac.in

The department was established in the year 1981. It offers History as a complementary course for BA English, Economics and Political Science students.





#### **FACULTY MEMBER**

1. **Mr. Lijo Sebastian** M.A History, NET, JRF  
Assistant Professor lijoosebastian@baselius.ac.in  
9496448151, 7907534802

#### **10.3.2 DEPARTMENT OF HINDI**

**hindi@baselius.ac.in**

The department of Hindi started functioning from the very beginning of the institution in 1964. The Department provides second language classes to B.A, B.Sc and B.Com students.

#### **FACULTY MEMBER**

1. **Dr. S. Prasara** M.A., Ph.D., NET  
Guest Lecturer prasara92@gmail.com  
9497490543

#### **10.3.3. DEPARTMENT OF SANSKRIT**

**sanskrit@baselius.ac.in**

The department of Sanskrit started functioning in the year 1982 under the leadership of Dr. P V Viswanathan Nampoothiri. The department offers complimentary course for B A Malayalam. The department is offering common course for BA/BSc and BCom programmes from 1999 onwards.

#### **FACULTY MEMBER**

1. **Dr. Sarath P. Nath**, M.A, Ph.D., NET.  
Assistant Professor sarathpnath@baselius.ac.in  
9188233263

#### **10.3.4 DEPARTMENT OF SYRIAC**

**syriac@baselius.ac.in**

The department of Syriac started its functioning in the year 1985. Syriac is offered as a common course to B.A, B.Sc. and B.Com students.

#### **FACULTY MEMBER**

1. **Fr. Giby K Paul**, M.A.  
Guest Lecturer gibypaul@baselius.ac.in  
9446814928, 0481-2351108

#### **10.3.5 DEPARTMENT OF ELECTRONICS**

**electronics@baselius.ac.in**

The department was established in the year 2014. It offers Electronics as a complementary course for B.Sc Physics students.

#### **FACULTY MEMBER**

1. **Mr. Nibu B. Thomas**, M.Sc., NET.  
Assistant Professor nibubthomas@baselius.ac.in  
9947455182, 0469-2605844



### **10.3.6 DEPARTMENT OF PHYSICAL EDUCATION** **physicaleducation@baselius.ac.in. www.baseliussports.in**

The Department of Physical Education was established in the year 1964. The department conducts Baselius Trophy Basketball (Men & Women), Football tournaments every year. The college runs a Football Sports Hostel under the Sports Hostel scheme of Kerala State Sports Council. The department has produced a number of international and national sportsmen.

The Department of Physical Education also takes initiative to conduct several inter-departmental and inter-house competitions and tournaments which not only improves the sporting talent of the students but also help the students to improve upon their organizational and leadership qualities. It has also set up a fitness centre for the student community.

#### **FACULTY MEMBERS**

1. **Dr. Biju Thomas** (Asso. Professor & Principal), MPE, M.Phil, MBA, Ph.D, NET  
bijuthomas@baselius.ac.in 9447214457
2. **Mr. Abu Joseph C.**, M.P.E.S., M.Phil. PGDH & FM, PGDY, NET.  
Assistant Professor & HoD in-Charge  
abujosephc@baselius.ac.in 9495527369

#### **OPEN COURSE: PHYSICAL, HEALTH AND LIFE SKILLS EDUCATION**

### **10.4 SELF FINANCING DEPARTMENTS**

#### **POSTGRADUATE DEPARTMENT OF COMMERCE**

**0481-2300222**

**www.vbcom.baselius.ac.in, www.vbcombaselius.org,  
E-mail: commerceselffinancing@baselius.ac.in**

Keeping in mind the mission to develop the competencies of students and make them industry ready, the self-financing department of Commerce marked its beginning as a U.G Department in the year 1996. In the year 2014, the Department elevated its status as a Post Graduate Department by offering M.Com (Finance). Both the programmes focus on strong foundation in theory and practice to make each student well fit for employment and higher studies. The M.Com programme has two months "on the job training" at the office of reputed institutions and at the firms of chartered accountants. Exemplary results in the university examinations is one of the key highpoints of the department. Value based knowledge dissemination and all-round development of the students is our priority and hence the department gives importance to discipline, academics, co-curricular and extra-curricular activities. The department conducts seminars and orientation classes and also organizes inter collegiate fests, Quiz, Best Manager and more. A team of highly qualified, dedicated and experienced staff members maintain a healthy staff-student relationship and plays a vital role in guiding and shaping students to suit the global market.



### FACULTY MEMBERS

1. **Dr. Joy Markose**, M.Com, M.A.(Eco), Ph.D  
Director of Self Financing Programme  
joymarkose@baselius.ac.in 9447356001, 0481-2571121
2. **Ms. Priya S.**, M.Com, MBA, B.Ed.  
Assistant Professor (on contract)  
priyas@baselius.ac.in 9447013994
3. **Mr. Jayaprakash S.**, M.Com, MBA, M.Phil, MLM  
Assistant Professor (on contract)  
jayaprakash@baselius.ac.in 9446966646
4. **Ms. Chikkumol O.A.**, M.Com.  
Assistant Professor (on contract)  
chikkumolao@baselius.ac.in 7994024631
5. **Ms. Vishnu Priya G.**, M.Com  
Assistant Professor (on contract)  
vishnupriyag@baselius.ac.in 9539486270
6. **Ms. Soju Scaria**, M.Com  
Assistant Professor (on contract)  
sajuscaria@baselius.ac.in 8281588901
7. **Ms. Archana Macmillon**  
Assistant Professor (on contract)  
archanamacmillon02@gmail.com 9645702132

Class Teachers	
D1 Commerce (SF)	<b>Ms. Soju Scaria</b>
D2 Commerce (SF)	<b>Ms. Priya S</b>
D3 Commerce (SF)	<b>Ms. Chikkumol O. A</b>
M1 Commerce (SF)	<b>Ms. Archana Macmillon</b>
M2 Commerce (SF)	<b>Ms. Vishnupriya G</b>
Internal Assessment Coordinator	<b>Ms. Priya S</b>
Association Teacher-in-Charge	<b>Ms. Soju Scaria</b>
Association Student-in-Charge	<b>Jesnu Anna Vinu</b>



## 11. LIBRARY

The College Library promotes a welcoming environment that is conducive for study, research and learning. It has got a good collection of textbooks, reference books, journals and general reading materials apart from important e-resources. The Library is subscribing NLIST of UGC INFLIBNET, which provides 6000+ e-journals and 31 lakhs e-books, and this is made available to users. The library rules are framed for effective utilization of the Library by the staff and students and these shall be reviewed periodically in tune with the changing needs. Students are advised to visit the library regularly and utilize the resources available.

### LIBRARY STAFF (NON- VACATION)

1. **Ms. Seena R. Nair** M.A. (Eng), M. L.I. Sc., NET Librarian(UGC)  
seenarnair@baselius.ac.in 2301180, 9447525153
2. **Mr. Mathai T.M.**  
Library Assistant.  
mathaitm@baselius.ac.in 9048621350

### RULES & REGULATIONS OF THE LIBRARY

- Time: 8.30 am to 3.30 pm on all working days.
- Only writing materials can be taken inside the reading room and library.
- Each student will be issued 3 Readers' tickets to PG students & 2 Readers' tickets to UG students against which books can be borrowed from the library.
- Books must be returned within 14 days of the date of issue, failing which a fine of Rs. 1 per day will be charged per book. Mutilation of books & magazines is a serious offence and the borrowers will have to replace the damaged book at their cost.
- The loss of books should be immediately reported to the librarian and the borrower must either replace the book or compensate for it as decided by the librarian.
- All books issued from the library shall be returned without fail on / before the last working day of the academic year. Sub-lending of book is strictly forbidden.
- Books must be carefully examined at the time of issue and borrowers shall point out to the Librarian any damage or mutilation on the books they are taking.
- The Principal and the Librarian have the right to recall any book at 24 hrs. notice.
- SILENCE shall be strictly observed in all sections of the library.
- Internet and photocopying services are available.
- All library arrears should be cleared by the students before they receive their hall tickets for university examinations or before obtaining the T.C if they leave before the completion of the course.

### LIBRARY COUNCIL

A Library council has been constituted to keep the college community abreast of the both print and e-resources and to facilitate its accessibility. It conducts seminars, webinars on online resources for higher education and research. It also brainstorms on the various programmes to be conducted and gets a general update on the various books, journals to be purchased to support and supplement classroom instruction.

1. Ms. Seena R. Nair (Convener)
2. Ms. Thara Thomas
3. Dr. Sheeja Kuriyakose



## 12. ADMINISTRATIVE WINGS

### 12.1 OFFICE (NON-VACATION)

The college office is responsible to the Principal for providing assistance in college routines, classroom activities and financial and administrative matters. The staff at the office, supervises the various administrative sections of the college such as Student Admissions, Student Welfare, Institutional Services and Compliance, Public Relations Desk, Remittance Section, Procurement & Store Section. With proper documentation and collection of all data at the right time, it also takes care of the compliance needs of the college with regulatory bodies and other institutions. The office also maintains the Baselian campus and constantly works on preserving and beautifying the premises.

- |                                                    |                                            |
|----------------------------------------------------|--------------------------------------------|
| 1. <b>Mr. Raju Jacob</b><br>Junior Superintendent  | raju.mjacob@gmail.com<br>9446280459        |
| 2. <b>Mr. Sunni Varghese</b><br>Head Accountant    | sunnypta@rediffmail.com<br>9446373607      |
| 3. <b>Mr. P. C. Benjamin</b><br>U. D. Clerk        | benjamchacko@gmail.com<br>9495063094       |
| 4. <b>Mr. Jacob C. Ninan</b><br>U. D. Clerk        | jacobcninan9@gmail.com<br>9446391869       |
| 5. <b>Mr. Raju Abraham</b><br>U. D. Clerk          | rajupabraham1967@gmail.com<br>9495725911   |
| 6. <b>Mr. Byju Kuriakose</b><br>L. D. Clerk        | byjukuriakose.2000@gmail.com<br>9447171677 |
| 7. <b>Mr. Abraham V.S.</b><br>L. D. Clerk          | abrahamvs@baselius.ac.in<br>9497141962     |
| 9. <b>Mr. Biju K. Jacob</b><br>L. D. Clerk         | jacobbiju70@gmail.com<br>9605895196        |
| 10. <b>Shibu K. Punnose</b><br>L.D. Clerk          | shibukpunnose2013@gmail.com<br>9495874772  |
| 11. <b>Mr. Jibi Joseph</b><br>L. D. Typist         | jibi1980@yahoo.com<br>9495477236           |
| 12. <b>Mr. P. K. Kurian</b><br>Office Attendant    | nayagraparakkadan@gmail.com<br>9496635102  |
| 13. <b>Mr. Manoj Ulahannan</b><br>Office Attendant | manojkakkattu@gmail.com<br>9947406984      |
| 14. <b>Mr. Soan Ipe Jacob</b><br>Office Attendant  | soanjacobj@gmail.com<br>9400881538         |
| 15. <b>Mr. Jerry C. George</b><br>Office Attendant | jerrygeorge86@gmail.com<br>8592051884      |

### 12.2 LABORATORY STAFF (VACATION)

- |                                                           |                                              |
|-----------------------------------------------------------|----------------------------------------------|
| 1. <b>Mr. Thomas Mathew</b><br>(Mechanic. Physics)        | 9605419650<br>thomasmathew@baselius.ac.in    |
| 2. <b>Ms. Lalykutty Oommen</b><br>(Lab Assistant.-Botany) | 9947463321<br>lalikuttyoommen@baselius.ac.in |



- |    |                                                        |                                                                                            |
|----|--------------------------------------------------------|--------------------------------------------------------------------------------------------|
| 3. | <b>Mr. Shebu C.V.</b><br>(Lab Assistant.-Physics)      | 9495749664<br>shebu@baselius.ac.in                                                         |
| 4. | <b>Mr. Joshy J. Thomas</b><br>(Lab Assistant.-Zoology) | 9747488789<br><a href="mailto:joshyjthomas@baselius.ac.in">joshyjthomas@baselius.ac.in</a> |

### 12.3 MANAGEMENT & BURSAR OFFICE STAFF

- |     |                                                                                |                                           |
|-----|--------------------------------------------------------------------------------|-------------------------------------------|
| 1.  | <b>Dr. Joy Markose</b><br>Bursar                                               | 9447356001<br>joymarkose@baselius.ac.in   |
| 2.  | <b>Mr. John Pezhamattom</b><br>Management Accountant                           | 9497587412                                |
| 3.  | <b>Mr. K.M. Kuriakose</b><br>Management Accountant                             | 9446542461                                |
| 4.  | <b>Ms. Aleyamma Thomas (Betty)</b><br>Computer Operator and<br>PA to Principal | 9496544359<br>thomasdonamaria@yahoo.co.in |
| 5.  | <b>Mr. K.S. Thomas</b><br>Computer Operator                                    | 9495538117<br>ksthomas27@gmail.com        |
| 6.  | <b>Ms. Sophia Mathew</b><br>IQAC Office Assistant                              | 7510339586<br>sophyjoji@yahoo.com         |
| 7.  | <b>Mr. Jibu K. Jacob</b><br>Technical Assistant<br>(Computer Section)          | 9446664921<br>jibukj@gmail.com            |
| 8.  | <b>Ms. Jayasree G. Nair</b><br>Office Assistant (SF)                           | 9496160842                                |
| 9.  | <b>Ms. Jolly Thomas</b><br>Library Assistant.(SF)                              | 9497087201<br>anakha.83@gmail.com         |
| 10. | <b>Mr. Babu Abraham</b><br>Office Attendant                                    | 9846305313                                |
| 11. | <b>Mr. Jomin K. Joice</b><br>Office Attendant                                  | 9400500135                                |
| 12. | <b>Mr. Kuriakose K .V.</b><br>Office Attendant                                 | 9847775591                                |
| 13. | <b>Mr. Ashwin V. Reji</b><br>Office Attendant                                  | 8592006072                                |
| 14. | <b>Mr. Yousuf</b><br>Gate keeper/Watcher                                       | 9633931522                                |
| 15. | <b>Mr. Manoj Johnny</b><br>Gate Keeper/Watchman                                | 9605571912                                |
| 16. | <b>Mr. Anil P. John</b><br>Gate Keeper/Watchman                                | 9072934924                                |
| 17. | <b>Mr. E.M. Mathew</b><br>Gate keeper/Watchman                                 | 9539436122                                |
| 18. | <b>Mr. Joy</b><br>Cleaning Staff                                               | 9495459989                                |
| 19. | <b>Ms. Suma Thankachan</b><br>Cleaning Staff                                   | 9495473677                                |
| 20. | <b>Ms. Sreedevi Girish</b><br>Cleaning Staff                                   | 9747499204                                |
| 21. | <b>Ms. Binu Joseph</b><br>Cleaning Staff                                       | 9562166318                                |
| 22. | Ms. Sheena P. John<br>Cleaning Staff                                           | 9048683037                                |
| 23. | <b>Mr. M.R. Mani</b><br>Cleaning Staff                                         |                                           |



## 13. WELFARE ASSOCIATIONS

### 13.1 Baselius College Staff Co-operative Society Ltd. No. K 445

E-mail: bankk445@baselius.ac.in

The Baselius College Staff Co-operative Society (Co-operative Bank) in its outlook and approach has the objective of progress and prosperity of its members including the teaching and non-teaching staff of the College. The bank provides financial assistance to its members through various loan schemes and group deposit cum savings schemes. The management of the society is vested in a Board of Directors consisting of 11 members.

#### BOARD OF DIRECTORS

- |                             |                                        |
|-----------------------------|----------------------------------------|
| 1. Dr. Jyothi Susan Abraham | (President)                            |
| 2. Mr. P.C Benjamin         | (Secretary)                            |
| 3. Dr. Selvi Xavier         | (Representative of Teachers)           |
| 4. Ms. Tara Thomas          | (Representative of Teachers)           |
| 5. Dr. SheejaKuriyakose     | (Representative of Teachers)           |
| 6. Dr. Sajish P.R           | (Representative of Teachers)           |
| 7. Dr. Anit M. Thomas       | (Representative of Teachers)           |
| 8. Mr. Jacob C. Ninan       | (Representative of Non-Teaching Staff) |
| 9. Mr. Thomas Mathew        | (Representative of Non-Teaching Staff) |
| 10. Ms. LalykuttyOommen     | (Representative of Non-Teaching Staff) |

#### OFFICE STAFF

- |                         |       |            |
|-------------------------|-------|------------|
| 1. Ms. Deepthi Chandran | Clerk | 9496213026 |
| 2. Mr. Scariakutty K.K. |       | 9495323528 |

### 13.2 Baselius College Co-operative Society Ltd. No. K 501

E-mail:storek505@baselius.ac.in

Phone: 2304903, 2302778

The Baselius College Co-operative Society No. K.501 was established in 1976. The society functions to attain the following objectives: -

- (1) to encourage the spirit of co-operation, thrift and self -reliance among its members
- (2) to introduce small saving schemes for the economic progress of the society and its members
- (3) to sell books and stationery and other articles to the members at subsidized rate
- (4) to impart training in trades like tailoring, book binding etc. students.



**Reprographic Centre** :The students and faculty do not require to go outside the campus to take a photocopy of the important documents. For ensuring maximum convenience to both, the college facilitates the campus with a reprographic centre in the society that is open during the working hours.

The management of the cooperative society and the canteen located close to it, is directly under the control of a Board of Directors who ensure that the staff and students are able to get food and stationery at a fair price within the campus.

### BOARD OF DIRECTORS

- |                                     |                                        |
|-------------------------------------|----------------------------------------|
| 1. <b>Dr. Biju Thomas-Principal</b> | (President)                            |
| 2. <b>Dr. Selvy Xavier</b>          | (Secretary)                            |
| 3. <b>Ms. Linju Ann Jacob</b>       | (Representative of Teachers)           |
| 4. <b>Dr.Rejitha V.</b>             | (Representative of Teachers)           |
| 5. <b>Dr. Sharath P Nath</b>        | (Representative of Teachers)           |
| 6. <b>Mr.Jibi Joseph</b>            | (Representative of Non-Teaching Staff) |
| 7. <b>Mr. Byju Kuriakose</b>        | (Representative of Non-Teaching Staff) |
| 8. <b>Ms. Jyothi N.V.</b>           | (Student Representative)               |
| 9. <b>Mr. Arjun C. Babu</b>         | (Student Representative)               |

### OFFICE STAFF

- |                            |                 |            |
|----------------------------|-----------------|------------|
| 1. <b>Ms. Aswathy Sabu</b> | Sales Assistant | 9446373607 |
|----------------------------|-----------------|------------|

### 13.3. We Basilians (Alumni Association) Reg. No KTM/TC/493/2018

'We Basilians' is the proud name traditionally adopted by the Baselius College Alumni Association. On October 2nd every year, the former students gather in the college to share reminiscences and constructively participate in the progress of the college. Besides its ten department chapters in the college, the association has active chapters in the UAE, Bahrain, Kuwait, the USA and other foreign countries.

- |                         |                                 |            |
|-------------------------|---------------------------------|------------|
| 1. President:           | <b>Mr. Tom Mathew</b>           | 9446119515 |
| 2. Secretary:           | <b>Mr. Manoj Joseph</b>         | 9447659560 |
| 3. General Coordinator: | <b>Dr. Manjusha V. Panicker</b> | 9447496082 |

### 13.4 FORT (Fraternity of Retired Teachers)

FORT-BASELIUS COLLEGE started functioning since 2005-2006. The College owes a lot to the retired teachers, for bringing up this association to the present level. FORT is a forum of all retired teachers of the college. The main aims and objectives are to communicate, to share and to care, and thus to maintain a lifelong healthy relationship among all the retired teachers and also with the present teachers. Patron's day, Memorial Prayer for the departed teachers (All Soul's Day), monthly prayer meeting at the residence of one of the FORT members, seasonal celebrations like Onam followed by one day seminar on relevant topics, are the routine programmes.

### FORT (2020-21)

- |            |                            |             |            |
|------------|----------------------------|-------------|------------|
| President: | <b>Mr. C.V Skariakutty</b> | (Economics) | 9447111793 |
| Secretary: | <b>Dr. Sherly Kurian</b>   | (Malayalam) | 9961274087 |





## 14. OTHER STUDENTS AMENITIES

### 14.1 College Hostel

#### 1. UGC Sponsored H. H. Mathews I Women's Hostel

The UGC sponsored H. H. Mathews I Women's Hostel presently houses 90 students from across Kerala. The inmates are expected to conduct themselves in their dignity and discipline upholding the values of the institution.

#### 2. UGC Sponsored Golden Jubilee Women's Hostel-2

The UGC sponsored H. H. Mathews I Annex Women's Hostel houses 50 PG students from across Kerala. The inmates are expected to conduct themselves in their dignity and discipline upholding the values of the institution.

### HOSTEL-IN-CHARGES

<b>Dr. Selvy Xavier</b>	Warden	9495319425
<b>Ms. Susan Thomas</b>	Matron (PG)	9497637515
<b>Ms. Annamma Thomas</b>	Matron (UG)	9497044758

### College Hostel Committee

1. Dr. Biju Thomas (Principal)
2. Dr. Joy Markose
3. Dr. Sindu Jones
4. Dr. Selvy Xavier (Chief Warden)
5. (P. G. Representative)
6. (U. G. Representative)

### 14.2 College Canteen and Cafeteria

The College Canteen offers the students quality food at reasonable price. The college canteen caters good quality variety of dishes at reasonable rates to students, staff and visitors. It remains open on all working days and it tends to be the most popular place on campus, not only for physical refreshment but also for student bonding, discussions and even work on assignments and projects.

The Cafeteria provide easy access for students seeking to refresh themselves with snacks during short breaks.

The Board of Directors serving at the Baselius College Co-operative Society No. K.501 has been entrusted with the general management and quality assurance of the canteen too.

### 14.3 UGC Sponsored Fitness Center

Campus fitness centers are taking their place as hallmark components of a student-life experience. Keeping in tune with the fitness needs of the students, the campus has a fitness center.

#### Gym amenities:

- Strength and free weights
- Functional training equipments



## 15. EXTENSION ACTIVITIES

### 15.1 Counselling & Guidance Centre

With college student anxiety and depression skyrocketing, finding help on campus is more important than ever.

Hence the college provides guidance and counselling. The Counseling Centre arranged by the PTA is open to all students of college who are in need of guidance and counselling. The service of an expert counsellor is made available on request of the class teacher and privacy will be thoroughly maintained throughout.

#### TEACHERS IN CHARGE:

1. **Dr. Suma Bino Thomas**  
HoD, Department of Chemistry (Convener) 9446125353
2. **Ms. Neha P.R.** (Physics)

#### Clinical Psychologist:

The service of an expert counsellor is made available on all working days  
**Sr. Dr. Dona SCC** - 8157002878

### 15.2 Career Guidance and Placement Cell

The Career Guidance & Placement Cell attempts to create awareness on various job opportunities. Training programmes are conducted to improve the soft skills of the students and make them employable. The Placement Cell also takes initiative in conducting Campus Placement Drives.

#### Teacher in- charge:

**Ms. Tessymol Abraham**, Department of Mathematics - 9495622403

### 15.3 Civil Service Coaching Club

The Club identifies and guide students who can contribute towards nation building through civil services and help them inculcate in them the right spirit to go ahead to pursue their civil service aspirations. In order to motivate these young Civil Services Examination aspirants, talks and interactive sessions with rank holders in UPSC exams, speeches of IAS officers are facilitated.

#### Teacher in- charge:

**Ms. Susanna Thomas**, Department of English - 9567921201

### 15.4 ISCI Study Centre - Company Secretaryship Programme

The Institute of Company Secretaries of India (ICSI) is the only recognized professional body in India to develop and regulate the profession of Company Secretaries in India. The Study Centre of ICSI is expected to play the role of Regional & Chapter Offices for providing basic services to the students, both prospective and existing students.

#### Coordinator:

**Ms. Ancy Sam**, Department of Commerce - 8089455606



## 16. FEE STRUCTURE AND REGULATIONS

### Fee Schedule Degree 2020-21 Admission

UG				PG			
Class	Tuition Fees I year	Special Fees	C.D	Class	Tuition Fees I year	Special Fees	C.D
<b>BA/B.Com/BBA</b>	1050	655	360	<b>MA</b>	1890	735	600
<b>Mathematics</b>	1050	815	360	<b>M.Com</b>	1890	735	600
<b>Physics/Chemistry</b>	1050	1075	360	<b>M.Sc.</b>	1890	1995	600
<b>Botany/Zoology</b>	1050	1235	360				
<b>OBC &amp; KPCR</b>			360				
<b>OEC</b>							
<b>SC/ST</b>		30					

### RULES FOR REMITTING FEES

There would be a onetime fee collection during start of 3rd and 5th semester. If a student fails to pay the fees on due date, he/she shall be liable to pay a fine of Rs 5/- till the 10th day after the due date. If the fees with fine is not paid within 10 days after the due date, fine of Rs. 10/- will have to be paid. If the fees and fines specified are not paid before the last opportunity given for payment of that installment, the name of the student will be removed from the rolls of the college with effect from the date following expiry of this period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. If the student is to be re-admitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine. The re-admitted student will get the benefit of attendance only from the date of re-admission.

- On collection days, fee will be received in the College Office between 9.30 am and 2.00 pm.
- Students should obtain a receipt from the Cashier for any payment made in the College. These receipts should be retained by them for later reference or verification.
- Fees once paid will not be refunded under any circumstance.

**As part of promoting digital banking, online payment of fees too has been initiated by the college in the academic year 2020-21. The link is available in the college website.**

## 17. GENERAL GUIDELINES AND RULES OF CAMPUS LIFE

The Rules and Regulations of the College are framed by the Educational Agency, Management and the Principal to ensure a peaceful campus atmosphere. The College Community is bound to abide by such rules along with the directions offered by the



Hon. High Court through its judgements dated 26th September 2001 in O.P Number 24 711/2001 for Baselius College and dated 26th May 2003 on writ appeal No. 535/2003 and Judgement of the Hon'ble High Court in the Review Petition on 20th Feb. 2004 and also the directions of the Hon'ble High Court in WP(C) No. 11582 of 2016 (W) Violation of these Court orders and the rules and regulations of the College will invoke not only contempt of court but also deterrent punishment.

### 17.1 Conduct and Discipline of Students

1. It shall be the bounden duty of every student to abide by the rules and regulations of the college, and to conduct himself with discipline and decorum in all places and under all circumstances.
2. Every student shall attend classes regularly and punctually and shall refrain from any action that may disturb the smooth working of the college. **Every student shall wear his / her identity card daily.**
3. Students shall be clean and modest in dress, refined in language and polite in behaviour. Students are not permitted to wear round or V neck T-shirts & low waist jeans.
4. Girl students are advised to wear modest clothing such as salwar - kamiz, churidar kurta etc. with shawls, long skirts or sarees. They are strictly instructed not to attend college in short skirts, short tops, T-shirts etc. which are not in harmony with the decorous dress code of a mixed college.
5. Smoking, use of alcohol and drugs are strictly prohibited in the college premises. Students shall not enter the campus intoxicated.
6. Every student shall greet the members of the teaching staff on the occasion of first meeting them within the college premises and whenever he meets them in public.
7. When a teacher enters a class-room, the students shall rise and remain standing till they are directed to sit or till the teacher takes his seat.
8. When classes are in session, students shall not enter or leave the class rooms without the permission of the teachers concerned.
9. While moving from one class to another, especially through stairs, students are expected to KEEP LEFT in a line, leaving sufficient room for those coming in the opposite direction.
10. Students who may be free during class-time shall not loiter on the verandah or on the premises of the college. During such time, they are to be in the Library / Reading room.
11. Every student shall handle college property with care and shall do everything in his power to preserve cleanliness and tidiness of the furniture, buildings and the premises. Students shall not disfigure the walls, doors, windows, furniture etc. with bills, engravings etc.
12. The loss or damage or disfigurement caused to the college articles will be made good by realising from the student concerned double the cost of the loss or damage so incurred or through a collective fine covering all the students.
13. Except in the meeting of the various college Associations, no student shall address any gathering in the college premises without the special permission of the Principal.
14. Students are prohibited from being members of any political organization and from taking part in any agitational activities. The College Union Election shall not be conducted on a political style. It shall be on a system based on the guidelines issued by the Management and the Hon'ble Courts. **Politics and Political activism are strictly banned on the Campus.** The students are forbidden from organizing or



attending meetings other than the official ones. The directions from the Hon'ble High Court will be strictly complied with.

15. Megaphones, loudspeakers etc. should not be used on the campus without the special permission of the Principal. Posters, flags, memorial tombs, floral arches, festoons etc. should not be displayed on the campus. Distribution of pamphlets / brochures etc. shall not be done without written permission of the Principal.
16. Indecent behaviour towards the opposite sex will not be tolerated.
17. Students shall not invite or encourage outsiders to enter the campus.
18. Students are strictly forbidden from bringing and using mobile phones on the campus.
19. Students are forbidden from entering into other classes without express permission of the Principal.
20. After class hours, students are permitted to stay back on the campus only with permission of the Principal.
21. They are not permitted to participate in live/photographic modelling, fashion shows, stage shows and/ or any Radio / T.V. programme without prior permission from the Principal. Students shall not defame the institution through print, visual and social media.
22. Demonstration / campaigning / procession of any type at any time is strictly prohibited within the campus.
23. Rioting/agitating against another group of students or against members of staff / Principal /Management for any reason whatsoever is prohibited.
24. If a student or a group of students or the entire students have any grievance of any kind whatsoever, it is to be brought to the attention of the Grievance Redressal Cell in writing. The cell in consultation with the Principal shall take necessary steps to resolve such grievances.
25. Re-admission to any programme is not a matter of right. Applications for re-admission will be recommended only on genuine ground and shall be forwarded by the HOD of the concerned department with a 'Good' Conduct Certificate.
26. **Issue of certificates:** A student who desires to get any certificate from the college office shall apply to the Principal in writing, through the HOD/ class teacher, stating his/her relevant details viz Class, Class No., Year of Study, Subject/Second Language, University Register No. etc. Normally a notice of 24 hours is necessary for the issue of Certificates.
27. **Ragging/teasing/intimidating/harassing/using words of abuse etc. on junior students, especially female students within the Campus or outside is a punishable crime under Police Act, and such matters will be immediately reported to the police. Students involved in such acts will be adequately punished which may amount to:**

***A. IMPRISONMENT UP TO 2 YEARS AND***

***B. A FINE UP TO RS. 10,000/- AND***

***C. DISMISSAL FROM THE COLLEGE.***

The University too would be requested to take the matter seriously and execute punitive measures, in such cases.

28. The authority of the Principal extends beyond the campus also.
29. Any further rules and regulations framed by the Management and the Principal from time to time shall also be binding on all.



30. In all matters not specified in the foregoing rules, students shall aim at conducting themselves well, respecting the rights of others so as to establish and maintain the good traditions and reputation of the institution.

#### 17.2 Anti - Ragging Regulations- Kerala Ragging Prohibition Act 1998

**Copies of the booklet on Anti-Ragging Regulations have been freely distributed to all applicants at the time of admissions. Copies are also available in the library for your reference. Key points are mentioned here for easy reference.**

കേരളസംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചു കൊണ്ടുള്ള 1998-ലെ കേരള റാഗിംഗ് നിരോധന ആക്ടിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. റാഗിംഗ് എന്നാൽ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റംമൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാകാൻ സാധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവർത്തി ചെയ്യൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ:-

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുകയോ അധികക്ഷേപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ ഉപദ്രവിക്കുന്നതോ,

#### അല്ലെങ്കിൽ

2. ഒരു വിദ്യാർത്ഥി സാധാരണ ഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവർത്തിചെയ്യുന്നതിനോ നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. **റാഗിംഗ് നിരോധനം:** ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു
4. **റാഗിംഗിനുള്ള ശിക്ഷ:** ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും രണ്ടു വർഷം വരെയാകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയാകാവുന്ന പിഴശിക്ഷയ്ക്കു വിധേയനാകേണ്ടതുമാണ്.
5. **വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ:** 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയേയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നുവർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതാകുന്നു.
6. **വിദ്യാർത്ഥിയെ സസ്പെൻഡു ചെയ്യൽ:** മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗംവരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെ



കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷകർത്താക്കളോ, അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി, പരാതിലഭിച്ചു ഏഴാം ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്നു കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെന്റ് ചെയ്യേണ്ടതും ഉടൻ തന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസസ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് ആധികാരികതയുള്ള പോലീസ് സറേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചുകൊടുക്കേണ്ടതുമാണ്.

7. 1-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
8. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത്: വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെ കുറിച്ചുള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

### 17.3 Code of Conduct – Circular from Government of Kerala No. 26483/G1/15. H. Edn, Dated: 12-10-2015

1. All celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution of the College. Celebrations of any type should be communicated to the Head of the Institution **through concerned Staff Advisor** at least five working days prior to the event, with programmed details, guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
2. Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HODs and Discipline Committee members.
3. All students have to **wear identity tag** in the college.
4. No type of vehicles should be used during celebrations inside the college Campus / Hostels.
5. Student's vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited. Students shall not roam with their motor vehicles making nuisance in the campus. Vehicles should be parked only at the respective places allotted for the purpose.



6. In order to monitor and supervise the functioning of the Hostels, separate committees for boys' and girls' hostels have to be constituted by the College Council with five members. The Head of the Institution shall be the Chairman / Chairperson and Hostel Warden the Convener.
7. If any complaint is received from hostel inmates or from the public to the head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus / hostel rooms etc., steps will be taken as per the rules in force. The committee intended for hostels must be vigilant and effective. Room of security personnel should be located near to the entry gate.
8. CCTV Cameras will be installed in selected common places of college and hostel.
9. Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.
10. **Programmes by External agencies / Professional groups / Paid programmes such as DJ. Musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds. Technical festivals should be limited to technical activities.**
11. **Bike Race / Motor car race / Elephant procession or similar activities should not be permitted inside the Campus / Hostels.**
12. In the interest of security of students, Police may be informed in advance about all festival celebrations.

### മഹാത്മാഗാന്ധി യൂണിവേഴ്സിറ്റിയുടെ 20-4-2016-ലെ

#### ഉത്തരവിലെ പ്രസക്ത ഭാഗങ്ങൾ

1. ഹോസ്റ്റലിൽ താമസിക്കാത്ത വിദ്യാർത്ഥികളെ ഹോസ്റ്റലിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.
2. ഹോസ്റ്റലിൽ താമസിക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഐ.ഡി. കാർഡ് നൽകുക. ഐ.ഡി. കാർഡ് ഇല്ലാത്തവരെ ഹോസ്റ്റലിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.
3. എല്ലാ ഹോസ്റ്റലുകൾക്കും സെക്യൂരിറ്റി ജീവനക്കാരെ രാത്രിയും പകലും നിർബന്ധമായും നിയോഗിക്കുക.
4. ഹോസ്റ്റലുകൾക്ക് ചുറ്റുമതിലും കവാടവും നിർമ്മിക്കുക.
5. സെക്യൂരിറ്റി ജീവനക്കാരെയും മറ്റും ഭീഷണിപ്പെടുത്തുന്ന വിദ്യാർത്ഥികളെ ഹോസ്റ്റലിൽനിന്നും ഒഴിപ്പിക്കുക.
6. ഹോസ്റ്റലുകളിൽ വിദ്യാർത്ഥി രാഷ്ട്രീയ പ്രവർത്തനം നിരോധിക്കുക.
7. ഹോസ്റ്റൽ മുറിയിൽ ലഹരിസാധനങ്ങൾ സൂക്ഷിച്ചുവെച്ചിട്ടുണ്ടോ എന്ന് ഇടയ്ക്കിടെ അന്വേഷകരും ഹോസ്റ്റൽ ജീവനക്കാരും സംയുക്തമായി പരിശോധിക്കുക.





8. ഹോസ്റ്റലിൽ താമസിക്കുന്ന വിദ്യാർത്ഥികളുടെ രക്ഷിതാക്കളുമായി കൃത്യമായ ഇടവേളകളിൽ ബന്ധപ്പെടുന്നതിനും, ഹോസ്റ്റൽ വിദ്യാർത്ഥികളുടെയും രക്ഷിതാക്കളുടെയും മീറ്റിംഗ് വിളിച്ചുകൂട്ടുകയും ചെയ്യുക.
9. അടിയന്തിര സാഹചര്യങ്ങളിലല്ലാതെ വിദ്യാർത്ഥികളെ രാത്രി 7 മണിക്ക് ശേഷം ഹോസ്റ്റലിന് പുറത്തു പോകാൻ അനുവദിക്കാതിരിക്കുക.
10. പരീക്ഷാ കാലയളവ് ഒഴിച്ചുള്ള സമയങ്ങളിൽ രണ്ടോ അതിൽ കൂടുതലോ അവധി ദിവസങ്ങൾ ഉള്ളപ്പോൾ അന്യസംസ്ഥാനത്തുനിന്നും വന്നിന്ന് പഠിക്കുന്നവരെ ഒഴിച്ചുള്ള എല്ലാ ആൺ വിദ്യാർത്ഥികളേയും നിർബന്ധമായും ഹോസ്റ്റലിൽനിന്നും വീട്ടിലേയ്ക്ക് പറഞ്ഞയക്കുക. അവധി ദിവസങ്ങളിൽ അധ്യാപകരുടെ നിർദ്ദേശപ്രകാരം പഠനകാര്യത്തിനല്ലാതെ ആരേയും കോളജ് ക്യാമ്പസിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.

#### Mobile Phones / Cinematic Dance Ban

വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ മൊബൈൽ ഫോണുകളുടെ ഉപയോഗം തടയുന്നതിനും അശ്ലീലചുവയുള്ള സിനിമാറ്റിക് ഡാൻസുകളും, ഫാഷൻ ഷോകളും നിറുത്തലാക്കിക്കൊണ്ടുള്ള സർക്കാർ ഉത്തരവ് 01-03-2005 തീയതി കളിലെ സർക്കാർ ഉത്തരവ് (ആർ.റ്റി.) നം. 346/05/ഉ.വി.വ. പ്രകാരം വിവരസാങ്കേതിക വിദ്യയുടെ ദുരുപയോഗം തടയുന്നതിന്റെ ഭാഗമായി ഈ സ്ഥാപനത്തിൽ മൊബൈൽ ഫോണിന്റെ ഉപയോഗവും, സിനിമാറ്റിക് ഡാൻസ്, ഫാഷൻ ഷോ, എന്നിവയും നിറുത്തലാക്കിയിരിക്കുന്നു.

#### 17.4 Attendance and Leave of Absence

1. Attendance will be taken at the beginning of each period. Latecomers shall enter class-rooms only with the permission of the teacher.
2. Students who leave class-rooms after roll call without the permission of the teacher will attract severe punishment.
3. Impersonation at roll call will be considered a serious offence.
4. Application for leave of absence for more than 3 days due to illness should be supported by medical certificates.
5. A student coming late to a class after roll call shall be treated as absent for that period and leave may be obtained by following the procedure given in rule 9 below.
6. Students absenting themselves from the college for more than fifteen consecutive working days without satisfactory explanation will have their names removed from the roll and treated as temporary removal.
7. A student sent out from the class by a teacher shall lose the attendance for the duration he is out.
8. Disciplinary action including removal from the rolls will be taken against those who repeatedly absent themselves on insufficient grounds.
9. A student requiring leave for a day or a part of a day should apply for it to the Principal or to the class teacher and get his counter signature and submit the



form in the college office. **Such applications should be submitted on the very day of his/her return to the College.**

10. The responsibility of making sure that a student has earned the required minimum percentage of attendance (75% for the semester) rests entirely upon the student. The university insists on a minimum of 75% attendance during the course of instruction for permitting students to take the examination.
- ***Only students having a minimum of 75% average attendance for all the courses can register for the examinations. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the whole period of UG programme and for a maximum of 15 days for a PG programme may be granted by the university on valid grounds. Condonation is not a matter of right and recommendation for condonation of shortage of attendance shall be at the discretion of Principal. Such condonation will not be counted for internal assessment.***
- ***Benefit of attendance may be granted to students attending university/college union activities, participation in co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days for UG programmes and 15 days for PG programmes and this benefit shall be considered for internal assessment also.***

**NOTE:** The number of days permitted for condonation & grant of attendance will be in accordance with the university guidelines from time to time.

The number of days of leave and the reason for the same has to be submitted to the class teacher in the prescribed forms duly signed by the parent or guardian. The forms could be downloaded from the link at the college website or could be procured from the college co-operative society.

### FORMAT OF APPLICATION FOR LEAVE

1. Name of the Student:
2. Class, Group & Class No:
3. Local Address of the Student:
4. Date(s) and No. of days for which leave is required:
5. Reasons for leave:
6. Signature of the Student:
7. Recommendation by Guardian or Warden:
8. Recommendation by the Class Teacher:
9. Principal's Order:



### RECOMMENDATION FORMAT FOR GRANTING ATTENDANCE

1. Name of Student :
2. Class, Semester & Class No :
3. Number of days of attendance Required :
4. Dates & Hours of Absence :
5. Reason for Absence :  
(Details of Programme attended) :
6. Recommendation of Teacher-in-charge with Name & Signature :
7. Number of days of attendance already recommended in the Semester :
8. Name and Signature of the ClassTeacher with date :
9. Order of the Principal :

Signature of the Principal

Place :

Date :

**Note:** \* Attendance Limited to a maximum of 10 days

\* Item 7 should be verified by the respective Class Teacher

\* A student who is not eligible for condonation of shortage of attendance shall repeat the course along with the next batch. Attendance strictures as per University Regulation CBCS/CSS shall be mandatory for students. Late submission of leave application or medical recommendation format etc. shall lead to loss of attendance for which the student alone shall be responsible.

#### 17.5 Study Tours

Study tours conducted by the college are part of the academic programmes. The following instructions should be strictly followed by the students with regard to study tours:

1. Only final year students are allowed to organize study tours. However, industrial visits can be arranged in other semesters, if it is part of the syllabus or curriculum. As far as possible, study tours shall be conducted before the Christmas holidays.
2. This should be done only with the prior permission of the class teacher, HOD and the Principal. The tour schedule must be given to the tourism club of the college at least 2 weeks before the scheduled departure in the prescribed format as available with tourism club teacher-in-charge.



3. The amount collected for the conduct of the tour will have to be managed by the teacher-in-charge of the said tour programme.
4. All the tour related accounts are to be audited by the department heads or senior permanent teachers immediately after the tour.
5. Booking of vehicles and arrangements for stay while on tour should be made only after consultation with the authorities concerned. The details of the tour programme should be given to the Principal in writing, well in advance.
6. A maximum of only three days can be allotted for the tour (3 nights and 2 days). Only one working day can be spared for the tour programme. In cases of study tours being compulsory under curriculum of a programme, the number of days will be fixed accordingly.
7. The students shall obey all the directions given by the class teacher/ teachers accompanying them.
8. **Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.**
9. The use of alcohol, drugs and tobacco is strictly prohibited while on tour. Each and every member of the party should try to see that his/ her conduct while on tour enhances the prestige and reputation of the institution.
10. The teachers in charge of the tour can cancel the trip at any time if found necessary and due to unavoidable reasons after intimation to the HOD and the Principal.
11. The tour party shall leave the college campus either by 6.30 pm or before 6.30 am on the scheduled day of departure.
12. The tour party shall reach the college by 7.00 am or by 8.00 pm on the scheduled day of arrival.
13. Any cyber related offences will be reported to the cyber cell.
14. Campus and the surroundings shall not be polluted by noise, crackers, explosives, garland or any conduct of similar nature.
15. Students are not permitted to enter the vehicle in the midway. The students who are not in the tour list are not permitted to enter the bus.
16. Students who are not in the nominal roll for that particular semester shall not be a part of the tour party.
17. In no case, strangers and persons not mentioned in the tour list shall be permitted to enter the bus.
18. Tour shall be strictly in accordance with the tour schedule submitted to tourism club and no route change will be permitted numbers permitted by the Principal.
19. All decisions regarding tour plan, tour operator, accommodation, food etc. will be taken by the teachers-in- charge. Vehicles with excessive sound and light arrangements will not be entertained.
20. Each student should give consent letter signed by their parent for participation in the tour.
21. A meeting of the teachers and students who take part in the tour has to be held with the principal before the scheduled departure.
22. **The Principal has the right to cancel or to make any modification in the tour programme at any time.**
23. The directions given by UGC, Government, and M.G University from time to time will have to be strictly adhered to.



## 18. ADMINISTRATIVE SUPPORTING WINGS- STATUTORY

### 18.1 Ethics Committee

In accordance with the Govt. Order 1102/05 dt. 24-06-05, an Ethics Committee has been constituted in this college in connection with the ban imposed on the use of mobile phones, performance of obscene cinematic dance and fashion shows etc. in the college. The members of this committee are:

1. **Dr. Biju Thomas** (Principal), Chairman
2. **Prof. Mercyamma Francis** (PTA Vice-President)
3. **Dr. Jyothimol P.** (Convener)
4. **College Union Chairman** (Joint Convener)
5. **Mr. Alexander Oommen** (Management Representative)
6. **Ms. Sany Mary Benjamin** (NSS Representative)
7. **Mr. Shibu M. George** (NCC Representative)
8. **Smt. Bindu Santhosh Kumar** (Municipal Vice Chairperson)
9. **Dr. Annie Cherian** (Representative of Lady Teachers)

### 18.2 Student Grievance Redressal Committee

Grievance Redressal Committee at has been constituted with the objective of resolving the grievances of students. The students can submit their grievances in writing to the Principal or may submit their grievances in an electronic format through the Grievance Form made available at the College Website. The same could be accessed at <https://www.baselius.ac.in/grievance-form/>. The cell will meet as and when required and take suitable measures/ solutions for the grievances addressed to it. The committee comprises of following members:

1. **Dr. Biju Thomas** (Principal)
2. **Dr. Jyothimol. P.** (Convener)
3. **Dr. Shaju M.J.**
4. **Dr. Manoj Narayanan K.S.**
5. **Ms. Veni Gireesh** (D2, B.Com) Special Student Invitee)

### 18.3 Anti Ragging Cell

In pursuance with the UGC Regulations on curbing the menace of Ragging in Higher Educations-2009, the College has set up an Anti-Ragging Committee. The team looks into any matters related to ragging that might happen within or outside college premises. The cell ensures that the freshers in campus move about without much hassles. The cell shall consider the recommendations of the Anti-Ragging Squad and take appropriate decisions.

1. **Dr. Biju Thomas** (Principal)
2. **Dr. Jyothimol. P.**
3. **Dr. Shaju M.J.**
4. **Dr. Annie Cherian**
5. **Dr. Manoj Narayanan K.S.**
6. **Dr. Thomas Kuruvilla**
7. (PTA Representative)
8. **Sri. Alexander Oommen** (Management Representative)
9. **S.H.O., Kottayam East Police Station** (Mob.94979 87071)
10. **Smt. Jancy Jacob** (Municipal Councilor)



#### 18.4 Anti Ragging Squad

The Anti Ragging Squad keeps an active vigil and patrolling and are empowered to inspect places of potential ragging.

1. **Dr. Sindu Jones** (Convener) 9446819214
2. **Mr. Shibu M George**
3. **Ms. Arabhi P.**
4. **Ms. Jinu Mathew**
5. **Mr. Lijo Sebastian**
6. **Ms. Anju John**
7. **Ms. Tissy Eruthickal**
8. **Ms. Ashly Thomas**
9. **Mr. Viju Kurian**

#### 18.5 SC/ST Monitoring Cell

A committee for Scheduled Castes/Scheduled Tribes is formed to prevent the atrocities against the members of SC/ST with the following members:

1. **Dr. Biju Thomas** (Principal)
2. **Dr. Sajish P.R.** (Nodal Officer)
3. **Ms. Tessymol Abraham**
4. **Sri. Raju Jacob** (Office Superintendent)

#### 18.6 Internal Complaints Committee (For Sexual Harassment)

The committee is constituted in accordance with the provisions of Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redress) Act 2013. Any woman, (employee/ student) of the college can approach the cell directly or through the Principal, if she has any grievance of harassment of the nature stipulated in the Act.

1. **Dr. Jyothimol. P.** (Presiding Officer) 9495690047
2. **Mr. Shibu M. George** (NCC Officer)
3. **Ms. Ashly Thomas** (NSS Lady Officer)
4. **Sri. Raju Jacob** (Office Superintendent)
5. **Dr. Mereen Punnann** (Clinical Psychologist)

#### 18.7 Vimukti- Anti Narcotic Cell

As per the order of Govt.of Kerala GO(MS) No 205/2013/Nov,TVM dt 09/12/2013 an Anti-Narcotic cell was constituted at the college.The main objective of the club is to prevent alcohol/drug/substance abuse among the youngsters. The activities of anti-narcotic cell include organizing awareness programmes with the aid of government organizations, arranging campaigns, conducting seminars, monitoring and reporting anti-social activities in the vicinity of the college. The cell guarantees a drug- free campus by prohibiting consumption or use of drugs and alcohol by students of the college, within or outside the college premises.

1. **Dr. Viju Kurian** (Nodal Officer) - 9496093829
2. **Ms. Elsa C. Maria Sebastian**
3. **Mr. Shibu M. George**
4. **Ms. Ashly Thomas**
5. **Mr. Manoj Ulahannan**
6. **Mr. YadhuKrishna** – D2 Zoology
7. **Anjali A. Nair** – D2 Botany



### **18.9 Internal Committee for Physically Challenged Students/ Divyangjan/ Students with Special Needs**

Baselius College endeavors to provide equal opportunities and access to all disadvantaged and differently abled students with respect to admission and their academic progression. We have constituted an internal committee for the students with Disabilities for the purpose of ensuring a disabled friendly campus for all differently abled students who would be admitted to the college. The Committee aims to address the requirements and to also make all resources accessible to the disabled students.

1. **Dr. Biju Thomas** (Principal)
2. **Dr. Jyothimol P.**
3. **Dr. Shaju M.J.**
4. **Council Secretary**
5. **Sri. Raju Jacob** (Office Superintendent)
6. (PTA Representative)
7. **College Union Chairman**

### **18.10 Electoral Literacy Club**

The Electoral Literacy Club is a platform to sensitize students on their electoral rights and familiarize them with the electoral process of registration and voting. It aims at strengthening the culture of electoral participation among young and future voters.

1. **Ms. Ashly Thomas** (Nodal Officer) - 9747108424
2. **Dr. Viju Kurian**
3. **Dr. Shaju M.J.**
4. **Mr. Shibu M. George**
5. **Amal Skaria** - D2 Bcom
6. **Aiswarya Prathap** - D2 BBA

### **18.11 College Students Union**

The college has a democratically elected student union Student's Union, the objective of which shall be:

- a) To represent students and their concerns by providing good leadership
- b) To foster cordial relations among students, staff and management
- c) To promote healthy and responsible participation in extra-curricular activities.
- d) Advocating for inclusivity and equity, fostering respect, and affirming the identities of all individuals.
- e) To instill in students the duties and rights of responsible citizens of India and comprehend the nuances of governance
- f) To uphold, implement and work for the ideals of the College in a befitting manner.

The term of the union is from the date from which the union assumes office till the end of academic year. The Elections are held based on the directions of the Honorable Supreme Court in SLP No 24295/ 2004, the Honorable High Court of Kerala in WP (C ) No 21377 of 2010 (V) filed by the Management/ Principal of this college and guidelines of Mahatma Gandhi University.

#### **College Union Election :**

1. **Ms. Jeejamol P.M.** (Returning Officer) 9447958924
2. **Dr. Anit M. Thomas** (Assistant Returning Officer)

**College Union Staff Advisor : Dr. Manoj Narayanan K.S.** 9447110212

**College Union Treasurer : Ms. Shetal Elizabeth Thomas**



## 19. OTHER STATUTORY BODIES AND COMMITTEES

### 19.1 Parent-Teacher Association

The PTA takes great interest in the development of the College. Class-wise PTA meetings are held twice every year and two representatives, from parents, a male and a female, are selected from each class to the General Council. The General Council elects the Vice President, Secretary and Executive committee members.

The details of the office bearers of the Association (2020- 2021) are given below:

1.	<b>Dr. Biju Thomas, Principal</b>	(President)	
2.	<b>Prof. Mercyamma Francis</b>	(Vice President)	
3.	<b>Dr. Jyothi Susan Abraham</b>	(Secretary)	9496267020
4.	<b>Ms. Pushpa Baby Thomas</b>	(Joint Secretary)	
5.	<b>Mr. Vijeesh Vijayan</b>	(Treasurer)	
6.	<b>Dr. Selvy Zavier</b>	(Teacher Representative)	
7.	<b>Dr. Sharath P. Nath</b>	(Teacher Representative)	
8.	<b>Dr. Aparna Thankappan</b>	(Teacher Representative)	
9.	<b>Mr. Muhammed Naushad</b>	(Parent Representative)	8714405383
10.	<b>Mr. Thomas Varghese</b>	(Parent Representative)	9446138920
11.	<b>Ms. Rachel George</b>	(Parent Representative)	9946646765

### Main Projects of PTA for last 6 years

2013-14:	Public announcement system
2014-15:	Toilets for girls near Chemistry department & installation of solar lights.
2015-16:	Incinerator for waste disposal
2016-17:	Drinking water and rain water harvesting facilities
2017-18:	Renovation of the stage of college auditorium
2018-19:	Furnishing of Women's Hall and installation of incinerators
2019-20:	Planting lawn grass on the college football ground.

### 19.2 NAAC Accreditation Institutional Level Committee

The **NAAC** assessment and accreditation are terms broadly used for understanding the "Quality Status" of an institution. The NAAC's accreditation process follows a holistic, systematic, and objective approach for institutional improvement. Moreover, the assessment process provides an opportunity for the institution to measure its effectiveness and efficiency, identify its strengths and weaknesses and take necessary steps for improvement.

Baselius has successfully completed three cycles of accreditation and after the last accreditation process, we were placed at CGPA of 3.11. The 4th Cycle- Accreditation process is going on a full swing. The peer team visit and accreditation which was slightly delayed on account of the pandemic is likely to be completed in the academic year 2020-21.





### 19.2.1 NAAC Steering Committee

A Steering Committee is formed to co-ordinate and supervise the compilation and analysis of data in connection with NAAC Accreditation. This committee is responsible for organizing the information and data, and preparing a comprehensive SSR. During the onsite visit of the peer team, the convenor of the steering committee may also function as an institutional facilitator.

1. **Dr. Biju Thomas** (Principal)
2. **Dr. Manoj Narayanan K.S.** (Convenor) 9447110212
3. **Dr. Shaju M.J.**
4. **Dr. Jyothimol P.**
5. **Dr. Annie Cherian**
6. **Dr. Joy Markose**
7. **Mr. Raju Jacob** (Office Superintendent)

### 19.2.2 NAAC Criterion Committee Conveners

NAAC has identified seven criteria that reflect the processes and values of the HEI on which the assessment is made. The questions under each of the key aspects focus in particular on the outcomes, the institutional provisions which contribute to these and their impact on student learning and development. The seven criteria has been allocated to various conveners who have a team of teachers to work on it on a continual basis.

<b>Criterion1-</b>	Curricular Aspects	<b>Ms. Elsa C. Maria Sebastian</b> 9447570167
<b>Criterion 2-</b>	Teaching-Learning & Evaluation	<b>Dr. Sindu Jones</b> 9446819214
<b>Criterion 3-</b>	Research, Consultancy & Extension	<b>Dr. Jyothi Susan Abraham</b> 9496267020
<b>Criterion 4-</b>	Infrastructure and Learning Resources	<b>Dr. Suma Bino Thomas</b> 9446125353
<b>Criterion 5-</b>	Student Support & Progression	<b>Ms. Jeejamol P.M.</b> 9447958924
<b>Criterion 6-</b>	Governance, Leadership & Management	<b>Dr. Thomas Kuruvilla</b> 9847877290
<b>Criterion 7-</b>	Innovation & Best Practices	<b>Dr. Jalaja J. Malayan</b> 9961570352

### 19.3 U.G.C. Planning Board

The College may set up a Planning Board to approve the proposal for development of undergraduate and postgraduate education, after identifying its needs and deciding on its priorities. Planning Board headed by the Principal is responsible for preparing proposal and estimates, based on the needs of various departments, in consonance with UGC guidelines in the prescribed proforma, to oversee the utilization of funds and submitting audited accounts to UGC. Besides the Principal, Coordinator IQAC, and



senior teachers, Librarian, the Bursar or a senior person from the Accounts Department and University representatives comprise Planning Board.

1. **Dr. Biju Thomas (Principal)**
2. **Dr. Manoj Narayanan K.S.** (Convener) 9447110212
3. **Dr. Jyothimol P.**
4. **Dr. Shaju M. J.**
5. **Dr. Suma Bino Thomas**
6. **Dr. Annie Cherian**
7. **Dr. Sindu Jones**
8. **Mr. Abu Joseph C.**
9. **Ms. Arabhi. P.**
10. **Mr.. Shibu M George**
11. **Dr. Thomas Kuruvilla**
12. **Dr. Rejitha V.**
13. **Dr. Joy Markose** (Bursar)
14. **Sri. Raju Jacob** (Office Superintendent)
15. **Smt. Seena R. Nair** (Librarian)
16. **Sri. Ashik M. Kamal** (Joint Registrar, M.G. University)

#### **19.4 Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Institutional Level Committees**

RUSA is a Centrally Sponsored Scheme (CSS), which seeks to improve overall quality of existing State higher educational institutions by ensuring their conformity to prescribed norms and standards and adoption of accreditation as a mandatory quality assurance framework. Funding is provided by the central ministry through the state governments, which in coordination with the central Project Appraisal Board will monitor the academic, administrative and financial advancements taken under the scheme.

RUSA has sanctioned a Two- Crore project proposal sent by the college for infrastructure development under three heads- New Construction, Renovation and Purchase. Currently the proposed projects under New Construction - construction of Library block and Administrative block is underway.

The College has been utilizing the government allocated funds in these development projects under the supervision of two well-formed two bodies at institutional level - the Board of Governors (BoG) and a Project Monitoring Committee.

##### **19.4.1 RUSA - Board of Governors**

The BoG is to take all policy decisions with regard to smooth, cost effective and timely implementation of the Institutional project. The BoG comprises of:

1. **Dr. Biju Thomas** (Principal)
2. **Dr. Annie Cherian** (Coordinator) 9446125298
3. **Dr. M. E. Kuriakose** (Secretary, M.O.C. Colleges)



4. **Prof. Jacob Kurian Onattu** (Academician)
5. **Dr. Jyothimol P.**
6. **Dr. Manoj Narayanan K.S.**
7. **Sri. Raju Jacob** (Junior Superintendent)
8. **Sri. Kuriakose N. I.** (Assistant Exe. Engr. KWA)
9. **Sri. Abraham Kurian** (Industry)
10. **Sri. Abraham P. Thomas**

#### 19.4.2 RUSA - Project Monitoring Committee

The Project Monitoring Committee is constituted to fulfill the terms of references as per RUSA Documents within the College. A Project Monitoring Unit represented by academic officials, faculty, administrative officers and students will be responsible for monitoring of the project at the institutional level in order to implement the governance reforms proposed under RUSA.

1. **Dr. Biju Thomas** (Principal)
2. **Dr. Annie Cherian** (Coordinator) 9446125298
3. **Dr. Shaju M. J.**
4. **Dr. Sindu Jones**
5. **Sri. Abu Joseph C.**
6. **Smt. Elsa C. Maria Sebastian**
7. **Smt. Jeejamol P.M.**
8. **Sri. Sunni Varghese** (Senior Administrative Staff)
9. **Prof. Marcyamma Francis** (PTA Vice President)
10. **Ms. Anjana Unnikrishnan** (Student Representative) D3 Maths

#### 19.5 Research Assessment Committee

The Research Assessment Committee is constituted as per the direction of University Grants Commission (UGC).

The objectives of the Research Assessment Committee are:

- To evaluate research proposals and minor, Major projects
- To shortlist the candidates for funding proposals
- To evaluate and scrutinise the proposals for seminars & conferences submitted by the teachers of the College
- To create an ecosystem for research and innovation and promote research culture among students.
- To undertake any other responsibilities related to the assessment and evaluation of the research in the College.

**The committee comprises of the following members:**

1. **Dr. Biju Thomas** (Principal)
2. **Dr. Suma Bino Thomas**
3. **Dr. Shaju M.J.**
4. **Dr. P. N. Harikumar** (Professor, University of Kerala & Member Research Committee, KSHEC)
5. **External Expert for concerned subject**



### 19.6 Unnat Bharat Abhiyan (UBA)

UBA, a flagship program of MHRD, Govt. of India, was launched to promote development of rural areas in tune with Gandhian vision of self-sufficient 'villagerepublics' based on local resources. The mission of UBA is to enable higher educational institutions to work with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth. Baselius College too participates in UBA so as to bring about transformational change in villages.

**Coordinator: Ms. Sany Mary Benjamin** 9495324041

### 19.7 Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) of Mahatma Gandhi National Council of Rural Education (MGNCRE)

Baselius College is now a recognized SES REC Institution and has framed SES REC Action plan and constituted ten working groups for improving facilities in the Campus and Community/ Adopted Villages.

1. **Dr. Biju Thomas** (Convenor)
2. **Dr M.V Krishnaraj** (Coordinator) Sanitation & Hygiene- Community
3. **Mr. Shibu M George** (Sanitation & Hygiene -Campus)
4. **Dr. Viju Kurian** (Waste Management- Campus)
5. **Ms. Ashly Thomas** (Waste management- Community)
6. **Ms. Tessymol Abraham** (Water Management – Campus)
7. **Ms. Parvathy Mohan** (Water Management- Community)
8. **Dr Sajish P.R.** (Energy Management – Campus)
9. **Dr. Nibu A George** (Energy Management- Community)
10. **Ms. Uma Surendran** (Greenery- Campus)
11. **Ms. Arabhi P.** (Greenery- Community)

### 19.8 Rural Entrepreneurship Development Cell

1. **Dr. Biju Thomas** - Chairman
2. **Dr. Jyothi Susan Abraham** - Coordinator & Student Development Officer (Personality)
3. **Ms. Tessymol Abraham**- Student Development Officer (Placement & Internship)
4. **Mr. Lijo Sebastian**- Student Development Officer (Technology)
5. **Ms. Ancy Sam** - Student Development Officer (Entrepreneurship)
6. **Dr. Krishnaraj M.V.** - Student Development Officer (Rural Engagement)



## 20. STUDENT MENTORING PROGRAMMES

### 20.1 Tutorial System

Tutorial system is introduced in the College in accordance with the norms laid down by the UGC in this regard. This system helps to promote interpersonal relationship among the members of the Baselius family and ensures personal care, individual attention and learner analysis.

The entire student community is divided into groups and each group is entrusted with a teacher who personally looks after the students of his/her group. Separate periods are set apart in the time table for tutorial work.

**Coordinator : Ms. Vidya Merlin Varghese** 9847942934

### 20.2 Value Education

The institutional administration has perceived the need of value education and is determined to inculcate & noble values within the students.

**Coordinator: Dr. Mity Thambi** 9446234059

### 20.3 Additional Skill Development Program (ASAP)

ASAP is a programme initiated by Government of Kerala to develop and enhance the skill sets of students in our colleges and schools by imparting career-oriented training to them. The first-year degree students have the opportunity to join this programme. The programme is designed as an add-on to the regular course without affecting their classes. As a part of the programme students are trained in Communicative English skills and basics of Information Technology in addition to the job-oriented skill course which they choose.

**Coordinator: Ms. Tissy Eruthickal** 9496324241

### 20.4 Walk with A Scholar Programme (WWS)

WWS is a programme organized by the Govt. of Kerala for supporting/motivating students for achieving better life in future. Both external and internal mentoring sessions are included in this programme. Each internal mentor is responsible for giving 15 hours of mentoring to his/her six mentees. Students also have external mentoring sessions of 15 hours duration.

**Coordinator: Ms. Arabhi P.** 9048188738

### 20.5 Scholar Support Programme (SSP)

The Scholar Support Programme is a part of the 'New Initiatives in Higher Education' initiated by the Department of Higher Education, Govt. of Kerala. It aims at imparting personalized additional support to needy students in curricular areas of weakness through tutorials, study materials, additional lectures, question banks and interactive sessions, formation of quality circles in colleges for the programme, dissemination of classes through personal and web-based modes and more.

**Coordinator: Ms. Anju John** 9744871664



## 21. CO-CURRICULAR AND EXTRA CURRICULAR INITIATIVES

The college has to its credit various facilities, forums, organisations, centres, clubs and associations. They have been established to cover almost the entire spectrum of co-curricular activities of the College to enrich campus life and make it more rewarding to each and every member of the Baselius family.

### 21.1 National Cadet Corps (NCC)

National Cadet Corps, the biggest youth organisation is functioning under the Ministry of Defence, Govt. of India. It inculcates discipline and sense of unity and patriotism in youth and trains in defence preparedness. It also aims at the development of leadership, character and comradeship among the youth. The Central and State Govts. are giving a number of incentives including weightage for education, job reservation etc. for N.C.C. cadets. Our college has a company of 107 Cadets under 16 Kerala Bn. NCC and is commanded by Mr. Shibu M. George, Dept. of Political Science. The students who get enrolled can attain 'B' and 'C' certificates after a service of two and three years respectively.

**Commanding Officer: Mr. Shibu M. George**

9995719161

### 21.2 National Service Scheme (NSS)

NSS has been functioning in the realm of higher education with the motto "Not Me, But You" since 1969. The overall objective of NSS is personality development through social service. It is a cradle for leadership training and group dynamics. It also works to promote respect for labour, discipline, Gandhian principles, national integration and work culture.

Two NSS units are currently active in our college. Joining NSS is an assurance for success and personality development for every student. Due weightage is also given to NSS volunteers for future studies and job placements.

**Officers:** 1. **Dr. Viju Kurian** 9496093829

2. **Ms. Ashly Thomas**

### 21.3 Red Ribbon Club

The Red Ribbon Club is functioning in this college in close association with our NSS units. Its main objective is to sensitize students regarding the need for voluntary blood donation. Side by side, it also helps create awareness regarding diseases such as HIV/AIDS, Hepatitis B etc. which are mainly spread through infected blood, casual and unprotected sexual contact etc.

Our Red Ribbon Club unit arranges mass blood donation programmes on selected dates, accepting blood from all willing students and staff. It also arranges blood for medical emergencies reported from neighbouring hospitals. Every year, on World AIDS Day (December 1st), there will be special awareness programmes under the auspices of the RRC.

**Teachers in Charge:** 1. **Dr. Viju Kurian** 9496093829

2. **Ms. Ashly Thomas**



#### **21.4 Mar Gregorios Orthodox Christian Students' Movement (MGOCSM)**

MGOCSM caters to the spiritual needs of our students. Under the auspices of this august organisation, prayer meetings are conducted on all Fridays. One day programmes, camps, pilgrimage to Parumala on 2nd November every year, value education classes etc are arranged by MGOCSM.

**Coordinator: Ms. Linju Ann Jacob** 9447851061

#### **21.5 Equal Opportunity Forum**

The Equal Opportunity Cell is a space for celebrating and respecting the beauty of our differences. It ensures that all students in campus are treated as equal. "Inclusivity in Diversity" is the motto of this cell and it strives to move beyond deep-seated inequities and sensitize people to think beyond the constructs of colour, caste, creed, gender and more, that hinders our progress. It nurtures the quality of valuing the uniqueness of each and every individual. The objectives of the Cell are:

- a) To create an atmosphere of Equal Opportunity through awareness generation programmes.
- b) To provide auxiliary support towards skill development and enhancing the employability of students.
- c) To tailor development and sensitization programmes to meet the distinct needs of the students.

**Coordinator: Dr. Shaju M.J.** 9496158890

#### **21.5 a) Women's Forum**

This forum is open to all the women students of our college. It organizes discussions, seminars and awareness programmes, focusing mainly on women's issues and needs in tune with the times. Lectures and practical sessions are arranged on relevant topics by experts in the concerned fields.

**Coordinator: Dr. Manjusha V. Panicker** 9447496082

#### **21.5 b) Men's Forum**

In order to promote fruitful co-operation among the male members of the faculty and the student community of Baselius College, a Men's Forum has been introduced. This forum plans beneficial activities for men through seminars, discussions etc. in which issues and problems faced by men can be widely addressed.

**Coordinator: Mr. Raju John** 9446061096

#### **21.6. Ek Bharath Shreshth Bharath (EBSB) Club**

When the Government of India launched the 'Ek Bharat Shreshtha Bharat (EBSB)', the University Grants Commission sought to initiate 'Ek Bharat Shreshtha Bharat Club' (EBSB) in all Higher Educational institutions to promote cultural connect and enhance interaction between people hailing from different states. This initiative is to foster national integration. The partner state of our college is Himachal Pradesh.

**Coordinator: Mr. Nibu B. Thomas** 9947455182



### 21.7 Arts Club

The prime objective of the Arts Club of the college is to inspire and enable the students to actively learn and develop their talents and skills exposing artistic expression.

#### Objectives:

- Develop and demonstrate skills of the student community in effective speaking, writing, and performing on topics in the fine arts.
- To bring the latent talents of the students to limelight and provide them a platform to perform and hone their skills.
- To coordinate the Arts Festival and other common celebrations in campus.

**Arts Club in charge: Dr. Thomas Kuruvilla** 9847877290

Under the aegis of the Arts Club clubs catering to specific areas are formed so the students can join the clubs of their interest and better their skills, interact with peers having similar tastes, take their skills to the next level by participating in several individual and group intra and intercollegiate competitions.

21.7.1	<b>Music Club : Dr. Resmi Annie Thomas</b> (Convener)	9995107330
21.7.2	<b>Choreography : Ms. Uma Surendran</b> (Convener)	9995110584
21.7.3	<b>Histrionics: Mr. Jithin John</b> (Convener- Histrionics)	974403032
21.7.4	<b>Fine Arts &amp; Photography: Dr. Sheeja Kuriyakose</b> (Convener)	9446370159
21.7.5	<b>Literary Club: Dr. Sarath P. Nath</b> (Convener)	9188233263
21.7.6	<b>Quiz Club: Dr. Aparna Thankappan</b> (Convener)	9747620918
21.7.7	<b>Debate &amp; Elocution: Ms. Anna George</b> (Convener)	9446061734

#### Arts Festival:

The Arts Club also monitor the conduct of the Arts Festival. Whether it's through dance, music, or fine arts, creativity is all around the college students and this is often on display during campus arts festivals. Apart from the fun, frolic and platform that it offers to students to exhibit their talents, the arts festival is also an acid test of some students' managerial skills, team- spirit, coordination and camaraderie. The college Arts festival is conducted each year with unique names. In order to ensure the maximum participation from every student and to inculcate in them a spirit of competition, all the students are grouped into four houses. Each group is headed by respective teachers and the competitions are conducted house wise. The teachers in charge of various houses are as follows:

#### Arts Festival House General Coordinators

1. Dr. Jalaja J. Malayan
2. Dr. Suma Bino Thomas
3. Ms. Elsa C. Maria Sebastian
4. Dr. Sindu Jones





### **Arts Festival House Masters**

1. Ms. Neha P. R
2. Ms. Jaimy Sarah Jacob
3. Mr. Nibu B. Thomas
4. Mr. Vijeesh Vijayan

### **21.8 Tourism Club**

The Tourism Club of our college is formed with an objective of creating awareness among the students about Tourism activities and to incorporate the student's strength and potential in the development of tourism in our State. The club conducts orientation classes on tourism and its possibilities. It also organizes discussions and quiz programmes

**Convener- Ms. Parvathy Mohan** 9744868866

### **21.9 Nature Club**

This club was formed with the intention of sensitizing, creating awareness, motivating and educating students about environment conservation. They organize tree plantation programmes, awareness programmes such as Quiz, Essay, Poster competitions regarding various environmental issues. They have also arranged adventure/nature camps in the past.

**Convener: Dr. Priya Thambi T.** 9447353853

### **21.10 Entrepreneurship Development (ED) Club**

Department of Industries & Commerce, Government of Kerala formulated a scheme to set up Entrepreneurship Development Clubs in schools and colleges of the State to inculcate Entrepreneurial Culture amongst youth and equip them with the skills, techniques and confidence to act as torch-bearers of Enterprise for the new generation.

#### **Objectives**

- To inculcate entrepreneurial culture among students.
- To induct entrepreneurial spirit in the institution.
- To motivate the members into the industrial activity.
- To nurture the latent entrepreneurial talent.
- To sensitize industrial scenario of the state

**Convener: Ms. Ancy Sam** 8089455606



## 22. SPORTS AND GAMES

Ever since its inception, Baselius College has been able to secure a unique place on the athletic map of Kerala. The College had the good fortune to nurture and bring to the limelight many star performers in the field of football. The physical education department conducts and coordinates a number of programmes to ensure that the students participate with lot of vigour and enthusiasm. While academics play a significant role, sports-related activities are also important in shaping the personality and character of a student. With the same ideology, the Physical Education Department of the College emphasizes on sports and encourages its students to participate in various tournaments. Students not only stay fit and healthy by actively participating in sports, but they also learn effective ways to handle pressure in times of crisis.

### 22.1 Annual Athletic meet

The annual athletic is one of the most awaited events in the campus. The students participate with great zeal and excitement. Students are divided into various houses and are allocated team captains and sports faculty coordinators. On the sports day, flags are pitched in the college campus. All the students participate in different activities and teachers guide them in organizing various events. Every year a notable sports person is invited as the chief guest to preside over the function. March Past, Mass Drill Competitions are also held house-wise.

### 22.2 Baselius Trophy Tournament

Baselius Trophy All Kerala Inter Collegiate Basketball (Men and Women), Football (Men and Women) tournament is a prestigious event of our college and a very popular intercollegiate tournament in Kerala. Baselius Trophy tournament is one of the oldest intercollegiate tournament and teams from all over Kerala take part in the tournament.

#### Baselius Trophy Tournament Committee:

**Dr. Thomas Kuruvilla** (General Convener)

**Mr. Abu Joseph C.** (Secretary)

9495527369

### 22.3 Baselian Premier League (BPL)

Sport develops a sense of friendliness among the student community and develop their team spirit. In order to encourage this spirit, the college conducts an Inter-departmental Cricket Tournament, Baselian Premier League. It witnesses a massive participation from the students both on the ground and in the gallery.

### 22.4 Arjuna vs Drona

This is a friendly cricket match between teachers and students and is one of highlights of the campus. The teachers and students display their batting prowess, bowling skills and fielding agility. This keenly contested match enhances the bond between the teaching- learning community.



### 22.5 Fit India Movement

Bringing the focus on fitness amongst the youth, the University Grants Commission (UGC) recently shared a circular on their website, urging affiliated colleges and universities to participate in the 'Fit India Movement'. The Movement is aimed at encouraging people to give priority to sports and fitness in their day-to-day lives.

**Mr. Abu Joseph C.** (Nodal Officer)

## 23. PUBLICATIONS

### 23.1 Baselius Researcher (ISSN-0975-8658)

Baselius Researcher is a journal of interdisciplinary studies and research published by Baselius College Research Guidance Centre. It aims at promoting research activities in the various branches of Science, Arts and Humanities. It is hoped that this journal would serve the purpose of cultivating research publication culture on our campus.

**Editors:**

1. **Dr. Jalaja J. Malayan** (Editor-in-Charge) 9961570352
2. **Dr. Jyothimol. P.**
3. **Dr. Nibu A. George**
4. **Dr. Resmi Annie Thomas**

### 23.2 College Magazine & Baselian

The essential purpose of Baselius College Annual Magazine is to inform, engage, inspire and entertain a diverse readership - including alumni, faculty, staff, students, parents and other friends of the College. In the originality of its conception, in the excellence of its writing and visual presentation, in its healthy discourse and editorial balance, the annual magazine endeavours to reflect the values and the quality of the institution itself.

Yet another publication from the Baselian soil is the campus magazine 'Baselian'. It provides ample opportunities for the students to express their literary talents by contributing articles, stories, poems, one-act-plays, reviews, campus projection, campus analyses, department tit bits etc. Apart from this, it aims to provide a record of the College's activities and the achievements.

**College Magazine & Baselian Staff Advisor:**

**Ms. Sany Mary Benjamin**, Dept. of Zoology 9744575932



## 24. TASK FORCES

### Patron Saint's Day General Convener

Ms. Elsa C. Maria Sebastian

9447570167

### University Examinations :

1. **Dr. Annie Cherian**: Exam Chief Superintendent
2. **Ms. Jeejamol P.M.**
3. **Dr. Manoj Narayanan K.S.**

### U.G. & P.G. Admission Committee

1. **Ms. Jinu Mathew** (Nodal Officer)
2. **Dr. Anit M. Thomas** (Joint Nodal Officer)
3. **Ms. Thara Thomas**
4. **Dr. Misha Hari**
5. **Ms. Ancy Sam**
6. **Mr. Lijo Sebastian**
7. **All HoDs**
8. **Superintendent**

9447701318

### Internal Examinations

1. **Dr. Rejitha V.** (Convener)
2. **Ms. Jaimy Sarah Jacob**
3. **Ms. Christina Mariam Mathew**

9495324041

### Internal Assessment UG & PG

1. **Ms. Elsa C. Maria Sebastian**
2. **Dr. Geetha Lakshmi K.**

9447570167

### Attendance Monitoring Committee

1. **Dr. Ambika D** (Teacher in charge)
2. **Dr. Jyothimol P**
3. **Dr. Manoj Narayanan K.S**
4. **Dr. Annie Cherian**

9495105224

### Open Course Coordinator

Dr. Nibu A. George

9446469712

### Discipline Committee

1. **Principal and All HOD's**, Vice Principal
2. **Dr. Joy Markose**
3. **NSS Programme Officers**

### Centre for Research - Coordinators

1. **Dr. Jyothimol. P** (English)
2. **Dr. Nibu A George** (Physics)
3. **Dr. Suma Bino Thomas** (Chemistry)

### All India Survey on Higher Education, NIRF, KSHCE and Swachh Bharath online entry

1. **Dr. Annie Cherian** (Coordinator) 9446125298
2. NIRF – **Dr. Jintha Thomas**
3. All India Survey on Higher Education - **Dr. Anisha Mary Mathew**



4. KSHEC - **Dr. Resmi Annie Thomas**
5. Swachh Bharath & other online entries - **Ms. Tessymol Abraham**

**Higher Education Scholarship**

- |                                                         |            |
|---------------------------------------------------------|------------|
| <b>Dr. M. V. Krishnaraj</b> (Nodal Officer)             | 9995107714 |
| <b>'Swayam' - Online learning Platform Co-ordinator</b> |            |
| <b>Dr. Nibu A. George</b>                               | 9446469712 |

**Documentation Committee**

1. **Dr. Jyothi Susan Abraham**, (Documentation Officer) 9496267020
2. **Ms. Shetal Elizabeth Thomas** (Asst. Documentation Officer)
3. **Dr. Sarath P. Nath**
4. **Ms. Anna George**
5. **Ms. Deepa Annie John**
6. **Ms. Sheeba Joseph**
7. **Ms. Meera Elezabeth James**
8. **Blessy Anna Thomas** (D3 English)
9. **Gowri Chandana S. Kurup** (D2 English) (Student representative)

## AIACHE

- |                                                                                   |            |
|-----------------------------------------------------------------------------------|------------|
| <b>Dr. Anju Linda Varghese</b>                                                    | 9846600644 |
| <b>Laurel's Day</b>                                                               |            |
| <b>Dr. M. V. Krishnaraj</b>                                                       | 9995107714 |
| <b>P. G. Forum</b>                                                                |            |
| <b>Mr. Vijeesh Vijayan</b>                                                        | 9947491237 |
| <b>Website &amp; ICT Committee</b>                                                |            |
| 1. <b>Dr. Manoj Narayanan K.S.</b> (Coordinator)                                  | 9447110212 |
| 2. <b>Mr. Nibu B Thomas</b> (In charge of Network Resource Centre & AMA software) |            |
| 3. <b>Mr. Viju Kurian</b> (in charge of deQ-Accreditation software)               |            |
| 4. <b>Dr. Sajish P.R.</b> (in charge of LMS)                                      |            |
| 5. <b>Ms. Kavitha Gopalakrishnan</b> (in charge of website)                       |            |
| 6. <b>Mr. Lijo Sebastian</b> (in charge of online banking)                        |            |
| 7. <b>Sri. Jibu K. Jacob</b>                                                      |            |

**College Handbook**

**Ms. Kavitha Gopalakrishnan**

**Public Relations and Liaison with Press**

**Dr. Thomas Kuruvilla** 9847877290

**Innovation Cell (Seminars and Conferences IPR Related Activities)**

1. **Dr. Sindu Jones** (Coordinator) 9446819214
2. **Dr. Manoj Narayanan K.S**
3. **QAC Conveners of Department**

**Campus Beautification**

1. **Dr. Joy Markose (Bursar)** 9447356001
2. **Dr. Sajish P.R.**
3. **Ms. Uma Surendran**



## 25. QUICK CONTACT DETAILS OF COORDINATORS

### 25.1 Office Bearers, Task Forces & Coordinators of Co-Curricular and Extra Curricular Activities

Sl. No	Coordinators or Conveners of Task Force/Co-curricular/ Extra-curricular Activity	Name	Contact No.
1.	Principal (chief of all Statutory bodies)	Dr. Biju Thomas	9447214457
2.	Vice Principal	Dr. Jyothimol P	9495690047
3	IQAC	Dr. Manoj Narayanan K.S. (HoD, Commerce)	9447110212
4	Secretary, Staff Council	Dr Selvy Xavier (Malayalam)	9495319425
5.	RVSA - Chief Superintendent- University Exams	Dr. Annie Cherian (HoD, Maths & Statistics)	9446125298
6.	Internal Examinations	Dr. Rejitha V. (HoD in charge, Zoology)	9495324041
7.	Internal Assessment UG&PG (HOD in charge, English)	Ms. Elsa C. Maria Sebastian	9447570167
8.	Admission Nodal Officer	Ms. Jinu Mathew (Chemistry)	9447701318
9.	Attendance Monitoring Committee	Dr. Ambika D (Physics)	9495105224
10	Open Course Coordinator	Dr. Nibu A George (Physics)	9446469712
11.	Centre for Research	Dr Jyothimol P. (English)	9495690047
		Dr. Nibu A George (Physics) 9446469712	
		Dr. Suma Bino Thomas (Chemistry)	9446125353
12.	Returning Officer, College Union Election	Ms. Jeejamol PM (Economics)	9447958924
13.	Staff Advisor, College Union (HoD, Commerce)	Dr. Manoj Narayanan K.S.	9447110212
14	Treasurer, College Union	Ms. Shetal Elizabeth Thomas (Chemistry)	9744720426
15	NCC	Mr. Shibu M George (HoD in charge, Political Science)	9995719167
16	NSS	Mr. Viju Kurian (English) Ms. Ashly Thomas (Economics)	9496093829 9747108424



17	College Arts Club	Dr. Thomas Kuruvilla (HoD Malayalam)	9847877290
18	Music Club	Dr. Resmi Annie Thomas (Commerce)	9995107330
19	Choreography	Ms. Uma Surendran (Zoology)	9995110584
20	Theatre &Histrioncs	Mr. Jithin John (English)	9744503032
21	Fine Arts &Photograghy	Ms. Sheeja Kuriyakose (Political Science)	9446370159
21	Literary Club	Dr. Sarath P. Nath (Sanskrit)	9188233263
22	Quiz	Dr. Aparna Thankappan (Physics)	9747620918
23	Debate & Elocution	Ms. Anna George (English)	9446061734
24	PTA Secretary	Dr. Jyothi Susan Abraham (English)	9496267020
25	MGOCSM	Ms. Linju Ann Jacob (Physics)	9447851061
26	Tutorial System	Ms. Vidya Merlin Varghese (English)	9847942934
27	Value Education	Dr. Mitty Thambi (Chemistry)	9446234059
28	ASAP	Ms. TissyEruthickal (Commerce)	9496324241
29	WWS	Ms. Arabhi P. (HoD in charge Botany)	9048188738
30	SSP	Ms. Anju John (English)	9744871664
31	College Magazine &Baselian	Ms. Sany Mary Benjamin (Zoology)	9495324041
32	Handbook & Calendar	Ms. Kavitha Gopalakrishnan (English)	9446765061
33	Higher Education Scholarship	Dr. M.V Krishnaraj (Botany)	9995107714
34	All India Survey on Higher	Dr. Annie Cherian Education, NIRF, KSHCE (HoD, Maths & Statistics) Online Entry	9446125298
35	Unnat Bharat Abhiyan	Ms. Sany Mary Benjamin (Zoology)	9495324041
36	Anti-Ragging Squad	Dr. Sindu Jones (Physics)	9446919214



37.	Vimukti-Anti- Narcotic Cell	Dr. Viju Kurian (English)	9496093829
38.	Electoral Literacy Club	Ms. Ashly Thomas (Economics)	9747108424
49.	Red Ribbon Club	Dr. Viju Kurian (English)	9496093829
40.	Swayam- Online Learning Platform	Dr. Nibu A George (Physics)	9446469712
41.	Equal Opportunity Club	Dr. Shaju M. J. (HoD, Economics)	9496158890
42.	Women's Forum	Dr. Manjusha V. Panicker (Malayalam)	9447496082
43.	Men's Forum	Mr. Raju John (Economics)	9446061096
44.	SC/ST Monitoring Cell, Nodal Officer	Dr. Annie Cherian (HoD, Maths & Dr. Sajish P.R (Botany)	9747553087
45.	EBSB Club	Mr. Nibu B. Thomas (Electronics)	9947455182
46.	Tourism Club	Ms. Parvathy Mohan (Commerce)	9744868866
47.	Nature Club	Dr. Priya Thambi (Chemistry)	9447353853
48.	ED Club	Dr. Ancy Sam (Commerce)	8089455606
49.	Baselius Researcher, Editor in-charge	Dr. Jalaja J Malayan (Chemistry)	9961570352
50.	Civil Service Coaching	Ms. Susanna Thomas (English)	9567921201
51.	PG Forum	Mr. Vijeesh Vijayan (Economics)	9947491237
52.	AIACHE	Dr. Anju Linda Varghese (Chemistry)	9846600644
53.	Career Guidance	MsTessymol Abraham (Maths)	9495622403
54.	Baselius Trophy	Mr. Abu Joseph C. (Physical Education)	945527369
55.	Secretary, Alumni Association	Dr. Manjusha V. Panicker (Malayalam)	9447496082
56.	Career Guidance & Placement Cell	Ms. Tessymol Abraham (Maths)	9495622403
57.	Patron Saint's Day	Ms. Elsa C. Maria Sebastian (HoD in charge, English)	9447570167
58.	Laurel's Day	Dr. M.V Krishnaraj (Botany)	9995107714





59.	Documentation Committee	Dr. Jyothi Susan Abraham (English)	9496267020
60.	Public Relations With Press	Dr. Thomas Kuruvilla (Malayalam)	9847877290
61.	Innovation Cell	Dr. Sindu Jones (HoD, Physics)	9446819214
62.	Campus Beautification	Dr. Joy Markose (Bursar)	9447356001
63.	Website & ICT	Dr. Manoj Narayanan K.S. (Commerce)	9447110212
64.	Arts Festival House General Coordinators	Dr. Jalaja J. Malayan (Chemistry)	9961570352
		Dr. Suma Bino Thomas (HoD, Chemistry)	9446125353
		Ms. Elsa C. Maria Sebastian (HoD in-charge English)	9447570167
		Dr. Sindu Jones (HoD, Physics)	9446819214
65.	Arts Festival House Masters	Ms. Neha P.R. (Physics)	9400588271
		Ms. Jaimy Sarah Jacob (Maths)	9946586685
		Mr. Nibu B. Thomas (Electronics)	9947455182
		Mr. Vijeesh Vijayan (Economics)	9947491237

**25.2 Subject Association Teachers In-charge**

Sl. No	Department	Name of the Teacher	Contact Number
1.	English	Ms. Anju John	9446061734
2.	Physics	Dr. Misha Hari	97466152889
3	Chemistry	Ms.Christina Mariam Mathew	9447962250
4	Economics	Mr. Vijeesh Vijayan	9947491237
5.	Commerce	Mr. Joppachan Tom	9744008614
6.	Management	Ms. Vidyasree V.	9446757952
7.	Malayalam	Dr. Sarath P Nath	9188233263
8.	Maths	Ms. Jaimy Sarah Jacob	9946586685
9.	Botany	Dr. M.V. Krishnaraj	9995107714
10.	Zoology	Sany Mary Benjamin	9495324041
11.	Political Science	Dr. SheejaKuriyakose	9446370159
12.	Commerce SF	Ms. Soju Scaria	8281588901



## 26. TEACHERS IN MAHATMA GANDHI UNIVERSITY BODIES

1.	Dr. Biju Thomas,	Member- Syndicate - M.G. University Member- UG BoS, Physical Education
2.	Dr. Jyothimol P.	Member- Board of Faculty Council in Languages -Member PG BoS, English
3.	Dr. M.J Shaju	Member -PG BoS
4.	Dr. Suma Bino Thomas	Chairperson, UG Bos- Chemistry
5.	Dr. Annie Cherian Member Kerala Uty.	Member UG BoS, Statistics
6.	Dr. Manoj Narayanan K.S. Member PG BoS, Commerce	Board of Faculty Council in Commerce
7.	Dr. Sindu Jones	Member UG BoS, Physics
8.	Ms. Linju Ann Jacob	Member UG BoS, Electronics
9.	Ms. Anna George	Member PG BoS, English
10.	Dr. Sharath P. Nath	Member UG BoS Sanskrit
11.	Manjusha V. Panicker	Member PG BoS Malayalam
12.	Mr. Shibu M George	Member PG BoS, Political Science
13.	Dr. Sheeja Kuriyakose	Member UG BoS Political Science
14.	Mr. Lijo Sebsatian	Member PG BoS History
15.	Ms. Arabhi P.	Member UG BoS Botany
16.	Ms. Tissy Eruthikal	Member UG BoS Management

### Retired Faculty Currently Serving in MGU Boards

Dr. N.V. Leela	Member Academic Council & UG Bos Chairperson.
Dr. J. Nalini	Member UG BoS



## 27. LIST OF RETIRED TEACHERS AND MEMBERS OF NON-TEACHING STAFF

### Contact Details of Retired Staff Members

#### Teachers

##### ENGLISH

- |                                    |                             |
|------------------------------------|-----------------------------|
| 1. Prof. P. Rajaram Menon (Late)   | - 0487-2335156              |
| 2. Prof. M. M. Lukose (Late)       | - 0468-2682112              |
| 3. Prof. O. P. Kurian              | - 0481-2462262, 8281017462  |
| 4. Prof. M. G. George              | - 0484-2760356, 9447061456  |
| 5. Prof. Thomas Chandy (Late)      | - 9847446878                |
| 6. Prof. P. M. Abraham (Late)      | - 0484-2760356              |
| 7. Prof. M.V.G. Nampoothiri (Late) | - 0469-2600786              |
| 8. Prof. M.J. Idicula              | - 0481-2494670, 9447141568  |
| 9. Prof. Fr. P. M. Cherian         | - 04829-257312, 9447568882  |
| 10. Prof. Thomas Mathew            | - 0482-2211914              |
| 11. Prof. T.T. Kuriakose (Late)    | - 0481-2507778, 9447357048  |
| 12. Prof. P. K. Abraham            | - 95469-2604436, 9895168671 |
| 13. Prof. Vincent George           | - 0481-2570454, 9961600781  |
| 14. Prof. Elizabeth Kuruvilla      | - 0481-2563066              |
| 15. Prof. K.K. Baby                | - 0481-2504035, 9400285378  |
| 16. Prof. E. John Mathew           | - 0481-2572700, 9447155099  |
| 17. Prof. Manju Mathews (Late)     | - 0482-213224               |
| 18. Dr. Saramma Varghese           | - 0473-2452812, 9446954863  |
| 19. Dr. Alexander Raju             | - 0481-2573188, 8547784969  |
| 20. Prof. AlphonsaVarkey           | - 9847736955                |
| 21. Prof. Rev. E. M. Philip (Late) | - 0481-2431030, 9447457010  |
| 22. Prof. K.S. Ullas               | - 0485-2252251, 9446595251  |
| 23. Dr. Verghese Leena             | - 0481-2581441, 9446081441  |
| 24. Prof. Daisy Zacharia           | - 0481-2572716, 9447702710  |
| 25. Prof. Jacob Kurian Onattu      | - 0481-2463030, 9447306490  |
| 26. Dr. Maya Kuriakose             | - 0481-2578860, 9895549264  |
| 27. Dr. Lata Marina Varghese       | - 9446978383                |
| 28. Prof. Joy Joseph               | - 9349503094                |

##### PHYSICS

- |                               |                            |
|-------------------------------|----------------------------|
| 1. Prof. C.K. Kuriakose(Late) | - 0481-2430438, 9447145064 |
| 2. Prof. K.V Kuriakose        | - 0484-2653215, 8547153251 |



3. Prof. K.T Joy - 0485-2253273, 9747644936
4. Prof. P.U. Thomas - 0481-2537833, 9495874569
5. Prof. V. John (Late) - 0481-2573252, 8547219252
6. Prof. T. C. Thomas - 0481-2542747, 9447946507
7. Dr. Varghese John - 0481-2561826, 9446377826
8. Prof. V. V. Mathew - 0469-2700563, 9447598458
9. Prof. K. Mathew - 0481-2352947, 9447039451
10. Prof. Elizabeth Varghis - 9497819235
11. Dr. V.M. Mathew (Late) - 0469-2606866, 9447104067
12. Prof. Susan John K (Late) - 9447355563
13. Dr. Nirmala Joseph - 9446856914

### CHEMISTRY

1. Prof. K George - 0485-2242327, 9447956856
2. Prof. P K Abraham - 0481-2352926
3. Prof. M C Cherian - 0481-2573222, 9447227522
4. Prof. C Paulose(Late) - 0481-2567682
5. Prof. Philip C Thomas - 0481-2360727, 9895210179
6. Prof. K J Alexander - 0481-2578582, 9895100656
7. Prof. P M Kuriakose - 0481-2572007, 9447159207
8. Prof. Babu Varghese - 0481-2574329
9. Prof. Mathew Korah - 0481-2582283, 9447807868
10. Dr. E M Jacob - 0481-2310213, 9447233398
11. Prof. Varkey Mathew - 0481-2567333, 9846433696
12. Prof. K C Mariamma - 0481-2572667, 9495972667
13. Dr. Mariamma Jacob - 0479-2344196, 9446357870
14. Prof. Sosamma Chandapillai - 0481-2340708, 9495850587
15. Prof. Ponnammam P Ancheril - 0481-2562458, 9447598954
16. Dr. Daisy Joseph - 0481-2570081, 9447909779
17. Dr. Annie Mathews - 0481-2578842, 9447473730
18. Dr. Annamma Kurian - 0481-2505916, 940013529
19. Prof. Annamma Varghese - 9495235828
20. Prof. Neenamma John - 0481-2431083, 9946875005
21. Prof. Beena Kuriakose - 0481-2310740, 9400710740
22. Prof. Mary John - 04739-228497, 9539483731
23. Prof. K.T. Usha - 82181081057
24. Prof. Rachel Ninan - 04734-227384
25. Prof. Anitha Koshy - 9400591661
26. Dr. K.M. Yeldho



### **ECONOMICS**

- |                                |                             |
|--------------------------------|-----------------------------|
| 1. Rev. Fr. K.V. Paulose       | - 0481-2563066, 9495314546  |
| 2. Prof. C.I. Ittoop (Late)    | - 0481-2440437, 9447660636  |
| 3. Prof. P.C. Alias (Late)     | - 0481-2572087, 9349502978  |
| 4. Dr. V. Mathew Kurian        | - 0481-2431033, 9495195362  |
| 5. Prof. K. Sivasankara Pillai | - 0479- 2444640             |
| 6. Prof. Elizabeth John        | - 0469- 2711805, 9447602351 |
| 7. Prof. P.J. Mathew           | - 0479-2361371, 9447608277  |
| 8. Prof. Omana Mathew          | - 0481-2340724, 9746118923  |
| 9. Prof. C.V. Skariakutty      | - 0481- 2312960, 9447111793 |

### **COMMERCE**

- |                                   |                |
|-----------------------------------|----------------|
| 1. Prof. M. C. Jacob (Late)       | - 0481-2380660 |
| 2. Prof. K. J. John               | - 9946597506   |
| 3. Prof. M. C. Joseph             | - 9995204042   |
| 4. Prof. A. A. Markose (Late)     | - 0481-2582747 |
| 5. Prof. C. P. Janardhanan (Late) | - 0482-9251304 |
| 6. Prof. P. J. John (Late)        | - 0481-2582086 |
| 7. Dr. Joy Markose                | - 9447356001   |
| 8. Dr. K. K. Kuriakose (Late)     | - 9447964995   |
| 9. Prof. K. M. George (Late)      | - 0481-2578524 |
| 10. Prof. Joy K. Varkey           | - 9447475773   |
| 11. Prof. K V George              | - 9447090070   |
| 12. Dr. P. M James                | - 9447571264   |
| 13. Prof. Motty Thomas            | - 9847908007   |
| 14. Prof. Elsie Elizabeth K.      | - 9446560302   |
| 15. Dr. J. Nalini                 | - 9446317201   |

### **MALAYALAM**

- |                                 |                            |
|---------------------------------|----------------------------|
| 1. Prof. K.C. Mani (Late)       | - 0481-2507874             |
| 2. Prof. C.J. Mannumoodu (Late) | - 0481-2372539             |
| 3. Prof. N.Sreedharan Nair      | - 0472-2832012             |
| 4. Rev. Fr. P.V. John           | - 0479-2454776             |
| 5. Prof. T. T. Kuriakose (Late) | - 0481-2544937             |
| 6. Prof. Mary Mathew            | - 0481-2430438, 9447145064 |
| 7. Dr. V.A. Philip              | - 0481-2571247, 9447660051 |
| 8. Dr. Sherly Kurian            | - 9961274087               |



### **MATHEMATICS AND STATISTICS**

- |                               |                             |
|-------------------------------|-----------------------------|
| 1. Prof. M.J.Thomas (Late)    | - 0481-2565149              |
| 2. Prof. K. P. Thomas         | - 0481-2462510              |
| 3. Prof. K Chandrasekharan    | - 0481-2570746, 9400570746  |
| 4. Prof. P. Mathew            |                             |
| 5. Prof. P. G. Mathai         | - 0479-2369067              |
| 6. Dr. M.S Samuel             | - 0481-2570759, 9447456938  |
| 7. Prof. Gilsanth M.M. (Late) | - 0481-2572185              |
| 8. Prof. K. U. Annamma        | - 0481- 2572557, 9496902557 |
| 9. Prof. K.R. Geethakumari    | - 0481- 2535955, 9495850596 |
| 10 Prof. M. Vijayalakshmi     | - 0471-2343102, 9446064102  |
| 11 Prof. Raju Varghese        | - 9447103804                |
| 12 Prof. Alexander V. George  | - 9446191735                |

### **BOTANY**

- |                                                |                             |
|------------------------------------------------|-----------------------------|
| 1. Prof. Dr. A. P. Mani (Late) (Ist Principal) |                             |
| 2. Prof. Abraham Varghese                      | - 0481- 2570613             |
| 3. Prof. John Joseph                           | - 0481- 2578535, 9961478535 |
| 4. Prof. C.A.Thomas (Late)                     |                             |
| 5. Prof. Zachariah T Daniel                    | - 0481 2572728, 9847899097  |
| 6. Prof. Kurian John P.                        | - 0481 2516238, 2518238     |
| 7. Dr. E.C. Raju                               | - 0481 2517456, 9947039830  |
| 8. Dr. Omana Philip                            | - 812088730                 |
| 9. Prof. Kurian Kunju M.K.                     | - 0481 2700647, 9995670191  |
| 10. Prof. Rajan V. Thomas                      | - 0481 2494102, 9447329980  |
| 11. Prof. Raju Thomas                          | - 0481 2431121, 9447357262  |
| 12. Dr. M.E. Kuriakose                         | - 9447101513                |

### **ZOOLOGY**

- |                          |              |
|--------------------------|--------------|
| 1. Prof. C.M. Mathew     | - 9495175847 |
| 2. Prof. K. P. Joy       | - 9447287570 |
| 3. Prof. P. K. Alexander | - 9447289020 |
| 4. Prof. Titus Varkey    | - 9847423416 |
| 5. Prof. Prasad Thomas   | - 9847503932 |
| 6. Prof. Jacob K Mathew  | - 9447146485 |



7. Prof. Thomas Varghese - 9995024322
8. Dr. Susan Paniker - 9447366927
9. Prof. Bina Jacob - 9447356211
10. Prof. Jose Abraham - 9446195668

#### **POLITICAL SCIENCE**

1. Prof. O. M. Mathew - 0481-2397581, 9847031906
2. Prof. P. M. Antony (Late)
3. Prof. Zachariahs V Thalakulam (Late)
4. Dr. Molly Varghese - 0481-2560435, 9447602352
5. Prof. P. A. Kochuthresia - 9446195855
6. Prof. M. V. Varkey - 0481-2353643, 9446560657
7. Prof. Joshua George - 9744284441
8. Prof. K.J. Cherian (Late)

#### **HISTORY**

1. Prof. T.V. George - 0481 2573126, 9947032273
2. Prof. P.K. Kurian - 0481 2575935, 9447174131
3. Prof. Baby Sudha G.

#### **HINDI**

1. Prof. P.U. Uthup (Late) - 0481-2381977
2. Prof. K. Thankappan Nair - 0471-2331511
3. Prof. T.K. Ammini - 0479-2360108
4. Dr. Cherian George (Late) - 0479-2452694
5. Dr. M.K. Kesavapillai - 04734-252005
6. Prof. S. Sreekumar (Late) - 0471-2732666
7. Dr. Elcy I.C. - 9446859285
8. Dr. Jancey Thomas - 9847080705

#### **SANSKRIT**

1. Prof. A.I. Mary - 9447174131
2. Dr. P.V. Viswanathan Nampoothiri - 9349507932

#### **SYRIAC**

1. Prof. N.V. Leela - 8129576607



### PHYSICAL EDUCATION

1. G'boyTharyan (Late)
2. Prof. T.M. Mathew - 9495202643
3. Dr. K.V. Joy - 9446067256

### Contact Details of Retired Administrative Staff Members

Sri. C.C. Jacob	- 0481-2432699
Sri. Kurian Ipe M.	- 0481-2571868
Sri. P.T. Kurian	- 0481-2464676
Sri. P.K. Abraham	- 0481-2508656
Smt. V.E. Saramma	- 0481-2543354
Smt. T.M. Molly	- 0481-2571868
Sri. P.A. Varghese	- 9048007376
Sri. K.V. Joy	- 9447109499
Sri. T.V. Thompson	- 0481-2380869
Sri. K.C. Korah	- 0481-2556118
Sri. George P. Ipe	- 9447111325
Sri. P.U. Thomas	- 9567250649
Sri. P. C. Ittyavirrah	- 0481 2380291
Sri. K. M. Kuriakose	- 9446542461
Sri. K.Y. Philipose	- 0468-2230786
Sri. Babu Varghese (Late)	- 0481-2433227
Sri. K. Prabhakaran	- 0481-2545824
Sri. V. C. Thankachen	- 9633984644
Sri. Sabu K. John	- 9446373607
Sri. E. J. John	- 8281943153
Sri. C.T. Joseph	- 0481-2397696
Sri. P. P. Kuruvilla	- 0481-2596121
Smt. Leelamma Kurian	- 9400229765
Sri. Lalu C.M.	- 8606724184
Sri. Alex T.L.	- 9745289636





Sri. K. Abraham	- 9048358765
Sri. K.M. Chacko	- 9447143585
Smt. Annamma John	- 0481-2435540
Sri. K.T. Sachariah	- 9400709936
Sri. Sabu Joseph	- 9496385645
Sri. M. K. Kurian	- 9446542986
Smt. M. C. Achamma	- 9349921333
Sri. Babu Abraham	- 0481-2509964
Sri. M. J. Joseph	- 9995288291
Sri. P. A. Chacko	- 0481-2381538
Sri. K. N Balakrishnan	- 9747713715
Sri. K. M. Kuttappan	- 9495881050
Sri. M. M. Itty Ipe	- 0481-2381746
Sri. George C. Punnoose	- 9846996945
Smt. Annamma Kurian	- 7403526389
Sri. George Philip M.	- 8281126164
Sri. Subash Markose	- 9744050956
Sri. Thomas John	- 9446537286
Sri. Jose Thomas	- 9497617558
Sri. A.M. Varghese	- 9495129534

### **Co-operative Society - Retired Staff**

Smt. Beena Thomas	- 9447859573
Sri. Scariakutty K.K.	- 9495323528
Sri. Sajimon P.P.	- 9747493195
Sri. Jose P. Mathew	- 9447910543



## 28. SCHOLARSHIPS & ENDOWMENTS

### 28.1 SCHOLARSHIPS

1. **HIGHER EDUCATION SCHOLARSHIP** – available to the highest scorers at plus two level.
2. **POST METRIC SCHOLARSHIP** – availed by the students belonging to the minority, who have secured a minimum of 60% marks and whose annual family income does not exceed Rs. 6,50,000.
3. **CENTRAL SECTOR SCHOLARSHIP** – available to the students belonging to the minority who have secured a minimum of 60% marks and whose annual family income does not exceed Rs.6,50,000.
4. **C.H MOHAMMED KOYA SCHOLARSHIP**– available only to the Muslim girls who has secured a minimum of 60% marks in the qualifying examination.
5. **MUSLIM NADAR SCHOLARSHIP**– available only to girls, belonging either to Muslim or Nadar category with a minimum 60% marks in their qualifying examination.
6. **BLIND/ PH SCHOLARSHIP** – provided to blind or physically challenged students who has secured a minimum of 60% marks in the qualifying examination.
7. **CBSE SCHOLARSHIP**– provided by CBSE to single girl child. All students who were availing the same at the plus two level can continue to avail the same.
8. **INDIRA GANDHI ONE GIRL CHILD SCHOLARSHIP**– provided at the PG level to single girl child with 60% marks in the qualifying examination.
9. **SNEHAPOORVAM SCHOLARSHIP** – availed by students belonging to the BPL category with minimum 60% marks in the qualifying examination.
10. **FEE CONCESSION TO FORWARD COMMUNITY STUDENTS** – Students are eligible for the fee concession under the Kumara Pillai Commission Report in case the annual income of their parents does not exceed One Lakh Rupees.
11. **INSPIRE SCHOLARSHIP**– Students who happen to be among the top 1% in 12th standard at their respective Board Examinations and are pursuing courses in natural and basic sciences at B.Sc level can avail the same.



28.2 ENDOWMENTS, PRIZES AND MEDALS TO STUDENTS			
Sl. No	Name of the Endowment	Instituted by	Awarded to
<b>ENGLISH</b>			
1	V. K. Philip Educational		Selected students from each year of the U.G. and the P.G. courses in English Literature on the basis of merit
2	K. U. Scaria Memorial	by Smt. Daisy Zacharia of the Department of English in memory of her father late Sri. K.U. Scaria	English Main students who score high marks in D1, D2, and D3 classes
3	Prof. Manju Mathews Memorial	by her family in memory of Smt. Manju who died in harness in 2006	the best outgoing students of B.A. English (Final) and M.A. English (Final) every year
4	Prof. Rajaram Menon Memorial	by his family in memory of the Founder-Head of the Dept of English	the Topper in English
<b>PHYSICS</b>			
5	Prof. C.K. Kuriakose Memorial	in memory of late Prof. C.K. Kuriakose the first Head of the Dept. of Physics of this college	the students who secure highest marks in the Final year University Examinations of B.Sc Physics and M.Sc. Physics
6	Prof. V.V. Mathew		the best out-going M.Sc. Physics (Final) student.



7	<b>Prof. Susan John K. Memorial Quiz Competition</b>	the combined initiative of B.Sc. Physics 1999-2002batch and M.Sc. Physics 2002-2004 batch students	the team coming first in the All Kerala Prof. Susan John Memorial Physics Quiz Competition (the interest from Rs. 4 1000/- is being awarded)
<b>CHEMISTRY</b>			
8	<b>Sri. Joseph Chandy foundation Scholarship in Chemistry</b>	by Joseph Chandy	five students of the Chemistry Dept-D1, D2, D3, M1, M2 classes on merit - cum - means basis
9	<b>C. Paulose Memorial</b>	in memory of the late Prof. C. Paulose of the Chemistry Department of this college	the selected student of the final year
10	<b>Mr. K.C. Chacko Kuttanchirra Memorial</b>	by Prof. K.C. Mariamma in memory of her father	the best outgoing P.G. Student in Chemistry
11	<b>Smt&amp; Sri. A.J. Chandapillai Memorial</b>	by Prof. SosammaChandapillai in memory of her parents	the best out-going all-rounder in Chemistry
12	<b>Vengal Endowment</b>	by Dr. Annie Mathews in memory of her in laws Mr. Cherian Vengal& Mrs. Thankamma Cherian	the best outgoing all rounder in M.Sc. Chemistry every year
13	<b>Mrs. Rebecca George Memorial</b>	by Dr. Annie Mathews in memory of her mother Mrs. Rebecca George	the best outgoing all rounder in B.Sc. Chemistry every year



<b>ECONOMICS</b>			
14	<b>SusammaLukose Endowment</b>	in memory of the late Susamma Lukose who was a student of the first B.A Economics (1976-77)	the best outgoing student of the D3 Economic class
15	<b>C.K. Jeevan Memorial</b>	in memory of C.K. Jeevan who was a student of B.A.Economics (1976-79)	3 students of the B.A. Economics degree class on the basis of merit-cum- means
16	<b>Kudakkaseril Devasiachen Memorial</b>	Jinny Kudakkaseril was a student of B.A. Economics	Economics main students who score high marks in D1, D2, D3, M1, M2 Classes
<b>COMMERCE</b>			
17	<b>Prof M.C. Jacob and Prof. A.A Markose Memorial</b>	by the Dept. of Commerce in memory of the two departed members of staff	the two best Commerce students
18	<b>Mar Athanasius Scholarship</b>	by the late P.C. Pilo	the student who secures the highest marks in the B.Com final University examination
19	<b>Saly Jacob Endowment</b>	in memory of the late Saly Jacob who was a student of final year B.Com (1976-77)	the student scoring highest marks in final year B.Com
20	<b>K.P. John Memorial</b>	in memory of K.P. John who was a student of 2nd year B.Com (1982-83)	the student securing the highest marks in the second B.Com. University Exams
21.	<b>Prof. M.C. Jacob Memmorial</b>	in memory of the former HoD Pro. M.C. Jacob by his Son Dr. Mathew JACOB	the top scorer of B.Com (Aided programme) every year - University exam
<b>MALAYALAM</b>			
21	<b>Prof. C.J. Mannummoodu Memorial</b>		the student who secures the highest marks in B.A. Malayalam Main



22	<b>K.C. Mathew Memorial</b>	Prize by his son Sri.K.M.Churian (Junior)	the student of the III year degree class who gets the highest marks in Malayalam in the second year university examination
<b>MATHS</b>			
23	<b>Vinod K. Punnen Memorial</b>		the student of D3 Maths who scores the highest marks in the first & second year main and subsidiaries put together
24	<b>Sr. Lucia Memorial Endowment</b>	by Dr. Annie Churian	the students who secure the highest marks in Statistics in the first four semesters of B.Sc Mathematics Programme
25	<b>Very Rev. George Zachariah Cor Episcopa Memorial</b>	by Prof. Alexander V. George	for the best outgoing student from Department of Mathematics
26	<b>Prof. M.J. Thomas Memorial</b>	by Prof. Geethakumari K.R.	for the meritorious student from Department of Mathematics
<b>BOTANY</b>			
27	<b>Prof. John Joseph Vadakedath</b>		the topper in the B.Sc Botany Final Examination
<b>ZOOLOGY</b>			
28	<b>Mrs. Kunjukunjamma Panicker Memorial</b>	by Dr. Susan-Panicker in memory of her mother	the students who pass B.Sc (Zoology) Final & IInd year University exam with highest marks



<b>POLITICS</b>			
29	<b>Sunil George Endowment</b>	by his father and the Dept. of Politics	the outstanding students in Politics
30	<b>Prof. O.M. Mathew Endowment</b>		the student of D3 Politics who passes the B.A exam with the highest marks
31	<b>Dr. M.M. Mathew Endowment</b>	former HOD of Politics, Marthoma College Thiruvalla	the student who secure the highest marks in BA Political Science
<b>HINDI</b>			
32	<b>Rev. Fr. C. Koshy Memorial</b>	by his daughter Prof. T.K. Ammini	the final Degree Student who secures the highest marks in Part II Hindi Examination
33	<b>Prof. P.U. Uthup Memorial</b>	Endowment by his wife Smt. DeenammaUthup	the first year B.A/B.Sc student and first year B.Com student who secure highest marks in part II Hindi Exam
<b>GENERAL</b>			
34	<b>Jain George Memorial</b>	in memory of the late Jain George who was a student of the 2nd Pre-Degree batch (1986-87)	three Orthodox students of the first year Degree (Physics, Chemistry, Maths) class on the basis of merit-cum means
35	<b>Prof. E. John Mathew Koodarathil</b>	by Prof. John Mathew (Former principal - M. V. Pylee award for the best principal in Kerala in 2003)	the best outgoing student of the college



36	<b>Prof. M.J. Thomas</b>	by PTA in the name of Prof. M.J. Thomas	the outstanding members of the teaching staff generally to the retiring faculty.
37	<b>Dr. A.P. Mani Memorial</b>	in the name of the first Principal Dr.A.P. Mani	meritorious students
38	<b>Oonunni Paul Memorial Endowment</b>	by Mrs. Omana Paul & Children, in memory of Mr. Unnoonni Paul Chartered accountant & former Auditor of Baselius College	the best two out going students- boy / girl- every year
39	<b>Sri. P.C. Abraham, Padinjarekkara</b>	by his son Sri. Sathish Abraham as per the will of Late. Sri. P.C. Abraham Padinjarekkara	best outgoing P.G. student of the college
40	<b>Padinjarekara Itty Kurian Trust Fund</b>		to selected students.
41	<b>Social Service League Scholarship</b>	by the Social Service League	1st year Degree/PG Students on the basis of merit - cum - means.
42	<b>Dr. A.M. Unnikrishnan</b>	by Dr. A. M. Unnikrishnan	a deserving student of the college on merit - cum - means basis
43	<b>Prof. J.K. Onattu Endowment</b>	by Prof. Jacob Kurian Onattu	the top scorers in University exams from among the students of each P.G. Department of this College
44	<b>Jeeva Karunya Trust Scholarship</b>	by Jeeva Karunya Trust	to the selected students of each departments on the basis of merit-cum-means





45	<b>Prof J.K. Onattu Ever Rolling Trophy</b>	by Prof. Jacob Kurian Onattu (Former Principal)	to the best performing Dept. based on annual academic audit
46	<b>Prof. P. C. Alias Memorial Endowment</b>	by family members of Late Prof. P.C. Alias (Former Principal)	1. for the student with best cultural performance 2. for the student with best sports & games performance 3. for two students from PG/UG with overall merit by college criteria 4. for overall merit from PG/UG of students from Economics Department
<b>ARTS</b>			
47	<b>Prof. P.C. Alias Endowment</b>	by Prof. P.C. Alias, former Principal (out of the cash award he received from AIACHE for the best Principal)	for the best Cultural Performer
48	<b>Prof. S. Sreekumar Memorial – Kalathilaka Kerala Prathibha</b>	by Prof. R. Sukumaran Nair, in memory of his son late Prof. Sreekumar	the Kalaprabha and Kalathilakom of the College Arts Festival
<b>N.C.C.</b>			
49	<b>Best outgoing NCC Cadets Award</b>	by Major K. Mathew	the best outgoing cadet of every year



## 29. EXAMINATIONS AND TEST PAPERS

1. Exemption from attendance at examinations and test papers is granted only by the Principal.
2. Request for such exemption must be made in person at least two days before the commencement of the examination and shall be forwarded through the teacher concerned/the class teacher.
3. In case of illness, the Principal may insist on the production of a Medical Certificate or arrange the applicant to be examined by a competent medical officer. The expenses of such examinations will have to be borne by the applicant himself.
4. Absence from examinations and test papers without leave will render the student concerned liable to serious punishment which may amount to the withholding of Term Certificate.
5. When a re-examination is offered, absence from such re-examination, for any reason whatsoever will be regarded as equivalent to failure. A suitable fee may be collected from students for whom a re-examination is offered.
6. Malpractice in test papers and examinations will subject the student to severe punishment which may amount to refusal of promotion to the next class or suspension/expulsion from the College.
7. Only non-programmable ordinary calculators can be used in the Examination Hall.
8. Defaulters of payment of fees are not exempted from examination and test papers

### 29.1 BASIC INFORMATION ON CSS/ CBCS PROGRAMMES

#### CSS - P.G. PROGRAMMES (From 2019 admission onwards)

- 'Semester' means a term consisting of a minimum of 90 working days, inclusive of examination days, inclusive of examinations, distributed over a minimum of 18 weeks of 5 working days each.
- The evaluation of each course shall contain two parts:
  - (i) Internal or In- Semester Assessment (ISA)
  - (ii) External or End-Semester Assessment (ESA)The internal:external assessment ratio shall be 1:3 for P.G.
- The Internal and External examinations shall be evaluated using Direct Grading system based on 6-point scale as given below.

Letter Grade	Performance	Grade point (G)	Grade Range
A+	Outstanding	5	4.50 to 5.00
A	Excellent	4	4.00 to 4.49
B	Very Good	3	3.00 to 3.99
C	Good	2	2.00 to 2.99
D	Average	1	0.01 to 1.99
E	Poor	0	0.00



- For PG, no separate minimum is required for internal evaluation for a pass, but a minimum C grade is required for a pass in an external evaluation. However, a minimum C grade is required for pass in a course..
- Internal evaluation is done by continuous assessments on the following components.
- Components of the internal evaluation and their weights are as below:

**(i) Theory**

Components	Weightage
Assignment	1
Seminar	2
Best Two Test papers	2 (one each)
<b>Total</b>	<b>5</b>

**(ii) Practical**

Components	Weightage
Written/Lab test	2
Lab. Involvement and record	1
Viva	2
<b>Total</b>	<b>5</b>

**CBCS - UG Regulations w. e. f 2017 Admissions**

- The duration of UG programmes shall be 6 semesters.
- There shall be two semesters in an academic year, the "ODD" semester commences in June and on completion, the "EVEN" Semester commences.
- 'Semester means a term consisting a minimum 90 working days, inclusive of tutorials, examination days and other academic activities within a period of six months.
- The evaluation of each paper in a semester shall contain two parts:
  - i) Internal or In-Semester Assessment (ISA)
  - ii) External or End-Semester Assessment (ESA).
- The internal to external assessment ratio shall be 1:4.

**For courses without practical**

- a) Marks of external examination : 80
- b) Marks of internal evaluation : 20

Components of Internal Evaluation of Theory	Marks
Attendance	5
Assignment/ Seminar/ Viva	5
Test Papers (2x5)	10
<b>Total</b>	<b>20</b>



- For all courses with practical total marks for external evaluation is 60 and total marks for internal evaluation is 15.

a) Marks of external examination	:	60
b) Marks of internal evaluation	:	15

Components of Internal Evaluation of Theory	Marks
Attendance	5
Assignment/ Seminar/ Viva	2
Test Papers(2x4)	8
<b>Total</b>	<b>15</b>

- For practical examinations total marks for external evaluation is 40 and for internal evaluation is 10.

Components of Internal Evaluation of Practical	Marks
Attendance	2
Test Papers(1x4)	4
Record	4
<b>Total</b>	<b>10</b>

- All papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:-

Percentage of Marks	Grade	Grade Point
95 and above	S Outstanding	10
85 to below 95	A + Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B + Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
Ab Absent		0

- Note:-A separate minimum of 30% marks each for internal and external(for both theory and practical) and aggregate minimum of 35% are required for a pass for a paper. For a pass in a programme, a separate minimum of Grade D is required for all the individual papers. If a candidate secures F Grade for any of the paper offered in a semester/programme only F Grade will be awarded for that semester/programme until he/she improves this to D Grade or above within the permitted period.

Students are advised to go through the detailed guidelines of UG & PG CBCS/CSS Programmes which are available at the Department and also at [www.mgu.ac.in](http://www.mgu.ac.in)



## Rules regarding improvement and Re-appearance

A candidate shall be allowed to re-appear for any theory examination in order to improve the grades already obtained, subject to the following conditions

1. The candidates shall be permitted to take the improvement Examination only during the chance immediately after the first appearance and that shall be made along with the same semester of the immediate junior batch.
2. The improved grades (better of the two) obtained by the candidate for each course the candidate has appeared for shall be counted for all purposes.
3. If a candidate has obtained pass grades in internal evaluation but failed in theory or practical or both. The internal grades already obtained shall be in force and carried forward to the next examination.
4. No candidate shall be permitted to improve the grades for practical and internal evaluation.
5. Candidates are permitted to improve theory course (papers) alone. Grades of practical and internal evaluation shall be carried forward.
6. Failed candidates need to write the failed course (papers) alone and not all the courses of a semester whether it is theory or practical.
7. In case of students who have opted for private study in rare common course such as French, Syriac, German, Tamil etc. and opted for improvement, their internal grades shall be changed proportionately, in view of the better of the two grades.
8. To exempt the visually challenged and hearing-impaired candidates from appearing for the Oral Examination with effect from 2009-10 admission. Their grades shall be calculated proportionately to the grades of the theory course ie. written paper.
9. In the case of candidates who have not obtained pass grades for internals they have to re-do internals by appearing for Seminar. Such students should submit their assignments and attend class tests with their junior batch but the grades shall be calculated after considering their attendance in the concerned semester. No candidates are permitted to re-do internal grades unless he / she has obtained required minimum attendance in the concerned semester. Such candidates shall seek re admission to the Semester concerned.
10. The Practical Examinations will be conducted along with 2nd, 4th and 6th Semesters.

*(Note : Students are advised to refer the university website to understand the changes/modifications made in the regulations from time to time.*

## 29.2 EXAMINATION SCHEDULES

The Odd semester examinations are usually held during the months of October-November, and the Even semester examinations are held during the months of March-April. Owing to the current pandemic situation, the examination schedules and the proposed dates of conduct of examinations during the academic year 2020-21 have not yet been announced by the university. Examination calendar shall be updated at the college website as and when the University notifies. Model examinations planned and conducted by the College too shall be notified as per notifications from the University.

## 29.3 UNIVERSITY EXAMINATION FEES

The University brings in revisions in the rules and regulations regarding the registration, cancellation and reappearance of examinations as well as rates of the fee from time to time. The recently revised rates for various exams are given below:-



SL.No.	ITEM	FEE (Rs.)
	<b>B.A/B.Sc./B.Com/BBA (Per Semester, Regular &amp; Subsequent)</b>	
1.	Application Fee	30/-
2.	Each Theory Paper	
	a. First appearance	50/-
	b. Supplementary	25/-
	c. Improvement	225/-
3.	Each Practical	
	a. First appearance	50/-
	b. Supplementary/Improvement:	
	I Subsidiary/complementary	200/-
	I Part III Main/Core	400/-
4.	Project/ Dissertation evaluation	75/-
5.	Viva Voce	105/-
6.	Mark List	50/-
7.	<b>CV Camp Fee</b>	100/-
	a. First appearance (per paper)	30/-
	b. Supplementary/ Improvement candidates (per paper)	225/-
8.	Final Semester Mark list	150/-
9.	Separate Mark lists of I to V Semesters (per marklist)	550/-
	<b>M.A/M.Sc./M.Com (Per Semester- Regular &amp; Subsequent)</b>	
10.	First appearance	105/-
11.	Supplementary/ Improvement	160/-
12.	Practical	160/-
13.	Project/ Dissertation evaluation	265/-
14.	Viva Voce	105/-
15.	Mark List	105/-
16.	<b>CV Camp Fee</b>	
	a. First appearance (per paper)	40/-
	b. Supplementary/ Improvement candidates	200/-
	<b>Other Certificates</b>	
17.	Provisional Certificate – UG & PG (Set)	105/-
18.	Rank Certificate	200/-
19.	Duplicate Mark List	350/-
21.	Confidential Mark List (excluding transmission charges)	250/-



	Consolidated Mark List Fee	
22.	UG (plus 100 for each appearance)	750/-
23.	PG (plus 100 for each appearance)	600/-
	Revaluation/Scrutiny of Answer Scripts	
24.	Revaluation of each paper of University Examination UG & PG	500/-
25.	Scrutiny of answer script of an Examination	150/-

Students are advised to contact the College Office (Phone 2563918) or the Public Relations Officer of the Mahatma Gandhi University (Phone 2731020) for updated information before they apply for any university examination.

#### 29.4 ELIGIBILITY FOR PROMOTION TO HIGHER CLASSES

1. Students who do not register their names for the University exams at the end of any semester/year during their course of study, will not be permitted to continue in the next semester/year.
2. Students who register their names for the first-year examination and who absent themselves will not be eligible for improvement. Such students can take the first- & second-year examinations simultaneously. It is not obligatory that they should take 2nd year examination. But in case they do not register their names for the 2nd year Examination, they will not be eligible for promotion to the 3rd year.
3. Students who have appeared for the first-year examination at the end of the first year of the course will be allowed to appear again for the first-year examination for improvement only along with second year examination. They will not be eligible for improvement of first year examination without registering for second year examination.
4. Students who write for improving the marks secured in the first-year examination will have to take the same paper as those taken by regular first year students.

#### 34. MEDICAL INSPECTION

1. Every student shall undergo a medical inspection by a medical officer appointed by the college on such dates as may be notified from time to time. Failure to present oneself for Medical Inspection is a serious offence.
2. Whenever a medical certificate has to be produced by a student, such certificate should be from either a Govt. Doctor or from another, approved by the Principal.

#### 35. COVID 19 CAMPUS RESPONSE

For the academic year 2020-21, staff, students and faculty in the college developed a plan for Baselian response to COVID-19, giving importance to health and safety, students' education and the Baselian experience. A culture of care and comfort underscores the core value that guides every member of the Baselian community. Realising the importance of caring for ourselves and for one another and reaching out to students, the teachers and students of Baselian community brought out beautiful performances that filled joy and pride in Baselian community. The Academic Departments constantly reach out to students and also arrange webinars, and invited e-lectures despite pandemic times, so that the students do not miss out on gaining exposure. Baselian plan will continue to evolve in response to emerging local, state and national public health guidance. At a time when Baselian students cannot be together on campus, the college is committed to providing equitable, inclusive and dynamic services in the form of interactive classes, club activities on virtual platforms, Covid sensitization programmes and more.



## 36. College Almanac 2020-21

June 2020

1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Second Saturday
14	Sunday	
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	

July 2020

1	Wednesday	
2	Thursday	
3	Friday	St. Thomas Day (LH)
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Second Saturday
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	Karkadaka Vavu (H)
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	





## College Almanac 2020-21

### August 2020

1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Second Saturday
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	Independence Day (H)
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	Ayyankali Jayanthi (H)
29	Saturday	
30	Sunday	
31	Monday	Thiruvonam (H)

### September 2020

1	Tuesday	
2	Wednesday	Sree Narayana Guru Jayanthi (H)
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Second Saturday
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	Sree Narayana Guru Samadhi (H)
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	



## College Almanac 2020-21

### October 2020

1	Thursday	
2	Friday	Gandhi Jayanthi (H)
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	Second Saturday
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	Mahanavami (H)
26	Monday	Vijayadasami (H)
27	Tuesday	
28	Wednesday	
29	Thursday	Nabi Dinam (H)
30	Friday	
31	Saturday	

### November 2020

1	Sunday	
2	Monday	Parumala Perunnal (H)
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Second Saturday
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	



## College Almanac 2020-21

December 2020

January 2021

1	Tuesday		1	Friday	
2	Wednesday		2	Saturday	
3	Thursday		3	Sunday	Devalokam Perunnal (LH)
4	Friday		4	Monday	
5	Saturday		5	Tuesday	
6	Sunday		6	Wednesday	
7	Monday		7	Thursday	
8	Tuesday		8	Friday	
9	Wednesday		9	Saturday	Second Saturday
10	Thursday		10	Sunday	
11	Friday		11	Monday	
12	Saturday	Second Saturday	12	Tuesday	
13	Sunday		13	Wednesday	
14	Monday		14	Thursday	
15	Tuesday		15	Friday	
16	Wednesday		16	Saturday	
17	Thursday		17	Sunday	
18	Friday		18	Monday	
19	Saturday		19	Tuesday	
20	Sunday		20	Wednesday	
21	Monday		21	Thursday	
22	Tuesday		22	Friday	
23	Wednesday		23	Saturday	
24	Thursday		24	Sunday	
25	Friday	Christmas	25	Monday	
26	Saturday		26	Tuesday	Republic Day
27	Sunday		27	Wednesday	
28	Monday		28	Thursday	
29	Tuesday		29	Friday	
30	Wednesday		30	Saturday	
31	Thursday		31	Sunday	



## College Almanac 2020-21

### February 2021

1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Second Saturday
14	Sunday	
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	

### March 2021

1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Second Saturday
14	Sunday	
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	
31	Wednesday	



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## TIME TABLE : 2020 - 2021

Roll No. ....

Name: ..... Class & Subject: .....

	9-10 a.m.	10-11 a.m.	11-12 noon	12-1 p.m.	1-2 p.m.	2-3 p.m.	3-4 p.m.	4-5 p.m.
1 <sup>st</sup> DAY	Tutorial/ Preparation				<b>R E C E S S</b>			Tutorial
2 <sup>nd</sup> DAY	-do-							-do-
3 <sup>rd</sup> DAY	-do-							-do-
4 <sup>th</sup> DAY	-do-							-do-
5 <sup>th</sup> DAY	-do-							-do-