YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	**BASELIUS COLLEGE**
• Name of the Head of the institution	**Dr. BIJU THOMAS**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**04812565958**
• Mobile no	**9447214457**
• Registered e-mail	**principal@baselius.ac.in**
• Alternate e-mail	**bijuthomas@baselius.ac.in**
• Address	**K K ROAD**
• City/Town	**KOTTAYAM**
• State/UT	**KERALA**
• Pin Code	**686001**
2.Institutional status	
• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Co-education**

• Location	**Urban**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Mahatma Gandhi University, Kottayam**
• Name of the IQAC Coordinator	**Dr. MANOJ NARAYANAN K. S.**
• Phone No.	**04812582002**
• Alternate phone No.	**00**
• Mobile	**9447110212**
• IQAC e-mail address	**iqac22@baselius.ac.in**
• Alternate Email address	**manojnarayananks@baselius.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://baselius.ac.in/wp-content/uploads/2017/01/AQAR-20-21-Final.pdf**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://baselius.ac.in/wp-content/uploads/2021/03/Academic-Calendar-2021-22-New.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	**A++**	**3.51**	**2022**	**11/10/2022**	**10/10/2027**

6.Date of Establishment of IQAC	**01/06/2000**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	**RUSA Scheme**	**RUSAGovernment**	**2021-22**	**50,00.000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	**View File**

9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Submission of SSR and completion of DVV- 4th Cycle - Efforts to conscientize students and staff regarding provisions of NEP - Focus on Entrepreneurship and establishment of Institution's Innovation council- Participation in YIP - Infrastructure Augmentation - Support for students at the college - Financial and otherwise- especially at the time of Covid waves- BASELCARE scheme introduced

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submission of SSR	Submitted in March 2022 - DVV process completed in May 2022
Infrastructure Augmentation	Administrative block and Library extension completed- RUSA 2.0 assistance
Student Support Schemes	BASELCARE scheme introduced for the support of students- Considerable financial assistance provided
Entrepreneurship focused initiatives	Establishment of Institutional Innovation Council - Participation in YIP etc.
NEP awareness programmes	Programmes/Seminars conducted- Teacher participation in NEP related programmes ensured
Teachers' participation in FDPs etc. to be promoted	23 teachers attended Refreshers/Orientations/ FDPs etc.
Thrust on Research related workshops	5 lectures/ workshops with focus on PG Students conducted
Participation in AISHE, ARIIA , NIRF etc.	Participation ensured in a time bound manner- NIRF ranked in between 150-200

Paper publication and Book/Chapter publication encouragement	Sixteen papers in recognized journals/ Sixteen books/chapters published

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC, Local Management Committee and College Council	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2022

15.Multidisciplinary / interdisciplinary

As an affiliated college of MG University, the college follows the curriculum and syllabus of the university. The choice of open courses as part of UG Programmes and electives as part of PG programmes enable interdisciplinary discourses. Inter/multidisciplinary approaches are made possible by the various curricular and co-curricular seminars and workshops through interdepartmental participation . The college has already initiated collaborative projects, seminars, workshops etc. of Inter disciplinary nature. Language departments collaborate to organise Literary Programmes. Similarly, Life Science departments jointly organize lectures and activities. All departments offer one Open Course at Graduation level for students of other streams. Projects are undertaken with the help of Statistics department. Within the limited flexibility, the college has been trying to promote a multidisciplinary approach in research and activities. The college has a multidisciplinary journal titled Baselius Researcher where in original research articles from various disciplines are published.

16.Academic bank of credits (ABC):

Since the college is an affiliated institution only, the initiative of becoming a part of Academic Bank of Credits has to be initiated by the University. Students are being given awareness regarding the Bank of Credit and its uses. Encouragement is given to students to register in the National Academic Depository also. Many of our students have primarily registered in NAD. The institution aims to be part of the Academic Bank of Credits once the institution gets autonomy status thereby securing the right to award Degrees.

17.Skill development:

Skill development of the learner is a major component of the teaching -learning process. The college has only limited scope for introducing skill components into the main curriculum .Apart from the regular programmes which are directed at specific learning outcomes, add on courses, certificate courses and workshops are organized for the skill development of the learner. The College has been offering Diploma approved by National Council of Vocational Research Training and also by the Centre for Continuing Education Kerala. The skill training programme and courses offered by Additional Skill Acquisition Programme (ASAP) has also been successfully undertaken at the college. The college intends to add more Skill Programmes to the curriculum and provide a platform for meaningful development of the students by combining the components of knowledge and skill. The artistic and sports programmes and other club and association activities are directed at developing Life skills along with the co-curricular and extra -curricular ones.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian Knowledge system and tradition is given utmost importance at the institution .The integration of Indian knowledge system is done through curricular and extracurricular activities. The choice of Sanskrit as a UG common course, the option of Indian Poetic Tradition as an elective of PG Programme in English, the inculcation of Indian values through regular activities, have all been part of this integration. It is one of the limited institutions which offers Sanskrit as a language of study for Undergraduate Programmes. The syllabi of B A English and B A Malayalam focus very much on Cultural Studies. Visits to culturally important places and festivals by way of field trip have been a routine practice in the institution. Seminars and Certificate Programme on Vedic Mathematics have been offered to students to get awareness on the traditional knowledge system prevailing in India. To make learning interesting, teachers provide e-contents in local language also. To uphold the Indian culture and tradition, the Baselian Community celebrates important festivals and commemorates important days of National Importance. The prayer songs in different Indian languages including Hindi and Sanskrit are also indicative of the importance given to Indian language and culture by the Institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Though OBE has not been introduced by MG University, the college has, within its limited flexibility, taken initiatives to move towards an outcome based education system. Programme Outcomes, Course Outcomes and Programme Specific Outcomes have been incorporated into the teaching-learning process and are let known to the students by way of Orientation and also by publishing it in the website. Efforts are made to ascertain the learning outcomes through specific modes. The attainment of outcome is monitored by way of the mechanism developed by the college. Further efforts are being undertaken by the IQAC to revamp the entire procedure so as

to ensure that the outcome attainment and further actions can be monitored in a more scientific way.

20.Distance education/online education:

Online education and the possibilities it offers have been encouraged since the lock down in the wake of the pandemic. Students have been encouraged to join MOOC courses and many students have joined online courses in consultation with the faculty members and successfully completed the same. Teachers also pursue online courses available in the SWAYAM platform. Many teachers have undergone training in the development of MOOC quadrants and some teachers have successfully contributed to its development. The college plans to develop MOOC courses of its own and offer the same through the LMS platform. International and National seminars have been organized in the online mode facilitating wide spectrum knowledge exchange. Many faculty members have attended Faculty Development Programmes in the online mode. Video lectures, Podcasts, PowerPoint presentations with voice over have all been made use of. The virtual platform witnessed a full-fledged Arts fest too. The college is ready to take on the online world and use it to enrich the offline education scenario too.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	394

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1572

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	191

File Description	Documents
Data Template	View File

2.3	565

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	83

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	83

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	56

4.2 Total expenditure excluding salary during the year (INR in lakhs)	198.75197

4.3 Total number of computers on campus for academic purposes	200

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and doc

An Academic Calendar of the College is prepared by the IQAC every yea
calendar of the university and departmental academic plans. The depar
the commencement of each academic year and allocates the courses to t
interest and expertise. A curriculum plan is developed according to v
a teaching plan on how they intend to deliver the curriculum and comm
outcomes to the students at the commencement of each semester.The Hea
consolidates the reports and submits a monthly report which is verifi
IQAC coordinator. Besides, the Department Council meetings and Colleg
also discuss the various aspects of curriculum delivery process and f
feedbacks. The College also conducts 'Walk with the Scholar' Programm
the fast learners and the 'Scholar Support Programme' which caters to
learners. Remedial classes are also arranged by the teachers. The kno

the fast learner is made use of, by engaging them in peer teaching se
co-students or students of lower classes.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**https://baselius.ac.in/wp-content/uploads/2** **2021-22.pdf**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Contin

The academic year of the college is in accordance with the academic c
University publishes every year prescribing the date of commencement
also the end semester exams for both odd and even semesters.The activ
planned in tune with the University schedules for classes and examina
will submit a plan of activities for the year to the IQAC in advance.
Council hold meetings to finalise the Institutional Academic Calendar
suggestions from the stakeholders. The Academic Calendar comprehensiv
activities including curricular, co-curricular and extra-curricular a
Calendars of the Institution and the University are published on the
examinations are planned in advance and the schedule of the examinati
academic calendar. Detailed timetable for the internal examinations i
Board in advance. The entire process is made clear to the students th
notices, announcements and also interaction with tutors and mentors.
parents is also decided in advance and given in the college handbook.

File Description	Documents
Upload relevant supporting document	**View Fil**
Link for Additional information	**https://baselius.ac.in/al**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description
Details of participation of teachers in various bodies/activities provided as a response to the me
Any additional information

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective cou implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description
Any additional information
Minutes of relevant Academic Council/ BOS meetings
Institutional data in prescribed format (Data Template)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requir Template)

6

File Description
Any additional information
Brochure or any other document relating to Add on /Certificate programs
List of Add on /Certificate programs (Data Template)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total year

204

File Description
Any additional information
Details of the students enrolled in Subjects related to certificate/Add-on programs

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Hum Sustainability into the Curriculum

Environment and Sustainability:In order to sensitize students about t
sustainability issues, a number of courses were taught for UG and PG
and Human Rights course is offered to all the undergraduate students
environmental issues and emphasizing the importance of sustainable de

Gender:An important issue that the world discusses today is connected
Sensitization/ Empowerment programmes are organized by various depart
Department of English offers core papers on Gender studies and Women'
concepts like gender equality, feminism etc

Professional Ethics:In order to nurture best ethical practices among
courses have been included in the curriculum. The concept of professi
is communicated through seminars, workshops and lectures by eminent s
activities like mock interview, group discussions, quiz competitions

Human Values:Human values and the need to have sustainable developmen
courses in literature through which the students develop a sense of r
themselves and to the society. Apart from imparting knowledge, the co
to widen their perspectives on human kind and society. Organizations
an understanding of Human values

File Description
Any additional information
Upload the list and description of courses which address the Professional Ethics, Gender, Human and Sustainability into the Curriculum.

1.3.2 - Number of courses that include experiential learning through project work/field

36

File Description
Any additional information
Programme / Curriculum/ Syllabus of the courses
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses
MoU's with relevant organizations for these courses, if any
Institutional Data in Prescribed Format

1.3.3 - Number of students undertaking project work/field work/ internships

591

File Description
Any additional information
List of programmes and number of students undertaking project work/field work/ /internships (

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**https://base** **content/uploads/2021/02/** **22.**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File**
Any additional information	**No File**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collecte** **taken and feedback a**

File Description	Documents
Upload any additional information	**No File Uploaded**

URL for feedback report	**https://baselius.ac.in/wp-content/uploads/202 2021-22.pdf**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

540

File Description
Any additional information
Institutional data in prescribed format

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the ye

147

File Description
Any additional information
Number of seats filled against seats reserved (Data Template)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Prog
slow learners

**The institution is committed to develop, chisel and motivate the lear
students. The student bio-data form filled up at the time of admissio
that helps the mentors and the tutor to have an understanding on the
performance and background of the student. The tutor in charge of the
students with the internal and external assessment criteria and modes
performance in various initial assignments, seminars, presentations,
considered to find out the learning levels of the particular student
The IQAC arranges special motivation sessions by external experts for
slow learners. The college runs two schemes- Walk with the Scholar wh
Advanced Learners and Scholar Support Programme - which focus on slow
levels. Separate internal mentors are arranged to motivate and guide
successful career and academics. External mentors are experts drawn f
proven expertise which will help the mentees to get an insight into t
and Subject Association co-ordinators provide essential guidelines re
grasp the modals of the subject.**

File Description	Documents
Paste link for additional information	**https://baselius.ac.i**
Upload any additional information	**View Fi**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1572	83

File Description	Documents
Any additional information	No F

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and pr
used for enhancing learning experiences

Student centric learning methods are constantly made use of in the te
The class room becomes the comprehensive vantage point where students
knowledge when they take up the role of instructor. This is made poss
presented by each student and thus becomes the most effective means c
addition to building team spirit and enhancing communication skills.
also provided through field visits, on the job training, industrial v
extension activities wherein the students' social and personal skills
critical analysis and synthesis form the basic principles of the proc
management games are included in the pedagogy of Commerce and Managem
Seminars organized by the departments equip learners with opportuniti
professional connoisseurs thereby providing a platform to improve the
subject associations conduct intercollegiate and intra-collegiate aca
participatory skills, social skills, time management, finance managem
skills. This provides a room for participative learning

File Description	D
Upload any additional information	
Link for additional information	

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write descrip

Information Technology is the need of the era, hence such means are e
dissemination and transfer of teaching and learning materials. Powerp
gathering the full attention and participation of the learners. The f
stating the main aspect of the study material. It helps in completing
within the time period and alongside assures that the learners have b
revive their interest in the topic under focus. ICT enabled learning
systematic basis and varies from one department to the other. Project
the teachers are sent to their wards via email. Given below are the v
teaching –learning transaction occurs: Learner Management System. Goc
made use of. YouTube channels Audio notes Broadcast technologies Stuc
Telegram groups Short time online courses are promoted through word c
training in Latex, CPP Lab, Excel, Python, Online platforms like Goog
Resources from INFLIBNET, e-PG Pathshala, Shodhganga, mgu thesis.in e

File Description
Upload any additional information
Provide link for webpage describing the ICT enabled tools for effective teaching-learning proces

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the l

2.3.3.1 - Number of mentors

83

File Description
Upload, number of students enrolled and full time teachers on roll
Circulars pertaining to assigning mentors to mentees
Mentor/mentee ratio

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

83

File Description
Full time teachers and sanctioned posts for year (Data Template)
Any additional information
List of the faculty members authenticated by the Head of HEI

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality

48

File Description
Any additional information
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / number of full time teachers for year (Data Template)

2.4.3 - Number of years of teaching experience of full time teachers in the same institut completed academic year)

2.4.3.1 - Total experience of full-time teachers

717

File Description
Any additional information
List of Teachers including their PAN, designation, dept. and experience details(Data Template)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency an 200 words.

Internal assessment is an important aspect of student evaluation for
constituting 20% and 25% of the total score, respectively. The regula
internal assessment are clearly outlined in the syllabus documents pr

Students are made aware of the assessment process through induction a
The schedule of assessment components such as test papers, seminars,
communicated in advance through the college handbook and website. Ead
teacher responsible for evaluation. Attendance is also a component, a
is given to students representing the college for co-curricular and e
activities. Complaints are addressed and re-examinations offered as n
grades of internal assessment are published in standardized forms for
before the end-semester examinations. The process is transparent and
level verification and a three-level grievance redressal mechanism in
software in the Student Management Portal helps ensure accuracy. No n
reported, and the continuous evaluation process is student-friendly a

File Description	Docu
Any additional information	
Link for additional information	

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time

The Internal Evaluation process at this college is transparent and en
possible. Multi-layer verification ensures fairness in evaluation. St
satisfied can discuss the issue with the concerned teacher-in-charge
three-level grievance redressal mechanism. The first level is within
followed by the college level committee and the University level comm

The college has a software package that minimizes the chances of erro
received no major complaints or grievances from students so far. Mind
for permission for betterment of grades or non-inclusion of revised n
immediately within the department.

The Internal Evaluation process is efficient due to the openness of t
given to students to directly contact teachers and point out any disc
sign the facing sheets of their answer scripts and the 'B form,' whic
scores of internal assessments of all courses of a semester. Before f
scores to the University, the college authorities give a declaration
Head of the Department, and Principal that no grievances are left uns

File Description	Docu
Any additional information	
Link for additional information	

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are st
communicated to teachers and students.

As an affiliated college, the institution offers undergraduate(UG) an
programmes, the syllabi and curriculum of which is designed by the Un
Programme Outcomes (PO) and Course outcomes (CO) are not mentioned in
the university, the college has defined and communicated the same.

The POs and PSOs are finalized by an academic committee constituted b
representatives from all the departments. The course outcomes should
PSOs. The COs is decided by the Department Level Faculty Council in c
External Expert in the QACs supplemented by detailed discussions in t

At the beginning of the academic year, the COs are clearly communicat
and students. Course outcomes are displayed in respective class rooms
programmes conducted by the college and the departments, the expected
communicated to the students in their respective disciplines. Tutors
discussions on these aspects with their students during the interacti
of outcomes have been uploaded in the institutional website along wit

File Description
Upload any additional information
Paste link for Additional information
Upload COs for all Programmes (exemplars from Glossary)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the instit

The college has designed the course outcomes, programme outcomes and
outcomes. As the college has no autonomy to design its own syllabus a
developed an outcome-based syllabus, the department level QACs and ad
entrusted to formulate the outcomes based on multilevel discussions.
initiated in the year 2019 based on the discussions at various levels
2018 admission batches have been done at the college to evaluate the
envisaged.

The measurement of the attainment of outcomes is based on the two ass
Assessment(CIE) and End Semester Assessment (ASA). Internal Assessmen
evaluation mode which is based on the performance of the students in
seminars, and internal tests. End Semester assessment is a summative
awarded after university evaluation. Currently, the overall course ou
considering a proportion of 1:4 for CIE and ESA for UG and 1:3 for P
of outcome is measured by calculating the number of students who secu
score for their overall assessment.

File Description
Upload any additional information
Paste link for Additional information

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination dur

406

File Description
Upload list of Programmes and number of students passed and appeared in the final year examir Template)
Upload any additional information
Paste link for the annual report

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institutior

questionnaire) (results and details need to be provided as a weblink)

https://baselius.ac.in/feedback/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research p
institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research pr
institution during the year (INR in Lakhs)**

20000

File Description
Any additional information
e-copies of the grant award letters for sponsored research projects /endowments
List of endowments / projects with details of grants(Data Template)

3.1.2 - Number of teachers recognized as research guides (latest completed academic ye

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	
Institutional data in prescribed format	

**3.1.3 - Number of departments having Research projects funded by government and no
the year**

**3.1.3.1 - Number of departments having Research projects funded by government and n
the year**

1

File Description
List of research projects and funding details (Data Template)
Any additional information
Supporting document from Funding Agency
Paste link to funding agency website

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation a

The College has an amiable ecosystem that promotes research and innov
initiative in the creation and disseminationof knowledge and follows
practices. The Research Promotion Council (later renamed as Research
Committee) takes active interest in promoting research on the campus.
successfully publishing a Peer Reviewed Journal 'Baselius Researcher'

two decades. Entrepreneurship Development Club arranges interactive s
entrepreneurs helping the students to get an overview on the real-li
have participated in the Young Innovators Programme (YIP) by KDISC an
The Department of chemistry follows 'Microscale Experimental Chemistr
chemicals and to save time and energy.

Various other initiatives are taken by the Departments and Subject As
creation and dissemination of knowledge. Inviting eminent resource pe
for various lectures/talks etc. also contribute a lot to the knowledg
success of such initiatives is evident from the high level of partici
especially PG students who present research papers in various confere
in reputed journals.

File Description
Upload any additional information
Paste link for additional information

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Inte entrepreneurship year wise during the year

9

File Description
Report of the event
Any additional information
List of workshops/seminars during last 5 years (Data Template)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description
URL to the research page on HEI website
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (
Any additional information

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

16

File Description
Any additional information

List of research papers by title, author, department, name and year of publication (Data Templa

3.3.3 - Number of books and chapters in edited volumes/books published and papers pul conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and pap conference proceedings year wise during year

16

File Description
Any additional information
List books and chapters edited volumes/ books published (Data Template)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing stude holistic development, and impact thereof during the year

Extension and outreach programmes organised by the institution assist
social values, realize their responsibilities and to ensure awareness
problems by involving them in the activities of the community. Such p
of and managed by different Clubs and Subject Association. NSS, NCC,
organize such programmes in collaboration with various government and
The college organizes various programmes like Blood Donation Camps, p
environmental protection, health awareness campaigns, academic extens
programmes. The institution supports the effective implementation of
conducting surveys, collecting data and by participating in the activ
Abhiyan etc. Regular support is rendered at Old age homes, Palliative
the differently abled and orphanages. Programmes werealso organised i
safety, nutrition promotion, franchise rights, etc. During the year,
as volunteers to support the government in the fight against the pand
acted as Student Cadets during the Local Body elections and Legislati

File Description
Paste link for additional information
Upload any additional information

3.4.2 - Number of awards and recognitions received for extension activities from govern bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from recognized bodies year wise during the year

5

File Description
Any additional information
Number of awards for extension activities in last 5 year (Data Template)
e-copy of the award letters

3.4.3 - Number of extension and outreach programs conducted by the institution throug including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. ar

collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with in Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description
Reports of the event organized
Any additional information
Number of extension and outreach Programmes conducted with industry, community etc for the year (Data Template)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during ye

3.4.4.1 - Total number of Students participating in extension activities conducted in col community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, during year

691

File Description
Report of the event
Any additional information
Number of students participating in extension activities with Govt. or NGO etc (Data Template)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student excha

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exc during the year

2

File Description
e-copies of related Document
Any additional information
Details of Collaborative activities with institutions/industries for research, Faculty

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corpo

3.5.2.1 - Number of functional MoUs with Institutions of national, international importar industries, corporate houses etc. year wise during the year

6

File Description
e-Copies of the MoUs with institution./ industry/corporate houses

Any additional information

Details of functional MoUs with institutions of national, international importance, other universi... year

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learn... computing equipment etc.

The College has a sufficient number of classrooms, separate rooms for... staff. Disciplines with practical components viz. Physical Sciences,... fully equipped Laboratory facilities with trained staff to look after... The updated automated library has various books and a large reading r... college library is also equipped with computers and reprographic faci... classrooms of which 26 are ICT enabled. Besides, there are 3 ICT enab... serve as a venue for seminars, workshops, interactions with eminent r... presentations etc. Class rooms are adequately furnished with white/bl... etc. The college has a separate self-finance office, separate room fo... equipped Exam Department with the latest version of computers with Wi...

The entire campus is Wi-Fi enabled with separate login credentials fo... stakeholder including students, research scholars, teaching faculty a... The college has established UGC-Network Resource Centre with internet... awareness and exposure among the staff and students about the use of... activities like learning, research activities, software training etc... MOODLE based LMS that has paved the way for blended learning opportun...

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	https://baselius.ac.in/%f0%9d%90%82%f0%9d%90%a5%f0%9d%90%9... %f0%9d%90%ab%f0%9d%90%a8%f0%9d%90%a8%f0%9d%90%a... %f0%9d%90%88%f0%9d%90%82%f0%9d%90%9...

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, o... etc.

The College encourages sports and exercise activities along with stud... large playground for outdoor games. The total area of the playground... can accommodate all types of games. Adequate sports facilities and eq... the college with a separate basketball court. Proper training is give... reputed sports coaches.The Sports Council of Kerala has approved the... centre for football training and supports the activities. College tea... trophies in various competitions. Intramural competitions are arrange... kabbadi, volleyball etc. The college has a well-equipped Gymnasium fo... established in 2014 with UGC assistance. It is equipped with Strength... Mill, Elliptical Trainer etc. Yoga training is organized every year.... auditorium is spread over 810 square metre and can accommodate around...

with a well-equipped stage of 79 square feet. A spacious Amphitheatre
students as well as staff to organize and participate in co-curricula
cultural activities. There is a generator for power backup and the fi
place.

File Description
Upload any additional information
Paste link for additional information

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

29

File Description
Upload any additional information
Paste link for additional information
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (IN

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

114.50521

File Description
Upload any additional information
Upload audited utilization statements
Upload Details of budget allocation, excluding salary during the year (Data Template

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Baselius College Library has a seating capacity of 200 and mezzanine
books. The Library has a good collection of periodicals, journals, CD
volume of old journals. Study materials for Competitive Examinations
Maps, Student Projects, Thesis, Audio Video facility are available in
institutional repository is maintained. Books and students' identity
automated circulation. CCTV surveillance is in place to ensure safety
Catalogue (OPAC) is available for the users to access the library res
searched by entering details such as title, author etc. The library i
system. Online journals and INFLIBNET are available for the benefit o
students. For remote accessing UGC INFLIBNET-N-LIST resources, For ma
available for users, 8 computers are installed in the main library. F
with modules for acquisition system, cataloguing system, circulating
Access Catalogue. E- Gate and Web-OPAC facilities were also installed
process of automation. LAN connected Dspace,Digital Repository facili
thesis, questionnaire, student projects has also been installed.

File Description
Upload any additional information

Paste link for Additional Information

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of**

File Description
Upload any additional information
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Templ

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journa

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/ in Lakhs)

0.6539

File Description
Any additional information
Audited statements of accounts
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the Template)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login da the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46

File Description
Any additional information
Details of library usage by teachers and students

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college recognises the importance of ICT facilities along with ot
facilities. Accordingly, plans are made and executed for the upgradat
available on the campus. There has been an increase in the number of
the use of internet facilities and customized software.

The college has 200 computers in various departments for academic pur

The college has been steadily increasing its internet connectivity ov
college initially had a BSNL VPN connection with 40 mbps speed. Addit
internet connection with a speed of 200mbps and 2TB bandwidth as well
with 125 mbps speed have also been installed.

Thus currently, three dedicated internet connections are active in th
speed of more than 400mbps with an unlimited data per month. Wi-Fi ro
been set up all over the campus.

All departments including the college office is equipped with Wi-Fi.
ready with 5 GHz Wi-Fi capability in addition to the regular 2.4GHz,
the next-level of Wi-Fi will be hassle-free.

File Description
Upload any additional information
Paste link for additional information

4.3.2 - Number of Computers

200

File Description	D
Upload any additional information	
List of Computers	

4.3.3 - Bandwidth of internet connection in the Institution | A. ≥ 50MBPS

File Description
Upload any additional Information
Details of available bandwidth of internet connection in the Institution

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic su component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and excluding salary component during the year (INR in lakhs)

56.77811

File Description
Upload any additional information
Audited statements of accounts
Details about assigned budget and expenditure on physical facilities and academic support facili Templates)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, laboratory, library, sports complex, computers, classrooms etc.

The college has ample academic and infrastructural resources which a
well established policies and procedures which are displayed on the
committee comprising of the Principal, Bursar, IQAC Coordinator, Facu
technician supervises its utilisation, maintenance, and upgradationTh
other in-charges shall forward their suggestions regarding maintenanc
their departments. The computer systems are maintained under the supe
technical staff . There are adequate laboratory assistants in the Sci

maintain the equipment and laboratories. Air conditioners, computers
shall be maintained either by Annual Maintenance Contract (AMC) or se
by agencies/manufacturers as and when need arises.. The classroom fac
whiteboards, blackboards, electrical fittings and furniture, etc. sha
and maintained. The Librarian, and the team of support staff, shall l
of the library books, journals, periodicals, furniture, electronic ec
software. The Physical Education Department is entrusted with the prc
and gymnasium.

File Description	Documents
Upload any additional information	**View Fil**
Paste link for additional information	**https://baselius.ac.in/inf**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Gov

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the G

661

File Description
Upload self attested letter with the list of students sanctioned scholarship
Upload any additional information
Number of students benefited by scholarships and free ships provided by the Government during (Data Template)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the ir agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by government agencies during the year

188

File Description
Upload any additional information
Number of students benefited by scholarships and free ships institution / non- government agen (Date Template)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**https://baseli content/uploads/2022/**

Any additional information	View
Details of capability building and skills enhancement initiatives (Data Template)	View

5.1.4 - Number of students benefitted by guidance for competitive examinations and car institution during the year

1016

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and institution during the year

1016

File Description
Any additional information
Number of students benefited by guidance for competitive examinations and career counseling Template)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description
Minutes of the meetings of student redressal committee, prevention of sexual harassment comm Ragging committee
Upload any additional information
Details of student grievances including sexual harassment and ragging cases

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description
Self-attested list of students placed
Upload any additional information
Details of student placement during the year (Data Template)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

144

File Description
Upload supporting data for student/alumni
Any additional information
Details of student progression to higher education

5.2.3 - Number of students qualifying in state/national/ international level examinations JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinatio GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the

16

File Description
Upload supporting data for the same
Any additional information
Number of students qualifying in state/ national/ international level examinations during the ye

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activiti international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activi / international level (award for a team event should be counted as one) during the year.

92

File Description
e-copies of award letters and certificates
Any additional information
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)

5.3.2 - Institution facilitates students' representation and engagement in various administra extracurricular activities (student council/ students representation on various bodies as per

The college aims to develop positive student leaders who contribute t College Union is elected through a parliamentary form of election. Th Cell ensures transparent procedures and addresses all election-relate

The college parliament comprises two students elected from each class college union office bearers are elected. The union organizes academi sensitizes students on important issues, and prepares them for inter-

Students are part of Internal Quality Assurance Cell (IQAC) and Depar Cells (DQAC), which improve student-faculty-community relations and c

student representation in the grievance redressal committee fosters t
skills.

Students in task forces, documentation committees, and key bodies dev
citizenship and leadership. The College hostel committee, Department
RUSA Project Monitoring Unit provide students with platforms to showc
exposure to event management, organization, and teamwork.

The College Co-operative Society Board of Directors has student repre
their needs and requesting discounts. Various committees and bodies p
student representation and preparation for leadership roles, helping
leaders and problem solvers who contribute to the community and count

File Description	Documents
Paste link for additional information	**https://baselius.ac.in/activ**
Upload any additional information	**View File**

5.3.3 - Number of sports and cultural events/competitions in which students of the Instit year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Ins year

79

File Description
Report of the event
Upload any additional information
Number of sports and cultural events/competitions in which students of the Institution participa (organized by the institution/other institutions (Data Template)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the developr financial and/or other support services

Baselius College , Kottayam has an active Alumni Association named WE
established formally in 2002 and got registered under the Travancore
Scientific and Charitable Societies Act , 1955 on 19.12.2018 with Reg
/ 2018 . The Principal is the Patron of the Alumni Association .The a
Association are managed by an Executive Committee consisting of Presi
Secretary , Joint Secretary , Treasurer and Members elected from the
usually scheduled on October 2nd for a period of two years . A staff
Principal serves as the faculty in charge of the Alumni Association .

Ever since its establishment, the Association has actively involved o
the various activities of the College such as:

1. Academic and Career Support Programmes
2. Scholarships
3. Support for co - curricular activities
4. Social Commitment.

5. Alumni meetings and gatherings

There is an annual get - together of the Alumni Association on Octobe

File Description	Documents
Paste link for additional information	**https://baselius.ac.in/a**
Upload any additional information	**View Fil**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	D
Upload any additional information	

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and miss

The academic services offered by the college are in tune with theVisi
of the institution and cover basic as well as specialized knowledge.
committed toempower the students to intervene effectively in the prob
which holistic education must be provided to the seekers without any
The administration and governance are also planned and directed accor
recognises the importance of a concerted effort onthe part of all sta
quality education and to make steady improvement. The administration
manner and the policies are formulated through constant interactions
stakeholders. The annual plans and strategic plans are all drawn in l
objectives. The Management Governing Council of the College approves
on the proposals and feedback from the stakeholders. The college has
Committees and Cells of various stakeholder groups to ensure that the
and executed in a transparent manner leading to the fulfilment of the
college in accordance with the objectives of its establishment.

File Description
Paste link for additional information
Upload any additional information

6.1.2 - The effective leadership is visible in various institutional practices such as decentrali
management.

The Principal has the academic and administrative freedom to fulfil t
the institution. As the Head of the institution, the principal has al
is primarily responsible for the smooth functioning of academic and a
of the college. Every major decision contributing to academic progres
discussion in IQAC, College Council and in the general staff meeting.
decentralised mechanism, the college has been successfully implementi
different committees formed at the institutional level and the depart
properly with routine formal and informal meetings and interactions.
review the progress of activities and take necessary timely action ac
excellence in respective areas. The responsibilities entrusted to var
communicated through regular staff meetings. Various co-curricular an
activities are conducted through student committees with a teacher-in
decision-making ensures total involvement of all the people concerned

follows a democratic and participatory mode of governance with all st
actively in its administration. The institutional practice of decentr
participatory management is evident in the establishment and function
committees.

File Description
Paste link for additional information
Upload any additional information

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plans of the college are developed after discussing the
Management council meetings. As both these bodies have adequate stake
long-term plans, after fruitful and elaborate discussion in these boc
college level bodies and finalized after incorporating suggestions ar
successful and effective implementation of the strategic plans, the c
forces. Among the strategic plans that have been successfully impleme
was an Infrastructural development project with the aim of providing
to the staff and students of the college. A Smart room cum computer l
the assistance from the MLA fund and was inaugurated on 8th March 202
amphi theatre, an educational theatre and complete the constructions
worth mentioning. The amphi- theatre (an educational theatre) was nam
Abraham Memorial Amphitheatre and was inaugurated on 8th March 2022.

The college constructed several air conditioned, CCTV monitored rooms
purposes (Cool Zone, Harmony Longue - room for receiving guests, Melc
purpose room, Vice principal's room, IQAC Coordinators Room, Students
also one new wash room for guests. Apart from these, college library
incorporating more space for students to avail the facilities at the

File Description
Strategic Plan and deployment documents on the website
Paste link for additional information
Upload any additional information

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from po appointment and service rules, procedures, etc.

The College Internal Quality Assurance Cell serves as the institution
overall quality perspective of the college. It takes the initiatives
internal quality of the college by planning and supervising all the a
enhance the performance/ quality of the college. IQAC arranges variou
to improve the quality of the college. All fund allocation proposals
by this cell. Classes regarding Service rules are conducted by the IC
promotion/ Career Advancement scheme (Promotion Based Appraisal Syste
the IQAC sub- committee assess and verifies their performance and aft
the internal screening committee the respective files will be forward
getting the approval of the external screening committee and intervie
e performance of each of the teaching staff who has applied for promc
Points will be awarded on the basis of their overall performance.

File Description	Documents
Paste link for additional information	
Link to Organogram of the institution webpage	**https://baseli**
Upload any additional information	**Vi**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description
ERP (Enterprise Resource Planning)Document
Screen shots of user inter faces
Any additional information
Details of implementation of e-governance in areas of operation, Administration etc(Data Templ

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college realizes the need for contented staff which would impact
positively. In view of this, the college has initiated staff welfare
financial and material. 1. Welfare Associations - There are two welfa
functioning on the campus for the benefit of staff members (i) Staff
an active Teaching Staff Club for staff welfare. (ii) NTSA- Non-Teach
forum for the welfare of Administrative and other nonteaching staff m
operative Society- There is a co-operative society functioning on the
non-Teaching staff as members. The society provides loan facilities t
liberal terms. 3. Co-operative Store: A co-operative store functionin
various consumer goods/ grocery to the members at lower rates. Rebate
facilities are available. 4. Other Welfare Initiatives include:

- Group insurance and Group Accident InsuranceESI facility for mana
- Salary advance
- Provident Fund and arrangement of PF Loans.
- Gratuities, Pension and all other such Government approved scheme
- Festival Allowance
- Leave benefits
- Financial assistance for participation in conferences and members

File Description
Paste link for additional information
Upload any additional information

6.3.2 - Number of teachers provided with financial support to attend conferences/ work fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/wor fee of professional bodies during the year

| 2 |

File Description
Upload any additional information
Details of teachers provided with financial support to attend conference, workshops etc during Template)

6.3.3 - Number of professional development /administrative training programs organized and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes teaching and non teaching staff during the year

| 1 |

File Description
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).
Reports of Academic Staff College or similar centers
Upload any additional information
Details of professional development / administrative training Programmes organized by the Univ teaching and non teaching staff (Data Template)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Progran (Professional Development Programmes, Orientation / Induction Programmes, Refresher

6.3.4.1 - Total number of teachers attending professional development Programmes viz. Programme, Refresher Course, Short Term Course during the year

| 23 |

File Description
IQAC report summary
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)
Upload any additional information
Details of teachers attending professional development programmes during the year (Data Temp

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution assesses the performance of its staff members, and th with the concerned member for improvements. Performance Appraisal is levels and periodically.

- **Performance Appraisal of Teachers**

The Institution has different mechanisms for evaluating the performan

- **Routine Verification and Review of Work**

The teachers usually maintain a Daily Work Diary verified by the Head
that the work assigned has been properly discharged. Monthly performa
submitted in a prescribed format by each teacher to the Head of the D
is verified and forwarded to the IQAC Office.

- **Performance Based Appraisal System**

Every teacher prepares an Annual performance Based Appraisal system v
sections covering Teaching Learning Evaluation Process, Participation
curricular activities, research activities etc. The performance in ea

- **Student feedback**

The Head of the Department and the Principal collect feedback from st
performance of teachers. The grades obtained are communicated to the
are also provided based on the feedback.

- **Performance Appraisal of Non-Teaching Staff**

The Principal evaluates the performance of each Non-teaching Staff me
Office Superintendent

File Description
Paste link for additional information
Upload any additional information

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the va
financial audits carried out during the year with the mechanism for settling audit objections

a. External Financial Audit of Government Fund External financial aud
utilization of funds is done by specialized team from the Office of D
Collegiate Education. The team visits the college office, verifies al
procedural formalities, raises queries, and finalises the report of t
External Financial Audit of Management Fund Accounts in college manag
externally audited by a qualified Chartered Accountant. The audit cov
from non-government sources and the utilization of the same. The audi
compliance to formalities and standards etc.in addition to the accou
to the corporate office for consolidation purposes. Separate audit of
Hostel, PTA Funds and Self-Financing Section are also done by the Cha
also ensured that the tax compliance is fulfilled. Arrangements have
organization for looking after the tax related matters such as TDS, T
Form 16 etc. c. Financial Audit of Individual Departments The departm
for utilization for book banks, repairs, and maintenance, conduct of
schemes etc.

File Description
Paste link for additional information
Upload any additional information

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers
Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

9

File Description
Annual statements of accounts
Any additional information
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthrope year (Data Template)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resour

The Institution has a well-planned mechanism and policy for raising
the same. Being a grant-in-aid institution, a considerable portion of
received from the State Government is used for the disbursement of st
the students of Self Financing section is utilized for the developmen
college after remitting the required portion to the University. The M
the form of grants and loans if in exigency. The funds are utilized f
activities and infrastructural development. Alumni Association, PTA,
philanthropists contribute funds for specific activities like scholar
infrastructural development. Project proposals are submitted to the f
and RUSA for various projects like General assistance for UG and PG,
Infrastructural development, Promotion of Sports activities, construc
share of researchproject funding is allocated to the college as overh
generated from outsourcing of infrastructural facilities to the outsi
conduct of examinations, exhibition, conferences etc.

File Description
Paste link for additional information
Upload any additional information

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionaliz and processes

The IQAC has evolved comprehensive strategies for the overall improve
the institution. Two practices which have been institutionalised are

- Annual Academic and Administrative Audit

The IQAC has been successful in the implementation of an annual acade
audit in the institution. The process is done by a team of external e
and involvement in accreditation activities. The audit process is don
accreditation process. The team visits departments, office, sections,
the documentary proofs and interacts with the staff members at the ti
criterion based formats are circulated to the departments and other s
for the year concerned.

- Stakeholder Feedback

Feedbacks have become a regular and routine affair in the institution
periodically from several stakeholder groups like alumni, parents and

from the staff and students. The student feedback is at several level
collected by individual teacher, feedback of teachers collected by th
Curriculum by IQAC, Student Satisfaction Survey of Teaching Learning
facilities and Infrastructure available which again is conducted by t

File Description	Documents
Paste link for additional information	**https://baselius.ac.in/annual-academic-a report/**
Upload any additional information	**View File**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of
at periodic intervals through IQAC set up as per norms and recorded the incremental improv

- **Student Performance Review Mechanism and Enrichment Programmes.**

A continuous and comprehensive mechanism has been evolved to assess t
student.Once the learning levels of student is assessed, efforts are
based on their learning levels. A proper academic record of each stud
presents the performance from the first to the last semester. The tut
methodology to be followed for a particular course. The mentor identi
weaknesses of the student through constant interaction. The IQAC arra
programmes for advanced learners and slow learners. Experiential lear
and studies, as well as On the Job training programmes are organised.

- **ICT Application and Upgradation**

The IQAC has realised the growing importance of technology in the fie
taken regular steps in the adoption of ICT in the process and upgrada
the campus. The online mode has been facilitated by the use of platfo
etc. The college introduced a Moodle based Learner Management System
software has also been introduced which helps the student to get the

File Description
Paste link for additional information
Upload any additional information

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**https://base**
Upload e-copies of the accreditations and certifications	
Upload any additional information	
Upload details of Quality assurance initiatives of the institution (Data	

Template)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the ye

The institution has taken various measures towards gender equity and
in this direction. Gender equity implies equal access to opportunitie
decision making, etc. regardless of gender. The college does not disc
point of their academic lives, right from admission onwards, based on
always promotes gender equit.. Students irrespective of gender differ
bearers or in charges of various Clubs,Associations, NSS, NCC etc. Ge
programmes organized orient students to follow an approach of empathy
own gender and the other genders. The mentoring and counselling sessi
objective in view. The college has an Equal Opportunity Cell to ensur
discrimination on any grounds on the access to resources. Men's Forum
function under this cell arranging special programmes related to issu
sensitization programmes extend to the teaching and Non-Teaching staf

File Description	Documents
Annual gender sensitization action plan	https://b content/uploads
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://b content/uplo

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the abov

File Description	Docu
Geo tagged Photographs	
Any other relevant information	

7.1.3 - Describe the facilities in the Institution for the management of the following types o
waste (within 200 words) Solid waste management Liquid waste management Biomedical wa
management Waste recycling system Hazardous chemicals and radioactive waste manageme

The College has facilities and mechanisms for the disposal and manage
waste. i) Solid waste management Housekeeping staff have been appoint
ensuring campus cleanliness and waste management supervision. Separat
all departments, class rooms, common places etc. to collect the solid
waste. Common incinerators have been established at the college as pa

ii) Liquid waste management The underlying principle governing the pr
laboratory wastes is that no activity should begin unless a plan for
same has been formulated. For handling hazardous and nonhazardous was
disposal units have been established in the laboratories. Both wastes
through PVC pipes to separate landfills.

iii) E-waste management E-waste or electronic waste is created when a
discarded after the end of its useful life.

iv) Hazardous chemicals and Radioactive waste management The most eff
the quantity of hazardous wastes produced and recycling some of them
boiling which are carried out in our labs. Neutralization is done in

File Description
Relevant documents like agreements / MoUs with Government and other approved agencies
Geo tagged photographs of the facilities

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of t

File Description
Geo tagged photographs / videos of the facilities
Any other relevant information

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of t

File Description
Geo tagged photos / videos of the facilities
Various policy documents / decisions circulated for implementation
Any other relevant documents

7.1.6 - Quality audits on environment and energy are regularly undertaken by the instit

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the abov

File Description
Reports on environment and energy audits submitted by the auditing agency
Certification by the auditing agency

| Certificates of the awards received |
| Any other relevant information |

| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | A. Any 4 or all of t |

| File Description |
| Geo tagged photographs / videos of the facilities |
| Policy documents and information brochures on the support to be provided |
| Details of the Software procured for providing the assistance |
| Any other relevant information |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 wor

The college has paid keen attention towards the creation of a congeni
conducive to harbor all diversities of culture, region, language, com
society. Due attention is given to instill and foster the same values
Exposure to the multifaceted cultural panorama of the country is done
initiatives such as observance of cultural and regional festivities l
Eid etc.

In addition to English, students have to learn four different languag
Sanskrit and Syriac as a second common course- an additional language
commences with a secular prayer song and prayer songs in four differe
Malayalam, Hindi and Sanskrit- are sung in the college.

The Arts Festival and other cultural fests organized by various depar
plural art world of India. Programmes undertaken by Ek Bharat Shresht
Cultural evening and webinar conducted on the indigenous people of Hi
initiatives that tend towards cultural exchange and appreciation.The
aims at harmonic coexistence of multiplicities and differences.

| File Description |
| Supporting documents on the information provided (as reflected in the administrative and acade activities of the Institution) |
| Any other relevant information |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obliga responsibilities of citizens

The College upholds the constitutional values of liberty, equality, a
aspects. Through various academic programmes and co-curricular activi
staff members are sensitised to the constitutional values and obligat

Various important constitutional days are duly observed and competiti
citizen rights, duties and responsibilities are regularly conducted.
compulsorily observed as a day of Social Service. Legal awareness cla
college and various courses relevant to the constitution of India are
organised by resource persons from various walks of life for creating
duties, rights, and responsibilities of the citizens.

Vigilance week is also observed in the college. Faculty members take
the highest standards of honesty and integrity in all walks of life.
with details of their rights on the campus and warned against any att
containing the gist of all regulations and legislations against raggi
students. They are also motivated to take an anti-ragging pledge and
anti-ragging site provided by the UGC.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://base content/uploads/2021
Any other relevant information	N

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description
Code of ethics policy document
Details of the monitoring committee composition and minutes of the committee meeting, numb programmes organized, reports on the various programs etc., in support of the claims
Any other relevant information

7.1.11 - Institution celebrates / organizes national and international commemorative days, e

The institution is committed to the promotion of unity, cultural valu
awareness on the various historical and landmark events. Many program
are organised wherein the staff, students and other stakeholders part
of National and International Importance, state festivals, days speci
of study, days related to certain diseases so as to create awareness
etc. are duly observed and celebrated by different clubs, departments
also joins with outside agencies or other institutions to organize pr
major events. As a part of these celebrations, poster making, pamphle
performances, awareness rallies, competitions, talks, and discussions
major events organised under each category are listed below:

- Independence Day-
- Republic Day -Constitution Day
- Yoga Day-
- World Environment Day
- Teachers' Day-
- Kargil Day and Indian Army Day
- Human Rights Day
- Hiroshima Day
- Phulwama Remembrance Day.
- Ozone Day
- Women's Day
- National Science Day
- Pi- Day
- World AIDS day
- World Food Safety Day
- International Day Against Drug Abuse and Illicit Traficking
- World Suicide Prevention Day
- International Day of Persons with Disabilities
- World Wetland Day
- International Safer Internet Day etc.

File Description
Annual report of the celebrations and commemorative events for the last (During the year)
Geo tagged photographs of some of the events
Any other relevant information

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

1. Commemorative Academic Endeavours The objective is to keep alive t
contributions of the former teachers. The best way to acknowledge the
time of the initial formative years of the institution is by reminisc
has taken impressive strides in etching the memory of the values and
of its past teachers. The success of this best practice is evidenced
of these programmes which go on inspiring young minds.Being an affili
these programmes within the tight academic schedules 2. Holistic Deve
Developing a healthy body, Fostering necessary Life skills and academ
social commitment in students and fostering responsible citizenship.
identified in the context of fostering the unique individuality of ea
formation of a wellstructured society. Efforts are taken for encourag
part of value-based learning initiatives.The unbroken continuity of t
been indicative of the success of the programmes mentioned above. Unc
academic and examination schedules is a major hindrance.

File Description	Documents
Best practices in the Institutional website	**https://baselius.ac.in/wp-content/uploads 2021-22.pdf**
Any other relevant information	**https://baselius.ac.in/wp-content/uploads 2021-22.pdf**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and t

Baselius College undertakes various activities in accordance with its
enlighten and steer the students to become intellectually mature, mo
committed and spiritually inspired men and women. The college has an
Forum since 1990. Village adoption is another social responsibility i
institution. Conscientization through the observance of events and da
significance has been another instance of itssocial responsibility. S
departments make it a habit visiting old age homes, orphanages and so
challenged to share moments of their joy and celebration. The college
safe and green environment and envisages a better future for our plar
possible ways for the same. The college has also been active promoter
government schemes like Swachch Bharath Abhiyaan, Open Defecation Fre
BharatAbhiyan etc. Committed to creating disciplined citizens of tomo
feeling of democracy, the college ,in association with the Election C
various campaigns and students were assigned the duty of a S.P.O. (Sp
connection with the Panchayat election.

File Description	Documen
Appropriate web in the Institutional website	
Any other relevant information	

7.3.2 - Plan of action for the next academic year

-Apart from the routine activities, the Plan of Action for 2022-23 in

- Completion of NAAC 4th Cycle accreditation process

-Infrastructure Augmentation- Completion of Quality Initiative Block
Examination Office

- Adding IT Infrastructure facilities – More projectors to be instal]

- Providing hostel facilities for male students.

- Participation in NIRF, ARIIA

- Teachers to be encouraged to undertake training as Innovation ambas

- Filling up of vacancies in the department

- Organise training on NEP and OBE