THE ANNUAL QUALITY ASSURANCE REPORT
(AQAR)

OF THE IQAC OF BASELIUS COLLEGE,
KOTTAYAM
FOR THE YEAR

2017 -18

BASELIUS COLLEGE
KOTTAYAM – 686001
KERALA

Re-Accredited by NAAC at 'A' Level
Affiliated to Mahatma Gandhi University,
P.D. Hills, Kottayam, Kerala
Website: www.baselius.ac.in
Email:principal@baselius.ac.in

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

BASELIUS COLLEGE

1.2 Address Line 1

Baselius College

Address Line 2

K.K.Road

City/Town

Kottayam

State

Kerala

Pin Code

686 001

Institution e-mail address

principal@baselius.ac.in

Contact Nos.

0481-2563918

Name of the Head of the Institution:

Dr.Jancey Thomas

Tel. No. with STD Code:

0481-2565958

Mobile:

9847080705

Name of the IQAC Co-ordinator:

Dr.M.J.Shaju

Mobile:

9496158890

IQAC e-mail address:

iqacbaselius@gmail.com

1.3 **NAAC Track ID** *(For ex. MH)*

KLCOGN10057

1.4 **NAAC Executive Committee No. & Date:**

NA

1.5 Website address:

www.baselius.ac.in

Website link of AQAR

http://www.baselius.ac.in/wp-content/uploads/2017/01/AQAR-2017-18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	3 star		2000	
2	2nd Cycle	B++	81.20	2007	
3	3rd Cycle	A	3.11	2015	2020
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   **01/06/2000**

1.8 AQAR for the year   **2017-18**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

AQAR for 2015-16 *submitted to NAAC on 19-07-2017*

AQAR for 2016-17 *submitted on 19-3-2018*

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes √   No ☐

Constituent College   Yes √   No √

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☑   C 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   .

1.12 Name of the Affiliating University *(for the Colleges)*   Mahatma Gandhi University, Kottayam

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers | 13

2.2 No. of Administrative/Technical staff | 3

2.3 No. of students | 4

2.4 No. of Management representatives | 1

2.5 No. of Alumni | 1

2. 6 No. of any other stakeholder and

community representatives-PTA | 1

2.7 No. of Employers/ Industrialists | Nil

2.8 No. of other External Experts | 1

2.9 Total No. of members | 24

2.10 No. of IQAC meetings held | 3

2.11 No. of meetings with various stakeholders: No. | 3 | Faculty | 3

Non-Teaching Staff | 2 | Students | 8 | Alumni | 3 | Others | 4

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 5 | International | - | National | - | State | - | Institution Level | 5

Themes- | New Methodologies in Teaching, Learning and Administration

2.14 Significant Activities and contributions made by IQAC

- Strengthened the feedback mechanism

- Academic Audit based on NAAC criteria.

- FDP programmes organized, concentrating on research as well

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
-Organise FDPs and Research Oriented Programmes	-Departments, Research Forum , P G Forum etc organised seminars and workshops
	-Subject specific methodology workshop organised
-More use of ICT	ICT based training programme
-Career related programmes	Civil Service Club and placement cell organised training programmes
- To complete the construction of amenity centre for students	Construction completed and inaugurated

2.16 Whether the AQAR was placed in statutory body   Yes ☐ √   No ☐

   Management ☐ √   Syndicate ☐   Any other body ☐ √

   Placed before IQAC and Steering Committee

   Provide the details of the action taken

   Review of strengths and weaknesses was done, based on academic and administrative audit as well as feedback evaluation and action taken accordingly.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes as on 2017-18

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2			
PG	5		1	
UG	11		1	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate/ Foundation	3	1		4
Others		1		1
Total	21	2	2	2

Interdisciplinary	1			1
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/ Common Course & Elective option / Open options
√ √ √
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All 18 Programmes(12+6)
Trimester	Nil
Annual	Add on

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers   Students √
      (On all aspects)

   Mode of feedback: Online   Manual √   Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   U.G.Syllabus Revision by M.G.University,CBCSS changed to CBCS with new curriculum and syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

   No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others including
52	43	9	nil	

2.2 No. of permanent faculty with Ph.D. [20]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	19								

2.4 No. of Guest and Visiting faculty and Temporary faculty

[30]   [ ]   [5]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Regional
Attended	5	63	22	19
Presented papers	3	14		
Resource Persons		9		

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduced Online assignments
- Remedial teaching process augmented

2.7 Total No. of actual teaching days during this academic year [186]

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) [-QP pattern for UG revised]

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop [20] [ ] [ ]

2.10 Average percentage of attendance of students

89.4

2.11 Course/Programme wise distribution of pass percentage :

U G Programmes

Title of the Programme	Total no. of students appeared	Grade						
		A+	A	B	C	D	Passed	
B.A English	54	1	14	15	6	-	36	66.7%
B.A Malayalam	27	1	3	7	3	-	14	52
B.A Economics	44	3	6	11	3		23	52
B.A Politics	35	1	3	7	1	1	13	37
B.Sc Maths	43	12	7	2	8	0	29	65.1
B.Sc. Physics	28	5	8	8	2	0	21	83.14
B.Sc Chemistry	36	10	11	2	1	0	24	66.7
B.Sc Botany	37	3	7	9	5	0	24	64.84
B.Sc Zoology	43	4	14	10	6	0	34	79
B.Com Regular	58	13	20	12	7	0	52	89.65
BBA	27	0	2	6	7	23	18	66.7
B.Com Vocational	45	3	9	11	4	0	27	60
Baselius College	**477**	**56**	**104**	**100**	**53**	**24**	**315**	**66**

Ranks – 1st for B Com, 1st B Com (SF), 2nd for B Sc Chemistry, 2nd B A Politics, 3rd for B A Malayalam, 3rd for B A Economics, 3rd for B Sc Chemistry, 3rd for B Sc Zoology

P G results

Title of the Programme	Total no. of students appeared	Grade					Passed	Percentage
		A+	A	B+	B	C		
M A English	22	-	-	6	9	-	15	68.1
M.A Economics	14			2	3		5	35.7
M.Sc. Physics	15						12	80
M.Sc Chemistry	20	-	1	10	6		17	85
M Com	16	-	4	7	3		14	87.5
M Com SF	17		0	8	1	1	10	59
Baselius College	**104**	**0**	**5**	**33**	**22**	**1**	**73**	70.19

Ranks – 2nd for M Com, 3rd for M A English

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Feedback mechanism is strengthened and monthly report system is introduced. Special motivation classes for top performers and advanced learners. Remedial Coaching offered at department level.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	12
UGC – Faculty Improvement Programme	7
HRD programmes	2+
Orientation programmes	15
Faculty exchange programme	
Staff training conducted by the university	4
Staff training conducted by other institutions	12
Summer / Winter schools, Workshops, etc.	1
Others	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15			4
Technical Staff	11			

Criterion – III

Research, Innovations and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Ph.D centre – 2

- PG Students Seminars, Workshops, Training Programmes

- PG and UG Class Projects as part of the curriculum

- Conducted research methodology workshops for PG and UG Students

- Seminars – organized, attended, published papers

- Encourages the staff members to apply for research

- UG and PG projects are carried out under the guidance of the teachers for promoting research aptitude among teachers and studnts.

- Faculty members attend seminars/workshops and publish research articles in National and International journals.

- Many teachers involved in active research

3.2 Details of major projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				

Name of the teacher	Title of the Project	Amount sanctioned	Sanctioning Agency	Order no and details	Proposed date of completion	Overhead contributed to the institution during the year	Details of Project Assistant

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	2			2

             *Sanctioned in 2016-17

Name of the teacher	Title of the Project	Amount sanctioned	Sanctioning Agency	Order no and details	Proposed date of completion	Details of co-investigator if any	Remarks
Dr. Jalaja J Malayan	Surface characterization and catalytic activity of ZnO-Al_2O_3 mixed oxides.	13000	KSCSTE	4/SPS59/2016/KSCSTE dated 23/09/16	21/10/2017	NA	
Jinu Mathew	Synthesis and anti microbial studies of dithiocarbamate complex of Cu(II).	13000	KSCSTE	5/SPS59/2016/KSCSTE dated 23/09/16	21/10/2017	NA	

3.4 Details of research publications:

	Total Number
Peer Reviewed Journals	18
Local Publication / Non Peer Reviewed	
e- journals	2
Conference Proceedings	2
Paper presentation only	18
Books published –ISBN	11
Books- Local Publisher/without ISBN	2

Chapters edited in books	3
Papers presented by students	7
Publication by students	3

3.5 Details on Impact factor of publications:

Range [6.384-3.487] Average [ ] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research Fund sanctioned and received from various agencies, industry and other organisations- Nil

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*	2016-17	KSCSTE	26,000	26,000
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [11]   Chapters in Edited Books [3]

ii) Without ISBN No. [2]

3.8 No. of University Departments receiving funds from – Nil

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy | nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		2			18
Sponsoring agencies		Self			Own fund

3.12 No. of faculty served as experts, chairpersons or resource persons | 9

3.13 No. of collaborations   International | | National | | Any other | 4

3.14 No. of linkages created during this year | 6

3.15 Total budget for research for current year in lakhs :

From funding agency | | From Management of University/College | 1.10 lakhs

Total | 1.10 lakhs

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	NIL
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

of the institute in the year -1

Total	International	National	State	University	Dist	College
			1			

Others- 1

3.18 No. of faculty from the Institution who are Ph. D. Guides

5

and students registered under them

22

3.19 No. of Ph.D. awarded by faculty from the Institution

nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 1   SRF   Project Fellows   Any other

3.21 No. of students Participated in NSS events:

District level: 28   University level : 40   State level: 4   National level: 4

International level: Nil

3.22 No. of students participated in NCC events:

District level: 2   University level : 19   State level: 6   National level : 7

International level: Nil

3.23 No. of Awards won in NSS:

University level: 2   State level: Nil   National level : 1   International level : Nil

3.24 No. of Awards won in NCC: Nil

3.25. No. of Extension activities organized

University forum   College forum   4

NCC   1   NSS   4   Any other   2

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Postgraduate Dept of English holds an extension programme *Namastey English* annually to reach out to the community and to let the talents of the Dept enrich the society. It is held in the form of training and sessions held in nearby schools either for teachers or for students. The extension activity for the year was done in the month of May 2017. Two teachers from the Dept, Dr. Jyothimol P. and Mr. Jithin John organized a workshop for the teachers of St. Philomena's Highschool, Elanji.

- An awareness Programme on GST was arranged by Economics Department in association with Kerala Vyapari Vyavasa Ekopana samiti. The stakeholders include merchants and general public besides the college community.

- Department of Mathematics arranged remedial coaching classes to the school children(Gov.Model High School,Kottayam) who are slow learners of Mathematics and conducted Madhava Mathematics Competition

- Charity initiatives by College Union and Departments
- Extension activites by NSS, NCC and other forum

Criterion – IV

4. Infrastructure and Learning Resources 2017-18

4.1 Details of increase in infrastructure facilities: 2017-18

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.15hect	-	-	6.15hect
Class rooms	43	1 Under construction	Management Fund Management Fund	44
Laboratories	13	-	Management fund	13
Seminar Halls	03	2 Under construction	-	03
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		121404	Own	
		Nil		
Amount spent for Furniture (Rs.)		51245	Management Fund	
Others: Students' Amenities Centre		Construction completed	Own	1.8 crore approx

4.2 Computerization of administration and library 2017-18

- Bar coded system of book issued is in operation
- Library is fully automated with the software KOHA
- Users can access bibliographical database of   books through OPAC (Online Public Access Catalogue).
- **N-List of Inflibnet** –on-line journals and e-book resources
  Provided more number of e-books and e-journals through inflibnet

4.3 Library services: 2017-18

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	39478		221	102934	39669	
Reference Books	254				267	
e-Books	3232000	Through inflibnet	-	Through inflibnet	3232000	Through inflibnet
Journals	20	21,950			20	
e-Journals	18130	Through inflibnet		Through inflibnet		Through inflibnet
Digital Database						
CD & Video	100				100	
Others (specify) Books in department library			279	90552	-	-

4.4 Technology up gradation (overall) 2017-18

	Total Computers	No of Computer Labs	Internet	Browsing Centres	No of Computer Centres	No of computers in office	No of Depart-ments with computers	Others
Existing	198	4	BSNL optical fibre	Available	2	11	18	
Added	1	-	Jionet	-	-	-	-	
Total	199	4	Available	Available	2	12	18	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
   Upgradation (Networking, e-Governance etc.) 2017-18

- Office automation software updated

- Training provided and certificate course started

4.6 Amount spent on maintenance in Rs :

i) ICT   126185

 ii) Campus Infrastructure and facilities   370006

 iii) Equipments   61241

iv) Others   132124

              Total: 689556

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> *Strenthened functioning of various clubs/associations for student support and monitored their activities.
> *Ensured Student involvement & participation in various programmes
> *Organized Career Guidance Programmes and software programmes
> * Special support for cultural and sports students and programmes

5.2 Efforts made by the institution for tracking the progression

> Necessary follow up actions have been taken. Interaction with various stakeholders is facilitated.

5.3 (a) Total Number of students

UG- 1477   PG- 216   Ph D   16

(b) No. of students outside the state   11

(c) No. of international students   24

Men	No	%
	589	34

Women	No	%
	1120	66

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1131	261	43	225	11	1660	1147	241	45	263	13	1709

Demand ratio :   14 times   Dropout % : 1 to 2 percentage

5.4 Details of student support mechanism for coaching for competitive examinations

Various departments of the college provide training classes for competitive exams like NET, PSC etc. to the students and a Civil Service Club functions in the college to provide special coaching and orientation for IAS/ IPS examination. The club organized 6 different programmes for the benefit of IAS aspirants.

No. of students beneficiaries   416

5.5 No. of Students qualified in the Examinations

NET 9   SET/SLET 3   GATE 1   CAT 0

IAS/IPS etc 0   State PSC 2   UPSC 0   Others 0

5.6 Details of student counseling and career guidance

a. Personal Counseling

Sr. Anjitha of Jeeva Counseling and Psychotherapy Centre, Kottayam is serving as a counselor in the institute 3.06.2018 . She visits the college once in a week and She has personally interacted with 68 students in the academic year 2017-18 .   She regularly conducts group counseling sessions for final year students. Ms. Neha P R, Asst. professor , Department of Physics is the teacher in charge of the counseling sessions. The major points noted by the counselor include lack of healthy peer group interaction among the students and misuse of social media.

b. Career Counseling /Guidance

Organised softskill training and placement drives.   Also guided students to participate in various employment drives on and off the campus.

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	52	3	12

5.8 No. of gender sensitization programmes   :4

   Various programmes organised by Women's Forum, NSS, Union and Departments-

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 26 | National level | 2 | International level | |

   No. of students participated in cultural events

State/ University level | 86 | National level | | International level | |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 6 | National level | 2 | International level | |

Cultural: State/ University level | 24 | National level | | International level | |

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	69	43000
Financial support from government	787	472200
Financial support from other sources	10	10000
Number of students who received International/ National recognitions	Nil	

5.11   Student organised / initiatives

Fairs :   State/ University level | 6 | National level | | International level | |

Exhibition: State/ University level | 3 | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 4 |

5.13 Major grievances of students (if any) redressed: -Minor Grievances were reported and settled

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Vision :
>
> To be a premier temple of higher learning, imparting quality holistic education to all seekers, irrespective of caste, creed and gender.
>
> Mission:
>
> To dispel the darkness of ignorance and elevate youngsters to the pedestal of wisdom by fostering spirituality, knowledge and skill, thereby empowering them to deal with real life situations and equipping them to build a fruitful future for themselves and the society at large.

6.2 Does the Institution has a management Information System

> YES.
>
> The institution has an MIS and is in the process of full computerization.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Teacher's participation in conferences, seminars, workshops, syllabus revision and question bank setting.

6.3.2 Teaching and Learning

> - Annual academic conferences arranged by the management
> - FDP organized by IQAC
> - Refresher and orientation courses attended by the teachers.
> - Continuous student feedback, analysis of the students through internal exams and PTA meetings.

6.3.3 Examination and Evaluation

> - Internal Exams are conducted twice in each semester
> - Transparent Continuous Evaluation mechanism

6.3.4   Research and Development

- Participation in research workshops.
- Guideship for teachers in various Departments
- Research Journal of the college is inviting articles from scholars inside and outside the college
- Application for Research centre in Chemistry- Steps taken

6.3.5   Library, ICT and physical infrastructure / instrumentation

-E data base added
-INFLIBNET facilities extended
- High speed broad band installed, Alternate ISP alsoarranged

6.3.6   Human Resource Management

- Monetary benefits enhanced and encouragement to attend college level Orientation programmes,
- Support from PTA through funds.

6.3.7   Faculty and Staff recruitment

- Vacancies filled by the management partially.
- Guest faculties , preferably with NET are appointed for the rest of the unfilled posts.

6.3.8   Industry Interaction / Collaboration

Collaboration with industries/research centres/educational agencies for R&D and placement .

6.3.9   Admission of Students

Based on CAP(Centralised Admission Process), purely following merit and reservation rules of government and University

6.4 Welfare schemes for

Teaching	Schemes of Co-operative Bank of the College
Non teaching	Schemes of Co-operative Bank of the College
Students	Scholarships,Free meals, Freeships, Endowments

6.5 Total corpus fund generated

Rs .89,78,500/-

6.6 Whether annual financial audit has been done   Yes   √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Done by a team of Academic Experts from University	Yes	Management
Administrative	Yes	Done by External Experts	Yes	IQAC & College Council

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No   √

For PG Programmes   Yes   No   √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Online question paper system for PG- reforms initiated by University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- NA

6.11 Activities and support from the Alumni Association

-Scholarships to students and Extension Programmes

6.12 Activities and support from the Parent – Teacher Association

- Induction programme for 1st year UG & PG students
- Class PTA
- Counselling sessions for parents and students
- Renovation of stage of college auditorium

- Engagement of qualified Counsellor

6.13 Development programmes for support staff

- IQAC meetings and training for support staff

- Separate welfare organizations conducting periodical programmes

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Awareness programmes conducted by campus beautification club for making green campus.
- Planting of plants on the campus
- Initiatives by Nature Club, Beautification Club, College Union NCC, NSS and Subject Associations

Criterion – VII

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Honouring the retired teachers who have completed the 50th years of service and the alumni who were admitted to BA Economics 50 years back at the Commune.

 2. In campus training programme started in many departments parallel to the curricular programme :
like NET coaching in commerce and English, JAM coaching in Physics, MoU was signed with "EnBridge' institution to provide official certification of Microsoft in MS Excel for interested candidates. ICSI Study centre was inaugrated so as to provide coaching in Foundation and Executive programmes for students. Mock trials in political science, weekly mathematical quiz competitions

3. Giving rewards to first three positions in internal examination.

4. Guiding students to present papers at regional/state/national level seminars

5. Catering to advanced/average/slow learners through appropriate learning strategies

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

Sl no.	Action plan	Actions taken
1.	Academic lecturers	**To strengthen the curriculum,** 38 lectures have been organized in overall 11 departments.
2.	Teacher enrichment programme:	**IQAC cell**: Talks are organized for enriching the teachers on relevant topics.
3.	Student Support Programmes	1. Induction programme for freshers 2. Women cell programmes:Women empowerment programme 3. Career Guidanc and Placement guidance 4. Advanced Learners' Programme and Remedial Programme 5. Counselling Cell with the services of professional counsellor

4	**Parent focused programme**	PTA general body meeting is conducted and an orientation talk on the parenting methods conducted. Special counselling session arranged for parents also
5	**Alumini Programme**	Alumni gatherings, Support and Extension Programmes conducted, Scholarships
6	**Baselian culture**	• Patron Saints day • Laurels Day, Prathibha Sangamam • Fast a Day and Feed your friend Programme • Value based messages over Public Adress System
7	**Charity Initiatives and Orphanage/ Old Age Home Visits**	Undertaken by students and Department level and by fora like College Union, NSS, MGOCSM etc. Practice of visiting Old Age Homes , Orphanages etc and providing help as well as spending time
8	**Association activities and promotion of governance and leadership**	• There are 11 subject associations for the 11 departments and individually subject themed programmes are conducted as an enriching platform for the particular students- • Prominent days relevant each subject associations like Environment Day, Human Rights Day, AIDS Day, Hiroshima Day ,Yoga Day etc remembered and activities are organized • Interdepartmental competitions are organized • Intercollegiate subject themed competitions are organized • Student Centred Seminars and Workshops organised, especially by P G Departments
9	**Academic Audit**	• Academic audit undertaken by a team of external experts. Audit based strictly on NAAC Criteria. Department Level assessment is also done by the external expert tram and the Best Performing Department is given a trophy.

7.3 List out any three Best Practices of the institution

1. Starting the day with a secular prayer on a daily basis and Value added talk by students every Monday over PA system.
2. Promote scientific culture through workshop, quiz programmes, power point presentation competitions, exhibitions and field visits, Be Positive Programme
3. Maintaining a database comprising the name, address, Blood group and phone numbers, and details regarding the socio economic back ground of students .

7.4 Contribution to environmental awareness / protection

- College has nature Club and Beautification Committee   which along with NSS unit of the college undertakes tree plantation, cleaning in and around the campus and awareness to make the campus plastic-free for a green environment
- Organisation of Seminar in the college and awareness programmes on environment
- Roof Top Rainwater Harvesting
- Promoting Usage of LED bulbs

7.5   Any other relevant information the department wishes to add. (for example SWOC Analysis)

STRENGTHS:

- Centralised location - Accessibiltiy by all modes of transport
- Strong support from community
- Well paced alumni

WEAKNESS:

- Space constraints for expansion of the campus
- Research funding and support is less. Lack of space and technical support (e.g., a good workshop) for advanced laboratories, absence of a system of teaching assistants,
- Develop linkages with Industry and National Research Institutions

OPPORTUNITIES:

- Increased focus on Inter Multi disciplinary approach for better learning
- To encourage faculty to apply to different state and central funding agencies for research projects
- To have more collaborations with Industries
- Services of alumni to be better utilized

CHALLENGES:

• To match up to the competition from other autonomous institutions

• To attract foreign students

 • To meet the diverse need of Student community and to make them employable and to meet the Global
   Competition

8. PLANS OF INSTITUTION FOR NEXT YEAR

• To establish a furnished Seminar Hall in the New Building under construction
• To increase collaboration with leading industries and provide consultancy

• To improve Student Internship Programme

• To organize more number of Workshops and National level conference

Dr Shaju M J   *Dr Jancey Thomas*

Coordinator, IQAC   *Chairperson, IQAC*

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