



**BASELIUS COLLEGE**

**BASELIUS COLLEGE, KOTTAYAM**

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ESTD 1964

# BASELIUS COLLEGE KOTTAYAM

NAAC RE-ACCREDITED @ A++ GRADE WITH CGPA 3.51

## HAND BOOK & CALENDAR **2024-25**



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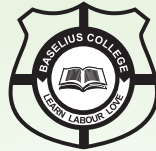
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# HAND BOOK & CALENDAR

## 2024-2025

Policies, Procedures and Resources for  
the Baselian Community



ESTD 1964

# BASELIUS COLLEGE, KOTTAYAM

NAAC RE-ACCREDITED@A++ GRADE (WITH CGPA 3.51)

included in section 2f snf 2bB of UGC Act, 1956

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Join us on:



**MANAGED BY THE MALANKARA ORTHODOX SYRIAN CHURCH**  
A CHRISTIAN MINORITY EDUCATIONAL INSTITUTION  
Affiliated to Mahatma Gandhi University, Kottayam



**OUR PATRON SAINT**



**His Holiness Baselios  
Geevarghese II**



## H.H. Baselios Geevarghese II

Baselios College, Kottayam was established in the hallowed name of H.H. Baselios Geevarghese II, the late lamented Catholicos of the East in 1964. As the reigning Catholicos of the Orthodox Church for almost three and a half decades (1929-64), His Holiness left his indelible mark in the socio-cultural domains of Kerala.

Sensing the need of the hour, His Holiness pioneered the dissemination of knowledge by founding several educational institutions in the then underdeveloped areas of Kerala.

His Holiness was born on 16<sup>th</sup> June 1874 into the illustrious Kallacheril family of Kurichy and began his ecclesiastical training at the early age of nine under the tutelage of the saintly Parumala Thirumeni. He was ordained Deacon in April 1892 and Bishop in September 1912. Metropolitan Mar Gregorios was elevated as the Catholicos of the East on 13<sup>th</sup> February 1929. In 1934, the Malankara Association elected him as the Malankara Metropolitan. During his tenure as the supreme head of the Orthodox Church of India, His Holiness exhibited extraordinary grace and vision until he was called to his heavenly abode on 3<sup>rd</sup> January 1964 at the age of 90.

Baselios College was founded soon after the demise of the Holy Father to perpetuate his vision and mission.

**May his intercessory prayers be our refuge and fort**





## This handbook belongs to:

Name: .....

Class: ..... Roll No: ..... Aadhar No: .....

Email Id: .....

Phone (Parent/Guardian): .....

Address: .....

.....

.....

Name of Class Teacher: .....

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# 1. COLLEGE PRAYER SONGS

## I

Oh! Lord, Almighty God  
 Oh! Lord, Omniscient One  
 Oh! Lord, Omnipresent One  
 Oh! Lord, Almighty God!  
 Help us to Learn, Labour and Love  
 Help us to become good  
 Help us to do our work  
 With wisdom, vigour and devotion.

Eternal Grace, Save us from evil  
 Eternal Power, Hold us  
 Eternal Light, Lead us  
 Eternal Wisdom, Enlighten us.

*(Lyrics by Prof. Thomas Mathew, Retired Professor, Department of English & Music by Prof. Thomas Varghese, Retired Professor, Department of Zoology)*

## II

അസതോ മാ സർഗമയ  
 തമസോ മാ ജ്യോതിർഗമയ  
 മൃത്യോർ മാ അമൃതംഗമയ  
 പൂർണ്ണമദഃ പൂർണ്ണമീദം  
 പൂർണ്ണാത് പൂർണ്ണമുദച്യതേ  
 പൂർണ്ണസ്യ പൂർണ്ണമാദായ  
 പൂർണ്ണമേവാവശിഷ്യതേ  
 ഓംശാന്തിഃശാന്തിഃശാന്തിഃ

## III

ज्ञानकर्म प्रेम रूपी लक्ष्य दिखाएँ...  
 सत्यधर्मके पथ पर हमको लेचलें .....  
 एकताकीडोरी से हम सब को बाँध लें.....  
 भ्रातृभाव वतन - भाक्तिदिल में भरादें....  
 मार्ग सेवाके हमे, तू ही सिखा दें...  
 नाम मानवका सदा योग्य बनादें...  
 एकताकीडोरी से हम सब को बाँध लें.....

*(Lyrics by Dr. Elcy I.C., Former HoD, Department of Hindi)*



IV

സർവ്വശക്തനാം ദൈവമേ  
സർവ്വജ്ഞാനിയാം ദൈവമേ  
സർവ്വവ്യാപിയാം ശക്തിനീ  
സർവ്വകാരുണ്യരുപനേ

ജ്ഞാനവും കർമ്മശേഷിയും  
സ്നേഹമാർഗ്ഗ സഞ്ചാരവും  
സത്യപാലന നിഷ്ഠയും  
ഞങ്ങളിൽ നീ നിറയ്ക്കണേ

ആത്മജ്ഞാനത്തിന്നുണർവ്വേകി  
അജ്ഞാനാസ്വത നീക്കണേ  
പരമശക്തിപ്രഭാവവും  
ദിവ്യജ്യോതിസ്സിൻ ദീപ്തിയും  
തെളിയണേ മമ മാർഗ്ഗത്തിൽ  
അഭയമേക നീ ദൈവമേ

*(Lyrics by Dr. Shyla Abraham, Former HoD, Department of Malayalam & Music by Dr. Manoj Narayanan K.S., Professor & HoD, Department of Commerce)*

2. COLLEGE ANTHEM

കലാലയഗീതം

I

അനുപമസ്നേഹ ഗുണലയമേ  
അറിവിൻ പൂർണ്ണനികേതനമേ  
പുലരിയിൽ ഞങ്ങളൊന്നായ്ച്ചേർന്നു  
നിൻതിരുനാമം വാഴ്ത്തുന്നു.

അജ്ഞത തീർക്കാനണയും, ഞങ്ങളിൽ  
വിജ്ഞാനക്കതിർ വീശിടുവാൻ  
അലസതമാറ്റി അത്യുത്സാഹം  
ഞങ്ങളിലെന്നും പുവണിക

II

വിദ്യാദായിനി കർമോന്മേഷിണീ  
വിമലസ്നേഹ കലാലയമേ ജയ!  
സത്യം ധർമംസേവനമെന്നതു





ജീവിതവ്രതമായ് പകരും ക്ഷേത്രം  
നന്മയിലെങ്ങും മുന്നേറാനൊരു  
സന്മതിയേകി ലസിക്കുന്നു!

എല്ലാവർക്കുംവിജയം പുനരെല്ലായ്പോഴും ക്ഷേമം  
നാനാതൂറുകളിലുന്നതനിലകളിൽ  
തനയർക്കമരാൻ മംഗളമരുളും  
അമിതകൃപാനിധി നീ ജനനീ!

നിന്നുടെ മഹിമയിതേറട്ടെ  
അതിൽ നമ്മുടെ പുണ്യം പുലരട്ടെ! (2)  
വിദ്യാദായിനി കർമോന്മേഷിണീ  
വിമലസ്നേഹകലാലയമേ, ജയ!  
കലാലയമേ, ജയ!  
കലാലയമേ, ജയ!

*(Lyrics by Dr. A. M. Unnikrishnan, Former Reader in Malayalam)*

### 3. NATIONAL ANTHEM

Jana gana mana adhinayaka jayahe  
Bharatha bhagya vidhata  
Punjab-Sindh-Gujarata-Maratha  
Dravida-Utkala-Banga  
Vindhya-Himachala-Yamuna-Ganga  
Utchala jaladhi taranga  
Tava subha name jage  
Tavasubh ashisha mage  
Gahe tavajaya gatha  
Jana ganamangala dayaka jayahe  
Bharatha bhagya vidhata  
Jaya he! , Jaya he!, Jaya he!,  
Jaya, Jaya, Jaya, Jaya he!

### 4. NATIONAL PLEDGE

*India is my country. All Indians are my brothers and sisters.  
I love my country and I am proud of its rich and varied heritage.  
I shall always strive to be worthy of it.  
I shall give respect to my parents, teachers and all elders and treat everyone  
with courtesy.  
To my country and my people, I pledge my devotion; in their well-being and  
prosperity alone lies my happiness*

*Jai Hind*



## 5. COLLEGE PROFILE

### 5.1 INSTITUTIONAL OBJECTIVES

Baselius College was established in the year 1964 by a galaxy of eminent men to fulfil the long-cherished dream of the Malankara Orthodox Christian Community to dedicate themselves to the service of God and man. This premier postgraduate institution that flourished from the precincts of the MD Seminary High School perpetuates the sacred memory of our heavenly patron **His Holiness Baselios Geevarghese II**, the late lamented Catholicos of the East, who steered the destiny of the Orthodox Church with grace and vision for more than three decades.

The College is situated at the heart of Kottayam town, in the MD Seminary compound, flanked by the awe-inspiring steeples of Mar Elia Cathedral on the right side and the impressive complex of the Malayala Manorama on the left, looking over the expansive Malankara Estates and the meandering Kodoor River. The site is easily accessible by road, rail and water transport systems.

The College stands for academic excellence, development of skill and character formation so as to produce intellectually mature, morally upright, socially committed and spiritually inspired men and women. In pursuance of this goal, the College has set the following objectives:

- To develop the potentialities of young men and women and help all those engaged in the pursuit of Truth and Knowledge, keeping in view the intellectual, physical and spiritual values.
- To inculcate a sense of discipline, social responsibility and community service in the youth and also to bring home the dignity of manual labour.
- To provide society with the right kind of leadership through men and women trained in various spheres who are competent to tackle the problems in life and make them worthy citizens of our community and the country in general.
- To instill in the students a sense of national pride through appreciation of Indian traditions and cultures.
- To sensitise students to critique current socio-economic, political and cultural issues and to denounce all forms of oppression relating to class, caste and gender.
- To familiarise students with environmental issues, thus motivating them to promote ecological justice and sustainable development.
- To establish a link between the institution and policy makers through collaborative research leading to social development.



## 5.2 MAJOR MILESTONES

- 1964 Baselius College is established at the heart of the city of Kottayam in the sacred memory of the venerable Heavenly Patron His Holiness Baselius Geevarghese II, the late lamented Catholicos of the East. Dr. A.P. Mani is appointed as the pioneering Principal of the college. The Departments of Physics, English, Malayalam, Botany, Chemistry, Hindi, Commerce & Physical Education started functioning. Four pre-degree batches are started.
- 1967 The junior college is upgraded. The Departments of English, Commerce, Economics, Botany, Mathematics and Zoology started to offer undergraduate programmes.
- 1969 The Department of Chemistry started offering degree programmes.
- 1976 Baselius College Cooperative Society is formed.
- 1979 The college is brought under the educational agency of the MOC Colleges and His Grace Daniel Mar Philexinos takes over the reins as the Corporate Manager. The first All Kerala Intercollegiate Baselius Trophy Tournament is conducted.
- 1981 The Department of Political Science is established as an undergraduate department. The Department of Commerce is upgraded to a postgraduate department.
- 1982 Dr. A. P. Mani retires as principal and Prof. E. J. John becomes the new principal. H. G. Mathews Mar Barnabas Metropolitan takes over as the new Corporate Manager. The Department of Malayalam is established as an undergraduate department and the single-faculty department of Sanskrit started functioning alongside it.
- 1984 The Department of Chemistry is upgraded to a postgraduate department.
- 1988 Prof. E. J. John retires as principal and Prof. M. J. Thomas becomes the new principal.
- 1989 The College celebrates its Silver Jubilee.
- 1990 Open-Air Auditorium is constructed.
- 1992 H.G. Philipose Mar Eusebius Metropolitan takes over as the new Corporate Manager.
- 1993 The Department of English is upgraded to a Postgraduate Department.
- 1994 The construction of the Silver Jubilee block is completed.
- 1995 Prof. M. J. Thomas retires as principal and Dr. Alexander Karakkal becomes the new principal. The Department of Physics is established.
- 1996 Dr. Alexander Karakkal retires as principal and Prof. K. P. Joy becomes the new principal. The Department of English is upgraded to a Research Centre. The Department of Commerce (OM & SP) is established.
- 1998 Prof. K. P. Joy retires as principal and Prof. P. C. Alias becomes the new principal. The Department of Physics is upgraded as a Postgraduate Department.
- 1999 Baselius Researcher (ISSN 0975- 8658), a bi-annual Journal of Interdisciplinary Studies and Research published by Baselius Research Guidance Centre brings out its first issue. The Department of Economics is upgraded as a Postgraduate Department. New Auditorium is inaugurated by His Holiness Baselius Marthoma Mathews II.





- 2000 The College is accredited by NAAC with three stars, in its first cycle. Prof. P. C. Alias retires as principal and Prof. E. John Mathew becomes the new principal.
- 2002 Dr. A.P. Mani Media Centre is inaugurated by H.H. Baselios Marthoma Mathews II in memory of Dr. A. P. Mani, the first principal of the college.
- 2003 H.G. Dr. Yakob Mar Irenaios Metropolitan takes over as the new Corporate Manager.
- 2004 Construction of an additional storey in the Mathematics Block is completed.
- 2005 Prof. E. John Mathew retires as principal and Prof. Jacob K. Mathew becomes the new principal. A Latex Testing (DRC) Laboratory started in the Department of Botany.
- 2006 Prof. Jacob K. Mathew retires as principal and Rev. Fr. E. M. Philip becomes the new principal.
- 2007 H. G. Kuriakose Mar Clemis Metropolitan takes over as the new Corporate Manager. College is re-accredited by NAAC with B++ Grade.
- 2008 Prof. Fr. E. M. Philip retires as principal and Prof. Jacob Kurian Onattu becomes the new principal.
- 2010 The construction of Women's Hostel for the college. The Men's football Sports Hostel starts to function under Kerala State Sports Council Scheme.
- 2011 The College is conferred with Minority Status.
- 2012 H.G. Dr. Thomas Mar Athanasius Metropolitan takes over as the new Corporate Manager. Two additional storeys of Self-financing programme are constructed in the Mathematics Block.
- 2013 A UGC sponsored Foundation Course on Human Rights is introduced in the Department of Political Science.
- 2014 The College celebrates its Golden Jubilee. The Chief Minister Sri.Oommen Chandy flagged off the Jubilee celebrations.  
The BBA Programme is started and the college acquires the status of semi-professional college. The Department of Electronics comes into being. Dr. A. P Mani Media Centre is refurbished in connection with the Golden Jubilee Celebrations of the college. The Office Block was also refurbished during this period. The foundation stone for the Golden Jubilee Building is laid by His Holiness Baselios Marthoma Paulose II
- 2015 The College is re-accredited with A Grade by NAAC (with CGPA 3.11). The Department of Physics is upgraded as a Research Centre. Prof. Jacob Kurian Onattu retires as principal and Prof. Alexander V. George becomes the new principal.
- 2016 The construction of UGC Sponsored Women's Hostel II and Golden Jubilee Students' Amenity Centre are started. The Men's Football Sports Hostel starts to function under Kerala Sports Council.
- 2017 Prof. Alexander V. George retires as principal and Dr. Jancey Thomas becomes the new principal.
- 2018 The College becomes eligible for funding under the Central government & Rashtriya Uchchar Shiksha Abhiyan (RUSA) scheme. Golden Jubilee Students' Amenity Centre is inaugurated.



- 2019 Dr.Jancey Thomas retires as principal and Dr. Biju Thomas becomes the new principal. The Department of Chemistry is elevated to the status of a Research Centre.
- 2020 The College is placed in the rank band of 150-200 in NIRF '20 Ranking.
- 2021 The commencement of M.Sc. Data Analytics Programme.
- 2022 H.G. Dr. Zacharias Mar Aprem Metropolitan takes over as the new Corporate Manager. The library and administrative block are refurbished under RUSA 2.0. Ooppoottil Kurian Memorial Amphitheatre is constructed. Begins the Charity initiative 'Nirav'. Begins 'Basel Care' the charity initiative for students. College is re-accredited with A++ Grade by NAAC (with CGPA 3.51) in the fourth cycle.
- 2023 The Diamond Jubilee celebration is inaugurated by His Excellency Dr. C.V. Ananda Bose (Honourable Governor of West Bengal) on July 15, 2023  
Dr. Annie Cherian is appointed as Bursar  
Inauguration of Digital Theatre Sponsored by We Baselian October 2, 2023  
Hridayam Baselian Family Get Together November 11, 2023
- 2024 Shreshtha Honouring Distinguished Alumni February 17, 2024  
Housewarming of Basel Homes April 23, 2024

## 5.3 GOVERNING BODY

### 5.3.1 MANAGEMENT

#### EDUCATIONAL AGENCY

H.H. Baselios Marthoma Mathews III  
The Catholicos of the East and Malankara Metropolitan.  
Ph: 0481- 2570569, 2578500

#### MANAGEMENT

Corporate Management of M.O.C. Colleges,  
Devalokam P.O., Kottayam,  
Ph: 0481-2573533

#### MANAGER, M.O.C. COLLEGES

H. G. Dr. Zacharias Mar Aprem Metropolitan  
Ph: 0481-2573533, 9447184303

#### SECRETARY, M.O.C. COLLEGES

Dr. M. E. Kuriakose  
Ph: 9447101513

#### PRINCIPAL

Prof. (Dr) Biju Thomas  
Ph: 9447214457

#### BURSAR

Dr. Annie Cherian  
Ph: 9446125298



### 5.3.2 LOCAL MANAGEMENT COMMITTEE

1. H.H. The Catholicos of the East & Malankara Metropolitan  
Ph: 0481-2570569, 0481-2578500 (President)
2. Rev. Dr. Johns Abraham Konat Rees Cor-Episcopa.  
Principal Secretary to HH Catholicos of the East, Devalokam,  
Kottayam Mob: 9447173133
3. Rev. Fr. Binu Mathews Itty (LGB), Marakkaruparambil, Thazhathangady  
P.O. Kottayam Mob: 8281578159, 9747111578
4. Sri. Binu K. Cherian (LGB), Vattakkunel house, Ayarkunnam P.O, Kottayam  
Mob : 9745451675
5. Adv. Kuruvilla Jacob, Mattathil, Muttambalam P.O, Kottayam -686004  
Mob : 6282355892
6. Prof. P. C. Joseph, Puthenparambil Sharon, Vadavathoor P.O.  
Kottayam -686010  
Mob: 949766026
7. Prof. K. C. George, Kakkaroth house, Thazhathangady P.O. Kottayam  
Mob. 9846663260
8. Prof. Cherian Thomas, Panikkaruveedu, S. H. Mount P.O., Kottayam  
Mob : 9447123111
9. Prof. (Dr) Biju Thomas, Principal, Baselius College (Secretary)  
Ph: 9447214457
10. Dr. Annie Cherian, Bursar, Baselius College, Kottayam  
Ph: 9446125298

## 6. AT THE HELM IN THE PAST

### 6.1 MANAGERS

|   |               |
|---|---------------|
| H.G. Mathews Mar Ivanios Metropolitan       | (1964 -1979)  |
| H.G. Daniel Mar Philexinos Metropolitan     | (1979 -1982)  |
| H.G. Mathews Mar Barnabas Metropolitan      | (1982 - 1992) |
| H.G. Philipose Mar Eusebius Metropolitan    | (1992 - 2003) |
| H.G. Dr. Yakob Mar Ireneos Metropolitan     | (2003 - 2007) |
| H.G. Kuriakose Mar Clemis Metropolitan      | (2007 - 2012) |
| H.G. Dr. Thomas Mar Athanasius Metropolitan | (2013 - 2022) |

### 6.2 PRINCIPALS

|                        |             |
|------------------------|-------------|
| Dr. A. P. Mani         | (1964-1982) |
| Prof. E. J. John       | (1982-1988) |
| Prof. M. J. Thomas     | (1988-1995) |
| Dr. Alexander Karakkal | (1995-1996) |
| Prof. K. P. Joy        | (1996-1998) |
| Prof. P. C. Alias      | (1998-2000) |





## 7. PROSPECTUS

### Programmes Offered and Admission Norms

As a constituent college of Mahatma Gandhi University, Kottayam, Baselius College, Kottayam abides by all university regulations, other than those that affect its minority status and rights under Article 30(1) of the Constitution of India. The university follows the semester system in all its undergraduate and postgraduate programmes.

The College offers the following programmes of study as prescribed by the Mahatma Gandhi University, Kottayam.

### **A) UNDERGRADUATE PROGRAMMES** **MGU-UGP with effect from 2024 Admission** **Aided Stream**

#### **MGU-UGP Honours Programme**

Starting this academic year (2024-25), Baselius College offers honours degree programmes affiliated with Mahatma Gandhi University, Kottayam, Kerala. The programme is known as the Mahatma Gandhi University Under Graduate Programme (Honours), abbreviated as MGU-UGP (Hons.). The new honours programme offers students unparalleled flexibility in tailoring their academic path, allowing them to choose subject combinations that align with their interests and career goals. Unlike existing courses, the revamped four-year programmes present a radically revised curriculum that emphasizes skill development and global relevance, preparing students for an increasingly interconnected world.

#### **Outline of the Programme**

The degree programme is designed in such a way that students can achieve a regular degree in three years with 133 credits, and if they complete 177 credits in the fourth year, they can obtain an honours degree. During their fourth year, students will have two academic options: Honours degree (with a project) and Honours with Research. Students who opt for the research stream in their fourth year will be awarded a UG Honours with Research degree, enabling them to directly pursue PhD programmes without a post graduate degree. Meanwhile, students with a four-year honours degree can complete their post-graduation in just one year. Additionally, two-year PG programmes will be available for those who exit the programme after three years.

Besides this, students have the opportunity to accelerate their studies and complete their programmes ahead of schedule by fulfilling the necessary course requirements and earning the required credits for degree completion. Through the 'N-1' option, students can condense a three-year programme into two-and-a-half years and a four-year honours programme into three-and-a-



half years, allowing for a faster pathway to graduation. Students who have taken a break from their studies will be allowed to re- enter the programme at a later semester (lateral entry). However, to qualify for a certificate, they must successfully complete 133 credits, as stipulated in the degree requirements. At the end of their fourth semester, students undertake an internship or apprenticeship, applying theoretical knowledge in a real-world setting and developing their skills and potential.

### **Structure of the MGU-UGP (Honours) Programme**

The MGU-UGP curriculum structure in operation at Baselius College consists of three broad parts:

- a) Foundation Components,
- b) Discipline-Specific Pathway components (Major/Minor), and
- c) Discipline-Specific Capstone Components.

#### **a) Foundation Components**

The Foundation component comprises a set of General Foundation Courses and a set of Discipline-Specific Foundation Courses. The latter consists of major courses and minor courses taken during the first and second semesters of the programme. The major is in the programme to which the student is admitted, while the minor is chosen by the student. Students have the option to select two courses from the pool of courses available in the college as their minors in the first semester. These Discipline Specific Foundation Courses shall focus on foundational theories, concepts, perspectives, principles, methods, and critical thinking essential for taking up advanced level courses in the following years.

General Foundation Courses are grouped into four major categories: Ability Enhancement Courses (AEC), which include two English courses and two other languages selected from the available options of Malayalam, Hindi, Sanskrit, and Syriac; Skill Enhancement Courses (SEC), designed to instil 21st-century skills in students; Value Addition Courses (VAC), aimed at inculcating ethical and constitutional values in students; and Multi-Disciplinary Courses (MDC), intended to broaden students' intellectual experience by understanding the conceptual foundations of various branches of knowledge. Students cannot take the MDC in the same discipline that they have studied during their higher secondary studies.

At the end of the first semester, students have the option to switch their major to either of the Minors or any Multi-Disciplinary Course (MDC) they studied during the first year.

#### **b) Discipline-Specific Pathway Components**

The Discipline Specific Pathway Components comprise two key elements: Discipline Specific Core (DSC) courses and Discipline Specific Elective (DSE) courses, which encompass both Major and Minor courses in the second and



third years of study. This pathway provides students with the opportunity to delve deeper into a specific subject or discipline, developing expertise in their chosen area. Upon completing the foundation requirements and earning 68 credits through 17 major courses, students will be eligible to receive a degree from the affiliated university.

### **c) Discipline-Specific Capstone Components**

The fourth year of the programme is dedicated to Discipline Specific Capstone Components, offering students two options: Honours with Research and Honours degree. Students who acquire minimum 75% in their graduation, up to 6th semester, are eligible for an admission to Honours with Research Programme. At this advanced level, courses are designed to enable students to demonstrate their cumulative knowledge in their main field of study through various means, including research projects, advanced thematic specializations, internships, vocational or professional training, or other types of work experience. Students who have completed their undergraduate degree with Honours (177 credit) can apply for lateral entry into the second year of a postgraduate program, thereby skipping the first year. Additionally, students who hold a Research Honours degree may be eligible for direct admission into a PhD programme, bypassing the need to complete a master's degree. The courses are structured to progressively increase in difficulty level across the years. The first two semesters, forming the Foundation level, comprise courses with a difficulty level of 100-199. The next two semesters, the Intermediate level, offer courses with a difficulty level of 200-299. The higher-level courses in the fifth and sixth semesters have a difficulty level of 300-399, while the Capstone level courses in the final two semesters have a difficulty level of 400-499. This structure ensures a gradual increase in academic challenge and complexity.

### **Credit Structure**

The academic year will comprise 200 working days, divided into two semesters of 90 working days each. Each semester will have 18 weeks, with five working days per week, and a maximum of 15 weeks available for curriculum transactions. The credit system will be as follows: Major and minor courses: 4 credits each, General foundation courses: 3 credits each and Internship: 2 credits. One credit hour will be equivalent to one hour of lecture/tutorial or two hours of lab/practical/field work per week. Students can enroll in courses totaling a maximum of 30 credits per semester, with a minimum of 16 credits from Baselius College. The credits earned by students each semester and for each course will be recorded in the Academic Bank of Credits (ABC) account created for each student through MG University. Each student is assigned a unique student ID in ABC and can monitor their credit progress in ABC through the Digilocker app. To be eligible for a degree from the University, students must earn at least 50% of the total credits required for graduation from MG University.

**Course cum credit structure follows:**

| Sl. No. | Categorization of Courses for all Programmes  | Minimum Number of Credit Required |            |
|---------|---|-----------------------------------|------------|
|         |   | 3-year UG                         | 4-year UG  |
| 1       | Major   | 68                                | 88         |
| 2       | Minor + DSE/Minor in 5 <sup>th</sup> Semester | 24                                | 24 + 12    |
| 3       | Multi-Disciplinary Courses (MDC)              | 9                                 | 9          |
| 4       | Skill Enhancement Courses (SEC)               | 9                                 | 9          |
| 5       | Ability Enhancement Courses (AEC)             | 12                                | 12         |
| 6       | Value Addition Courses (VAC)                  | 9                                 | 9          |
| 7       | Summer Internship, field-based learning etc.  | 2                                 | 2          |
| 8       | Research Project / Dissertation               |                                   | 12         |
|         | <b>TOTAL</b>                                  | <b>133</b>                        | <b>177</b> |

**Academic Monitoring and Student Support**

A three-tiered monitoring system will be established to oversee the programme, consisting of:

1. A university-level committee headed by the Hon. Vice Chancellor
2. A college-level committee chaired by the Principal
3. A department-level committee led by the Head of the Department

These committees will work together to monitor the program's progress, ensure students receive mentoring support, and address any academic concerns. Additionally, an Academic Coordinator will be responsible for managing the MGU- UGP Honours programme at the college level. Each department will also have a Senior Faculty Advisor (SFA) and a Faculty Advisor (FA) for each class, providing guidance, clarification, and approval on academic matters.

**Assessment and Evaluation**

Only students who complete at least 75% of the prescribed classroom activities for a course are eligible to register for the end-semester evaluation. The assessment consists of two components: Continuous Comprehensive Assessment (CCA) worth 30% and End Semester Evaluation (ESE) worth 70%. Each course includes 20% Teacher Specific Content, designed by the course instructor, which is evaluated under CCA. This CCA comprises two sub-components: Formative Assessment (FA), an ongoing, in-process evaluation during a module or course and Summative Assessment (SA), a student evaluation at the end of a module or project or course. The end-semester practical examination is conducted and evaluated by the course faculty or coordinator. The duration and mode of examination shall vary across courses. Nevertheless, the typical examination duration is fixed between a minimum of 1 hour and a maximum of 2 hours. Project work in the eighth semester of honours courses will be assessed out of 200 marks, with 30% allocated to CCA and 70% to ESE. The same assessment pattern applies to internships at the end of the fourth semester



**PATHWAY OPTION OPTED BY COLLEGE: DEGREE MAJOR OR MAJOR WITH MULTIPLE DISCIPLINES OF STUDY**

| Course  | Semester & No. of Courses       |                                 |                |                |            |            |            |            | Total |  |                       |
|---|---------------------------------|---------------------------------|----------------|----------------|------------|------------|------------|------------|-------|--|-----------------------|
|   | Semester 1                      | Semester 2                      | Semester 3     | Semester 4     | Semester 5 | Semester 6 | Semester 7 | Semester 8 |       |  |                       |
| DSC A(4 Credit / Course)  | 1 (P)                           | 1 (P)                           | 1+ 2 (P)       | 1+ 2 (P)       | 5          | 4          | 3          | 2          | 17    | 7 out of 17 can be opted as DSE          | 22                    |
| DSC B & C(4 Credit / Course)  | 2 (P)                           | 2 (P)                           | 1 (P) [C or B] | 1 (P) [C or B] |            |            | 3          |            | 6     |  | 9                     |
| Multidisciplinary Courses (MDC) (3 Credit /Course)                        | 1 P                             | 1 P                             | 1*             |                |            |            |            |            | 3     | *Cannot opt from DSC                     | 3                     |
| Ability Enhancement Courses (AEC)(3 Credit /Course)                       | 1 (English) &1 (Other Language) | 1 (English) &1 (Other Language) |                |                |            |            |            |            | 4     |  | 4                     |
| Skill Enhancement Courses (SEC) (3 Credit /Course)                        |                                 |                                 |                | 1*             | 1**        | 1**        |            |            | 3     | *Cannot opt from DSC<br>A**From DSC only | 3                     |
| Value Addition Courses (VAC) (3 Credit/Course)                            |                                 |                                 |                |                |            |            |            |            |       |  |                       |
| Project/Dissertation (12 credits for Honours with Research & for Honours) |                                 |                                 |                |                |            |            |            | 12         |       |  |                       |
| <b>Total Courses</b>  | 6                               | 6                               | 6              | 6              | 6          | 6          | 6          | 2          | 36    |  |                       |
| <b>Total Credits</b>  | 21                              | 31                              | 22             | 22             | 23         | 23         | 24         | 20         | 133   |  | 177                   |
| <b>Total Hours/Week</b>   | 25                              | 25                              | 25             | 25             | 25         | 25         | 25         | 25         |       | Exit Option available with Degree        | Graduate with Honours |

There shall be 2 practical courses in 5th semester and 3 practical courses in 6th semester in any of the 6 courses distributed in each semester  
 (P) indicates Courses with Practicum/Practical content



### Under MGU UGP (Honours) w.e.f. Academic Year 2024-25

| Programme                      | Major  | Minor  | MDC  | AEC English   | AEC OL   |
|--------------------------------|--|--|--|---|--|
| B.A English Honours            | English<br>Literary Genres: Poetry, Fiction and Folk Tales | English<br>Literary Genres: Poetry, Fiction and Folk Tales (for others)<br>Allied Minor English - Malayalam Literature in English Translation (Translation Studies)<br>Allied Minor English - Anglo-Saxon Aesthetics to Renaissance Rhetoric: Makers of English Literature | English Folk Tales and Songs from India<br><br>English - Content Writing<br><br>Narratives of Humour | English for Arts and Humanities Part I<br><br>English for Science Part -1<br><br>English for Commerce Part -1 | Malayalam, Hindi, Sanskrit, Syriac   |
| B. A Malayalam Honours         | Malayalam കഥാനിരൂപണം<br><br>കേരള സംസ്കാരം-                 | Malayalam 1. കഥാനിരൂപണം<br>Allied Minor Malayalam പൂർവ്വഘട്ടം (രൈതൃകപഠനം)  |  |   | 1. സർഗസാഹിത്യം (എഴുതാനിഴിവ്)<br>2. സാഹിത്യമാലിക (സയൻസ്)<br>3. ദാഷസാഹിത്യം (കൊളേഴ്സ്) |
| B. A Economics Honours         | Economics - Essentials of Economics - I                    | Economics<br><br>- Essentials of Economics   |  |   |  |
| B. A Political Science Honours | Political Science - Everyday Politics                      | Political Science - Everyday Politics  |  |   |  |
| B.Sc Mathematics Honours       | Mathematics - Ground Roots of Mathematics -                | Mathematics Ground Roots of Mathematics  | Mathematics for Competitive Examinations   |   |  |
| B.Sc Physics Honours           | Physics - Foundations of Physics                           | Physics - Foundations of Physics   | Physics - Physics around you   |   |  |
| B.Sc Chemistry Honours         | Chemistry Fundamental of Chemistry-1                       | Chemistry Fundamentals of Chemistry-1  | Chemistry  |   |  |
| B.Sc Botany Honours            | Botany Fascinating World of Plant Sciences                 | Botany Fascinating World of Plant Sciences   | Botany Ecotourism  |   |  |
| B.Sc Zoology Honours           | Zoology Introduction to Zoology                            | Zoology Introduction to Zoology  | Zoology Ornamental Fish Farming and Aquarium Keeping   |   |  |
| B. Com Honours                 | Commerce Basic Finance for Daily Life                      | 1. Commerce Basic Finance for Daily Life<br>2. Allied Minor Commerce Corporate Regulations and Compliance (Business Laws)<br>3. Allied Minor Commerce Marketing Management (Business Studies)  | Commerce - Business Organisation and Entrepreneurship  |   |  |





| Programme           | Major                                    | Minor   | MDC   | AEC OL  |
|---------------------|--|---|---|---|
| B. Com (SF) Honours | Commerce<br>Basic Finance for Daily Life | 1. Commerce<br>Allied Minor Commerce<br>Corporate Regulations and Compliance (Business Laws)<br>2. Allied Minor Commerce<br>Marketing Management (Business Studies) |   |   |
| History             |  | History - Introducing History   | History-<br>Science and Society                           |   |
| Sanskrit            |  | Sanskrit -<br>An Introduction to Sanskrit<br>Language and Literature  |   | 1. Sanskrit - Communicative Skills and Scientific Studies in Sanskrit (Science)<br>2. Sanskrit - Fundamental Sanskrit (Commerce)<br>3. Sanskrit - - Fundamental Sanskrit (Commerce) |
| Hindi               |  |   |   | Hindi - (New Media in Hindi Stories – For Humanities)<br>Hindi -<br>(Environment in Hindi Literature – For Science)<br>Hindi - (Drama And Communicative Hindi –For Commerce)        |
| Syriac              |  |   |   | Syriac - Foundational Studies on Syriac (Humanities)<br>Syriac - Elementary Syriac (Science)<br>Syriac - Introduction to Syriac (Commerce)  |
| Electronics         |  | Electronics with Computer Technology<br>Emerging Electronics Electronics  | Electronics -<br>Foundation of AI Automation              |   |
| Statistics          |  | Statistics - - Fundamentals of Statistics and Data Visualisation  |   |   |
| Physical Education  |  |   | Physical Education -<br>Physical Fitness & Healthy Living |   |

**Aided Stream  
Under CBCS**

| Sl. No | CORE                                 | COMPLEMENTARY SUBJECT       | SANCTIONED STRENGTH | ELIGIBILITY   |
|--------|--------------------------------------|-----------------------------|---------------------|---|
| 1      | B.A. English Language & Literature   | English & History           | 50                  | Candidates who have passed 50 the Plus Two / equivalent examination with Mathematics as one of the optional subjects or Mathematics as one of the subjects in Commerce group. |
| 2      | B.A. Malayalam Language & Literature | Kerala Culture & Sanskrit   | 30                  |   |
| 3      | B.A. Economics                       | Political Science & History | 50                  |   |
| 4      | B.A. Political Science               | Economics & History         | 40                  |   |
| 5      | B.Sc. Mathematics                    | Statistics & Physics        | 50                  | Candidates who have passed the Plus Two/ equivalent examination with Physics as one of the optional subjects at Plus Two level.   |
| 6      | B.Sc. Physics                        | Electronics & Mathematics   | 24                  | Candidates who have passed Mathematics the Plus Two/equivalent examination with Physics as one of the optional subjects at Plus Two level.                                    |
| 7      | B.Sc. Chemistry                      | Mathematics & Physics       | 42                  | Candidates who have passed Chemistry the Plus Two/ equivalent examination with Chemistry as one of the optional subjects at Plus Two level.                                   |
| 8      | B.Sc. Botany                         | Chemistry & Zoology         | 36                  | Candidates who have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.  |
| 9      | B.Sc. Zoology                        | Chemistry & Botany          | 42                  | Candidates who have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.  |



|    |                 |  |    |   |
|----|-----------------|--|----|---|
| 10 | B.Com (Model-I) |  | 50 | Candidates who have passed the Plus Two/ equivalent examination recognized by MGU with Commerce as optional OR have passed Plus Two/ equivalent examination recognized by MGU with other subjects under PART III optional subjects provided they have secured 45% of the aggregate marks. |
| 11 | BBA             |  | 24 | Candidates who have passed the Plus Two/ equivalent examination or an examination recognized by MGU.  |

### Self- Financing Stream

| Sl. No. | CORE                       | SANCTIONED STRENGTH | ELIGIBILITY   |
|---------|----------------------------|---------------------|---|
| 1.      | B.Com (Model III Taxation) | 40                  | Candidates who have passed the Plus Two/ equivalent examination recognized by MGU with Commerce as optional OR Have passed Plus Two/equivalent examination with other subjects under PART III optional subjects provided they have secured 45% of the aggregate marks |

**Separate Application form is available for Self- Financing Programme.  
Contact: 0481-230022**

#### NOTE:

Common courses:

- English** is compulsory for students of all programmes
- Additional Language:**
  - For B.A./B.Sc.(Malayalam, Hindi, Syriac, Sanskrit) - Students may choose any one
  - For B.Com. (Malayalam, Hindi and Syriac) - Students may choose any one
  - Students of BBA & Model III B.Com. (Taxation) need not study additional language.

### OPEN COURSES (DURING SEMESTER V)

| Sl.No | Department | Course Offered             |
|-------|------------|----------------------------|
| 1.    | English    | Theatre Studies            |
| 2.    | Physics    | Physics in Everyday Life   |
| 3.    | Chemistry  | Chemistry in Everyday Life |
| 4.    | Economics  | Fundamentals of Economics  |



|     |                          |   |
|-----|--------------------------|---|
| 5.  | Commerce                 | Fundamentals of Accounting                  |
| 6.  | Management               | Brand Management                            |
| 7.  | Malayalam                | Pathrapravarthanam: Adisthanathatwungal     |
| 8.  | Mathematics & Statistics | Applicable Mathematics                      |
| 9.  | Botany                   | Horticulture & Nursery Management           |
| 10. | Zoology                  | Public Health & Nutrition                   |
| 11. | Political Science        | Introduction to Defence & Strategic Studies |
| 12. | Physical Education       | Physical Health and Life Skills Education   |

## B) POSTGRADUATE PROGRAMMES

### Credit Semester System (CSS)

#### Aided Stream

| Sl. No. | CORE            | SANCTIONED STRENGTH | ELIGIBILITY   | ELECTIVES  |
|---------|-----------------|---------------------|---|--|
| 1.      | M.A. ENGLISH    | 20                  | Graduation in English with at least 1.80 CGPA/ 4.50 CCPA (45%) or graduation in permitted disciplines with at least 2.00 CGPA/ 5.00 CCPA (50% marks) in Part I English + 1.80 CGPA / 4.50 CCPA (45% marks) in Core Groups | <ol style="list-style-type: none"> <li>1. Modern European Drama</li> <li>2. Modern European Fiction</li> <li>3. Indian Poetics: Theories and Texts</li> </ol>    |
| 2.      | M.A. ECONOMICS  | 15                  | Graduation in Economics/ Mathematics/ Statistics with at least 1.80 CGPA/ 4.50 CCPA (45% marks) in Core Groups.   | <ol style="list-style-type: none"> <li>1. Agricultural Economics</li> <li>2. Industrial Economics</li> <li>3. Labour Economics</li> </ol>                        |
| 3.      | M.Sc. PHYSICS   | 12                  | Graduation in Physics/ Electronics Equipment Maintenance with at least 2.00 CGPA/ 5.00 CCPA (50% marks) in Core Groups  | <ol style="list-style-type: none"> <li>1. Solid State Physics for Materials</li> <li>2. Science of Advanced Materials</li> <li>3. Nano Structures</li> </ol>     |
| 4.      | M.Sc. CHEMISTRY | 20                  | Graduation in Chemistry/ Petrochemicals with at least 2.00 CGPA/ 5.00 CCPA (50% marks) in Core Groups   | <ol style="list-style-type: none"> <li>1. Advanced Inorganic Chemistry</li> <li>2. Advanced Organic Chemistry</li> <li>3. Advanced Physical Chemistry</li> </ol> |



|    |                                   |    |  |   |
|----|-----------------------------------|----|--|---|
| 5. | M.Com.<br>(FINANCE &<br>TAXATION) | 15 | B.Com./ BBA/ B.B.M Degree<br>with at least 1.80 CGPA/ 4.50<br>CCPA (45%) for Core Groups   | 1. Indirect Tax laws<br>2. Derivatives and<br>Risk Management<br>3. Personal Investment<br>and Behavioural<br>Finance |
| 6. | M.Sc.<br>DATA ANALYTICS           | 12 | B.Sc. degree with Mathematics/<br>Computer Science/ Statistics/ Data<br>Science as a core subject with at<br>least 2.00 CGPA/ 5.00 CCPA<br>(50%) in Core Groups<br>OR<br>Graduation in Computer Applications<br>(BCA) or BTech in Computer<br>Science/IT provided the candidates<br>have studied at least two courses in<br>Probability/ Statistics at Degree<br>level | 1. Artificial<br>Intelligence<br>2. Epidemiology and<br>Clinical trials   |

### Self-Financing Stream

| Sl. No. | CORE                              | SANCTIONED STRENGTH | ELIGIBILITY   | ELECTIVES   |
|---------|-----------------------------------|---------------------|---|---|
| 1.      | M.Com.<br>(FINANCE &<br>TAXATION) | 20                  | B.Com./ BBA/ B.B.M<br>Degree with at least 1.80<br>CGPA/ 4.50 CCPA<br>(45%) for Core Groups | 1. Indirect Tax laws<br>2. Derivatives and Risk<br>Management<br>3. Personal Investment<br>and Behavioural<br>Finance |

**Separate Application form is available for Self-Financing Programme  
Contact 0481-230022**

#### Note:

- Core Group means Core + Complementary + Open Courses
- CGPA mentioned above is out of 4 & CCPA out of 10
- There are relaxations in minimum mark restrictions for SC/ST/OBC/OEC, Physically Challenged and similar categories. Further details are available in the university website. Separate application forms shall be submitted for self-financing programmes

### C) RESEARCH PROGRAMMES

1. Ph.D. in English
2. Ph.D. in Physics
3. Ph.D. in Chemistry
4. Ph.D in Economics

**Note:** Admission to research programmes (both full time and part time) are according to directions and guidelines/regulations of MG University.

**D) CERTIFICATE/DIPLOMA/ADD ON/PROFESSIONAL COURSES**

| Sl. No. | Department  | Courses  |
|---------|-------------|--|
| 1       | English     | Add on Course in Journalism and Mass Communication   |
| 2       | Physics     | Microsoft Excel as a scientific tool   |
| 3       | Chemistry   | Food Safety and Quality Control  |
| 4       | Economics   | 1. Advanced Diploma in Logistics and Supply Chain Management<br>2. Diploma in Computer Applications  |
| 5       | Commerce    | <b>Certificate Courses</b><br>1. Certificate Course in Tally with GST - (Certificate From NCVRT, Delhi)<br>2. Certificate Course in MS Excel<br>3. Certificate Course in Travel and Tourism<br>4. Certificate Course in SAP - HANA - FICO<br><b>Professional Courses</b><br>5. Company Secretaryship - CSEET and Executive levels- Authorised study centre of ICSI<br>6 ACCA<br>7 CMA (US) |
| 6       | Mathematics | Certificate Course in Python Programming   |
| 7       | Botany      | Skill Development Course on Agri-based Microenterprises in collaboration with Krishi Vigyan Kendra   |
| 8       | Zoology     | Skill Development Programme in Applied Zoology   |

**8. INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Quality Sustenance and Quality Enhancement are the two key words reverberating in most institutions of Higher Education in India (HEIs) today. For performance evaluation, assessment and accreditation and quality upgradation of institutions of higher education, the NAAC proposes that every accredited institution establish a “proactive and functional IQAC” in its system. Since quality enhancement is a continuous process, Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure shall initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in the college and shall play a key role in maintaining quality standards in teaching, learning and evaluation. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. It channelizes all the efforts and measures of the institution towards promoting its holistic academic excellence.



**The functions of IQAC are:**

- to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution and disseminate information on various quality parameters of higher education
- to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices and to act as a nodal agency of the institution for coordinating quality-related activities
- facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- documentation of various programmes/activities leading to quality improvement
- preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC
- development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality

Members of IQAC are drawn from various categories of stakeholders.

**The Members of IQAC are:**

1. Prof. (Dr) Biju Thomas - Principal (Chairman)
2. Prof. (Dr) Jyothimol P. (Vice Principal)
3. Ms. Jeejamol P. M. (Co-ordinator)
4. Ms. Jinu Mathew (Joint Co-ordinator)
5. Dr. Kavitha Gopalakrishnan (Joint Co-ordinator)
6. Dr. Krishnaraj M. V. (Joint Co-ordinator)
7. Mr. Nibu B. Thomas (Joint Co-ordinator)
8. Dr. Shaju M. J. (Teacher Representative)
9. Prof. (Dr) Manoj Narayanan K. S. (Teacher Representative)
10. Dr. Annie Cherian (Teacher Representative and Bursar)
11. Prof. Cherian Thomas (Management Representative)
12. Prof. Jacob Kurian Onattu (Academician)
13. Mr. Sunil Dath V D (Parent Representative)
14. Mr. Sunny George T. (Industrialist/Employer)
15. Ms. Jaya Susan John (Alumni Representative)
16. Mr. Sunny Varghese (Office Superintendent)
17. Syam Sankar R, D3 Commerce (Student representative)
18. Christy Shaji, M1 Chemistry (Student representative)





## 9. COLLEGE COUNCIL

The college council consists of the Principal, Vice Principal, Heads of the Departments, Elected members, Librarian and the Office Superintendent. The Principal shall be the Chairman. The Council shall appoint one of the members as the Secretary who shall hold office for one year. The staff council is an advisory body to help the Principal in academic matters and in the maintenance of discipline. Some of the general administrative work of the College may be distributed by the Principal among the members of the Council or other staff. The meeting of the Council shall be convened at such times as the Principal may consider necessary. The Secretary of the Council shall keep a record of the proceedings of all meetings. The Principal/Chairman shall be the sole judge of any point of order.

### **The Council members for the year are:**

1. Prof. (Dr) Biju Thomas (Principal)
2. Prof. (Dr) Jyothimol P. (Vice Principal)

### **Heads of Departments**

3. Dr. M. J. Shaju (HoD, Economics)
4. Prof. (Dr) Manoj Narayanan K. S. (HoD, Commerce)
5. Prof .Dr. Linju Ann Jacob (HoD, Physics)
6. Lt. Dr. Shibu M. George (HoD, Political Science)
7. Dr. Arabhi P. (HoD, Botany)
8. Ms. Jinu Mathew (HoD, Chemistry)
9. Dr. Thomas Kuruvilla (HoD, Malayalam)
10. Ms. Preetha Mathew (HoD, Mathematics)
11. Dr. Rejitha V. (HoD, Zoology)
12. Mr. Steve Vincent (HoD, English)
13. Dr. Mishel Elizabeth Jacob (HoD i/c, Business Administration)

### **Elected members**

14. Dr Manjusha V Panicker
15. Mr Jithin John (Council Secretary)

### **Other members**

16. Dr. Annie Cherian (Bursar)
17. Ms. Jeejamol P. M. (IQAC Co-ordinator)
18. Mr. Sunny Varghese (Jr. Superintendent)
19. Ms. Seena R. Nair (Librarian)

## 10. OFFICIALS UNDER RIGHT TO INFORMATION ACT, 2005

### **Public Information Officer:**

Dr. Shaju M.J., Associate Professor & HoD, Dept. of Economics 9496158890

### **Assistant Public Information Officer:**

Mr. Sunny Varghese, Jr. Superintendent

9495435050

**Appellate Authority:**

Prof. (Dr) Jyothimol P., Vice Principal

9495690047

**11. ACADEMIC DEPARTMENTS**

Academic Departments play an important role in the organizational structure of colleges and are an important guide to institutional activity. The College offers 11 UG and 6 PG Programmes in the aided stream and 1 UG and 1 PG Programme each in the Self Financing stream. Besides, there are departments offering complementary courses and common courses. 4 departments are recognized as Research Centres by MG University. Teaching, Research and Knowledge extension are the mandate of the academic departments in Baselian Campus. However, they do all these apart from assisting in the administrative activities and actively participating in student centric activities and various other co-curricular, extra-curricular activities.

**11.1 POSTGRADUATE DEPARTMENTS****11.1.1 POSTGRADUATE DEPARTMENT OF ENGLISH & CENTRE FOR RESEARCH**

*english@baselius.ac.in, englishdept12@gmail.com*

Ever since the inception of the department in the year 1964, the department has been steady in its path of development with the addition of programmes like B.A., M.A. and Ph.D. in English. Over the years, the department has successfully conducted one international seminar, thirteen national seminars and four regional seminars. Every year, the department conducts two memorial lectures, in memory of late Prof. Rajaram Menon & late Prof. Manju Mathews, and Prof. O. P. Kurian Memorial Paper Presentation Competition and P.G. Students' Seminar, PRAJNA. The department has been conducting an annual All Kerala Intercollegiate Quiz and Elocution Competition for the past four decades. This year, the department offers an Add-on Certificate Course in Communication, Journalism and Content Writing in collaboration with ICJ, M G University, Kottayam, and a Training Programme for IELTS. The department also organizes invited lectures, seminars and webinars on various literary domains and a workshop on Research Methodology. The department subscribes to seven reputed literary journals and other periodicals, and maintains a book bank. Our students have added glory to the department through university ranks and UGC NET. Under the aegis of ELITA (English Literature Association), the department provides opportunity in galore for students to participate in various extracurricular activities like intercollegiate quiz, elocution, intra-department competitions, and extension programmes. The Research Centre of the department is active with three research guides and thirteen research scholars and has successfully produced sixteen Ph.Ds.

|                            |  |
|----------------------------|--|
| <b>UG Programme:</b>       | <b>B.A Hons. English Language &amp; Literature</b> |
| <b>PG Programme:</b>       | <b>M.A. English Language &amp; Literature</b>      |
| <b>Doctoral Programme:</b> | <b>Ph.D. in English</b>                            |

**FACULTY MEMBERS**

1. **Prof. (Dr) Jyothimol P.**, M.A., NET, M. Phil., Ph.D., 9495690047  
Professor & Vice Principal pjyothimol@baselius.ac.in
2. **Mr Steve Vincent**, MA, MPhil, NET 9387607154  
Assistant Professor & HoD stevevincent@baselius.ac.in
3. **Ms. Anna George** M.A., M.Phil., NET 9446061734  
Assistant Professor annageorge@baselius.ac.in
4. **Ms. Divya Uthup MA, NET** 9496570517  
Assistant Professor divyauthup@baselius.ac.in
5. **Dr. Kavitha Gopalakrishnan**, M.A., NET, M.Phil., PGDCE., Ph.D. 9446765061  
Assistant Professor kavithagopalakrishnan@baselius.ac.in
6. **Mr. Jithin John**, M.A., NET 9744503032  
Assistant Professor jithinjohn@baselius.ac.in
7. **Ms. Chithra Mary Philip**, MA, B.Ed, NET 8921224362  
Assistant Professor chithramaryphilip@baselius.ac.in
8. **Ms. Susanna Thomas**, M.A., NET, B.Ed. 9567921201  
Assistant Professor susannathomas@baselius.ac.in
9. **Dr. Viju Kurian**, M.A., NET, M.Phil., Ph.D. 9496093829  
Assistant Professor vijukurian@baselius.ac.in
10. **Ms. Meera Elizabeth James**, M.A., NET 9400840248  
Assistant Professor meeraelizabethjames@baselius.ac.in
11. **Ms. Sarah Ann Thomas**, MA, NET 9961191960  
Guest Faculty saraht226@gmail.com
12. **Ms. Malini S. Prasad**, MA, MPhil, NET 8078281940

| <b>Teachers in Charge</b>         |   |
|-----------------------------------|---|
| D1 English                        | Ms. Meera Elizabeth James                                       |
| D2 English                        | Dr. Viju Kurian   |
| D3 English                        | Mr. Jithin John   |
| M1 English                        | Mr Steve Vincent  |
| M2 English                        | Ms. Anna George   |
| Internal Assessment Co-ordinator  | Ms. Anna George   |
| Association Teacher-in-Charge     | Dr. Kavitha Gopalakrishnan                                      |
| Teacher-in-charge of Placement    | Ms. Meera Elizabeth James                                       |
| Senior Faculty Advisor            | Ms. Divya Uthup   |
| Association Student Co-ordinators | Jeevan Skariah Thomas (D3 English)<br>Anuja Nelson (D3 English) |

**CENTRE FOR RESEARCH**

Research Guides: 1. Prof. (Dr) Jyothimol P. 2. Dr. Surabhi Muthe  
(S. N. College, Kumarakom)

**OPEN COURSE: THEATRE STUDIES**

Co-ordinator: Ms. Anna George

**CERTIFICATE COURSE**

Add on Course in Journalism, and Mass Communication  
Co-ordinator: Ms Chithra Mary Philip



## 11.1.2 POSTGRADUATE DEPARTMENT OF PHYSICS & CENTRE FOR RESEARCH

0481-2566162, [physics@baselius.ac.in](mailto:physics@baselius.ac.in)

Postgraduate Department of Physics and Centre for Research at Baselius College offers B.Sc. Physics from 1995, M.Sc. Physics from 1998, and Ph.D. from 2014 onwards. The department is renowned for its commitment to academic excellence and scientific inquiry, offering a robust platform for students to explore the fundamental principles of physics and their applications. The department boasts eight faculty members having research and teaching experience in diverse fields such as nano materials, luminescent materials, solar cell, conducting polymers, ceramics, thin films, photonics, astrophysics are actively engaged in advancing knowledge through their scholarly contributions. This ensures that students receive comprehensive exposure to both theoretical concepts and practical applications, preparing them for a wide array of career paths in academia, research, industry etc. The department has good laboratory facilities for hands-on learning and experimentation in general physics, electronics, and computer programming, which encourage critical thinking and problem-solving skills among students. The department has a reference library with nearly 2000 textbooks, which is sufficient enough for the students to prepare for the examinations.

Four-year B.Sc. Physics (Hons.) with Photonics specialization offered by the department provides great opportunity for students to explore the latest advances in science and technology. M.Sc. Physics with Materials Science specialisation is offered to ensure the students get ample opportunities to pursue their career in a variety of related fields. The department also offers multidisciplinary courses and skill development courses for interested students.

The department is a recognised Research Centre of MG University and the centre has six research guides. Research lab has good instrumentation facilities such as UV-Vis spectrophotometer, computer controlled dip-coating unit, laser induced thermal lens setup, self-phase modulation setup, high temperature furnace, oven, ultrasonic bath, high resolution electronic balance, distilled water unit, magnetic stirrers, centrifugal separation unit, and fume-hood for safe handling of chemicals. The department also emphasizes interdisciplinary research collaborations, encouraging faculty and students to engage in cross-disciplinary projects that address contemporary scientific challenges.

Beyond academics, the Department supports the learning community through seminars, workshops, and conferences that bring together experts, scholars, and students to exchange ideas to keep updated with the latest developments in physics. The department also serves as a platform for students to build connections and network within the academic and industrial community through various MoUs signed with them. The department utilizes the expertise of the faculty members as well as external resources for preparing the students for various competitive examinations such as NET, GATE, JAM, JEST etc.

The department conducts All Kerala Physics Quiz competition in the beloved memory of departed Prof. Susan John K. and PowerPoint Presentation competition in memory of Prof. V. John. Students take a leading role in materializing their knowledge by building prototypes and working models and



exhibit them in exhibitions. The department organizes visits to research labs and institutes to motivate and develop an inquisitive mind among the students. Frequently, the students bring glory to the department by placing themselves in high positions in university examinations and other national level competitive examinations, winning prizes in various competitions etc.

Academically rich alumni of the department holding various positions in academia and industry within India and abroad have a strong bonding with their parent department and continuously thrive for its development.

|                            |                             |
|----------------------------|-----------------------------|
| <b>UG Programme:</b>       | <b>B.Sc (Hons.) Physics</b> |
| <b>PG Programme:</b>       | <b>M.Sc. Physics</b>        |
| <b>Doctoral Programme:</b> | <b>Ph.D. in Physics</b>     |

### FACULTY MEMBERS

- Dr. Linju Ann Jacob**, M.Sc., NET, Ph.D. 9447851061  
Associate Professor and HOD linjuannjacob@baselius.ac.in
- Dr. Nibu A. George**, M.Sc., Ph.D. 9446469712  
Assistant Professor nibuageorge@baselius.ac.in
- Dr. Anisha Mary Mathew**, M.Sc., M.Phil., Ph.D. 9447304071, 0481-2352403  
Assistant Professor anishamarymathew@baselius.ac.in
- Dr. Misha Hari**, M.Sc., M.Phil., Ph.D., NET 9074412585, 0466-2227589  
Assistant Professor mishahari@baselius.ac.in
- Dr. Ambika D.**, M.Sc., M.Phil., Ph.D. 9495105224  
Assistant Professor ambikad@baselius.ac.in
- Ms. Neha P. R.**, M.Sc., NET 9400588271, 0481-2488271  
Assistant Professor nehapr@baselius.ac.in
- Ms. Reshmi P.** M.Sc, NET 8129573736  
Assistant Professor preshmi@gmail.com
- Dr. Aparna Thankappan**, M.Sc., MTech., Ph.D., PDF 9747620918  
Assistant Professor aparnathankappan@baselius.ac.in

| Teachers in Charge                |                              |
|-----------------------------------|------------------------------|
| D1 Physics                        | Ms Neha P.R                  |
| D2 Physics                        | Dr.Misha Hari                |
| D3 Physics                        | Dr. Aparna Thankappan        |
| M1 Physics                        | Dr. Anisha Mary Mathew       |
| M2 Physics                        | Dr. Ambika D.                |
| Internal Assessment Co-ordinator  | Dr. Nibu A. George           |
| Association Teacher-in-Charge     | Dr. Aparna Thankappan        |
| Teacher-in-charge of Placement    | Ms. Neha P. R.               |
| Senior Faculty Advisor            | Dr. Nibu A George            |
| Association Student Co-ordinators | Nidarsh S., Abiya Elsa Joshy |

**CENTRE FOR RESEARCH****Research Guides:**

1. Dr. Nibu A. George
2. Dr. Linju Ann Jacob
3. Dr. Misha Hari
4. Dr. Aparna Thankappan
5. Dr. Elizabeth V. John (BCM College, Kottayam)
6. Dr. Robin John (St. Joseph's College, Moolamattam)

**OPEN COURSE: PHYSICS IN EVERYDAY LIFE**

Co-ordinator: Dr. Aparna Thankappan

**ADD ON COURSE**

Microsoft Excel as a Scientific Tool

Co-ordinator: Dr. Nibu A. George

**11.1.3 DEPARTMENT OF CHEMISTRY & CENTRE FOR RESEARCH***0481-2302260, chemistry@baselius.ac.in*

The Department of Chemistry commenced functioning under the eminent leadership of Prof. K. George in 1964 and the degree course in Chemistry was introduced in 1969. The Department became a Post graduate department in 1984 when M.Sc. in Pure Chemistry was started. The

Department was recognized as a Research Centre by the Mahatma Gandhi University in 2019. The department has 8 teachers and 2 laboratory staffs. Five members of the department have research degrees and two of them are research guides. The department has organized twenty-five regional seminars, one International webinar, three UGC sponsored National seminars and one UGC sponsored workshop. The department library has about 910 volumes of advanced books with both lending and reference options to students. Our graduate and postgraduate students have consistently been among the top university rank holders.

**UG Programme:****B.Sc (Hons.) Chemistry****PG Programme:****M.Sc. Chemistry****Doctoral Programme:****Ph.D. in Chemistry****FACULTY MEMBERS**

1. **Ms. Jinu Mathew**, M.Sc., M.Phil., NET 9447701318, 0481-2302053  
Assistant Professor & HoD jinumathew@baselius.ac.in
2. **Dr. Priya Thambi T.**, M.Sc., M.Phil., B.Ed., Ph.D., PDF 9447353853  
Assistant Professor 0481-2574330  
priyathambit@baselius.ac.in
3. **Ms. Shetal Elizabeth Thomas**, M.Sc., B.Ed., NET 9744720426, 0481-2565149  
Assistant Professor shetalelizababeththomas@baselius.ac.in
4. **Dr. Anju Linda Varghese**, M.Sc., Ph.D., NET 9846600644  
Assistant Professor anjulindavarghese@baselius.ac.in



5. **Dr. Mity Thambi**, M.Sc., M.Phil., Ph.D., NET 9446234059  
Assistant Professor mitythambi@baselius.ac.in
6. **Ms. Christina Mariam Mathew**, M.Sc., NET 9447962250  
Assistant Professor christinamariamathew@baselius.ac.in
7. **Dr. Jintha Thomas**, M.Sc., B.Ed., M.A. Edn., Ph.D., PDF, NET 9496647143  
Assistant Professor jinthathomas@baselius.ac.in
8. **Dr. Sherin Joy**, M.Sc., B.Ed., Ph.D., NET 7090577874  
Assistant Professor sherinj18@gmail.com
9. **Dr. Anju Maria Baby** 8281832845  
Guest Lecturer

| <b>Teachers in Charge</b>         |                                    |
|-----------------------------------|------------------------------------|
| D1 Chemistry                      | Dr. Anju Linda Varghese            |
| D2 Chemistry                      | Dr. Jintha Thomas                  |
| D3 Chemistry                      | Ms. Christina Mariam Mathew        |
| M1 Chemistry                      | Dr. Priya Thambi T.                |
| M2 Chemistry                      | Ms. Jinu Mathew                    |
| Internal Assessment Co-ordinator  | Dr. Priya Thambi T.                |
| Association Teacher-in-Charge     | Dr. Mity Thambi                    |
| Teacher-in-Charge of Placement    | Dr. Anju Linda Varghese            |
| Senior Faculty Advisor            | Dr. Priya Thambi T.                |
| Association Student Co-ordinators | Precious Joe Alfred (D3 Chemistry) |
|                                   | Famy Francis (D3 Chemistry)        |

#### CENTRE FOR RESEARCH

Research Guides: 1. Dr. Mity Thambi 2. Dr. Jintha Thomas

#### OPEN COURSE : CHEMISTRY IN EVERYDAY LIFE

Co-ordinator: Ms. Shetal Elizabeth Thomas

#### CERTIFICATE COURSE : Food Safety and Quality Control

Co-ordinator: Dr. Mity Thambi

### 11.1.4 POSTGRADUATE DEPARTMENT OF ECONOMICS & CENTRE FOR RESEARCH

*0481-2565025, economics@baselius.ac.in*

This department is one of the oldest in the college and one of the most prominent departments at MG University. It is committed to excellence in teaching, learning and research. Students are prepared for a broad range of careers in academia, government, and business through the B.A. Economics program. Its M.A.Economics programme equips students to have deeper theoretical and practical knowledge in the subject of economics and tries to orient them towards careers in teaching, research, analytics and Indian Administrative Service and Indian Economic Service. Experts in the subject





with national and international reputation are invited by the department to keep students updated on the subject. Rev.Fr. K.V. Paulose, our founder, HOD, was the inspiration behind the establishment of the Paulose Endowment International Conclave on Climate Change, which is organized every year. Prof. P.C. The Alias Memorial All Kerala Quiz and Prof. Vijeesh Vijayan Memorial Lecture Series are being held in love for the late teachers we have lost. In addition to the college library, a book bank with more than 2500 books, journals and periodicals, a well-equipped computer lab with internet connectivity and smart classroom features help students to access knowledge resources. For the holistic development of students, the department has been organizing programs such as Symphony music fest, Noopuram dance fest, Snehasparsham palliative care program, and community development programs. The department has been successful in producing top rankings in university exams, both in U.G. and P.G. programs. Our alumni are present in all sectors of society, including politicians, media personalities, teachers, civil servants, judges, priests, and entrepreneurs. Healthy alumni relationships are fostered by the department by regularly conducting alumni meetings. A number of our students are placed every year through campus recruitment.

**UG Programme:**

**B.A Hons . Economics**

**PG Programme:**

**M.A. Economics**

**Ph D in Economics**

### FACULTY MEMBERS

- Dr. Shaju M. J.**, M.A., B.Ed., NET, Ph.D. 9496158890  
Associate Professor & HoD shajumj@baselius.ac.in
- Ms. Jeejamol P. M.**, M.A., B.Ed., NET 9447958924  
Associate Professor jeejamolpm@baselius.ac.in
- Ms. Ashly Thomas**, M.A., B.Ed., NET, MBA 9747108424  
Assistant Professor ashlythomas@baselius.ac.in
- Dr. Raju John**, M.A., M.Phil., NET, Ph.D. 8330098072  
Assistant Professor rajujohn@baselius.ac.in
- Dr. Thara Thomas**, M.A., B. Ed, NET, Ph.D. 0481-2570657  
Assistant Professor tharathomas@baselius.ac.in
- Dr. Remya Mohan**, M.A., M.Ed., NET, Ph.D. 7902776238  
Guest Lecturer remyamohanremya@gmail.com

| Teachers in Charge               |                    |
|----------------------------------|--------------------|
| D1 Economics                     | Ms. Jeejamol P. M. |
| D2 Economics                     | Ms. Ashly Thomas   |
| D3 Economics                     | Dr. Raju John      |
| M1 Economics                     | Dr. Thara Thomas   |
| M2 Economics                     | Dr. Remya Mohan    |
| Internal Assessment Co-ordinator | Dr. Raju John      |



|                                  |                     |
|----------------------------------|---------------------|
| Association Teacher-in-Charge    | Ms. Ashly Thomas    |
| Teacher-in-Charge of Placement   | Dr. Thara Thomas    |
| Senior Faculty Advisor           | Ms. Ashly Thomas    |
| Association Student Co-ordinator | Anagharaj Jayarajan |

#### CENTRE FOR RESEARCH

Research Guides: 1. Dr. Raju John 2. Dr. Thara Thomas

#### OPEN COURSE: FUNDAMENTALS OF ECONOMICS

Co-ordinator: Dr. Shaju M. J.

#### PROFESSIONAL DIPLOMA COURSES

1. Advanced Diploma in Logistics & Supply Chain Management  
Co-ordinator: Dr. Thara Thomas
2. Diploma in Computer Applications  
Co-ordinator: Dr. Thara Thomas

### 11.1.5 POSTGRADUATE DEPARTMENT OF COMMERCE

*commerce@baselius.ac.in, baseliuscommerce@gmail.com*

In 1967, when the college was upgraded from a junior college to a full-fledged degree college, the Commerce Department was established as one of its pioneer departments. In 1981, it became the first department to introduce a Postgraduate Programme in the college with the launch of M.Com. The department's excellence is evidenced by the 29 University ranks it has achieved to date. Numerous students have passed UGC-NET exams, and many have secured placements in reputed organizations through the campus placement programmes. The department offers add-on courses and arranges classes for professional courses. Numerous alumni of the department have achieved success as Chartered Accountants, Cost Accountants, Company Secretaries, Teachers, Entrepreneurs, and hold key positions in various organizations. For the past twelve years, the department has hosted the lecture series "Tutelage," allowing students to engage with achievers in various fields. Successful initiatives such as Student Lecture Series 'Comclave' and Alumni Talk Series are also ongoing. Additionally, the department holds an annual lecture honouring the founding HoD, the late Prof. M. C. Jacob. The inter-collegiate Commerce and Management fest "Kaleidoscope" draws significant participation each year.

**UG Programme :**

**B.Com. Hons.**

**PG Programme :**

**M.Com.**

**FACULTY MEMBERS**

1. **Prof. (Dr) Manoj Narayanan K.S.**, M.Com., M.A.(Business Economics),  
NET, Ph.D. Professor & HoD 9447110212  
manojnarayanank@baselius.ac.in
2. **Dr. Parvathy Mohan**, M.Com, MBA, ICWAI(Inter), NET, Ph.D. 9744868866  
Assistant Professor parvathymohan@baselius.ac.in
3. **Ms. Liza Alex**, M.Com., NET 9495080922  
Assistant Professor lizaalex@baselius.ac.in
4. **Dr. Sheeba Joseph**, M.Com., PGDBM, NET, Ph.D. 9495655004  
Assistant Professor sheebajoseph@baselius.ac.in
5. **Dr. Resmi Annie Thomas**, M.Com., M.Phil., M.Ed., NET, Ph.D.  
9995107330  
Assistant Professor resmianniethomas@baselius.ac.in
6. **Mr Aby T Alias** 9446389749  
abytalias@baselius.ac.in
7. **Ms. Josymole T. J.**, M.Com., NET 8606031147  
Assistant Professor josymolejt@baselius.ac.in
8. **Ms. Karen Susan Mathew** 9562710101  
Guest Lecturer karenmathew101@gmail.com

| <b>Teachers in Charge</b>         |                                |
|-----------------------------------|--------------------------------|
| D1 Commerce                       | Ms. Liza Alex,                 |
| D2 Commerce                       | Ms. Josymole T. J.,            |
| D3 Commerce                       | Dr. Parvathy Mohan,            |
| M1 Commerce                       | Dr. Sheeba Joseph              |
| M2 Commerce                       | Prof. (Dr) Manoj Narayanan K.S |
| Internal Assessment Co-ordinator  | Dr. Resmi Annie Thomas         |
| Association Teacher-in-Charge     | Dr. Sheeba Joseph              |
| Teacher in charge of Placement    | Dr. Sheeba Joseph              |
| Senior Faculty Advisor            | Dr Resmi Annie Thomas          |
| Association Student Co-ordinators | Syam Sankar                    |
|                                   | Bhavya NA                      |

**OPEN COURSE: FUNDAMENTALS OF ACCOUNTING**

Co-ordinator: Ms. Josymole T. J.

**CERTIFICATE COURSES**Co-ordinators: Dr. Manoj Narayanan K.S, Dr. Resmi Annie Thomas,  
Ms Josymole T.J.

1. Certificate Course in Tally with GST
2. Certificate Course in MS Excel
3. Certificate Course in SAP HANA FICO



## PROFESSIONAL COURSES

1. Company Secretaryship - CSEET and Executive levels - Authorised study centre of ICSI  
Co-ordinator: Dr. Parvathy Mohan
2. ACCA
3. CMA (US)

### 11.1.6 DEPARTMENT OF MATHEMATICS, STATISTICS & DATA ANALYTICS

0481-2565912, [mathematics@baselius.ac.in](mailto:mathematics@baselius.ac.in)

The Department of Mathematics was instituted in 1967. The Department offers B.Sc. Mathematics and M.Sc. Data Analytics Programmes. It offers a certificate course on 'Python Programming'. Also, the Department conducts Prof. M.J. Thomas Memorial Inter-collegiate Quiz Competition in Mathematics, Inter-collegiate Project Presentation Competition and a Lecture Series titled 'One to Infinity' every year. Moreover, the Department conducts national and regional level student seminars and workshops. The Department has signed an MoU with MACFAST, Thiruvalla. The Department has a well-stocked library. A good number of students got placements through campus recruitment programme during the past years.

**UG Programme: B.Sc.Hons. Mathematics**

**PG Programme: M.Sc. Data Analytics**

## FACULTY MEMBERS

## MATHEMATICS

1. **Preetha Mathew**, M.Sc, M.Phil, NET 9447134194  
Assistant Professor and HoD [preethamathews@gmail.com](mailto:preethamathews@gmail.com)
2. **Ms. Jaimy Sarah Jacob**, M.Sc., B.Ed., NET 9946586685  
Assistant Professor & HoD [jaimysarahjacob@baselius.ac.in](mailto:jaimysarahjacob@baselius.ac.in)
3. **Ms. Akhila M. M.**, M.Sc., B.Ed. 9744684296  
Guest Lecturer [akhila.puthenpura@gmail.com](mailto:akhila.puthenpura@gmail.com)

## STATISTICS

1. **Dr. Annie Cherian**, M.Sc., Ph.D., NET (Bursar) 9446125298  
Associate Professor [anniecherian@baselius.ac.in](mailto:anniecherian@baselius.ac.in)

## DATA ANALYTICS

1. **Ms. Abhirami Sabu** 7356886511  
Guest Lecturer [abhiramisabu19@gmail.com](mailto:abhiramisabu19@gmail.com)
2. **Ms .Gireeshma T C** 7356389280  
Guest Lecturer [greeshmatc34@gmail.com](mailto:greeshmatc34@gmail.com)
3. **Ms. Ross Cyriac**, M.Sc. 9496126009  
Guest Lecturer [rosscyriac98@gmail.com](mailto:rosscyriac98@gmail.com)



4. **Ms. Riya Mary Roy, M.Sc.**  
Guest Lecturer (on contract)

9495434237  
riyamaryroy96@gmail.com

| Teacher in charge                 |                        |
|-----------------------------------|------------------------|
| D1 Mathematics                    | Ms. Jaimy Sarah Jacob  |
| D2 Mathematics                    | Ms. Akhila MM          |
| D3 Mathematics                    | Ms. Preetha Mathew     |
| M1 Data Analytics                 | Ms. Abhirami Sabu      |
| M2 Data Analytics                 | Ms. Gireeshma T C      |
| Internal Assessment Co-ordinator  | Ms. Jaimy Sarah Jacob  |
| Association Teacher-in-Charge     | Ms Preetha Mathew      |
| Teacher in charge of Placement    | Ms. Preetha Mathew     |
| Senior Faculty Advisor            | Ms. Preetha Mathew     |
| Association Student Co-ordinators | Ashwin George Joseph   |
|                                   | Nowreen Fathima Jaleel |

OPEN COURSE: APPLICABLE MATHEMATICS  
Co-ordinator: Ms. Preetha Mathew

CERTIFICATE COURSE  
Certificate Course in Python Programming  
Co-ordinator: Ms. Jaimy Sarah Jacob

## 11.2 UNDERGRADUATE DEPARTMENTS

### 11.2.1 DEPARTMENT OF MALAYALAM

0481-2563025, [malayalam@baselius.ac.in](mailto:malayalam@baselius.ac.in)

In 1964, when Baselius College was established, Department of Malayalam also started functioning under the leadership of Prof. K. C. Mani. The department was upgraded as an undergraduate department in 1982. The Department continues to have a legacy of eminent academicians and prominent alumni. They have shown their expertise in the literary and cultural milieu of Kerala. To enrich the academic pursuit of the students, the department provides a well-equipped Reference Library over 5000 books and IT Infrastructure. A dedicated set of mentors makes the students endeavour in the fields of language and literature. Under the auspices of *MalayalaSamajam*, students are given opportunity to interact with the giants in the literary and cultural frontiers. The Department introduced best practices like **Vayanakkootam** – Weekly Readers' Forum, **Bharatham** – Students' Cultural Festival and Annual Cultural Visit. The department provides over a dozen of scholarships to students excel in the academic and co-curricular fields.

**UG Programme: B. A (Hons.) Malayalam**

**FACULTY MEMBERS**

1. **Dr. Thomas Kuruvilla** M.A., Ph.D., NET 9847877290  
Assistant Professor, HoD thomaskuruvilla@baselius.ac.in
2. **Dr. Manjusha V. Panicker**, M.A., M.Phil., Ph.D., NET 9447496082  
Assistant Professor manjushavpanicker@baselius.ac.in
3. **Dr. Selvy Xavier**, M.A., B.Ed., Ph.D., NET 9495319425  
Assistant Professor selvyxavier@baselius.ac.in
4. **Dr. Nibulal M. N.**, M.A., B.Ed., Ph.D., NET 9847987278  
Assistant Professor nibulalmn@baselius.ac.in
5. **Dr Alphonsa Chacko** 9747035817  
Guest Lecturer (on contract)

| <b>Teachers in Charge</b>         |                            |
|-----------------------------------|----------------------------|
| D1 Malayalam                      | Dr. Nibulal M. N.          |
| D2 Malayalam                      | Dr. Sarath P. Nath         |
| D3 Malayalam                      | Dr. Selvy Xavier           |
| Internal Assessment Co-ordinator  | Dr. Manjusha V. Panicker   |
| Association Teacher-in-Charge     | Dr. Nibulal M. N.          |
| Teacher in charge of Placement    | Dr. Selvy Xavier           |
| Senior Faculty Advisor            | Dr. Manjusha V. Panicker   |
| Association Student Co-ordinators | Devika P.R.(D2 Malayalam)  |
|                                   | Ashik Dileep(D2 Malayalam) |

OPEN COURSE : പത്രപ്രവർത്തനം

Co-ordinator: Dr. Nibulal M. N.

**11.2.2 DEPARTMENT OF BOTANY**

The department of Botany started functioning from 1967. Over the past 57 years , the department is imparting quality education in the field of plant sciences. We have sophisticated laboratory instruments including Zoom Stereomicroscope, Binocular microscope with digital head, Spectrophotometer, etc.The department has a good book bank with more than 1000 books. Dry Rubber Content Testing (DRC) Laboratory is working in our department since 2005. Students of the Botany department constantly bring laurels by securing ranks in the M G University Examinations every year. Department is constantly providing plant authentication service to B.Pharm and M Pharm students. All faculty members are with good research potentials and currently three research students (one full time (CSIR-UGC JRF) and two part-time) are working under department faculty members. Department conducts Dr. A P Mani Memorial Inter-collegiate Botany Quiz Competition and Prof. Abraham Varghese memorial lecture every year to commemorate the vibrant memories of our former teachers. Department offers an Open Course in Horticulture and Nursery Management



for the 5th semester students with hands-on training. In 2019 onwards, department started Skill development course in Agri based Microenterprises in collaboration with Krishi Vigyan Kendra (KVK), Kumarakom. The Botany Association offers ample chances for students to participate in various extracurricular activities by organizing exhibitions (NATURA) and intercollegiate fests (HORTUS). Field trips are regularly conducted to enable students to study flora of different regions in their natural habitat. We regularly conduct seminars and lecture series to improve the knowledge level of students and also to inspire them to become better personalities.

**UG Programme: B.Sc. (Hons.) Botany**

**FACULTY MEMBERS**

- |   |                               |
|---|-------------------------------|
| 1. <b>Dr. Arabhi P.</b> , M.Sc., B.Ed., NET., Ph.D. | 9048188738                    |
| Assistant Professor & HoD                           | arabhip@baselius.ac.in        |
| 2. <b>Dr. Geetha Lakshmi K.</b> , M.Sc., Ph.D       | 9946896655                    |
| Assistant Professor                                 | geethalakshmik@baselius.ac.in |
| 3. <b>Dr. Sajish P.R.</b> , M.Sc., B.Ed., Ph.D.     | 9747553087, 7012269964        |
| Assistant Professor                                 | sajishpr@baselius.ac.in       |
| 4. <b>Dr. Krishnaraj M.V.</b> , M.Sc., B.Ed., Ph.D. | 9995107714, 790767514         |
| Assistant Professor                                 | krishnarajmv@baselius.ac.in   |

| <b>Teachers in Charge</b>         |                             |
|-----------------------------------|-----------------------------|
| D1 Botany                         | Dr. Krishnaraj M. V.        |
| D2 Botany                         | Dr. Sajish P. R.            |
| D3 Botany                         | Dr. Arabhi P                |
| Internal Assessment Co-ordinator  | Dr. Sajish P. R.            |
| Association Teacher-in-Charge     | Dr. Geetha Lakshmi K.       |
| Teacher in charge of Placement    | Dr. Arabhi P                |
| Senior Faculty Advisor            | Dr. Geetha Lakshmi K.       |
| Association Student Co-ordinators | Akshaya Monichan(D3 Botany) |
|                                   | Aravind Bijulal (D3 Botany) |

OPEN COURSE: HORTICULTURE & NURSERY MANAGEMENT  
Co-ordinator: Dr. Arabhi P.

**ADD ON COURSE**

Skill development add on course in Agri based microenterprises  
in collaboration with Krishi Vigyan Kendra (KVK), Kumarakom  
Co-ordinator: Dr. Geetha Lakshmi K.



**11.2.3 DEPARTMENT OF ZOOLOGY**0481-2565235, [zoology@baselius.ac.in](mailto:zoology@baselius.ac.in)

The Department of Zoology was established in 1967 under the eminent leadership of Prof. C.M. Mathew. The Department has organised three National Seminars and three workshops. The department has a museum holding more than 300 preserved specimens and has more than 775 books in the book bank. The Department also has a well-equipped Bioinformatics lab and Microbiology lab. The department has produced nine ranks in the graduate level. Three students of the department were selected for Summer Research Fellowship Programme (SRFP) sponsored by Indian Academy of Sciences. The Department has MoU with Tropical Institute of Ecological Sciences (TIES), Kottayam. The Department offers a Certificate Course entitled 'Skill Development Programme in Applied Zoology' initiated in the year 2019.

**UG Programme: B.Sc. (Hons.) Zoology**

**FACULTY MEMBERS**

- |    |   |  |
|----|---|--|
| 1. | <b>Dr. Rejitha V.</b> , M.Sc., B.Ed., M.Phil., Ph.D.<br>Assistant Professor & HoD (in charge) | 9495324041<br><a href="mailto:rejithav@baselius.ac.in">rejithav@baselius.ac.in</a>         |
| 2. | <b>Ms. Uma Surendran</b> , M.Sc., NET<br>Assistant Professor                                  | 9995110584<br><a href="mailto:umasurendran@baselius.ac.in">umasurendran@baselius.ac.in</a> |
| 3. | <b>Dr. Anit M. Thomas</b> , M.Sc., Ph.D.<br>Assistant Professor                               | 9446552081<br><a href="mailto:anitmthomas@baselius.ac.in">anitmthomas@baselius.ac.in</a>   |
| 4. | <b>Ms. Shaloo Ann Thomas</b> MSc., NET - JRF<br>Assistant Professor                           | 95443 99498<br><a href="mailto:shaloo.thomas@gmail.com">shaloo.thomas@gmail.com</a>        |

| <b>Teachers in Charge</b>         |                                |
|-----------------------------------|--------------------------------|
| D1 Zoology                        | Ms. Shaloo Ann Thomas          |
| D2 Zoology                        | Ms. Uma Surendran              |
| D3 Zoology                        | Dr. Rejitha V                  |
| Internal Assessment Co-ordinator  | Dr. Anit M. Thomas             |
| Association Teacher-in-Charge     | Dr. Rejitha V.                 |
| Teacher in charge of Placement    | Dr. Anit M. Thomas             |
| Senior Faculty Advisor            | Ms. Uma Surendran              |
| Association Student Co-ordinators | Merin Rechel Roy, Saritha Babu |

OPEN COURSE: PUBLIC HEALTH AND NUTRITION

Co-ordinator: Dr. Anit M. Thomas

CERTIFICATE COURSES

Skill Development Programme in Applied Zoology

Co-ordinator: Ms. Uma Surendran



## 11.2.4 DEPARTMENT OF POLITICAL SCIENCE

0481-2566915, [politicalscience@baselius.ac.in](mailto:politicalscience@baselius.ac.in)

Established in 1981 under the visionary leadership of Prof. O.M. Mathew, the Political Science department has a long and distinguished history of academic achievement. Beyond textbooks, the department fosters a vibrant learning environment. Our students consistently achieve top positions in Mahatma Gandhi University's CBCS BA Degree examinations. Our dedicated faculty members, renowned for their academic excellence, actively contribute to academic bodies at our affiliated university and other colleges. We frequently host distinguished academics for guest lectures, enriching our intellectual discourse. A recent highlight was Professor T.V. Paul of McGill University, Canada, who graced an Erudite Programme with a thought-provoking lecture.

Our graduates go on to pursue higher education at esteemed institutions across India and abroad, some even embarking on research endeavours. A dynamic Students' Subject Association fosters collaboration beyond the classroom. Students participate in model parliament competitions, debates, discussions with experts on contemporary issues, and organize programs and excursions, honing their organizational skills in the process. We further extend our reach by conducting legal awareness classes for higher secondary schools and community intervention programmes including charity in within Kottayam Municipality. The department actively promotes co-curricular activities like NCC, NSS, and sports, where students have consistently achieved success in competitions. By fostering academic excellence, vibrant student life, and community engagement, the Political Science department prepares graduates to be impactful leaders in a changing world.

**UG Programme: B. A. Political Science**

### FACULTY MEMBERS

- Lt. Dr. Shibu M. George**, M.A., M.Phil., Ph.D., NET 9995719161, 9496500641  
Assistant Professor & HoD [shibumgeorge@baselius.ac.in](mailto:shibumgeorge@baselius.ac.in)
- Dr. Sheeja Kuriyakose** M.A., B.Ed., Ph.D., PGCBC, NET 9446370159,  
Assistant Professor 8301834500  
[sheejakuriakose@baselius.ac.in](mailto:sheejakuriakose@baselius.ac.in)
- Mr. Denny Thomas**, MA, UGC-NET 98473 16948  
Assistant Professor [dennythomasmathew@gmail.com](mailto:dennythomasmathew@gmail.com)

| Teachers in Charge               |                         |
|----------------------------------|-------------------------|
| D1 Politics                      | Lt. Dr. Shibu M. George |
| D2 Politics                      | Mr. Denny Thomas        |
| D3 Politics                      | Dr. Sheeja Kuriyakose   |
| Internal Assessment Co-Ordinator | Dr. Sheeja Kuriyakose   |
| Association Teacher-in-Charge    | Mr. Denny Thomas        |



|                                   |                       |
|-----------------------------------|-----------------------|
| Teacher in charge of Placement    | Mr. Denny Thomas      |
| Senior Faculty Advisor            | Dr. Sheeja Kuriyakose |
| Association Student Co-ordinators | Bhoomika Ravi         |
|                                   | Anjana KA             |

OPEN COURSE : Sustainable Development

Co-ordinator: Mr. Lijo Sebastian

### 11.2.5 DEPARTMENT OF BUSINESS ADMINISTRATION

*management@baselius.ac.in*

The Department of Business Administration was established in 2014 and is the youngest department of Baselius College. The department offers Bachelor of Business Administration, a professional bachelor's degree in business administration.

The department conducts Business Lecture Series 'Let's Talk Business' where the students get an opportunity to listen to and interact with established and successful entrepreneurs. Special care is taken to hone their management skills and the field visits, internships, on job training that is incorporated into the curriculum give them ample scope for experiential and hands-on learning. The course leads the students to lucrative management roles with high prospective career growth. Vertical mobility to Postgraduate programmes like MBA and M.Com. make this course very promising.

**UG Programme: BBA/ BBA (Hons.)**

#### FACULTY MEMBERS

- Dr. Mishel Elizabeth Jacob**, MBA, M.Com., NET, Ph.D. 9446053869  
Assistant Professor & HoD (in charge)  
mishelizabethjacob@baselius.ac.in
- Dr. John K. Babu**, MBA, Ph.D. 9947634836  
Assistant Professor johnkbabu@baselius.ac.in  
drjohn.baselius@gmail.com
- Dr. Shiny Abraham**, MBA, NET, Ph.D. 9495943684  
Guest Lecturer shinyabraham@baselius.ac.in
- Mr. Nidhin John**, B.Tech., MBA, NET, Dip. Th., 9497501582  
Guest Lecturer nidhinjohn.baselius@gmail.com

| Teachers in Charge               |                            |
|----------------------------------|----------------------------|
| D1 BBA                           | Dr. Mishel Elizabeth Jacob |
| D2 BBA                           | Dr. John K. Babu           |
| D3 BBA                           | Dr. Shiny Abraham          |
| Internal Assessment Co-ordinator | Dr. John K. Babu           |
| Association Teacher-in-Charge    | Dr. Shiny Abraham          |



|                                  |                            |
|----------------------------------|----------------------------|
| Teacher-in-Charge of Placement   | Dr. Mishel Elizabeth Jacob |
| Senior Faculty Advisor           | Dr. John K. Babu           |
| Association Student Coordinators | Ms.Karthika M Nair         |

OPEN COURSE: BRAND MANAGEMENT

Co-ordinator: Dr. John K. Babu

## 11.3 DEPARTMENTS OFFERING MINORS AND /OR AEC

### 11.3.1 DEPARTMENT OF HISTORY

*history@baselius.ac.in*

The department was established in the year 1981. It offers History as a complementary course for B.A. (English, Economics and Political Science) students.

#### FACULTY MEMBER

1. **Mr. Lijo Sebastian**, M.A. History, NET, JRF 9496448151, 7907534802  
Assistant Professor lijosebastian@baselius.ac.in

### 11.3.2 DEPARTMENT OF ELECTRONICS

*electronics@baselius.ac.in*

The department was established in the year 2014. It offers Electronics as a complementary course for B.Sc. Physics students.

#### FACULTY MEMBER

1. **Mr. Nibu B. Thomas**, M.Sc., NET 9947455182, 0469-2605844  
Assistant Professor nibubthomas@baselius.ac.in

### 11.3.3 DEPARTMENT OF HINDI

*hindi@baselius.ac.in*

The department of Hindi started functioning from the very beginning of the institution in 1964. The department offers common course classes for B.A., B.Sc., and B.Com. students.

#### FACULTY MEMBER

1. **Dr. Dhanya Sadanandan** ,Ph.D 9847880945  
Guest Lecturer dhanyasadanandan4@gmail.com

### 11.3.4 DEPARTMENT OF SANSKRIT

### 11.3.5 DEPARTMENT OF SYRIAC

*syriac@baselius.ac.in*

The department of Syriac started its functioning in the year 1985. Syriac is offered as a common course for B.A., B.Sc. and B.Com. students.

#### FACULTY MEMBER

1. **Fr. Giby K. Paul**, M.A. 9446814928  
Guest Lecturer gibykpaul@baselius.ac.in



### 11.3.6 DEPARTMENT OF PHYSICAL EDUCATION

*physicaleducation@baselius.ac.in, www.baseliussports.in*

The Department of Physical Education was established in the year 1964. The department conducts Baselius Trophy Basketball (Men & Women), Football tournaments every year. The college runs a Football Sports Hostel under the Sports Hostel scheme of Kerala State Sports Council. The department has produced a number of international and national sportsmen.

The Department of Physical Education also takes initiative to conduct several inter-departmental and inter-house competitions and tournaments which not only improve the sporting talent of the students but also help the students to improve upon their organizational and leadership qualities. It has also set up a fitness centre for the student community.

#### FACULTY MEMBERS

1. **Prof. (Dr) Biju Thomas** ,MPE, M.Phil.,MBA,Ph.D.,NET 9447214457  
Professor & Principal bijuthomas@baselius.ac.in
2. **Mr. Framcy T Mathew**, B.Sc.,B.PEd,M.PEd 9074550761

OPEN COURSE: PHYSICAL, HEALTH AND LIFE SKILLS EDUCATION

Co-ordinator: Mr.Framcy T Mathew

### 11.4 SELF FINANCING DEPARTMENT

#### 11.4.1 POSTGRADUATE DEPARTMENT OF COMMERCE

0481-2300222, *www.vbcom.baselius.ac.in, www.vbcombaselius.org*

*E-mail: commerceselffinancing@baselius.ac.in*

Keeping in mind the mission to develop the competencies of students and make them industry ready, the self-financing department of Commerce marked its beginning as a U.G. Department in the year 1996. In the year 2014, the Department elevated its status as a Postgraduate Department by offering M.Com. (Finance). Both the programmes focus on strong foundation in theory and practice to make each student well fit for employment and higher studies. The M.Com. programme has two months “on the job training” at the office of reputed institutions and at the firms of chartered accountants. Exemplary results in the university examinations are one of the key highpoints of the department. Value based knowledge dissemination and all-round development of the students is our priority and hence the department gives importance to discipline, academics, co-curricular and extra-curricular activities. The department conducts seminars and orientation classes and also organizes inter collegiate fests, Quiz, Best Manager and more. A team of highly qualified, dedicated and experienced staff members maintain a healthy staff-student relationship and plays a vital role in guiding and shaping students to suit the global market.

**Co-Ordinator**

**Prof. (Dr) Manoj Narayanan K.S.**, M.Com., M.A.(Business Economics),  
NET, Ph.D.Professor & Coordinator of Self Financing Programmes

9447110212

manojnarayanank@baselius.ac.in

**FACULTY MEMBERS**

1. **Ms. Priya S.**, M.Com., MBA, B.Ed. 9447013994  
Assistant Professor (on contract) & HoD (in charge)priyas@baselius.ac.in
2. **Ms. Chikkumol O. A.**, M.Com. 7994024631  
Assistant Professor (on contract) chikkumoloa@baselius.ac.in
3. **Ms. Devika Raj**, M.Com., NET 9497136971  
Assistant Professor (on contract) devikaraj2017@gmail.com
4. **Ms. Vishnupriya G** 9539486270  
Assistant Professor (on contract) veenavp4052@gmail.com
5. **Ms. Soju Scaria** 8281588901  
Assistant Professor (on contract) scariasaju@gmail.com
6. **Ms. Saru Bhaskaran** 954460821  
Assistant Professor (on contract)

| <b>Teachers in Charge</b>         |                    |
|-----------------------------------|--------------------|
| D1 Commerce (SF)                  | Ms. Vishnupriya G  |
| D2 Commerce (SF)                  | Ms. Devika Raj     |
| D3 Commerce (SF)                  | Ms. Chikkumol O A  |
| M1 Commerce (SF)                  | Ms. Devika Raj ?   |
| M2 Commerce (SF)                  | Ms. Saru Bhaskaran |
| Internal Assessment Co-ordinator  | Ms. Priya S.       |
| Association Teacher-in-Charge     | Ms. Soju Scaria    |
| Teacher-in-Charge of Placement    | Ms. Devika Raj     |
| Senior Faculty Advisor            | Ms. Chikkumol O A  |
| Association Student Co-ordinators | Jince Biju         |

**OPEN COURSE: FUNDEMENTALS OF ECONOMICS**

Co-ordinator: Ms. Chikkumol O A

**12. LIBRARY***baseliuslibrary@gmail.com*

The College Library promotes a welcoming environment that is conducive for study, research and learning. It has got a good collection of textbooks, reference books, journals and general reading materials apart from important e-resources. The library is subscribing NLIST of UGC INFLIBNET, which provides 6000+ e-journals and 31 lakhs e-books, and is made available to users. The library rules are framed for effective utilization of the library by the staff and students and these shall be reviewed periodically in tune with the



changing needs. Students are advised to visit the library regularly and utilize the resources available.

### **LIBRARY STAFF (NON-VACATION)**

1. **Ms. Seena R. Nair**, M.A.(Eng), M.L.I.Sc., NET  
Librarian (UG) 0481-2301180, 9447525153  
seenagayathri@gmail.com
2. **Mr. Mathai T. M.** 9048621350  
Library Assistant mathaitm@baselius.ac.in

## **12.1 RULES & REGULATIONS OF THE LIBRARY**

- Time: 9.30 am to 4.30 pm on all working days.
- Only writing materials can be taken inside the reading room and library.
- PG students will be issued 3 readers' tickets and UG students will be issued 2 readers' tickets against which books can be borrowed from the library. Readers tickets should be returned to the Library for obtaining no dues from the library at the time of issuing TC.
- Books must be returned within 14 days of the date of issue, failing which a fine of Rs. 1 per day will be charged per book. Mutilation of books & magazines is a serious offence and the borrowers will have to replace the damaged book at their cost.
- The loss of books should be immediately reported to the librarian and the borrower must either replace the book or compensate for it as decided by the librarian.
- Overdue fine and fines of missing books will be collected according to the rules of Government of Kerala.
- Absence from institution will not be considered as an excuse for delay in returning book.
- All books issued from the library shall be returned without fail on / before the last working day of the academic year. Sub-lending of book is strictly forbidden.
- Books must be carefully examined at the time of issue and borrowers shall point out to the Librarian any damage or mutilation on the books they are taking.
- The Principal and the Librarian have the right to recall any book at 24 hours notice.
- SILENCE shall be strictly observed in all sections of the library.
- Internet and photocopying services are available.
- The students should clear all library arrears before they receive their hall tickets for university examinations or before obtaining the TC if they leave before the completion of the course.

## **12.2 LIBRARY COUNCIL**

A Library council has been constituted to keep the college community abreast of both print and e-resources and to facilitate its accessibility. It conducts seminars, webinars on online resources for higher education and research. It



also brainstorms on the various programmes to be conducted and gets a general update on the various books and journals to be purchased to support and supplement classroom instruction.

1. **Ms. Seena R. Nair** (Convener)
2. **Dr. Thara Thomas**
3. **Dr. Kavitha Gopalakrishnan**
4. **Prof. (Dr) Manoj Narayanan K. S.**

## 13. ADMINISTRATIVE WINGS

### 13.1 OFFICE (NON-VACATION)

The college office is responsible to the Principal for providing assistance in college routines, classroom activities and financial and administrative matters. The staff at the office, supervises the various administrative sections of the college such as Student Admissions, Student Welfare, Institutional Services and Compliance, Public Relations Desk, Remittance Section, Procurement & Store Section. With proper documentation and collection of all data at the right time, it also takes care of the compliance needs of the college with regulatory bodies and other institutions. The office also maintains the Baselian campus and constantly works on preserving and beautifying the premises.

- |   |   |
|---|---|
| 1. <b>Mr. Sunny Varghese</b><br>Jr. Superintendent        | sunnypta@rediffmail.com<br>9495435050       |
| 2. <b>Mr. Jintu Jacob Philip</b><br>Head Accountant       | 9895465390<br>jintujpoffice@gmail.com       |
| 3. <b>Mr. Byju Kuriakose</b><br>Senior Clerk              | byjukuriakose2000@gmail.com<br>9447171677   |
| 4. <b>Mr. Jibi Joseph</b><br>Senior Clerk                 | jibi1980@yahoo.com<br>9495477236            |
| 5. <b>Mr. Manoj Ulahannan</b><br>Senior Clerk             | manojkakkattu@gmail.com<br>8848424948       |
| 5. <b>Mr. Biju K. Jacob</b><br>Clerk                      | jacobbiju70@gmail.com<br>9605895196         |
| 6. <b>Mr. Roy Chacko</b><br>Clerk                         | roychacko1974@gmail.com<br>9446859274       |
| 7. <b>Mr. Nibin Mohan</b><br>Computer Assistant           | nibinmohan.ptr@gmail.com<br>9645544733      |
| 8. <b>Mr. Benison Varghese George</b><br>Office Attendant | varghesebenison849@gmail.com<br>7907104034  |
| 9. <b>Ms. Anna Roy</b><br>Office Attendant                | annaroy801@gmail.com<br>9497118087          |
| 10. <b>Mr. Eldho Baby</b><br>Office Attendant             | 9207057491<br>eldhobaby39@gmail.com         |
| 11. <b>Mr. Arun Joy</b><br>Office Attendant               | 9446074128<br>arunkizhakkethunnal@gmail.com |





12. **Mr.Subin Sam Saji** 7736710974  
Office Attendant subinsamsaji2004@gmail.com

### 13.2 LABORATORY STAFF (VACATION)

1. **Mr. Bineesh M.** 9495394791  
Mechanic
2. **Mr. Shebu C. V.** 9495749664  
Lab Assistant-Physics shebu@baselius.ac.in
3. **Mr. Philip Chacko** 9947808025  
Lab Assistant

### 13.3 MANAGEMENT & BURSAR OFFICE STAFF

1. **Dr. Annie Cherian** 9446125298  
Bursar anniecherian@baselius.ac.in
2. **Mr. John Pezhamattom** 9497587412  
Management Accountant
3. **Ms. Betty Thomas** 9496544359  
Computer Operator and thomasdonamaria@yahoo.co.in  
PA to Principal
4. **Mr. K. S. Thomas** 9495538117  
Computer Operator ksthenomas27@gmail.com  
communications@baselius.ac.in
5. **Mr. Jibu K. Jacob** 9446664921  
Technical Assistant, Computer Section jibukj@gmail.com
6. **Ms. Anakhamol T. A.** 8714563224  
IQAC Office Assistant anakhamolta02@gmail.com
7. **Jayasree G . Nair** 9496160842  
Computer Operator jayaeshjayasree@yahoo.in
8. **Ms. Jolly Thomas** 9497087201  
Management Accountant anakha.83@gmail.com
9. **Mr. Sujith Mathew** 7994969542  
Office Attendant sujithmathew333@gmail.com
10. **Mr. Ansu Yohannan** 8129528055  
Office Attendant ansuyohannan111@gmail.com
11. **Mr. Vivek Jose** 9809844744  
vivekpondoth@gmail.com
12. **Mr. Johny Manoj** 9048949157  
Gate Keeper/Watchman
13. **Mr. Rajendran Achari B.** 8943429814  
Gate Keeper/Watchman
14. **Mr. Rajendran A.** 6282492885  
Gate keeper/Watchman
15. **Lalichen George** 9895384278  
Gate keeper/Watchman
16. **Mr. Joy** 9495459989  
Cleaning Staff
17. **Ms. Suma Thankachan** 9495473677  
Cleaning Staff



- |     |  |            |
|-----|--|------------|
| 18. | <b>Ms. Sreedevi Girish</b><br>Cleaning Staff | 9747499204 |
| 19. | <b>Ms. Binu Joseph</b><br>Cleaning Staff     | 9562166318 |
| 20. | <b>Ms. Sheena P. John</b><br>Cleaning Staff  | 9048683037 |
| 21. | <b>Ms. Nisha Scaria</b><br>Cleaning Staff    | 9847139527 |
| 22. | <b>Mr. M. R. Mani</b><br>Cleaning Staff      |            |

## 14. WELFARE ASSOCIATIONS

### 14.1 Baselius College Staff Cooperative Society Ltd. (No. K 445)

*E-mail: bankk445@baselius.ac.in*

The Baselius College Staff Co-operative Society (Co-operative Bank) in its outlook and approach has the objective of progress and prosperity of its members including the teaching and non-teaching staff of the College. The bank provides financial assistance to its members through various loan schemes and group deposit cum savings schemes. The management of the society is vested in a Board of Directors consisting of 11 members.

#### BOARD OF DIRECTORS

- |    |                                    |  |
|----|------------------------------------|--|
| 1. | <b>Dr. Thara Thomas</b>            | (President)                            |
| 2. | <b>Mr. Roy Chacko</b>              | (Secretary)                            |
| 3. | <b>Dr. Selvy Xavier</b>            | (Representative of Teachers)           |
| 4. | <b>Dr. Sheeja Kuriyakose</b>       | (Representative of Teachers)           |
| 5. | <b>Lt. Dr. Shibu M. George</b>     | (Representative of Teachers)           |
| 6. | <b>Dr. Anit M. Thomas</b>          | (Representative of Teachers)           |
| 7. | <b>Ms. Shetal Elizabeth Thomas</b> | (Representative of Teachers)           |
| 8. | <b>Ms. Jaimy Sarah Jacob</b>       | (Representative of Teachers)           |
| 9. | <b>Mr. Byju Kuriakose</b>          | (Representative of Non-Teaching Staff) |

#### OFFICE STAFF

- |    |                             |       |            |
|----|-----------------------------|-------|------------|
| 1. | <b>Ms. Deepthi Chandran</b> | Clerk | 9496213026 |
|----|-----------------------------|-------|------------|

### 14.2 Baselius College Cooperative Society Ltd. (No. K 501)

*2304903, 2302778, storek505@baselius.ac.in*

The Baselius College Co-operative Society No. K 501 was established in 1976. The society functions to attain the following objectives:



- to encourage the spirit of co-operation, thrift and self-reliance among its members
- to introduce small saving schemes for the economic progress of the society and its members
- to sell books and stationery and other articles to the members at subsidized rate
- to impart training in trades like tailoring, book binding etc. for students.

**Reprographic Centre:** The students and faculty do not require to go outside the campus to take a photocopy of the important documents. For ensuring maximum convenience to both, the college facilitates the campus with a reprographic centre in the society that is open during the working hours.

The management of the cooperative society and the canteen located close to it, is directly under the control of a Board of Directors who ensure that the staff and students can get food and stationery at a fair price within the campus.

#### BOARD OF DIRECTORS

1. **Prof. (Dr) Biju Thomas-Principal** (President)
2. **Dr. Selvy Xavier** (Secretary)
3. **Dr. Linju Ann Jacob** (Representative of Teachers)
4. **Dr. Rejitha V.** (Representative of Teachers)
5. **Dr. Sarath P. Nath** (Representative of Teachers)
6. **Mr. Jibi Joseph** (Representative of Non-Teaching Staff)
7. **Mr. Byju Kuriakose** (Representative of Non-Teaching Staff)
8. **Mr. Jem Varghese Kurian,** D3 Economics (Student Representative)
9. **Ms. Sandra Rose Thomas** D3 Malayalam (Student Representative)

#### OFFICE STAFF

- |                            |                 |            |
|----------------------------|-----------------|------------|
| 1. <b>Ms. Aswathy Sabu</b> | Sales Assistant | 9446373607 |
| 2. <b>Sam K. S</b>         | Sale Assistant  | 9961042651 |

### 14.3 We Baselians (Alumni Association)

#### Reg. No KTM/TC/493/2018

‘We Baselians’ is the proud name traditionally adopted by the Baselius College Alumni Association. The former students gather in the college to share reminiscences and constructively participate in the progress of the college on 2<sup>nd</sup> October every year. Besides its 10 department chapters in the college, the association has active chapters in the UAE, Bahrain, Kuwait, the USA and other foreign countries.



- |                              |                       |            |
|------------------------------|-----------------------|------------|
| 1. <b>Mr. Ninan Koshy</b>    | (President)           | 8156981255 |
| 2. <b>Mr. B. Ashok</b>       | (Secretary)           | 9947954040 |
| 3. <b>Ms. Uma Surenderan</b> | (General Coordinator) | 9995110584 |

#### 14.4 FORT (Fraternity of Retired Teachers)

FORT-BASELIUS COLLEGE started functioning since 2005-2006. The College owes a lot to the retired teachers, for bringing up this association to the present level. FORT is a forum of all retired teachers of the college. The main aims and objectives are to communicate, to share and to care, and thus to maintain a lifelong healthy relationship among all the retired teachers and also with the present teachers. Patron's Day, Memorial Prayer for the departed teachers (All Soul's Day), Monthly Prayer Meeting at the residence of one of the FORT members, seasonal celebrations like Onam followed by one day seminar on relevant topics, are the routine programmes.

- |   |             |            |
|---|-------------|------------|
| 1. <b>Prof. P. K. Kurian</b> (History)          | (President) | 9447174131 |
| 2. <b>Smt. Elsa C Maria Sebastian</b> (English) | (Secretary) | 9447570167 |

### 15. OTHER STUDENTS' AMENITIES

#### 15.1 College Hostel

##### 1. UGC Sponsored H. H. Mathews I Women's Hostel-1

The UGC sponsored H. H. Mathews I Women's Hostel presently houses 90 UG students from across Kerala. The inmates are expected to conduct themselves in their dignity and discipline upholding the values of the institution.

##### 2. UGC Sponsored Golden Jubilee Women's Hostel-2

The UGC sponsored H. H. Mathews I Annex Women's Hostel houses 50 PG students from across Kerala. The inmates are expected to conduct themselves in their dignity and discipline upholding the values of the institution.

#### WOMEN'S HOSTELS-IN-CHARGES

- |                                 |          |            |
|---------------------------------|----------|------------|
| 1. <b>Dr. Selvy Xavier</b>      | (Warden) | 9847234367 |
| 2. <b>Dr. Thara Thomas</b>      | (Warden) | 9495319425 |
| 3. <b>Smt. Elizabeth Mathew</b> | (Matron) | 9061217904 |

##### 3. Men's Hostel

Boys Hostel with limited accommodation facility is privately operated by the college and is located near the College.

#### MEN'S HOSTEL-IN-CHARGE

- |                           |        |            |
|---------------------------|--------|------------|
| <b>Dr. Anit M. Thomas</b> | Warden | 9446552081 |
|---------------------------|--------|------------|



### College Hostel Committee

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Dr. Annie Cherian** (Bursar)
3. **Dr. Selvy Xavier** (Chief Warden)
4. **Ms. Jyothika Reji** , M2 Data Analytics (Student Representative)
5. **Ms. Uthara Binu** , D3 Physics (Student Representative)

### 15.2 College Canteen and Cafeteria

The College Canteen caters good quality variety of dishes at reasonable rates to students, staff and visitors. It remains open on all working days and it tends to be the most popular place on campus, not only for physical refreshment but also for student bonding, discussions and even work on assignments and projects.

The cafeteria provides easy access for students seeking to refresh themselves with snacks during short breaks.

The Board of Directors serving at the Baselius College Co-operative Society No. K 501 has been entrusted with the general management and quality assurance of the canteen too.

### 15.3 UGC Sponsored Fitness Centre

Campus fitness centres are taking their place as hallmark components of a student-life experience. Keeping in tune with the fitness needs of the students, the campus has a fitness centre.

#### Gym amenities:

- Strength and free weights
- Functional training equipment

## 16. EXTENSION ACTIVITIES

### 16.1 Counselling & Guidance Centre

To address the emotional, social and behavioural needs among the students, a counselling centre is functioning in the college campus, assisted by the PTA, which is open to all the students of the college. Service of an expert counsellor is made available on request of the class teacher and confidentially will be maintained throughout.

**Teacher in Charge: Dr. Linju Ann Jacob (Physics).** (Convener) 9447851061

**Clinical Psychologist:** The service of an expert counsellor is made available.

**Sr. Dr. Dona SCC**

8157002878

**Psychologist under Jeevani Scheme:**

**Sri. Jayakrishnan K**

9995113019



## 16.2 Career Guidance, Placement Cell & Connect Career to Campus

The Career Guidance & Placement Cell attempts to create awareness of various job opportunities and connects careers to campus. Training programmes are conducted to improve the soft skills of the students and make them employable. The Placement Cell also takes initiative in conducting Campus Placement Drives.

**Teacher in- charge: Dr. Resmi Annie Thomas** (Commerce) 9995107330

## 16.3 Civil Service Coaching Club

The Club identifies and guides students who can contribute towards nation-building through civil services and help inculcate in them the right spirit to go ahead to pursue their civil service aspirations. To motivate these young Civil Services Examination aspirants, talks and interactive sessions with rank holders in UPSC exams and speeches of IAS officers are facilitated.

**Teacher in- charge: Ms. Preetha Mathew** (Mathematics) 9447134194

## 16.4 ICSI Study Centre - Company Secretaryship Programme

The Institute of Company Secretaries of India (ICSI) is the only recognized professional body in India to develop and regulate the profession of Company Secretaries in India. The Study Centre of ICSI is expected to play the role of Regional & Chapter Offices for providing basic services to both prospective and existing students. The Department of Commerce is the authorised study centre of ICSI, offering classes for CSEET and Executive level.

**Co-ordinator: Dr. Parvathi Mohan** (Commerce) 9744868866

# 17. RULES FOR REMITTING FEES

There would be a one-time fee collection during start of 3rd and 5th semester. If a student fails to pay the fees on due date, he/she shall be liable to pay a fine of Rs 5/- till the 10th day after the due date. If the fees with fine is not paid within 10 days after the due date, fine of Rs.10/- will have to be paid. If the fees and fines specified are not paid before the last opportunity given for payment of that installment, the name of the student will be removed from the rolls of the college with effect from the date following expiry of this period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. If the student is to be re-admitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine. The re-admitted student will get the benefit of attendance only from the date of re-admission.

- On collection days, fee will be received in the College Office between 9.30 am and 2.00 pm.
- Students should obtain a receipt from the cashier for any payment made in the College. These receipts should be retained by them for later reference or verification.
- Fees once paid will not be refunded under any circumstance.



- **As part of promoting digital banking, online payment of fees too has been initiated by the college. The link is available in the college website.**
- Fee shall be in accordance with the Government regulation & University notifications.

## **18. GENERAL GUIDELINES AND RULES OF CAMPUS LIFE**

The Rules and Regulations of the College are framed by the Educational Agency, Management and the Principal to ensure a peaceful campus atmosphere. The College Community is bound to abide by such rules along with the directions offered by the Hon. High Court through its judgements dated 26<sup>th</sup> September 2001 in O.P Number 24711/2001 for Baselius College and dated 26<sup>th</sup> May 2003 on writ appeal No. 535/2003 and Judgement of the Hon'ble High Court in the Review Petition on 20<sup>th</sup> February 2004 and also the directions of the Hon'ble High Court in WP(C) No. 11582 of 2016 (W). Violation of these Court orders and the rules and regulations of the College will invoke not only contempt of court but also deterrent punishment.

### **18.1 Conduct and Discipline of Students**

1. It shall be the bounden duty of every student to abide by the rules and regulations of the college and to conduct himself with discipline and decorum in all places and under all circumstances.
2. Every student shall attend classes regularly and punctually and shall refrain from any action that may disturb the smooth working of the college. **Every student shall wear his/her identity card daily.**
3. Students shall be clean and modest in dress, refined in language and polite in behaviour. Mutual respect and courtesy shall be maintained on the campus and in the classroom.
4. Smoking, use of alcohol and drugs are strictly prohibited in the college premises. Students shall not enter the campus intoxicated.
5. Every student shall greet the members of the teaching staff on the occasion of first meeting with them within the college premises and whenever he/she meets them in public.
6. When a teacher enters a class-room, the students shall rise and remain standing till they are directed to sit or till the teacher takes his seat.
7. When classes are in session, students shall not enter or leave the class rooms without the permission of the teachers concerned.
8. While moving from one class to another, especially through stairs, students are expected to KEEP LEFT in a line, leaving sufficient room for those coming in the opposite direction.
9. Students who may be free during class-time shall not loiter on the verandah or on the premises of the college. During such time, they are to be in the Library / Reading room.



10. Every student shall handle college property with care and shall do everything in his power to preserve cleanliness and tidiness of the furniture, buildings and the premises. Students shall not disfigure the walls, doors, windows, furniture etc. with bills, engravings etc.
11. The loss or damage or disfigurement caused to the college articles will be made good by realising from the student concerned double the cost of the loss or damage so incurred or through a collective fine covering all the students.
12. Except in the meeting of the various College Associations, no student shall address any gathering in the college premises without the special permission of the Principal.
13. Students are prohibited from being members of any political organization and from taking part in any agitational activities. The College Union Election shall not be conducted on a political style. It shall be on a system based on the guidelines issued by the Management and the Hon'ble Courts. **Politics and Political activism are strictly banned on the Campus.** The students are forbidden from organizing or attending meetings other than the official ones. The directions from the Hon'ble High Court will be strictly complied with.
14. Megaphones, loudspeakers etc. should not be used on the campus without the special permission of the Principal. Posters, flags, memorial tombs, floral arches, festoons etc. should not be displayed on the campus. Distribution of pamphlets/brochures etc. shall not be done without written permission of the Principal.
15. Indecent behaviour towards the opposite sex will not be tolerated.
16. Students shall not invite or encourage outsiders to enter the campus.
17. Use of mobile phones in classrooms is strictly prohibited.
18. Students are forbidden from entering into other classes without express permission of the Principal.
19. After class hours, students are permitted to stay back on the campus only with the permission of the Principal.
20. They are not permitted to participate in live/photographic modelling, fashion shows, stage shows and/ or any Radio/TV programme without prior permission from the Principal. Students shall not defame the institution through print, visual and social media.
21. Demonstration/campaigning/procession of any type at any time is strictly prohibited within the campus.
22. Rioting/agitating against another group of students or against members of staff/ Principal/ Management for any reason whatsoever is prohibited.
23. The use of mobile phone should be just and proper. Any violation of the privacy of the individual and other cyber related offences shall be reported to the cyber cell directly.





- 24. If a student or a group of students or the entire students have any grievance of any kind whatsoever, it is to be brought to the attention of the Grievance Redressal Cell in writing. The cell in consultation with the Principal shall take necessary steps to resolve such grievances.
- 25. Re-admission to any programme is not a matter of right. Applications for re-admission will be recommended only on genuine ground and shall be forwarded by the HoD of the concerned department with a 'Good' Conduct Certificate.
- 26. **Issue of certificates:** A student who desires to get any certificate from the college office shall apply to the Principal with a letter of reference in writing, through the HoD/Class Teacher, stating his/her relevant details viz Class, Class No., Year of Study, Subject/Second Language, University Register No. etc. Normally a notice of 3 days is necessary for the issue of Certificates.
- 27. **Ragging/ teasing/intimidating/ harassing/ using words of abuse etc. on junior students, especially female students within the Campus or outside is a punishable crime under Police Act, and such matters will be immediately reported to the police. Students involved in such acts will be adequately punished which may amount to:**
  - A. IMPRISONMENT UP TO 2 YEARS AND
  - B. A FINE UP TO RS. 10,000/- AND
  - C. DISMISSAL FROM THE COLLEGE.

**The University too would be requested to take the matter seriously and execute punitive measures, in such cases.**

- 28. The authority of the Principal extends beyond the campus also.
- 29. Any further rules and regulations framed by the Management and the Principal from time to time shall also be binding on all.
- 30. In all matters not specified in the foregoing rules, students shall aim at conducting themselves well, respecting the rights of others to establish and maintain the good traditions and reputation of the institution.

**18.2 Anti Ragging Regulations- Kerala Ragging Prohibition Act 1998**

*Copies of the booklet on Anti-Ragging Regulations have been freely distributed to all applicants at the time of admissions. Copies are also available in the library for your reference. Key points are mentioned here for easy reference.*

കേരളസംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചു കൊണ്ടുള്ള 1998-ലെ കേരള റാഗിംഗ് നിരോധന ആക്ട് ന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷാകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. റാഗിംഗ് എന്നാൽ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റമൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ



ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാകാൻ സാദ്ധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവർത്തിചെയ്യൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ:-

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുകയോ അധിക്ഷേപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ ഉപദ്രവിക്കുന്നതോ,

**അല്ലെങ്കിൽ**

2. ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവർത്തി ചെയ്യുന്നതിനോ നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. **റാഗിംഗ് നിരോധനം:** ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു
4. **റാഗിംഗിനുള്ള ശിക്ഷ:** ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും രണ്ടു വർഷം വരെയോകാവുന്ന കാലയളവിലേക്ക് തടവു ശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയോകാവുന്ന പിഴശിക്ഷയ്ക്കു വിധേയനാകേണ്ടതുമാണ്.
5. **വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ:** 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയേയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നുവർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
6. **വിദ്യാർത്ഥിയെ സസ്പെൻഡു ചെയ്യൽ:** മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗംവരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷാകർത്താവോ, അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അദ്ധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി, പരാതിലഭിച്ചു ഏഴാം ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്നു കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെന്റ് ചെയ്യേണ്ടതും ഉടൻ തന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസസ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് ആധികാരികതയുള്ള പോലീസ് സന്ദേശനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചുകൊടുക്കേണ്ടതുമാണ്.
7. 1-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ



പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.

- 8. **കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത്:** വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ച് ഉള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

**18.3 Code of Conduct – Circular from Government of Kerala  
No. 26483/G1/15. H. Edn., Dated: 12-10-2015**

- 1. All celebrations in the campus, including Union Activities, should be held only after getting prior permission from the Head of the Institution. Celebrations of any type should be communicated to the Head of the Institution **through concerned Staff Advisor** at least five working days prior to the event, with programme details, guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
- 2. Students' Union Activities should be supervised by a committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
- 3. All students have to **wear identity card** in the college.
- 4. No type of vehicles should be used during celebrations inside the College Campus/Hostels.
- 5. Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited. Students shall not roam with their motor vehicles making nuisance on the campus. Vehicles should be parked only at the respective places allotted for the purpose.
- 6. In order to monitor and supervise the functioning of the Hostels, separate committees for boys' and girls' hostels have to be constituted by the College Council with five members. The Head of the Institution shall be the Chairman/Chairperson and Hostel Warden, the Convener.
- 7. If any complaint is received from hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc., steps will be taken as per the rules in force. The committee intended for hostels must be vigilant and effective. Room of security personnel should be located near to the entry gate.
- 8. CCTV cameras are installed in selected common places of college and hostel.



9. Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.
10. **Programmes by External agencies / Professional groups / Paid programmes such as DJ, Musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds. Technical festivals should be limited to technical activities.**
11. **Bike Race/ Motor car race/ Elephant procession or similar activities should not be permitted inside the Campus/Hostels.**
12. In the interest of security of students, Police may be informed in advance about all festival celebrations.

### **മഹാത്മാഗാന്ധി യൂണിവേഴ്സിറ്റിയുടെ 20-4-2016-ലെ**

### **ഉത്തരവിലെ പ്രസക്ത ഭാഗങ്ങൾ**

1. ഹോസ്റ്റലിൽ താമസിക്കാത്ത വിദ്യാർത്ഥികളെ ഹോസ്റ്റലിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.
2. ഹോസ്റ്റലിൽ താമസിക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഐ.ഡി. കാർഡ് നൽകുക. ഐ.ഡി. കാർഡ് ഇല്ലാത്തവരെ ഹോസ്റ്റലിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.
3. എല്ലാ ഹോസ്റ്റലുകൾക്കും സെക്യൂരിറ്റി ജീവനക്കാരെ രാത്രിയും പകലും നിർബന്ധമായും നിയോഗിക്കുക.
4. ഹോസ്റ്റലുകൾക്ക് ചുറ്റുമതിലും കവാടവും നിർമ്മിക്കുക.
5. സെക്യൂരിറ്റി ജീവനക്കാരെയും മറ്റും ഭീഷണിപ്പെടുത്തുന്ന വിദ്യാർത്ഥികളെ ഹോസ്റ്റലിൽനിന്നും ഒഴിപ്പിക്കുക.
6. ഹോസ്റ്റലുകളിൽ വിദ്യാർത്ഥി രാഷ്ട്രീയ പ്രവർത്തനം നിരോധിക്കുക.
7. ഹോസ്റ്റൽമുറിയിൽ ലഹരിസാധനങ്ങൾ സൂക്ഷിച്ചുവെച്ചിട്ടുണ്ടോ എന്ന് ഇടയ്ക്കിടെ അധ്യാപകരും ഹോസ്റ്റൽ ജീവനക്കാരും സംയുക്തമായി പരിശോധിക്കുക.
8. ഹോസ്റ്റലിൽ താമസിക്കുന്ന വിദ്യാർത്ഥികളുടെ രക്ഷിതാക്കളുമായി കൃത്യമായ ഇടവേളകളിൽ ബന്ധപ്പെടുന്നതിനും, ഹോസ്റ്റൽ വിദ്യാർത്ഥികളുടെയും രക്ഷിതാക്കളുടെയും മീറ്റിംഗ് വിളിച്ചുകൂട്ടുകയും ചെയ്യുക.
9. അടിയന്തിര സാഹചര്യങ്ങളിലല്ലാതെ വിദ്യാർത്ഥികളെ രാത്രി 7 മണിക്ക് ശേഷം ഹോസ്റ്റലിന് പുറത്തു പോകാൻ അനുവദിക്കാതിരിക്കുക.
10. പരീക്ഷാ കാലയളവ് ഒഴിച്ചുള്ള സമയങ്ങളിൽ രണ്ടോ അതിൽ കൂടുതലോ അവധി ദിവസങ്ങൾ ഉള്ളപ്പോൾ അന്യസംസ്ഥാനത്തുനിന്നും വന്ന് നിന്ന് പഠിക്കുന്നവരെ ഒഴിച്ചുള്ള എല്ലാ ആൺ വിദ്യാർത്ഥികളേയും നിർബന്ധമായും ഹോസ്റ്റലിൽനിന്നും വീട്ടിലേയ്ക്ക് പറഞ്ഞയക്കുക. അവധി ദിവസങ്ങളിൽ അധ്യാപകരുടെ നിർദ്ദേശപ്രകാരം പഠനകാര്യത്തിനല്ലാതെ ആരേയും കോളജ് ക്യാമ്പസിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.



### Mobile Phones / Cinematic Dance Ban

വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ മൊബൈൽ ഫോണുകളുടെ ഉപയോഗം തടയുന്നതിനും അശ്ലീലചുവയുള്ള സിനിമാറ്റിക് ഡാൻസുകളും, ഫാഷൻ ഷോകളും നിറുത്തലാക്കിക്കൊണ്ടുള്ള സർക്കാർ ഉത്തരവ് 01-03-2005 തീയതികളിലെ സർക്കാർ ഉത്തരവ് (ആർ.റ്റി.) നം. 346/05/ഉ.വി.വ. പ്രകാരം വിവരസാങ്കേതിക വിദ്യയുടെ ദുരുപയോഗം തടയുന്നതിന്റെ ഭാഗമായി ഈ സ്ഥാപനത്തിൽ മൊബൈൽ ഫോണിന്റെ ഉപയോഗവും, സിനിമാറ്റിക് ഡാൻസ്, ഫാഷൻ ഷോ,എന്നിവയും നിറുത്തലാക്കിയിരിക്കുന്നു.

### 18.4 Attendance and Leave of Absence

1. Attendance will be taken at the beginning of each period. Late comers shall enter classrooms only with the permission of the teacher.
2. Students who leave classrooms after roll call without the permission of the teacher will attract severe punishment.
3. Impersonation at roll call will be considered as a serious offense.
4. Application for leave of absence for more than 3 days due to illness should be supported by medical certificates.
5. A student coming late to a class after roll call shall be treated as absent for that period and leave may be obtained by following the procedure given in rule 9 below.
6. Students absenting themselves from the college for more than fifteen consecutive working days without satisfactory explanation will have their names removed from the roll and be treated as temporary removal.
7. A student sent out from the class by a teacher shall lose the attendance for the duration he is out.
8. Disciplinary action including removal from the rolls will be taken against those who repeatedly absent themselves on insufficient grounds.
9. A student requiring leave for a day or a part of a day should apply for it to the Principal or to the class teacher and get his counter signature and submit the form in the college office. **Such applications should be submitted on the very day of his/her return to the College.**
10. The responsibility of making sure that a student has earned the required minimum percentage of attendance (75% for the semester) rests entirely upon the student. The university insists on a minimum of 75% attendance during the course of instruction for permitting students to take the examination.
11. **Only students having a minimum of 75% average attendance for all the courses can register for the examinations. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the whole period of UG programme and for a maximum of 15 days for a PG programme may be granted by the**



**university on valid grounds. Condonation is not a matter of right and recommendation for condonation of shortage of attendance shall be at the discretion of Principal. Such condonation will not be counted for internal assessment.**

- Benefit of attendance may be granted to students attending university/college union activities, participation in co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates from competent authorities and endorsed by the Head of the Institution. **This is limited to a maximum of 10 days for UG programmes and 15 days for PG programmes and this benefit shall be considered for internal assessment also.**

NOTE: The number of days permitted for condonation & grant of attendance will be in accordance with the university guidelines issued from time to time.

The number of days of leave and the reason for the same has to be submitted to the class teacher in the prescribed forms duly signed by the parent or guardian. The forms could be downloaded from the link at the college website or could be procured from the college co-operative society.

- A student who is not eligible for condonation of shortage of attendance shall repeat the course along with the next batch. Attendance structures as per University Regulation CBCS/CSS shall be mandatory for students. Late submission of leave application or medical recommendation format etc. shall lead to loss of attendance for which the student alone shall be responsible.

### **FORMAT OF APPLICATION FOR LEAVE**

- Name of the Student:
- Class, Group & Class No:
- Local Address of the Student:
- Date(s) and No. of days for which leave is required:
- Reasons for leave:
- Signature of the Student:
- Recommendation by Guardian or Warden:
- Recommendation by the Class Teacher:
- Principal's Order:



## RECOMMENDATION FORMAT FOR GRANTING ATTENDANCE

1. Name of Student :
  2. Class, Semester & Class No :
  3. Number of days of attendance Required :
  4. Dates & Hours of Absence :
  5. Reason for Absence :  
(Details of Programme attended) :
  6. Recommendation of Teacher-in-charge with Name & Signature :
  7. Number of days of attendance already recommended in the Semester :
  8. Name and Signature of the Class Teacher with date :
  9. Order of the Principal :
- Signature of the Principal

Place:

Date:

**Note:** \* *Attendance is limited to a maximum of 10 days*  
\* *Item 7 should be verified by the respective Class Teacher*

### 18.5 Study Tours

Study tours conducted by the college are part of the academic programmes. The following instructions should be strictly followed by the students with regard to study tours:

1. Only final year students are allowed to organize study tours. However, industrial visits can be arranged in other semesters, if it is part of the syllabus or curriculum. As far as possible, study tours shall be conducted before the Christmas holidays.
2. This should be done only with the prior permission of the class teacher, HoD and the Principal. The tour schedule must be given to the College level tour coordinator at least 2 weeks before the scheduled departure in the prescribed format.
3. The amount collected for the conduct of the tour will have to be managed by the teacher-in-charge of the said tour programme.
4. Booking of vehicles and arrangements for stay while on tour should be made only after consultation with the authorities concerned. The details



- of the tour programme should be given to the Principal in writing, well in advance.
5. A maximum of only three days can be allotted for the tour (3 nights and 2 days). Only one working day can be spared for the tour programme. In cases of study tours being compulsory under curriculum of a programme, the number of days will be fixed accordingly.
  6. The students shall obey all the directions given by the class teacher/ teachers accompanying them.
  7. **Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.**
  8. The use of alcohol, drugs and tobacco is strictly prohibited while on tour. Each and every member of the party should try to see that his/ her conduct while on tour enhances the prestige and reputation of the institution.
  9. The teachers in charge of the tour can cancel the trip at any time if found necessary and due to unavoidable reasons after intimation to the HoD and the Principal.
  10. The tour party shall leave the college campus either by 6.30 pm or before 6.30 am on the scheduled day of departure.
  11. The tour party shall reach the college by 7.00 am or by 8.00 pm on the scheduled day of arrival.
  12. Any cyber related offences will be reported to the cyber cell.
  13. Campus and the surroundings shall not be polluted by noise, crackers, explosives, garland or any conduct of similar nature.
  14. Students are not permitted to enter the vehicle in the midway. The students who are not in the tour list are not permitted to enter the bus.
  15. Students who are not in the nominal roll for that particular semester shall not be a part of the tour party.
  16. In no case, strangers and persons not mentioned in the tour list shall be permitted to enter the bus.
  17. Tour shall be strictly in accordance with the tour schedule submitted to the Principal and no route change will be permitted.
  18. All decisions regarding tour plan, tour operator, accommodation, food etc. will be taken by the teachers-in-charge. Vehicles with excessive sound and light arrangements will not be entertained.
  19. Each student should give consent letter signed by their parent for participation in the tour.
  20. A meeting of the teachers and students who take part in the tour has to be held with the principal before the scheduled departure.
  21. All the tour related accounts are to be audited by the department heads or senior permanent teachers immediately after the tour.
  22. **The Principal has the right to cancel or to make any modification in the tour programme at any time.**
  23. The directions given by UGC, Government, and M.G University from time to time will have to be strictly adhered to.





## 19. ADMINISTRATIVE SUPPORTING WINGS- STATUTORY

### 19.1 Ethics Committee

In accordance with the Govt. Order 1102/05 dt. 24.06.05, an Ethics Committee has been constituted in this college in connection with the ban imposed on the use of mobile phones, performance of obscene cinematic dance and fashion shows etc. in the college. The members of this committee are:

1. **Prof. (Dr) Biju Thomas** (Principal), Chairman
2. **Prof. Saju Elias** (PTA Vice-President)
3. **Prof. (Dr) Jyothimol P.** (Convener)
4. **College Union Chairman** (Joint Convener)
5. **Prof. P. C. Joseph** (Management Representative)
6. **Dr. Manjusha V. Panicker** (NSS Representative)
7. **Lt. Dr. Shibu M. George** (NCC Representative)
8. **Mr. B. Gopakumar** (Municipal Vice Chairman)
9. **Dr. Annie Cherian** (Representative of Lady Teachers)

### 19.2 Student Grievance Redressal Committee

Grievance Redressal Committee has been constituted with the objective of resolving the grievances of students. The students can submit their grievances in writing to the Principal or may submit their grievances in an electronic format through the Grievance Form made available at the College Website. The same could be accessed at <https://www.baselius.ac.in/grievance-form/>. The cell will meet as and when required and take suitable measures/solutions for the grievances addressed to it. The committee comprises of the following members:

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Prof. (Dr) Jyothimol P.** (Convener)
3. **Dr. Shaju M. J.**
4. **Prof. (Dr) Manoj Narayanan K. S.**
5. **Special Student Invitee**

### 19.3 Anti Ragging Cell

In pursuance with the UGC Regulations on curbing the menace of Ragging in Higher Educations-2009, the College has set up an Anti-Ragging Committee. The team looks into any matters related to ragging that might happen within or outside college premises. The cell ensures that the freshers in campus move about without much hassles. The cell shall consider the recommendations of the Anti-Ragging Squad and take appropriate decisions. The committee comprises of the following members:

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Prof. (Dr) Jyothimol P.**
3. **Dr. Shaju M. J.**



4. **Dr. Annie Cherian**
5. **Prof. (Dr) Manoj Narayanan K. S.**
6. **Dr. Thomas Kuruvilla**
7. **Sri. Shahid Mohammed** (PTA Representative)
8. **Prof. Cherian Thomas** (Management Representative)
9. **S.H.O., Kottayam East Police Station** 9497987071
10. **Ms. Jayamol Joseph** (Municipal Councillor-Ward XX)

#### 19.4 Anti Ragging Squad

The Anti Ragging Squad keeps an active vigil and patrolling, and are empowered to inspect places of potential ragging.

1. **Dr. Shaju M. J.** (Convener) 9496158890
2. **Lt. Dr. Shibu M. George**
3. **Dr. Arabhi P.**
4. **Ms. Jinu Mathew**
5. **Mr. Lijo Sebastian**
6. **Mr. Jithin John**
7. **Dr. Sheeba Joseph**
8. **Ms. Ashly Thomas**
9. **Dr. Manjusha V. Panicker**
10. **Dr. Viju Kurian**
11. **Dr. Nibulal M. N.**

#### 19.5 SC/ST Monitoring Cell and OBC/OEC Monitoring Cell

Committees for Scheduled Castes/Scheduled Tribes and OBC/OEC is formed to prevent the atrocities against the members of SC/ST and OBC/OEC with the following members:

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Dr. Sajish P. R.** (Nodal Officer)
3. **Ms. Christina Mariam Mathew** (Chemistry)
4. **Sri. Sunny Varghese** (Jr. Superintendent)

#### 19.6 Internal Complaints Committee (For Sexual Harassment)

The committee is constituted in accordance with the provisions of Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redress) Act 2013. Any woman, (employee/ student) of the college can approach the cell directly or through the Principal, if she has any grievance of harassment of the nature stipulated in the Act.

1. **Prof. (Dr) Jyothimol P.** (Presiding Officer) 9495690047
2. **Lt. Dr. Shibu M. George** (NCC Officer)
3. **Dr. Manjusha V Panicker** (NSS Lady Officer)
4. **Sri. Sunny Varghese** (Jr. Superintendent)
5. **Dr. Sr. Dona** (Psychologist)
6. **Sri. Biju K. Jacob** (LD Clerk)



7. **Ms. Nirajana K Salim** , D2 Zoology (Student Representative)
8. **Ms. Praise Elsa Fredy**, D2 Zoology (Student Representative)
9. **Ms. Merin Mariam John** , D2 Commerce (Student Representative)

### 19.7 Anti Narcotic Cells

As per the order of Government of Kerala GO(MS) No 205/2013/Nov, TVM dt 09/12/2013 an Anti-Narcotic cell was constituted at the college. The anti-narcotic cells 'Nerkkoottam' and 'Sraddha' specially for hostlers are constituted in this year as per the University Orders BC/G1/MGU/459/2022) dated 20/07/2022 and BC/G1/MGU/459/2022) dated 20/07/2022 respectively. The main objective of the cells is to prevent alcohol/drug/substance abuse among the youngsters. The activities of anti-narcotic cell include organizing awareness programmes with the aid of government organizations, arranging campaigns, conducting seminars, monitoring and reporting anti-social activities in the vicinity of the college. The cell guarantees a drug- free campus by prohibiting consumption or use of drugs and alcohol by students of the college, within or outside the college premises.

#### 19.7.1 Vimukti

1. **Dr Manjusha V Panicker** (Nodal Officer) 9447496082
2. **Dr. Shaju M. J**
3. **Lt. Dr. Shibu M. George**
4. **Mr. Manoj Ulahannan** Administrative Staff
5. **Shejin Abraham**, D2 Economics (Student representative)
6. **Shijinkumar M. S D2** Botany (Student representative)

#### 19.7.2 Nerkkoottam

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Prof. (Dr) Jyothimol P.** (Vice Principal)
3. **Dr. Manjusha V. Panicker** (Nodal Officer)
4. **Aswin Sivadas , D2 B.Com** (Students' Representative)
5. **Ramsheena Rasheed D2 Chemistry**(Students' Representative)
6. **Prof. Saju Elias** (PTA Representative)
7. **Smt. Shyla K. K.** (PTA Representative)
8. **Sri. Benny Sebastian** (Civil Excise Officer)
9. **Smt. Bincy Sebastian** (Municipal Chairperson)
10. **Smt. Jayamol Joseph** (Municipal Councilor, XX ward)

#### 19.7.3 Sraddha

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Prof. (Dr) Jyothimol P.** (Vice Principal)
3. **Dr. Selvy Xavier** (Hostel Warden)
4. **Ms.Uthara Vinu** , D2 Physics (Student Representative)
5. **Ms. Jewel Mariam Jose** , D2 Physics. (Student Representative)
6. **Prof. Saju Elias** (PTA Representative)



7. **Smt. Shyla K.** (PTA Representative)
8. **Mr. Benny Sebastian** (Civil Excise Officer)
9. **Smt. Bincy Sebastian** (Municipal Chairperson)
10. **Smt. Jayamol Joseph** (Municipal Councilor, XX ward)

### **19.8 Internal Complaints Committee for Physically Challenged Students/ Divyangjan/Students with Special Needs**

Baselius College endeavors to provide equal opportunities and access to all disadvantaged and differently-abled students with respect to admission and their academic progression. We have constituted an internal committee to ensure a disable-friendly campus for all differently-abled students who would be admitted to the college. The Committee aims to address the requirements and to also make all resources accessible to differently-abled students.

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Prof. (Dr) Jyothimol P.** (Vice Principal)
3. **Dr. Shaju M. J.** (Convener)
4. **Mr. Jithin John** (Council Secretary)
5. **Mr. Sunny Varghese** (Jr. Superintendent)
6. **Mr. Shahid Muhammed** (PTA Vice President)
7. **College Union Chairman**

### **19.9 Disaster Management Cell**

Disaster is a sudden calamitous and unfortunate event that brings with it great damage, loss, destruction and devastation to human life as well as property and also hampers ongoing developmental activities in a particular area being affected. Since disasters are events that are unpredictable most of the time, the college community needs to manage disasters by being prepared in advance. Hence, the disaster management cell has been set up to create awareness about disasters and their consequences, to prepare in advance to face such situations, to organize safety awareness programmes, to identify and manage hazards in the college and to mitigate the effects of disasters in the college.

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Mr. Lijo Sebastian** (Coordinator)
3. **Prof. (Dr) Jyothimol P.** (Vice Principal)
4. **Dr. Annie Cherian** (Bursar)
5. **Lt. Dr. Shibu M. George** (NCC Officer)
6. **Dr. Manjusha V. Panicker** (NSS Lady Officer)
7. **Mr. Adityan K.** (D2 Botany) (Student Representative)
8. **Ms. Keerthana P.R.** Maths (Student Representative)



### 19.10 Gender Justice Forum

With reference to GO(Rt) no 924/2021/H.Edn.dtd 16/07/2021, this forum was constituted to generate awareness regarding gender equality and vices such as dowry and abuse of women. The forum is constituted of the following members:

1. **Ms. Divya Uthup** (Chairperson)
2. **Dr. Manjusha V. Panicker** (Teacher Representative)
3. **Ms. Seena R. Nair** (Librarian)
4. **Ms. Malavika Ajith**, D3 English (Student Representative)

### 19.11 College Students Union

The college has a democratically elected Students' Union and the objective of which shall be:

- to represent students and their concerns by providing good leadership
- to foster cordial relations among students, staff, and management
- to promote healthy and responsible participation in extra-curricular activities
- advocating for inclusivity and equity, fostering respect, and affirming the identities of all individuals
- to instill in students the duties and rights of responsible citizens of India and comprehend the nuances of governance
- to uphold, implement and work for the ideals of the College in a befitting manner.

The term of the union is from the date from which it assumes office till the end of the academic year. The Elections are held based on the directions of the Honorable Supreme Court in SLP No 24295/ 2004, the Honorable High Court of Kerala in WP (C) No 21377 of 2010 (V) filed by the Management/ Principal of this college and guidelines of Mahatma Gandhi University.

#### College Union Election:

1. **Ms. Jeejamol P. M.** (Returning Officer) 9447958924
2. **Dr. Anit M. Thomas** (Assistant Returning Officer)
3. **Dr. Arabhi P** (Assistant Returning Officer)

#### College Union Officials:

- Dr. Parvathy Mohan (Commerce)** (Staff Advisor) 9744868866  
**Ms. Ashly Thomas (Economics)** (Treasurer)



## 20. OTHER STATUTORY BODIES AND COMMITTEES

### 20.1 Parent-Teacher Association

The PTA takes great interest in the development of the College. Class-wise PTA meetings are held twice every year and two representatives, from parents, a male and a female, are selected from each class to the General Council. The General Council elects the Vice President, Secretary and Executive Committee members.

The details of the office bearers of the Association (2023 - 2024) are given below:

1. **Prof. (Dr) Biju Thomas, Principal** (President)
2. **Mr. Shahid Muhammed** (PTA Vice President)
3. **Ms. Jaimy Sara Jacob** (Mathematics) 9946586685
4. **Smt. Leelamma M.K** (Joint Secretary)
5. **Ms. Parvathy Mohan** (Treasurer)
6. **Dr Anit M Thomas** (Teacher Representative)
7. **Anna George**(Teacher Representative)
8. **Dr. Sajish P R** (Teacher Representative)
9. **Prof. Saju Elias** (Parent Representative)
10. **Smt . Shyla K.** (Parent Representative)

#### **Main Projects of PTA for last 10 years**

- 2013-14: Public announcement system
- 2014-15: Toilets for girls near the Department of Chemistry & installation of solar lights
- 2015-16: Incinerator for waste disposal
- 2016-17: Drinking water and rain water harvesting facilities
- 2017-18: Renovation of the stage of college auditorium
- 2018-19: Furnishing of Women's Hall and installation of incinerators
- 2019-20: Planting lawn grass on the college football ground
- 2020-21: Campus beautification
- 2021-22: Installation of Smart Board in Dr. A.P. Mani Hall, furniture and gadgets of Harmony Lounge and Cool Zone
- 2022-23: Installation of Water Purifier with Cooler
- 2023-24 Bought new chairs for Auditorium

### 20.2 NAAC Accreditation Institutional Level Co-ordinators

The NAAC assessment and accreditation are terms broadly used for understanding the "Quality Status" of an institution. The NAAC's accreditation process follows a holistic, systematic, and objective approach to institutional



improvement. Moreover, the assessment process provides an opportunity for the institution to measure its effectiveness and efficiency, identify its strengths and weaknesses and take necessary steps for improvement.

The College has successfully completed four cycles of accreditation and is currently accredited with 'A++ Grade' (CGPA of 3.51)

1. Ms. Jeejamol P. M. (IQAC Co-ordinator)
2. Ms. Jinu Mathew (NAAC Co-ordinator)
3. Dr. Kavitha Gopalakrishnan (Joint Co-ordinator)
4. Dr. Krishnaraj M. V. (Joint Co-ordinator)
5. Mr. Nibu B. Thomas (Joint Co-ordinator)

### **20.3 UGC Planning Board**

The College may set up a Planning Board to approve the proposal for the development of undergraduate and postgraduate education, after identifying its needs and deciding on its priorities. The Planning Board headed by the Principal is responsible for preparing proposals and estimates, based on the needs of various departments, in consonance with UGC guidelines in the prescribed proforma, to oversee the utilization of funds and submitting audited accounts to UGC. Besides the Principal, IQAC Coordinator, and senior teachers, Librarian, the Bursar or a senior person from the Accounts Department and University representatives comprise Planning Board.

1. **Prof. (Dr) Biju Thomas (Principal)**
2. **Mr. Nibu B Thomas ( Co-ordinator) 9947455182**
3. **Prof. (Dr) Jyothimol P. (Vice- Principal)**
4. **Dr. Shaju M. J.**
5. **Dr. Annie Cherian (Bursar)**
6. **Prof. (Dr) Manoj Narayanan K. S.**
7. **Ms. Jeejamol P. M. (IQAC Co-ordinator)**
8. **Dr. Linju Ann Jacob**
9. **Lt. Dr. Shibu M. George**
10. **Dr. Arabhi P.**
11. **Dr. Thomas Kuruvilla**
12. **Ms. Preetha Mathew**
13. **Ms. Jinu Mathew**
14. **Mr Steve Vincent**
15. **Ms. Seena R. Nair (Librarian)**
16. **(University Nominee)**

## 20.4 Rashtriya Uchchar Shiksha Abhiyan (RUSA)

### Institutional Level Committees

RUSA is a Centrally Sponsored Scheme (CSS), which seeks to improve overall quality of existing State Higher Educational Institutions by ensuring their conformity to prescribed norms and standards and adoption of accreditation as a mandatory quality assurance framework. Funding is provided by the central ministry through the state governments, which in coordination with the Central Project Appraisal Board will monitor the academic, administrative and financial advancements taken under the scheme.

RUSA 2.0 sanctioned a Two Crore Project for the Infrastructure development of the college under three heads - New Construction, Renovation and Purchase. Construction and Renovation were completed and was inaugurated by the Hon. Higher Education Minister, Dr. R. Bindhu. The purchase is in progress.

The College has been utilizing the government allocated funds in these development projects under the supervision of two well-formed bodies at institutional level - the Board of Governors (BoG) and a Project Monitoring Committee.

#### 20.4.1 RUSA - Board of Governors

The BoG is to take all policy decisions with regard to smooth, cost effective and timely implementation of the Institutional project. The BoG comprises of:

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Dr. M. E. Kuriakose** (Secretary, M.O.C. Colleges)
3. **Dr. Priya Thampi T** (Co-ordinator) 9447353853
4. **Prof. Jacob Kurian Onattu** (Academician)
5. **Prof. (Dr) Jyothimol P.**
6. **Prof. (Dr) Manoj Narayanan K. S.**
7. **Mr. Kuriakose N. I.** (Executive Engineer, KWA)
8. **Mr. Abraham Kurian** (Industry)
9. **Dr. Binu M. Issac** (Consultant Engineer)
10. **Dr. Annie Cherian** (Bursar)

#### 20.4.2 RUSA - Project Monitoring Committee

The Project Monitoring Committee is constituted to fulfill the terms of references as per RUSA Documents within the College. A Project Monitoring Unit represented by academic officials, faculty, administrative officers and students will be responsible for monitoring of the project at the institutional level in order to implement the governance reforms proposed under RUSA. The committee comprises of:





1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Dr. Annie Cherian** (Bursar)
3. **Dr. Shaju M. J.**
4. **Dr. Priya Thampi T** (Co-ordinator) 9447353853
5. **Ms. Jeejamol P. M.** (Teacher Representative)
6. **Dr. Jintha Thomas** (Teacher Representative)
7. **Mr. Sunny Varghese** (Jr. Superintendent)
8. **Prof. Saju Elias** (PTA Vice President)
9. **Dr. Binu M. Issac** (Consultant Engineer)
10. **Ms. Suha Khadeeja S.** (Student Representative)

### 20.5 Research Advisory Committee

The Research Advisory Committee is constituted as per the direction of University Grants Commission (UGC).

The objectives of the Research Advisory Committee are:

- To evaluate research proposals and minor as well as major projects
- To shortlist the candidates for funding proposals
- To evaluate and scrutinise the proposals for seminars & conferences submitted by the teachers of the College
- To create an ecosystem for research and innovation and promote research culture among students
- To undertake any other responsibilities related to the assessment and evaluation of the research in the College

The committee comprises of the following members:

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Prof. (Dr) Jyothimol P.** (College Level Research Coordinator)
3. **Dr. Nibu A. George** (Physics)
4. **Dr. P.S. Radhakrishnan** (Dean Faculty of Language and Literature, MGU)
5. **External Expert for concerned subject**

#### 20.5.1 Research and Development Cell

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Prof. (Dr) Jyothimol P.** (Convener) 9495690047
3. **Dr. Shaju M. J.**
4. **Ms. Jeejamol P. M.**
5. **Dr. Nibu A. George**
6. **Dr. Selvy Xavier**
7. **Dr. Misha Hari**



8. **Dr. Krishnaraj M. V.**
9. **Dr. Aparna Thankappan**
10. **Dr. Sheeja Kuriyakose**
11. **Dr. Mity Thambi**
12. **Dr. Jintha Thomas**

## 20.6 Institutional Innovation Council

Institutional Innovation Council (IIC) is an initiative by the Ministry of Education (MoE) in India. It is a nationwide program aimed at fostering innovation and entrepreneurship among students and faculty members in higher education institutions. Under the guidance of the MoE, the IIC (IC202216741) is established in Baselius College in 2021-22 academic year. Through its various programs, workshops, and initiatives, the IIC at Baselius College, Kottayam aims to cultivate a culture of innovation, problem-solving, and experiential learning. By nurturing an environment conducive to creativity and fostering entrepreneurial skills, the IIC contributes to the holistic development of students and equips them with the necessary skills to thrive in today's dynamic and competitive world.

1. **Prof. (Dr) Biju Thomas** (Principal)
2. **Dr. Anju Linda Varghese** (Co-ordinator)
3. **Prof. (Dr) Jyothimol P.** (Vice Principal)
4. **Ms. Jeejamol P. M.**
5. **Prof. (Dr) Manoj Narayanan K. S.**
6. **Dr. Jintha Thomas**
7. **Dr. Resmi Annie Thomas**
8. **Dr. Aparna Thankappan**
9. **Dr. Anisha Mary Mathew**
10. **Dr. Mishel Elizabeth Jacob**

## 20.7 Rural Entrepreneurship Development Cell

1. **Prof. (Dr) Biju Thomas**  
Chairman
2. **Dr. Anju Linda Varghese**  
Co-ordinator & Student Development Officer (Personality)
3. **Dr. Resmi Annie Thomas**  
Student Development Officer (Placement & Internship)
4. **Mr. Lijo Sebastian**  
Student Development Officer (Technology)
5. **Dr. Mishel Elizabeth Jacob**  
Student Development Officer (Entrepreneurship)
6. **Dr. Krishnaraj M. V.**  
Student Development Officer (Rural Engagement)



## 20.8 Unnat Bharat Abhiyan (UBA)

UBA, a flagship program of MHRD, Govt. of India, was launched to promote the development of rural areas in tune with the Gandhian vision of self-sufficient 'village republics' based on local resources. The mission of UBA is to enable Higher Educational Institutions to work with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth. Baselius College too participates in UBA so as to bring about transformational change in villages.

**Co-ordinator: Ms. Shaloo Ann Thomas** (Zoology)

## 21. STUDENT MENTORING PROGRAMMES

### Mentoring

The mentor-mentee program at Baselius College is structured as a one-to-one interaction between faculty and student. The experience and expertise of the faculty are utilized to cater to the needs of the student for the development of their professional and personal career path. Each student shall be assigned to one faculty member (Mentor). The mentor works with the student to identify and develop specific goals and encourages the student to be responsible and become a better version of themselves.

**Dr. Selvy Xavier (Co-ordinator)** 9495319425

## 22. CO-CURRICULAR AND EXTRA-CURRICULAR INITIATIVES

The college has to its credit various facilities, forums, organisations, centres, clubs and associations. They have been established to cover almost the entire spectrum of co-curricular activities of the College to enrich campus life and make it more rewarding to each and every member of the Baselius family.

### 22.1 National Cadet Corps (NCC)

National Cadet Corps, the biggest youth organisation is functioning under the Ministry of Defence, Govt. of India. It inculcates discipline and sense of unity and patriotism in youth and trains in defence preparedness. It also aims at the development of leadership, character, and comradeship among the youth. The Central and State Governments are giving several incentives including weightage for education, job reservation etc. for NCC cadets. Our college has a company of 131 Cadets under 16 Kerala Bn. NCC and is commanded by Lt. Dr. Shibu M. George, Dept. of Political Science. The students who get enrolled can attain 'B' and 'C' certificates after a service of two and three years respectively.

**Associate NCC Officer: Lt. Dr. Shibu M. George** 9995719161



## 22.2 National Service Scheme (NSS)

NSS has been functioning in the realm of higher education with the motto "Not Me, But You" since 1969. The overall objective of NSS is personality development through social service. It is a cradle for leadership training and group dynamics. It also works to promote respect for labour, discipline, Gandhian principles, national integration and work culture.

Two NSS units are currently active in our college. Joining NSS is an assurance for success and personality development for every student. Due weightage is also given to NSS volunteers for future studies and job placements.

### Officers:

1. **Dr. Manjusha V. Panicker** (Malayalam) 9447496082
2. **Dr. Krishnaraj M V (Botany)** 9995107714

## 22.3 Electoral Literacy Club

The Electoral Literacy Club is a platform to sensitize students on their electoral rights and familiarize them with the electoral process of registration and voting. It aims at strengthening the culture of electoral participation among young and future voters.

1. **Dr. Krishnaraj M. V** (Nodal Officer) 9995107714
3. **Dr. Shaju M. J.**
4. **Lt. Dr. Shibu M. George**
5. **Ms. Gopika Mohan** (D2 Politics ) (Student representative)

## 22.4 Red Ribbon Club

The Red Ribbon Club is functioning in this college in close association with our NSS units. Its main objective is to sensitize students regarding the need for voluntary blood donation. Side by side, it also helps create awareness regarding diseases such as HIV/AIDS, Hepatitis B etc. which are mainly spread through infected blood, casual and unprotected sexual contact etc.

Our Red Ribbon Club unit arranges mass blood donation programmes on selected dates, accepting blood from all willing students and staff. It also arranges blood for medical emergencies reported from neighbouring hospitals. Every year, on World AIDS Day (December 1st), there will be special awareness programmes under the auspices of the RRC.

### Teachers in Charge:

1. **Dr. Krishnaraj M. V** (Nodal Officer) 9995107714
2. **Mr. Shijinkumar M.S.** (D2 Botany) (Student Representative)
3. **Ms. Aliya Habeeb** (D2 Chemistry) (Student Representative)

## 22.5 Mar Gregorios Orthodox Christian Students' Movement (MGOCSM)

MGOCSM caters to the spiritual needs of our students. Under the auspices of this respected organisation, prayer meetings are conducted on all



Fridays. One day programmes, Camps, Pilgrimage to Parumala on 2<sup>nd</sup> November on every year, Value Education classes etc. are arranged by MGOCSM.

**Co-ordinator: Dr. John K Babu (BBA)**

9947634836

### **22.6.1 Equal Opportunity Forum**

The Equal Opportunity Cell is a space for celebrating and respecting the beauty of our differences. It ensures that all students on campus are treated as equals. "Inclusivity in Diversity" is the motto of this cell and it strives to move beyond deep-seated inequities and sensitize people to think beyond the constructs of colour, caste, creed, gender and more, that hinder our progress. It nurtures the quality of valuing the uniqueness of each and every individual. The objectives of the Cell are:

- a. to create an atmosphere of equal opportunity through awareness generation programmes.
- b. to provide auxiliary support towards skill development and enhancing the employability of students.
- c. to tailor development and sensitization programmes to meet the distinct needs of the students.

**Co-ordinator: Ms. Divya Uthup (English)**

9496570517

### **22.6.2 Women's Forum**

This forum is open to all the women students of our college. It organizes discussions, seminars and awareness programmes, focusing mainly on women's issues and needs in tune with the times. Lectures and practical sessions are arranged on relevant topics by experts in the concerned fields.

**Co-ordinator: Dr. Selvy Xavier (Coordinator)**

9495319425

### **22.6.3 Men's Forum**

In order to promote fruitful cooperation among the male members of the faculty and the student community of Baselius College, a Men's Forum has been introduced. This forum plans beneficial activities for men through seminars, discussions etc. in which issues and problems faced by men can be widely addressed.

**Co-ordinator: Dr. Sajish P. R (Botany)**

9747553087

### **22.7 Ek Bharath Shreshtha Bharath (EBSB) Club**

When the Government of India launched the 'Ek Bharat Shreshtha Bharat (EBSB)', the University Grants Commission sought to initiate 'Ek Bharat Shreshtha Bharat Club' (EBSB) in all Higher Educational institutions to promote cultural connection and enhance interaction between people hailing from different states. This initiative is to foster national integration. The partner state of our college is Himachal Pradesh.

**Co-ordinator: Lt. Dr. Shibu M. George (Political Science)**

9995719161



## 22.8 Arts Club

The prime objective of the Arts Club of the college is to inspire and enable the students to actively learn and develop their talents and skills exposing artistic expression.

### Objectives:

- Develop and demonstrate skills of the student community in effective speaking, writing, and performing on topics in the fine arts.
- To bring the latent talents of the students to the limelight and provide them a platform to perform and hone their skills.
- coordinate the Arts Festival and other common celebrations on campus.

**Teacher-in-charge: Dr. Arabhi P (Botany) 9048188738**

**Special festivals Dr. Thara Thomas (Economics)**

Under the aegis of the Arts Club, clubs catering to specific areas are formed so the students can join the clubs of their interest and better their skills, interact with peers having similar tastes, take their skills to the next level by participating in several individual and group intra and intercollegiate competitions.

### 22.8.1 Music Club

**Convener:** Dr. Geethalakshmi K (Botany) 9946896655

### 22.8.2 Choreography Club

**Convener:** Ms. Neha P. R (Physics) 9400588271

### 22.8.3 Theatre & Histrionics Club

Ms. Uma Surendran (Zoology) 9744503032

### 22.8.4 Fine Arts & Photography Club

Sri. Jithin John (English) 9744503032

### 22.8.5 Literary, Oratory & Quiz Club

**Convener:** Mr. Steve Vincent (English) 9387607154

### 22.8.6 Arts Festival

The Arts Club also monitors the conduct of the Arts Festival. Whether it is through dance, music, or fine arts, creativity is all around the college students and this is often on display during campus arts festivals. Apart from the fun, frolic and platform that it offers to students to exhibit their talents, the arts festival is also an acid test of some students' managerial skills, team-spirit, coordination and camaraderie. The college Arts festival is conducted each year with unique names. In order to ensure the maximum participation from every student and to inculcate in them a spirit of competition, all the students are grouped into four houses. Each group is headed by respective teachers and the competitions are conducted house wise.



**Co-ordinator : Dr. Arabhi P (Botany) 9048188738**

**Joint Co-ordinator: Dr. Thara Thomas (Economics)**

### **22.9 Tourism Club**

The Tourism Club of our college is formed with the objective of creating awareness among the students about tourism activities and to incorporate the student's strengths and potential in the development of tourism in our State. The club conducts orientation classes on tourism and its possibilities. It also organizes discussions and quiz programmes.

**Co-ordinators: Dr. John K. Babu (BBA) 9947634836**

### **22.10 Nature Club**

This club was formed with the intention of sensitizing, creating awareness, motivating, and educating students about environmental conservation. They organize tree plantation programmes and awareness programmes such as Quizzes, Essays and Poster Competitions regarding various environmental issues. They have also arranged adventure/nature camps in the past.

**Co-ordinator: Dr. Thomas Kuruvilla (Malayalam) 9847877290**

### **22.11 Entrepreneurship Development (ED) Club**

Department of Industries & Commerce, Government of Kerala formulated a scheme to set up Entrepreneurship Development Clubs in schools and colleges of the State to inculcate Entrepreneurial Culture amongst youth and equip them with the skills, techniques and confidence to act as torch-bearers of Enterprise for the new generation.

#### **Objectives:**

- To inculcate entrepreneurial culture among students.
- To induct entrepreneurial spirit in the institution.
- To motivate the members into the industrial activity.
- To nurture the latent entrepreneurial talent.
- To sensitize industrial scenario of the state

**Convener: Dr. Mishel Elizabeth Jacob (BBA) 9446053869**

### **22.12 FolkLore Club**

Folklore is a platform to exhibit and express our rich cultural - social - traditional - religious heritage. The Folklore club is one of the active clubs in the campus. The club promote the traditions, ideas, customs and heritage of all the people around the society. The club enhance cultural exchanges, student cultural sensitivities and conducting various activities

**Convener : Dr. Manjusha V. Panicker 9447496082**

### **22.13 ASAP**

Additional Skill Acquisition Programme (ASAP) is initiated by Government



of Kerala to impart industry-aligned skill development programs which focus on practical learning. The programme offers skill courses on areas like Artificial Intelligence (AI), Internet of Things(IoT), Digital Media, Foreign Languages etc, which ensures learners are equipped for the demands of the Fourth Industrial Revolution. The programme is designed as an add-on to the regular course without affecting the classes. ASAP courses are offered not only to the students of the college but also to the general public, fostering a culture of lifelong learning.

**Co-ordinator**      **Mr. Aby T Alias** (Commerce)

9446389749

## **23. SPORTS AND GAMES**

Ever since its inception, Baselius College has been able to secure a unique place on the athletic map of Kerala. The College had the good fortune to nurture and bring to the limelight many star performers in the field of football. The physical education department conducts and coordinates a number of programmes to ensure that the students participate with a lot of vigour and enthusiasm. While academics play a significant role, sports-related activities are also important in shaping the personality and character of a student. With the same ideology, the Physical Education Department of the College emphasizes sports and encourages its students to participate in various tournaments. Students not only stay fit and healthy by actively participating in sports, but they also learn effective ways to handle pressure in times of crisis.

### **23.1 Annual Athletic meet**

The annual athletic is one of the most awaited events in the campus. The students participate with great zeal and excitement. Students are divided into various houses and are allocated team captains and sports faculty coordinators. On the sports day, flags are pitched in the college campus. All the students participate in different activities and teachers guide them in organizing various events. Every year a notable sports person is invited as the chief guest to preside over the function. March Past, Mass Drill Competitions are also held house-wise.

### **23.2 Baselius Trophy Tournament**

Baselius Trophy All Kerala Inter Collegiate Basketball (Men and Women), Football (Men and Women) tournament is a prestigious event of our college and a very popular intercollegiate tournament in Kerala. Baselius Trophy Tournament is one of the oldest intercollegiate tournament and teams from all over Kerala take part in the tournament.

**General Convener:**      **Dr. Thomas Kuruvilla** (Malayalam)

9847877290

### **23.3 Baselian Premier League (BPL)**

Sport develops a sense of friendliness among the student community and develops their team spirit. In order to encourage this spirit, the college conducts an Inter-departmental Cricket Tournament, Baselian Premier League. It witnesses massive participation from the students both on the ground and in the gallery.





### 23.4 Arjuna vs. Drona

This is a friendly cricket match between teachers and students and is one of the highlights of the campus. The teachers and students display their batting prowess, bowling skills and fielding agility. This keenly contested match enhances the bond between the teaching-learning community.

### 23.5 Fit India Movement

Bringing the focus on fitness amongst the youth, the University Grants Commission (UGC) recently shared a circular on their website, urging affiliated colleges and universities to participate in the 'Fit India Movement'. The Movement is aimed at encouraging people to give priority to sports and fitness in their day-to-day lives

### 23.6 Football Academy Association with AL-Ethihad Football Club

The mission and long-term goals of the academy is to build a football culture in the district and being a strong contributor for Kerala football in junior and senior category. The target age group and the level of players to train (U-13, U-15, U-18, U-21).

Co-ordinator: **Mr. Framcy T. Mathew**

## 24. PUBLICATIONS

### 24.1 Baselius Researcher (ISSN-0975-8658)

Baselius Researcher is a journal of interdisciplinary studies and research published by Baselius College Research Guidance Centre. It aims at promoting research activities in the various branches of Science, Arts and Humanities. It is hoped that this journal would serve the purpose of cultivating research publication culture on our campus.

#### Editors:

1. **Dr. Parvathy Mohan (Commerce)** (Editor-in-Charge) 9744868866
2. **Dr. Nibu A. George**
3. **Dr. Viju Kurian**

#### Editorial Board:

1. **Prof. (Dr) Biju Thomas**
2. **Prof. (Dr) Jyothimol P.**
4. **Dr. Annie Cherian**
5. **Dr. Priya Thambi T.**
6. **Dr. Sajish P. R.**
7. **Dr. Selvy Xavier**
8. **Dr. Anit M. Thomas**
9. **Dr. Sheeja Kuriyakose**
10. **Dr. Raju John**

**11. Dr. Sarath P. Nath****24.2 College Magazine & 'Baselian'**

The essential purpose of Baselius College Annual Magazine is to inform, engage, inspire and entertain a diverse readership including alumni, faculty, staff, students, parents and other friends of the College. In the originality of its conception, in the excellence of its writing and visual presentation, in its healthy discourse and editorial balance, the annual magazine endeavours to reflect the values and the quality of the institution itself.

Yet another publication from the Baselian soil is the campus magazine 'Baselian'. It provides ample opportunities for the students to express their literary talents by contributing articles, stories, poems, one-act-plays, reviews, campus projections, campus analyses, department tidbits etc. Apart from this, it aims to provide a record of the College's activities and the achievements.

**Staff Advisor: Dr. Nibulal M. N** (Malayalam)

9847987278

**25. TASK FORCES****Patron Saint's Day General Convener**

Dr. Geethalakshmi K

9946896655

**University Examinations :**

Prof. **(Dr) Manoj Narayanan K. S.**

(Exam Chief Superintendent)

9447110212

Ms. **Shetal Elizabeth Thomas** (Chemistry)

(Assistant Chief Superintendent)

Dr. **Anisha Mary Mathew** (Physics)

**MGU-UGP Honours Nodal Officer**

Academic Co-ordinator

Sri. Lijo Sebastian (History)

79075348026

**MGU- UGP Core Committee**

Prof. Dr. Biju Thomas - Principal

Mr. Lijo Sebastian (Nodal Officer )

Members

Prof.. Dr. Jyothimol. P

Prof. Dr. Manoj Narayanan K.S.

Ms Jeejamol PM

Dr. Nibu A. George

**MGU- UGP Central Committee**

Prof. Dr. Varghese K Cherian, Principal MACFAST

Dr. Rajesh V. Nair , Asso. Prof. School of Letters

Dr. Nandakumar Kalarickal, Director, Centre for Ultrafast Studies, MGU

Mr. Kuriakose N.I., Executive Engineer



Mr. Bibin Jacob - Industrialist  
Mr. Suresh Kurmar , Agricultural Representative  
Mr. Raju Kurian, Alumni, Industry

**UG & PG Admission Committee**

Dr. Sarath P. Nath (Sanskrit) (Nodal Officer) 9188233263  
Dr. Sheeba Joseph (Commerce) 9495655004  
Dr. Ambika D (Physics)  
Dr. Viju Kurian (English)  
Dr. Jinta Thomas (Chemistry)  
Sri. Lijo Sebastian (History)  
All HoDs  
Superintendent

**Internal Examinations**

Dr. Sheeja Kuriyakose (Convener) 9446370159  
Dr. Misha Hari (Physics)

**Internal Assessment UG & PG**

Ms. Meera Elizabeth James 9400840248  
Ms. Liza Alex

**Academic Monitoring Unit**

Prof. (Dr) Manoj Narayanan K. S. (Convener)  
Dr. Rejitha V.  
Mr. Jithin John

**Open Course Co-ordinator**

Dr. Arabhi P. 9048188738

**Discipline Committee**

Principal and All HoDs  
Vice Principal  
NSS Programme Officers  
NCC Officer

**Centre for Research–Co-ordinators**

Prof. (Dr) Jyothimol P. (English) 9495690047  
Dr. Shaju M. J (Economics)  
Dr. Nibu A. George (Physics)  
Dr. Mity Thambi (Chemistry)

**Institution Innovation Council**

Dr. Anju Linda Varghese (Chemistry) 9846600644

**All India Survey on Higher Education,**

**NIRF, KIRF, KSHEC, ARIIA, AISHE**

**IQAC**



|  |            |
|--|------------|
| Ms. Jeejamol P. M. (Co-ordinator)                                  | 9447958924 |
| <b>RINK &amp; BIIC</b> Dr. Aparna Thankappan(Physics)              | 9747620918 |
| <b>YIP</b> Dr. Vijju Kurian  | 9496093829 |
| <b>Higher Education Scholarship</b>                                |            |
| Ms. Neha P.R. (Physics)/ Dr. Krishnaraj M. V                       | 9400588271 |
| <b>‘Swayam’ - Online learning Platform Co-ordinator</b>            |            |
| Dr. Raju John  | 9446061096 |
| <b>AIACHE</b>  |            |
| Ms. Josymole T. J.   | 8606031147 |
| <b>Dept. of Student Service (DSS)</b>                              |            |
| Ms. Shaloo Ann Thomas  | 9544399498 |
| <b>Website &amp; ICT Committee</b>                                 |            |
| <b>(IQAC)</b>  |            |
| <b>College Handbook</b>  |            |
| Ms. Anna George (English)  | 9446061734 |
| <b>Public Relations and Liaison with Press</b>                     |            |
| Dr. Nibulal M. N.  | 9847987278 |
| <b>IPR Cell (Seminars, Conferences and IPR Related Activities)</b> |            |
| Mr. Reshmi P (Physics),  |            |
| Ms. Jeejamol P. M.   | 9447958924 |
| IQAC Co-ordinators of Department                                   |            |
| <b>Campus Beautification</b>                                       |            |
| Dr. Annie Cherian (Bursar)   |            |
| <b>Innovation and Entrepreneurship Development Centre (IEDC)</b>   |            |
| Dr. Aparna Thankappan  | 9747620918 |
| Dr. Nibu A George  |            |
| <b>KFON</b>  |            |
| Mr. Nibu B. Thomas   | 9947455182 |
| <b>Identity Card</b>   |            |
| Ms. Shaloo Ann Thomas (Co-ordinator)                               | 9544399498 |
| <b>PG Forum</b>  |            |
| Ms. Chithra Mary Philip  | 8921224362 |
| <b>Niravu</b>  |            |
| Dr. Anju Linda Varghese (Chemistry) (Co-ordinator)                 | 9846600644 |
| Ms. Priya S (Commerce SF)  |            |
| <b>LED Display Co-ordinator</b>                                    |            |
| Dr. John K. Babu (BBA)   | 9947634836 |

**26. SUBJECT ASSOCIATION TEACHERS IN-CHARGE**

| Sl. No. | Department        | Name of the Teacher       | Contact Number |
|---------|-------------------|---------------------------|----------------|
| 1       | English           | Dr Kavitha Gopalakrishnan | 9446765061     |
| 2       | Physics           | Dr. Aparna Thankappan     | 9747620918     |
| 3       | Chemistry         | Dr.Mity Thambi            | 9446234059     |
| 4       | Economics         | Ms. Ashly Thomas          | 9747108424     |
| 5       | Commerce          | Dr. Sheeba Joseph         | 9495655004     |
| 6       | BBA               | Dr.Shiny Abraham          | 9446053869     |
| 7       | Malayalam         | Dr. Nibulal M.N.          | 9847987278     |
| 8       | Mathematics       | Ms. Preetha Mathew        | 9447134194     |
| 9       | Botany            | Dr Geetha Lakshmi K       | 9747553087     |
| 10      | Zoology           | Dr. Rejitha V.            | 9495324041     |
| 11      | Political Science | Mr. Denny Thomas          | 9847356948     |
| 12      | Commerce SF       | Ms. Soju Scaria           | 8281588901     |

**27. TEACHERS IN MAHATMA GANDHI UNIVERSITY BODIES**

| Sl. No. | NAME OF THE TEACHER             | POSITION   |
|---------|---------------------------------|--|
| 1.      | Prof. (Dr) Biju Thomas,         | Syndicate Member   |
| 2.      | Prof. (Dr) Jyothimol P.         | Member, University Research Committee<br>Member, Expert Committee for the Foundation Course in FYUGP |
| 3.      | Dr. Annie Cherian               | Member, PG Expert Committee Statistics   |
| 4.      | Prof. (Dr) Manoj Narayanan K.S. | Convener, Expert Committee Commerce, UG  |
| 5.      | Ms. Jeejamol P. M .             | Member, PG Expert Committee , Economics  |
| 6.      | Dr. Arabhi P.                   | Member, UG & PG Expert Committee , Microbiology  |
| 7.      | Dr. Nibu A. George              | Member, PG Expert Committee , Physics  |
| 8.      | Lt. Dr. Shibu M. George         | Member, Senate Chairperson, UG<br>Expert Committee , Political Science                               |
| 9.      | Dr. Manjusha V. Panicker        | Member, UG Expert Committee , Malayalam  |
| 10.     | Ms. Uma Surendran               | Member, UG Expert Committee , Biotechnology  |
| 11.     | Dr. Anju Linda Varghese         | Member, PG Expert Committee , Chemistry  |
| 12.     | Mr. Lijo Sebastian              | Member, UG Expert Committee , History<br>Convener, Sub Committee for Foundation Course in FYUGP      |



## 28. LIST OF RETIRED TEACHERS AND MEMBERS OF NON-TEACHING STAFF

### 28.1 Contact Details of Retired Teachers

#### ENGLISH

- |     |                                 |                             |
|-----|---------------------------------|-----------------------------|
| 1.  | Prof. P. Rajaram Menon (Late)   | - 0487-2335156              |
| 2.  | Prof. M. M. Lukose (Late)       | - 0468-2682112              |
| 3.  | Prof. O. P. Kurian (Late)       | - 0481-2462262, 8281017462  |
| 4.  | Prof. M. G. George              | - 0484-2760356, 9447061456  |
| 5.  | Prof. Thomas Chandy (Late)      | - 9847446878                |
| 6.  | Prof. P. M. Abraham (Late)      | - 0484-2760356              |
| 7.  | Prof. M.V.G. Nampoothiri (Late) | - 0469-2600786              |
| 8.  | Prof. M.J. Idicula              | - 0481-2494670, 9447141568  |
| 9.  | Prof. Fr. P. M. Cherian (Late)  | - 04829-2257312, 9447568882 |
| 10. | Prof. Thomas Mathew             | - 0482-2211914              |
| 11. | Prof. T.T. Kuriakose (Late)     | - 0481-2507778, 9447357048  |
| 12. | Prof. P. K. Abraham             | - 0469-2604436, 9895168671  |
| 13. | Prof. Vincent George            | - 0481-2570454, 9961600781  |
| 14. | Prof. Elizabeth Kuruvilla       | - 0481-2563066              |
| 15. | Prof. K.K. Baby                 | - 0481-2504035, 9400285378  |
| 16. | Prof. E. John Mathew            | - 0481-2572700, 9447155099  |
| 17. | Prof. Manju Mathews (Late)      | - 0482-2213224              |
| 18. | Dr. Saramma Varghese (Late)     | - 0473-2452812, 9446954863  |
| 19. | Dr. Alexander Raju              | - 0481-2573188, 8547784969  |
| 20. | Prof. AlphonsaVarkey            | - 9847736955                |
| 21. | Prof. Rev. E. M. Philip (Late)  | - 0481-2431030, 9447457010  |
| 22. | Prof. K.S. Ullas                | - 0485-2252251, 9446595251  |
| 23. | Dr. Varghese Leena              | - 0481-2581441, 9446081441  |
| 24. | Prof. Daisy Zacharia            | - 0481-2572716, 9447702710  |
| 25. | Prof. Jacob Kurian Onattu       | - 0481-2463030, 9447306490  |
| 26. | Dr. Maya Kuriakose              | - 0481-2578860, 9895549264  |
| 27. | Dr. Lata Marina Varghese        | - 9446978383                |
| 28. | Sri. Joy Joseph                 | - 8281212886                |
| 29. | Smt. Elsa C Maria Sebastian     | - 9447570167                |

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- |    |                              |                            |
|----|------------------------------|----------------------------|
| 1. | Prof. C. K. Kuriakose (Late) | - 0481-2430438, 9447145064 |
| 2. | Prof. K.V. Kuriakose         | - 0484-2653215, 8547153251 |
| 3. | Prof. K. T. Joy              | - 0485-2253273, 9747644936 |
| 4. | Prof. P. U. Thomas           | - 0481-2537833, 9495874569 |



5. Prof. V. John (Late) - 0481-2573252, 8547219252
6. Prof. T. C. Thomas - 0481-2542747, 9447946507
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8. Prof. V.V. Mathew - 0469-2700563, 9447598458
9. Prof. K. Mathew - 0481-2352947, 9447039451
10. Prof. Elizabeth Varghis - 9497819235
11. Dr. V. M. Mathew (Late) - 0469-2606866, 9447104067
12. Prof. Susan John K. (Late) - 9447355563
13. Dr. Nirmala Joseph - 9446856914

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1. Prof. K. George - 0485-2242327, 9447956856
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5. Prof. Philip C. Thomas - 0481-2360727, 9895210179
6. Prof. K. J. Alexander - 0481-2578582, 9895100656
7. Prof. P. M. Kuriakose - 0481-2572007, 9447159207
8. Prof. Babu Varghese - 0481-2574329
9. Prof. Mathew Korah - 0481-2582283, 9447807868
10. Dr. E. M. Jacob - 0481-2310213, 9447233398
11. Prof. Varkey Mathew - 0481-2567333, 9846433696
12. Prof. K. C. Mariamma - 0481-2572667, 9495972667
13. Dr. Mariamma Jacob - 0479-2344196, 9446357870
14. Prof. Sosamma Chandapillai - 0481-2340708, 9495850587
15. Prof. Ponnamma P. Ancheril - 0481-2562458, 9447598954
16. Dr. Daisy Joseph - 0481-2570081, 9447909779
17. Dr. Annie Mathews - 0481-2578842, 9447473730
18. Dr. Annamma Kurian - 0481-2505916, 940013529
19. Prof. Annamma Varghese - 9495235828
20. Prof. Neenamma John - 0481-2431083, 9946875005
21. Prof. Beena Kuriakose - 0481-2310740, 9446202686
22. Prof. Mary John - 04739-228497, 9539483731
23. Prof. K.T. Usha - 82181081057
24. Prof. Rachel Ninan - 04734-227384
25. Prof. Anitha Koshy - 9400591661
26. Dr. K. M. Yeldho
27. Prof. (Dr) Jalaja J Malayan - 9961570352
28. Dr. Suma Bino Thomas - 9446125353

### **ECONOMICS**

1. Rev. Fr. K. V. Paulose - 0481-2563066, 9495314546
2. Prof. C. I. Ittoop (Late) - 0481-2440437, 9447660636
3. Prof. P. C. Alias (Late) - 0481-2572087, 9349502978



4. Dr. V. Mathew Kurian - 0481-2431033, 9495195362
5. Prof. K. SivFedankara Pillai - 0479-2444640
6. Prof. Elizabeth John - 0469-2711805, 9447602351
7. Prof. P.J. Mathew - 0479-2361371, 9447608277
8. Prof. Omana Mathew - 0481-2340724, 9746118923
9. Prof. C. V. Skariakutty - 0481-2312960, 9447111793
10. Sri. Vijeesh Vijayan (late) -

#### **COMMERCE**

1. Prof. M. C. Jacob (Late) - 0481-2380660
2. Prof. K. J. John - 9946597506
3. Prof. M. C. Joseph - 9995204042
4. Prof. A. A. Markose (Late) - 0481-2582747
5. Prof. C. P. Janardhanan (Late) - 0482-9251304
6. Prof. P. J. John (Late) - 0481-2582086
7. Dr. Joy Markose - 9447356001
8. Dr. K. K. Kuriakose (Late) - 9447964995
9. Prof. K. M. George (Late) - 0481-2578524
10. Prof. Joy K. Varkey - 9447475773
11. Prof. K. V. George - 9447090070
12. Dr. P. M. James - 9447571264
13. Prof. Motty Thomas - 9847908007
14. Prof. Elsie Elizabeth K. - 9446560302
15. Dr. J. Nalini - 9446317201

#### **MATHEMATICS AND STATISTICS**

1. Prof. M. J. Thomas (Late) - 0481-2565149
2. Prof. K. P. Thomas (Late) - 0481-2462510
3. Prof. K. Chandrasekharan - 0481-2570746, 9400570746
4. Prof. P. M. Mathew
5. Prof. P. G. Mathai (Late) - 0479-2369067
6. Dr. M. S. Samuel - 0481-2570759, 9447456938
7. Prof. Gilsanth M. M. (Late) - 0481-2572185
8. Prof. K. U. Annamma - 0481-2572557, 9496902557
9. Prof. K. R. Geethakumari - 0481-2535955, 9495850596
10. Prof. M. Vijayalakshmi - 0471-2343102, 9446064102
11. Prof. Raju Varghese - 9447103804
12. Prof. Alexander V. George - 9446191735

#### **MALAYALAM**

1. Prof. K. C. Mani (Late) - 0481-2507874
2. Prof. C. J. Mannumoodu (Late) - 0481-2372539
3. Prof. N. Sreedharan Nair - 0472-2832012
4. Rev. Fr. P.V. John - 0479-2454776
5. Prof. T. T. Kuriakose (Late) - 0481-2544937





6. Prof. Mary Mathew - 0481-2430438, 9447145064
7. Dr. V. A. Philip - 0481-2571247, 9447660051
8. Dr. Sherly Kurian - 9961274087
9. Dr. Shyla Abraham - 9446477459

#### **BOTANY**

1. Prof. Dr. A. P. Mani (Late) (1<sup>st</sup> Principal)
2. Prof. Abraham Varghese (Late)
3. Prof. John Joseph - 0481-2578535, 9961478535
4. Prof. C. A. Thomas (Late)
5. Prof. Zachariah T. Daniel (Late) - 0481-2572728, 9847899097
6. Prof. Kurian John P. - 0481-2516238, 9446923771
7. Dr. E. C. Raju - 0481-2517456, 9447039830
8. Dr. Omana Philip - 812088730
9. Prof. Kurian Kunju M. K. - 0481-2700647, 9995670191
10. Prof. Rajan V. Thomas - 0481-2494102, 9447329980
11. Prof. Raju Thomas - 0481-2431121, 9447357262
12. Dr. M. E. Kuriakose - 9447101513

#### **ZOOLOGY**

1. Prof. C. M. Mathew - 9495175847
2. Prof. K. P. Joy - 9447287570
3. Prof. P. K. Alexander - 9447289020
4. Prof. Titus Varkey - 9847423416
5. Prof. Prasad Thomas - 9847503932
6. Prof. Jacob K. Mathew - 9447146485
7. Prof. Thomas Varghese - 9995024322
8. Dr. Susan Paniker - 9447366927
9. Prof. Bina Jacob - 9447356211
10. Prof. Jose Abraham - 9446195668

#### **POLITICAL SCIENCE**

1. Prof. O. M. Mathew - 0481-2397581, 9847031906
2. Prof. P. M. Antony (Late)
3. Dr. Thomas P.M. - 9447104417
4. Prof. Zacharias V. Thalakulam (Late)
5. Dr. Molly Varghese - 0481-2560435, 9447602352
6. Prof. P. A. Kochuthresia - 9446195855
7. Prof. M. V. Varkey - 0481-2353643, 9446560657
8. Prof. Joshua George - 9744284441

#### **HISTORY**

1. Prof. T. V. George - 0481-2573126, 9947032273
2. Prof. P. K. Kurian - 0481-2575935, 9447174131
3. Prof. Baby Sudha G.



### **HINDI**

1. Prof. P. U. Uthup (Late) - 0481-2381977
2. Prof. K. Thankappan Nair - 0471-2331511
3. Prof. T. K. Ammini - 0479-2360108
4. Dr. Cherian George (Late) - 0479-2452694
5. Dr. M. K. Kesavapillai - 7012809997
6. Prof. S. Sreekumar (Late) - 0471-2732666
7. Dr. Elcy I. C. - 9446859285
8. Dr. Jancey Thomas - 9847080705

### **SANSKRIT**

1. Prof. A. I. Mary - 9447174131
2. Dr. P.V. Viswanathan Nampoothiri - 9349507932

### **SYRIAC**

1. Prof. N. V. Leela - 8129576607

### **PHYSICAL EDUCATION**

1. G'boy Tharyan (Late)
2. Prof. T. M. Mathew - 9495202643
3. Dr. K. V. Joy - 9446067256
4. Dr Joji M Philip - 9495380785

### **28.2 Contact Details of Retired Administrative Staff Members**

- Sri. C. C. Jacob - 0481-2432699  
Sri. Kurian Ipe M. - 9446385868  
Sri. P. T. Kurian - 0481-2464676  
Sri. P. K. Abraham (Late) - 0481-2508656  
Smt. V. E. Saramma - 0481-2543354  
Smt. T. M. Molly - 0481-2571868  
Sri. P. A. Varghese - 9048007376  
Sri. K. V. Joy - 9447109499  
Sri. T. V. Thompson - 0481-2380869  
Sri. K. C. Korah - 0481-2556118  
Sri. George P. Ipe - 9447111325  
Sri. P. U. Thomas - 9567250649  
Sri. P. C. Ittyavirrah - 0481 2380291  
Sri. K. M. Kuriakose - 9446542461  
Sri. K. Y. Philipose - 0468-2230786  
Sri. Babu Varghese (Late) - 0481-2433227  
Sri. K. Prabhakaran - 0481-2545824  
Sri. V. C. Thankachen - 9633984644  
Sri. Sabu K. John - 9446373607  
Sri. E. J. John - 8281943153  
Sri. C. T. Joseph - 0481-2397696  
Sri. P. P. Kuruvilla - 0481-2596121



|  |                |
|--|----------------|
| Smt. Leelamma Kurian   | - 9400229765   |
| Sri. Lalu C. M.  | - 8606724184   |
| Sri. Alex T. L.  | - 9745289636   |
| Sri. K. Abraham  | - 9048358765   |
| Sri. K. M. Chacko (Late)   | - 9447143585   |
| Smt. Annamma John  | - 0481-2435540 |
| Sri. K. T. Sachariah   | - 9400709936   |
| Sri. Sabu Joseph   | - 9496385645   |
| Sri. M. K. Kurian  | - 9446542986   |
| Smt. M. C. Achamma   | - 9349921333   |
| Sri. Babu Abraham  | - 0481-2509964 |
| Sri. M. J. Joseph  | - 9995288291   |
| Sri. P. A. Chacko  | - 0481-2381538 |
| Sri. K. N. Balakrishnan  | - 9747713715   |
| Sri. K. M. Kuttappan   | - 9495881050   |
| Sri. M. M. Itty Ipe  | - 0481-2381746 |
| Sri. George C. Punnoose (Late)                                     | - 9846996945   |
| Smt. Annamma Kurian  | - 7403526389   |
| Sri. George Philip M.  | - 8281126164   |
| Sri. Subash Markose  | - 9744050956   |
| Sri. Thomas John   | - 9446537286   |
| Sri. Jose Thomas   | - 9497617558   |
| Sri. A. M. Varghese  | - 9495129534   |
| Smt. LalikuttyOommen   | - 9947463321   |
| Sri. Raju Jacob  | - 9446280459   |
| Sri. Reji John   | - 9995859790   |
| Sri. Jacob C. Ninan  | - 9446391869   |
| Sri. K. G. Babu  | - 7907377638   |
| Sri. Thomas Mathew   | - 9605419650   |
| Sri. T. N. Chacko  | - 0481-2381826 |
| Sri. M. C. Abraham (Late)  | - 0481-2506059 |
| Sri. Varghese Chacko   | - 9387647550   |
| Sri. E. T. Thomas  |                |
| Sri. P. C. Sunny   | - 0481-3401070 |
| Sri. Sanish Abraham (late)   |                |
| Sri. Kurian P. K   | - 9496635102   |
| Sri. Shibu K Punnoose  | - 9495874772   |
| <b>28.3Contact Details of Retired Staff of Cooperative Society</b> |                |
| Smt. Beena Thomas  | - 9447859573   |
| Sri. Scariakutty K.K. (Late)                                       | - 9495323528   |
| Sri. Sajimon P.P.  | - 9747493195   |
| Sri. Jose P. Mathew  | - 944791054    |



## 29. SCHOLARSHIPS & ENDOWMENTS

### 29.1 ഡിഗ്രി വിദ്യാർത്ഥികൾക്ക് അപേക്ഷിക്കാവുന്ന

#### സ്കോളർഷിപ്പുകൾ 2023-24

##### Inspire SHE

+2ഇൽ Science തിരഞ്ഞെടുത്ത്, ഏറ്റവും മികച്ച മാർക്ക് ലഭിച്ച 1% വിദ്യാർത്ഥിക്കാണ് ഈ സ്കോളർഷിപ്പ് ലഭിക്കുക.

##### Higher Education Scholarship-Kerala

സയൻസ്, സോഷ്യൽ സയൻസ്, ഹ്യൂമാനിറ്റിക്സ്, ബിസിനസ്സ് സ്റ്റഡീസ് വിഷയങ്ങളിൽ കേരളത്തിലെ ഗവൺമെന്റ് എയ്ഡഡ് ആർട്സ് & സയൻസ് കോളേജുകളിൽ, എയ്ഡഡ് കോഴ്സുകൾക്ക് പഠിക്കുന്ന ഒന്നാം വർഷ ബിരുദവിദ്യാർത്ഥികൾക്ക് അപേക്ഷിക്കാം. General, OBC, SC/ST, BPL, PWD എന്നിങ്ങനെ ഓരോ വിഭാഗത്തിനും ഓരോ cut off മാർക്ക് വെച്ച് ആണ് select ചെയ്യുക.

##### Prathibha Scholarship

+2ൽ എല്ലാ വിഷയങ്ങളിൽ കൂടി 90%ൽ അധികവും, സയൻസ് വിഷയങ്ങളിൽ എല്ലാം കൂടി 90% മാർക്കും കരസ്ഥമാക്കിയ സയൻസ് വിഷയങ്ങളിൽ ഡിഗ്രിക്ക് ചേരുന്ന ഒന്നാം വർഷ വിദ്യാർത്ഥികൾക്ക് ആണ് അർഹത (SC/ST-80%).

##### Central Sector Scholarship

ഇന്ത്യയിലെ ഏതെങ്കിലും ബോർഡിൽനിന്ന് +2 ഇൽ percentile/80% ത്തിൽ കൂടുതൽ മാർക്ക് നേടി UG UGC/AICTE/MCI/DCI തുടങ്ങിയവ അംഗീകരിച്ച കോളേജുകളിൽ റെഗുലർ ആയി പഠിക്കുന്ന വിദ്യാർത്ഥികൾക്ക് അപേക്ഷിക്കാം. വാർഷിക വരുമാനം 4.5 ലക്ഷം രൂപയിൽ താഴെ ആയിരിക്കണം.

##### Post Matric Scholarship for Minorities

അപേക്ഷകൻ ന്യൂനപക്ഷ സമുദായങ്ങളായ മുസ്ലീം, ക്രിസ്ത്യൻ, സിഖ്, ബുദ്ധ, പാർസി, ജൈന സമുദായങ്ങളിലൊന്നിൽ ഉൾപ്പെട്ടവയായിരിക്കണം. കുടുംബ വാർഷിക വരുമാനം 2 ലക്ഷം രൂപയിൽ താഴെ ആയിരിക്കണം.

##### Post Matric Scholarship for Disabled

40 ശതമാനമോ അതിൽ അധികമോ വൈകല്യം ഉണ്ടായിരിക്കണം. വരുമാന പരിധി 2,50,000.

##### Suvarna Jubilee Merit Scholarship

ഡിഗ്രിക്ക് പഠിക്കുന്ന ദാരിദ്ര്യരേഖയ്ക്ക് താഴെയുള്ള (ബിപി.എൽ) കുടുംബങ്ങളിലെ വിദ്യാർത്ഥികൾക്കു ലഭിക്കുന്ന സ്കോളർഷിപ്പ്. കഴിഞ്ഞ അധ്യയന വർഷത്തിൽ 50% മാർക്ക് നേടിയിരിക്കണം.

##### State Merit Scholarship

കുടുംബ വാർഷിക വരുമാനം 1 ലക്ഷം രൂപയിൽ താഴെ ആയിരിക്കണം. കഴിഞ്ഞ അധ്യയന വർഷം (+2) ഇൽ 50%ൽ അധികം മാർക്ക് നേടിയിരിക്കണം.



**Blind PH Scholarship**

40 ശതമാനമോ അതിൽ അധികമോ വൈകല്യം ഉണ്ടായിരിക്കണം. വികലാംഗ സർട്ടിഫിക്കറ്റ് നിർബന്ധമാണ്. വരുമാന പരിധി 2,50,000.

**CH Muhammad Koya Scholarship**

മുസ്ലിം, ലത്തീൻക്രിസ്ത്യൻ, പരിവർത്തിത ക്രിസ്ത്യൻ എന്നീ വിഭാഗങ്ങളിൽ ഒന്നിൽപ്പെട്ട പെൺകുട്ടി ആയിരിക്കണം. കുടുംബവാർഷിക വരുമാനം 8 ലക്ഷം രൂപയിൽ താഴെ ആയിരിക്കണം. കഴിഞ്ഞ അധ്യയനവർഷം 50% ഇൽ അധികം നേടിയിരിക്കണം.

**Prof. Joseph Mundasseri Scholarship**

സർക്കാർ/എയ്ഡഡ് സ്ഥാപനങ്ങളിൽ നിന്ന് 80% മാർക്കോടെ ഡിഗ്രിയോ 75% മാർക്കോടുകൂടി പിജിയോ പൂർത്തിയാക്കിയ മുസ്ലിം, ക്രിസ്ത്യൻ, സിഖ്, ജൈന, പാർസി മുതലായ ന്യൂനപക്ഷമത വിഭാഗങ്ങളിലെ വിദ്യാർത്ഥി ആയിരിക്കണം. കേരളത്തിൽ സ്ഥിരതാമസക്കാരൻ ആയിരിക്കണം. BPL വിദ്യാർത്ഥികൾക്ക് ആണ് മുൻഗണന. 8 ലക്ഷം വരെ വാർഷികവരുമാനം ഉള്ള APL വിദ്യാർത്ഥി കൾക്കും അപേക്ഷിക്കാം.

**e-grantz**

All students who claim fee relaxation (SC, ST, OBC, OEC, OBC(H), General) during UG and PG admissions should apply through Akshaya centers with relevant documents and submit hard copies to college office. Students who are admitted in community and management quota are not eligible for e-grantz.

**Fisheries e-grantz**

This scholarship can be claimed only by fisherman children.

**Vidyasamunnathi Scholarship**

This scholarship can be claimed by economically backward sections among the forward communities.

**Snehapoorvam Scholarship**

മാതാവോ പിതാവോ ഇവർ രണ്ടുപേരുമോ മരണമടഞ്ഞകുട്ടികൾക്ക് കേരള ഗവൺമെന്റിന്റെ സാമൂഹിക സുരക്ഷാ മിഷൻ നൽകുന്നത് ആണ് സ്നേഹ പൂർവ്വം സ്കോളർഷിപ്പ്.

**29.2 ENDOWMENTS, PRIZES AND MEDALS TO STUDENTS**

| SI No.         | Name of the Endowment                                | Instituted   | Awarded  |
|----------------|--|--|--|
| <b>ENGLISH</b> |  |  |  |
| 1              | <b>V. K. Philip Educational</b>                      |  | to the selected students from each year of the UG and the PG courses in English Literature on the basis of merit                               |
| 2              | <b>K. U. Scaria Memorial</b>                         | by Smt. Daisy Zacharia of the Department of English in memory of her father late Sri. K. U. Scaria   | to English Main students who score high marks in D1, D2, and D3 classes  |
| 3              | <b>Prof. Manju Mathews Memorial</b>                  | by her family in memory of Smt. Manju who died in harness in 2006                                    | to the best outgoing students of B.A. English (Final) and M.A. English (Final) every year  |
| 4              | <b>Prof. Rajaram Menon Memorial</b>                  | by his family in memory of the Founder-Head of the Department of English                             | to the Topper in English   |
| <b>PHYSICS</b> |  |  |  |
| 5              | <b>Prof. C. K. Kuriakose Memorial</b>                | in memory of late Prof. C. K. Kuriakose, the first Head of the Department of Physics of this college | to the students who secure highest marks in the Final year University Examinations of B.Sc. Physics and M.Sc. Physics                          |
| 6              | <b>Prof. V. V. Mathew</b>                            | Prof. V. V. Mathew, the former Head of the Department  | to the best outgoing M.Sc. Physics (Final) student   |
| 7              | <b>Prof. Susan John K. Memorial Quiz Competition</b> | the combined initiative of B.Sc. Physics 1999-2002 batch and M.Sc. Physics 2002-2004 batch students  | to the team coming first in the All-Kerala Prof. Susan John Memorial Physics Quiz Competition (the interest from Rs. 41000/- is being awarded) |



| CHEMISTRY        |   |   |
|------------------|---|---|
| 8                | Sri. Joseph Chandy foundation Scholarship in Chemistry          | by Joseph Chandy  |
| 9                | C. Paulose Memorial   | in memory of the late Prof. C. Paulose of the Department of Chemistry                       |
| 10               | Mr. K. C. Chacko Kuttanchirra Memorial                          | by Prof. K. C. Mariamma in memory of her father   |
| 11               | Smt & Sri. A. J. Chandapillai Memorial                          | by Prof. Sosamma Chandapillai in memory of her parents                                      |
| 12               | Er. Cherian Vengal & Mrs. Thankamma Cherian Endowment           | by Dr. Annie Mathews in memory of her in laws Mr. Cherian Vengal & Mrs. Thankamma Cherian   |
| 13               | Mrs. Rebecca George Memorial Endowment                          | by Dr. Annie Mathews in memory of her mother Mrs. Rebecca George                            |
| 14               | Basechem Spellistry Interschool and Intercollegiate Competition | by Dr. Suma Bino Thomas   |
| <b>ECONOMICS</b> |   |   |
| 15               | Susamma Lukose Endowment  | in memory of the late Susamma Lukose who was a student of the first B.A Economics (1976-77) |
| 16               | Fr. K. V. Paulose Endowment                                     | Fr. K. V. Paulose   |
| 17               | Kudakkaseril Devasiachen Memorial Scholarship                   | Jinny Kudakkaseril was a student of B.A. Economics  |
| 18               | C. K. Jeevan Memorial   | in memory of C. K. Jeevan who was a student of B.A. Economics (1976-79)                     |



|    |   |  |   |
|----|---|--|---|
| 19 | Thayyil Marykutty Memorial Scholarship            | by Dr. Thara Thomas in memory of her mother  | to the outstanding students from each year of UG (Economics)  |
| 20 | K. A. Thankamma Memorial Scholarship              | by Dr. Thara Thomas in memory of her mother - in-law   | to the outstanding students from each year of PG (Economics)  |
| 21 | Ameena Musthafa Memorial Endowment                | A: Instituted by 2014-17 batch of BA Economics students for the deserving BA Final Year student in the fond of memory of their classmate late Ameena Musthafa<br><b>COMMERCE</b> | to the deserving BA Final Year students for the deserving BA Final Year student in the fond of memory of their classmate late Ameena Musthafa |
| 22 | Prof M. C. Jacob and Prof. A. A. Markose Memorial | by the Department of Commerce in memory of the two departed members of staff   | to the two best Commerce students   |
| 23 | Mar Athanasius Scholarship                        | by the late P. C. Pillo  | to the student who secures the highest marks in the B.Com. final University Examination   |
| 24 | Saly Jacob Endowment                              | in memory of the late Saly Jacob who was a student of final year B.Com. (1976-77)  | to the student scoring highest marks in final year B.Com.   |
| 25 | K. P. John Memorial                               | in memory of K. P. John who was a student of 2nd year B.Com. (1982-83)   | to the student securing the highest marks in the second B.Com. University Exams   |
| 26 | Prof. M. C. Jacob Memmorial                       | in memory of the former HoD Prof. M. C. Jacob by his Son Dr. Mathew Jacob  | to the top scorer in the University exam of B.Com (Aided programme) every year.   |
|    |   | <b>MALAYALAM</b>   |   |
| 27 | Prof. C. J. Mannummoodu Memorial                  |  | to the student who secures the highest marks in B.A. Malayalam Main   |
| 28 | K. C. Mathew Memorial                             | Prize by his son Sri. K. M. Cherian (Junior)   | to the student of the third year degree class who gets the highest marks in Malayalam in the second year university examination               |
|    |   |  |   |





|    |   | <b>MATHEMATICS</b>   |   |
|----|---|--|---|
| 29 | Vinod K. Punnen Memorial                          |  | to the student of D3 Maths who scores the highest marks in the first & second year main and subsidiaries put together |
| 30 | Sr. Lucia Memorial Endowment                      | by Dr. Annie Cherian   | to the students who secure the highest marks in Statistics in the first four semesters of B.Sc. Mathematics Program   |
| 31 | Very Rev. George Zachariah Cor' Episcopa Memorial | by Prof. Alexander V. George   | for the best outgoing student from the Department of Mathematics  |
| 32 | Prof. M.J. Thomas Memorial                        | by Prof. Geethakumari K. R.  | for the meritorious student from the Department of Mathematics  |
| 33 | Prof. John Joseph Vadakedath                      | <b>BOTANY</b>  | to the topper in the B.Sc Botany Final Examination  |
| 34 | Alumni Scholarship                                | by the students of B.Sc Botany 2019-22 batch   | to the best outgoing student of B.Sc Botany   |
| 35 | Mrs. Kunjukunjamma Panicker Memorial              | <b>ZOOLOGY</b><br>by Dr. Susan Panicker, the former faculty of the Department, in memory of her mother | to the students who pass B.Sc (Zoology) Final & second year University exam with highest marks                        |
| 36 | Sunil George Endowment                            | <b>POLITICAL SCIENCE</b><br>by his father and the Department of Politics                               | to the outstanding students in Politics   |
| 37 | Prof. O.M. Mathew Endowment                       |  | to the student of D3 Politics who passes the B.A. exam with the highest marks   |
| 38 | Dr. M.M. Mathew Endowment                         | former HoD of Politics, Marthoma College Thiruvalla  | to the student who secure the highest marks in B.A. Political Science   |
| 39 | Rev. Fr. C. Koshy Memorial                        | by his daughter Prof. T. K. Ammini   | to the final Degree Student who secures the highest marks in Part II Hindi Examination                                |



| GENERAL |   |  |
|---------|---|--|
| 40      | <b>Jain George Memorial</b>                 | in memory of the late Jain George who was a student of the second year Pre-Degree batch (1986-87)                      |
| 41      | <b>Prof. E. John Mathew Koodarathil</b>     | by Prof. John Mathew (Former principal M.V. Pylee -award for the best principal in Kerala in 2003)                     |
| 42      | <b>Prof. M. J. Thomas</b>                   | by PTA in the name of Prof. M. J. Thomas   |
| 43      | <b>Dr. A.P. Mani Memorial</b>               | in the name of the first Principal Dr.A.P. Mani  |
| 44      | <b>Oonunni Paul Memorial Endowment</b>      | by Mrs. Omana Paul & Children, in memory of Mr. Unnooni Paul Chartered accountant & former Auditor of Baselius College |
| 45      | <b>Sri. P. C. Abraham, Padijarekkara</b>    | by his son Sri. Sathish Abraham as per the will of Late. Sri. P. C. Abraham Padijarekkara                              |
| 46      | <b>Padijarekkara Itty Kurian Trust Fund</b> | to the selected students.  |
| 47      | <b>Social Service League Scholarship</b>    | to the first year Degree/PG Students on the basis of merit - cum - means.  |
| 48      | <b>Dr. A. M. Unnikrishnan</b>               | to a deserving student of the college on merit - cum - means basis   |
| 49      | <b>Prof. J. K. Onattu Endowment</b>         | to the top scorers in University exams from among the students of each PG Department of this College                   |



|             |  |   |  |
|-------------|--|---|--|
| 50          | Jeeva Karunya Trust Scholarship                            | by Jeeva Karunya Trust  | to the selected students of each departments on the basis of merit-cum-means   |
| 51          | Prof J. K. Onattu Ever Rolling Trophy                      | by Prof. Jacob Kurian Onattu (Former Principal)   | to the best performing Dept. based on annual academic audit  |
| 52          | Prof. P. C. Alias Memorial Endowment                       | by family members of Late Prof. P. C. Alias (Former Principal)  | <ol style="list-style-type: none"> <li>1. for the student with best cultural performance</li> <li>2. for the student with best sports &amp; games performance</li> <li>3. for two students from PG/UG with overall merit by college criteria</li> <li>4. for overall merit from PG/UG of students from Economics Department</li> </ol> |
| <b>ARTS</b> |  |   |  |
| 53          | Prof. P. C. Alias Endowment                                | by Prof. P. C. Alias, former Principal (out of the cash award he received from AIACHE for the best Principal) | for the best Cultural Performer  |
| 54          | Prof. S. Sreekumar Memorial – Kalathilaka Kerala Prathibha | by Prof. R. Sukumaran Nair, in memory of his son late Prof. Sreekumar   | the Kalaprabhitha and Kalathilakom of the College Arts Festival  |
| <b>NCC</b>  |  |   |  |
| 55          | Best outgoing  | by Major K. Mathew  | the best outgoing cadet of every year  |



## 30. EXAMINATIONS AND TEST PAPERS

1. Absence from examinations and test papers without leave will render the student concerned liable to serious punishment which may amount to the withholding of Term Certificate.
2. Exemption from attendance at examinations and test papers is granted only by the Principal.
3. Request for such exemption must be made in person at least two days before the commencement of the examination and shall be forwarded through the teacher concerned/the class teacher.
4. In case of illness, the Principal may insist on the production of a Medical Certificate or arrange the applicant to be examined by a competent medical officer. The expenses of such examinations will have to be borne by the applicant himself.
5. When a re-examination is offered, absence from such re-examination, for any reason whatsoever will be regarded as equivalent to failure. A suitable fee may be collected from students for whom a re-examination is offered.
6. Malpractice in test papers and examinations will subject the student to severe punishment which may amount to refusal of promotion to the next class or suspension/expulsion from the College.
7. Only non-programmable ordinary calculators can be used in the Examination Hall.
8. Defaulters of payment of fees are not exempted from examination and test papers.

### 30.1 BASIC INFORMATION ON CBCS/ CSS PROGRAMMES

#### 30.1.1 CSS - PG PROGRAMMES (2019 admission onwards)

- The duration of the PG programmes shall be four semesters.
- 'Semester' means a term consisting of a minimum of 90 working days, inclusive of examination days, distributed over a minimum of 18 weeks of 5 working days each.
- The evaluation of each course shall contain two parts:
  - i. Internal or In- Semester Assessment (ISA)
  - ii. External or End-Semester Assessment (ESA)
- The internal to external assessment ratio shall be 1 : 3 for P.G.
- The Internal and External examinations shall be evaluated using Direct Grading system based on 6-point scale as given below:



| Letter Grade | Performance | Grade point (G) | Grade Range  |
|--------------|-------------|-----------------|--------------|
| A+           | Outstanding | 5               | 4.50 to 5.00 |
| A            | Excellent   | 4               | 4.00 to 4.49 |
| B            | Very Good   | 3               | 3.00 to 3.99 |
| C            | Good        | 2               | 2.00 to 2.99 |
| D            | Average     | 1               | 0.01 to 1.99 |
| E            | Poor        | 0               | 0            |

- For PG, no separate minimum is required for internal evaluation for a pass, but a minimum C grade is required for a pass in an external evaluation. However, a minimum C grade is required for pass in a course.
- Internal evaluation is done by continuous assessments on the following components.

#### Components of the internal evaluation and their weights

##### (i) Theory

| Components           | Weightage    |
|----------------------|--------------|
| Assignment           | 1            |
| Seminar              | 2            |
| Best Two Test papers | 2 (one each) |
| <b>Total</b>         | <b>5</b>     |

##### (ii) Practical

| Components                  | Weightage |
|-----------------------------|-----------|
| Written/Lab test            | 2         |
| Lab. Involvement and record | 1         |
| Viva                        | 2         |
| <b>Total</b>                | <b>5</b>  |

### 30.1.2 CBCS - UG Regulations (2017 Admission onwards)

- The duration of UG programmes shall be 6 semesters.
- There shall be two semesters in an academic year, the "ODD" semester commences in June and on completion, the "EVEN" Semester commences.



- ‘Semester’ means a term consisting a minimum 90 working days, inclusive of tutorials, examination days and other academic activities within a period of six months.
- The evaluation of each paper in a semester shall contain two parts:
  - i. Internal or In- Semester Assessment (ISA)
  - ii. External or End-Semester Assessment (ESA)
- The internal to external assessment ratio shall be 1 : 4 for UG.
- **For courses without practical**
  - a) Marks of external examination : 80
  - b) Marks of internal evaluation : 20

**Components of Internal Evaluation of Theory and their Marks**

| Components                | Marks     |
|---------------------------|-----------|
| Attendance                | 5         |
| Assignment/ Seminar/ Viva | 5         |
| Test Papers (2 x5)        | 10        |
| <b>Total</b>              | <b>20</b> |

- **For courses with practical**

**(i) Theory**

- a) Marks of external examination : 60
- b) Marks of internal evaluation : 15

**Components of Internal Evaluation of Theory and their Marks**

| Components                | Marks     |
|---------------------------|-----------|
| Attendance                | 5         |
| Assignment/ Seminar/ Viva | 2         |
| Test Papers(2x4)          | 8         |
| <b>Total</b>              | <b>15</b> |

**(ii) Practical**

- a) Marks of external examination : 40
- b) Marks of internal evaluation : 10

**Components of Internal Evaluation of Practical and their Marks**

| Components       | Marks     |
|------------------|-----------|
| Attendance       | 2         |
| Test Papers(1x4) | 4         |
| Record           | 4         |
| <b>Total</b>     | <b>10</b> |



- All papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:

| Percentage of Marks | Grade           | Grade Point |
|---------------------|-----------------|-------------|
| 95 and above        | S Outstanding   | 10          |
| 85 to below 95      | A+ Excellent    | 9           |
| 75 to below 85      | A Very Good     | 8           |
| 65 to below 75      | B+ Good         | 7           |
| 55 to below 65      | B Above Average | 6           |
| 45 to below 55      | C Satisfactory  | 5           |
| 35 to below 45      | D Pass          | 4           |
| Below 35            | F Failure       | 0           |
| Absent              | Ab Absent       | 0           |

**Note:** A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a paper. For a pass in a programme, a separate minimum of Grade D is required for all the individual papers. If a candidate secures F Grade for any of the paper offered in a semester/programme only, F Grade will be awarded for that semester/programme until he/she improves this to D Grade or above within the permitted period.

Students are advised to go through the detailed guidelines of UG & PG CBCS/ CSS Programmes which are available at the Department and also at [www.mgu.ac.in](http://www.mgu.ac.in)

### 30.2 Rules regarding Improvement and Re-appearance

A candidate shall be allowed to re-appear for any theory examination in order to improve the grades already obtained, subject to the following conditions:

- The candidates shall be permitted to take the improvement Examination only during the chance immediately after the first appearance and that shall be made along with the same semester of the immediate junior batch.
- The improved grades (better of the two) obtained by the candidate for each course the candidate has appeared for shall be counted for all purposes.
- If a candidate has obtained pass grades in internal evaluation but failed in theory or practical or both. The internal grades already obtained shall be in force and carried forward to the next examination.



4. No candidate shall be permitted to improve the grades for practical and internal evaluation.
5. Candidates are permitted to improve theory course (papers) alone. Grades of practical and internal evaluation shall be carried forward.
6. Failed candidates need to write the failed course (papers) alone and not all the courses of a semester whether it is theory or practical.
7. In the case of students who have opted for private study in the rare common course such as French, Syriac, German, Tamil etc. and opted for improvement, their internal grades shall be changed proportionately, in view of the better of the two grades.
8. In the case of candidates who have not obtained pass grades for internals they have to re-do internals by appearing for Seminar. Such students should submit their assignments and attend class tests with their junior batch but the grades shall be calculated after considering their attendance in the concerned semester. No candidates are permitted to re-do internal grades unless he / she has obtained required minimum attendance in the concerned semester. Such candidates shall seek re-admission to the Semester concerned.
9. The Practical Examinations will be usually conducted along with 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Semesters.

*(Note: Students are advised to refer the university website to understand the changes/modifications made in the regulations from time to time.*

10. **FEE CONCESSION TO FORWARD COMMUNITY STUDENTS** – Students are eligible for the fee concession under the Kumara Pillai Commission Report in case the annual income of their parents does not exceed One Lakh Rupees.
11. **INSPIRE SCHOLARSHIP**– Students who happen to be among the top 1% in 12th standard at their respective Board Examinations and are pursuing courses in natural and basic sciences at B.Sc level can avail the same.
- 12.. Scholarship instituted by 2019-22 B.SC Botany batch.(for the Best outgoing student of B.Sc Botany Batch).

### **30.3 Examination Schedules**

The Odd semester examinations are usually held during the months of October-November, and the Even semester examinations are held during the months of March-April. Examination calendar shall be updated at the college website as and when the University notifies. Internal examinations which are planned and conducted by the College are also notified in accordance with the university schedule.

### **30.4 University Examination Fees**

The University brings in revisions in the rules and regulations regarding the registration, cancellation and reappearance of examinations as well as rates of the fee from time to time. The recently revised rates for various exams are given below:





| Sl. No. | Item  | Fee (Rs.) |
|---------|---|-----------|
|         | <b>B.A./B.Sc./B.Com./BBA<br/>(Per Semester, Regular &amp; Subsequent)</b> |           |
| 1.      | Application Fee   | 45/-      |
| 2.      | Each Theory Paper   |           |
|         | a. First appearance   | 70/-      |
|         | b. Supplementary  | 70/-      |
|         | c. Improvement (per paper)  | 225/-     |
| 3.      | Each Practical  |           |
|         | a. First appearance   | 70/-      |
|         | b. Supplementary/Improvement:   |           |
|         | i. Subsidiary/complementary   | 200/-     |
|         | ii. Part III Main/Core  | 470/-     |
| 4.      | Project/ Dissertation evaluation  | 95/-      |
| 5.      | Viva Voce   | 95/-      |
| 6.      | Mark List   | 180/-     |
| 7.      | <b>CV Camp Fee</b> (per paper)  | 45/-      |
| 8.      | Final Semester Mark list  | 180/-     |
| 9.      | Separate Mark lists of I to V Semesters (per mark list)                   | 900/-     |
|         | <b>M.A./M.Sc./M.Com. (Per Semester-Regular &amp; Subsequent)</b>          |           |
| 10.     | First appearance  | 125/-     |
| 11.     | Supplementary/ Improvement  | 180/-     |
| 12.     | Practical   | 160/-     |
| 13.     | Project/ Dissertation evaluation  | 295/-     |
| 14.     | Viva Voce   | 125/-     |
| 15.     | Mark List   | 125/-     |
| 16.     | <b>CV Camp Fee</b>  | 300/-     |
|         | <b>Other Certificates</b>   |           |
| 17.     | Provisional Certificate – UG & PG (Set)                                   | 105/-     |
| 18.     | Rank Certificate  | 200/-     |
| 19.     | Duplicate Mark List   | 350/-     |



|     |   |       |
|-----|---|-------|
| 20. | Confidential Mark List (excluding transmission charges) | 250/- |
|     | <b>Consolidated Mark List Fee</b>                       |       |
| 21. | UG (plus 100 for each appearance)                       | 750/- |
| 22. | PG (plus 100 for each appearance)                       | 600/- |
|     | <b>Revaluation/Scrutiny of Answer Scripts</b>           |       |
| 23. | Revaluation of each paper of University                 |       |
|     | Examination UG & PG                                     | 500/- |
| 24. | Scrutiny of answer script of an Examination             | 150/- |

Students are advised to contact the College Office (Phone 2563918) or the Public Relations Officer of the Mahatma Gandhi University (Phone 2731020) for updated information before they apply for any university examination.

### 30.5 ELIGIBILITY FOR PROMOTION TO HIGHER CLASSES

1. Students who do not register their names for the University exams at the end of any semester/year during their course of study, will not be permitted to continue in the next semester/year.
2. Students who register their names for the first-year examination and who absent themselves will not be eligible for improvement. Such students can take the first & second year examinations simultaneously. It is not obligatory that they should take 2<sup>nd</sup> year examination. But in case they do not register their names for the 2<sup>nd</sup> year Examination, they will not be eligible for promotion to the 3<sup>rd</sup> year.
3. Students who have appeared for the first year examination at the end of the first year of the course will be allowed to appear again for the first year examination for improvement only along with second year examination. They will not be eligible for improvement of first year examination without registering for second year examination.
4. Students who write for improving the marks secured in the first year examination will have to take the same paper as those taken by regular first year students.

### 31. MEDICAL INSPECTION

1. Every student shall undergo a medical inspection by a medical officer appointed by the college on such dates as may be notified from time to time. Failure to present oneself for Medical Inspection is a serious offence.
2. Whenever a medical certificate has to be produced by a student, such certificate should be from either a Govt. Doctor or from another, approved by the Principal.

**32. COLLEGE ALMANAC****JUNE 2024****JULY 2024**

|    |           |        |    |           |               |
|----|-----------|--------|----|-----------|---------------|
| 1  | Saturday  |        | 1  | Monday    |               |
| 2  | Sunday    |        | 2  | Tuesday   |               |
| 3  | Monday    |        | 3  | Wednesday | St Thomas Day |
| 4  | Tuesday   |        | 4  | Thursday  |               |
| 5  | Wednesday |        | 5  | Friday    |               |
| 6  | Thursday  |        | 6  | Saturday  |               |
| 7  | Friday    |        | 7  | Sunday    |               |
| 8  | Saturday  |        | 8  | Monday    |               |
| 9  | Sunday    |        | 9  | Tuesday   |               |
| 10 | Monday    |        | 11 | Wednesday |               |
| 11 | Tuesday   |        | 11 | Thursday  |               |
| 12 | Wednesday |        | 12 | Friday    |               |
| 13 | Thursday  |        | 13 | Saturday  |               |
| 14 | Friday    |        | 14 | Sunday    |               |
| 15 | Saturday  |        | 15 | Monday    |               |
| 16 | Sunday    |        | 16 | Tuesday   | Muharam       |
| 17 | Monday    | Bakrid | 17 | Wednesday |               |
| 18 | Tuesday   |        | 18 | Thursday  |               |
| 19 | Wednesday |        | 19 | Friday    |               |
| 20 | Thursday  |        | 20 | Saturday  |               |
| 21 | Friday    |        | 21 | Sunday    |               |
| 22 | Saturday  |        | 22 | Monday    |               |
| 23 | Sunday    |        | 23 | Tuesday   |               |
| 24 | Monday    |        | 24 | Wednesday |               |
| 25 | Tuesday   |        | 25 | Thursday  |               |
| 26 | Wednesday |        | 26 | Friday    |               |
| 27 | Thursday  |        | 27 | Saturday  |               |
| 28 | Friday    |        | 28 | Sunday    |               |
| 29 | Saturday  |        | 29 | Monday    |               |
| 30 | Sunday    |        | 30 | Tuesday   |               |
|    |           |        | 31 | Thursday  |               |
|    |           |        |    |           |               |

**AUGUST 2024****SEPTEMBER 2024**

|    |           |                             |    |           |                          |
|----|-----------|-----------------------------|----|-----------|--------------------------|
| 1  | Thursday  |                             | 1  | Sunday    |                          |
| 2  | Friday    |                             | 2  | Monday    |                          |
| 3  | Saturday  |                             | 3  | Tuesday   |                          |
| 4  | Sunday    |                             | 4  | Wednesday |                          |
| 5  | Monday    |                             | 5  | Thursday  |                          |
| 6  | Tuesday   |                             | 6  | Friday    |                          |
| 7  | Wednesday |                             | 7  | Saturday  |                          |
| 8  | Thursday  |                             | 8  | Sunday    |                          |
| 9  | Friday    |                             | 9  | Monday    |                          |
| 10 | Saturday  |                             | 10 | Tuesday   |                          |
| 11 | Sunday    |                             | 11 | Wednesday |                          |
| 12 | Monday    |                             | 12 | Thursday  |                          |
| 13 | Tuesday   |                             | 13 | Friday    |                          |
| 14 | Wednesday |                             | 14 | Saturday  | 1st Onam (Onam Holidays) |
| 15 | Thursday  | Independence Day            | 15 | Sunday    | Thiruvonam               |
| 16 | Friday    |                             | 16 | Monday    | Nabi Dinam               |
| 17 | Saturday  |                             | 17 | Tuesday   | Fourth Onam              |
| 18 | Sunday    |                             | 18 | Wednesday |                          |
| 19 | Monday    |                             | 19 | Thursday  |                          |
| 20 | Tuesday   | Sree Narayana Guru Jayanthi | 20 | Friday    |                          |
| 21 | Wednesday |                             | 21 | Saturday  |                          |
| 22 | Thursday  |                             | 22 | Sunday    |                          |
| 23 | Friday    |                             | 23 | Monday    | College Re-open          |
| 24 | Saturday  |                             | 24 | Tuesday   |                          |
| 25 | Sunday    |                             | 25 | Wednesday |                          |
| 26 | Monday    | Sree Krishna Jayanthi       | 26 | Thursday  |                          |
| 27 | Tuesday   |                             | 27 | Friday    |                          |
| 28 | Wednesday |                             | 28 | Saturday  |                          |
| 29 | Thursday  | Ayyankali Jayanthi          | 29 | Sunday    |                          |
| 30 | Friday    |                             | 30 | Monday    |                          |
| 31 | Saturday  |                             |    |           |                          |
|    |           |                             |    |           |                          |
|    |           |                             |    |           |                          |



**OCTOBER 2024**

**NOVEMBER 2024**

|    |           |                 |    |           |                   |
|----|-----------|-----------------|----|-----------|-------------------|
| 1  | Tuesday   |                 | 1  | Friday    | Kerala Piravi     |
| 2  | Wednesday | Gandhi Jayanthi | 2  | Saturday  | Parumala Perunnal |
| 3  | Thursday  |                 | 3  | Sunday    |                   |
| 4  | Friday    |                 | 4  | Monday    |                   |
| 5  | Saturday  |                 | 5  | Tuesday   |                   |
| 6  | Sunday    |                 | 6  | Wednesday |                   |
| 7  | Monday    |                 | 7  | Thursday  |                   |
| 8  | Tuesday   |                 | 8  | Friday    |                   |
| 9  | Wednesday |                 | 9  | Saturday  |                   |
| 10 | Thursday  |                 | 10 | Sunday    |                   |
| 11 | Friday    |                 | 11 | Monday    |                   |
| 12 | Saturday  | Maha Navami     | 12 | Tuesday   |                   |
| 13 | Sunday    | Vijayadashami   | 13 | Wednesday |                   |
| 14 | Monday    |                 | 14 | Thursday  |                   |
| 15 | Tuesday   |                 | 15 | Friday    |                   |
| 16 | Wednesday |                 | 16 | Saturday  |                   |
| 17 | Thursday  |                 | 17 | Sunday    |                   |
| 18 | Friday    |                 | 18 | Monday    |                   |
| 19 | Saturday  |                 | 29 | Tuesday   |                   |
| 20 | Sunday    |                 | 20 | Wednesday |                   |
| 21 | Monday    |                 | 21 | Thursday  |                   |
| 22 | Tuesday   |                 | 22 | Friday    |                   |
| 23 | Wednesday |                 | 23 | Saturday  |                   |
| 24 | Thursday  |                 | 24 | Sunday    |                   |
| 25 | Friday    |                 | 25 | Monday    |                   |
| 26 | Saturday  |                 | 26 | Tuesday   |                   |
| 27 | Sunday    |                 | 27 | Wednesday |                   |
| 28 | Monday    |                 | 28 | Thursday  |                   |
| 29 | Tuesday   |                 | 29 | Friday    |                   |
| 30 | Wednesday |                 | 30 | Saturday  |                   |
| 31 | Thursday  | Deepavali       |    |           |                   |
|    |           |                 |    |           |                   |
|    |           |                 |    |           |                   |



**DECEMBER 2024**

**JANUARY 2025**

|    |           |                     |    |           |                    |
|----|-----------|---------------------|----|-----------|--------------------|
| 1  | Sunday    |                     | 1  | Wednesday |                    |
| 2  | Monday    |                     | 2  | Thursday  | Mannam Jayanthi    |
| 3  | Tuesday   |                     | 3  | Friday    | Devalokam Perunnal |
| 4  | Wednesday |                     | 4  | Saturday  |                    |
| 5  | Thursday  |                     | 5  | Sunday    |                    |
| 6  | Friday    |                     | 6  | Monday    |                    |
| 7  | Saturday  |                     | 7  | Tuesday   |                    |
| 8  | Sunday    |                     | 8  | Wednesday |                    |
| 9  | Monday    |                     | 9  | Thursday  |                    |
| 10 | Tuesday   |                     | 10 | Friday    |                    |
| 11 | Wednesday |                     | 11 | Saturday  |                    |
| 12 | Thursday  |                     | 12 | Sunday    |                    |
| 13 | Friday    |                     | 13 | Monday    |                    |
| 14 | Saturday  |                     | 14 | Tuesday   |                    |
| 15 | Sunday    |                     | 15 | Wednesday |                    |
| 16 | Monday    |                     | 16 | Thursday  |                    |
| 17 | Tuesday   |                     | 17 | Friday    |                    |
| 18 | Wednesday |                     | 18 | Saturday  |                    |
| 19 | Thursday  |                     | 19 | Sunday    |                    |
| 20 | Friday    |                     | 20 | Monday    |                    |
| 21 | Saturday  | X'mas Holiday Begin | 21 | Tuesday   |                    |
| 22 | Sunday    |                     | 22 | Wednesday |                    |
| 23 | Monday    |                     | 23 | Thursday  |                    |
| 24 | Tuesday   |                     | 24 | Friday    |                    |
| 25 | Wednesday | Christmas           | 25 | Saturday  |                    |
| 26 | Thursday  |                     | 26 | Sunday    | Republic Day       |
| 27 | Friday    |                     | 27 | Monday    |                    |
| 28 | Saturday  |                     | 28 | Tuesday   |                    |
| 29 | Sunday    |                     | 29 | Wednesday |                    |
| 30 | Monday    | College Re-opens    | 30 | Thursday  |                    |
| 31 | Tuesday   |                     | 31 | Friday    |                    |
|    |           |                     |    |           |                    |



**FEBRUARY 2025**

**MARCH 2025**

|    |           |  |    |           |                                    |
|----|-----------|--|----|-----------|------------------------------------|
| 1  | Saturday  |  | 1  | Saturday  |                                    |
| 2  | Sunday    |  | 2  | Sunday    |                                    |
| 3  | Monday    |  | 3  | Monday    |                                    |
| 4  | Tuesday   |  | 4  | Tuesday   |                                    |
| 5  | Wednesday |  | 5  | Wednesday |                                    |
| 6  | Thursday  |  | 6  | Thursday  |                                    |
| 7  | Friday    |  | 7  | Friday    |                                    |
| 8  | Saturday  |  | 8  | Saturday  |                                    |
| 9  | Sunday    |  | 9  | Sunday    |                                    |
| 10 | Monday    |  | 10 | Monday    |                                    |
| 11 | Tuesday   |  | 11 | Tuesday   |                                    |
| 12 | Wednesday |  | 12 | Wednesday |                                    |
| 13 | Thursday  |  | 13 | Thursday  |                                    |
| 14 | Friday    |  | 14 | Friday    |                                    |
| 15 | Saturday  |  | 15 | Saturday  |                                    |
| 16 | Sunday    |  | 16 | Sunday    |                                    |
| 17 | Monday    |  | 17 | Monday    |                                    |
| 18 | Tuesday   |  | 18 | Tuesday   |                                    |
| 19 | Wednesday |  | 19 | Wednesday |                                    |
| 20 | Thursday  |  | 20 | Thursday  |                                    |
| 21 | Friday    |  | 21 | Friday    |                                    |
| 22 | Saturday  |  | 22 | Saturday  |                                    |
| 23 | Sunday    |  | 23 | Sunday    |                                    |
| 24 | Monday    |  | 24 | Monday    |                                    |
| 25 | Tuesday   |  | 25 | Tuesday   |                                    |
| 26 | Wednesday |  | 26 | Wednesday |                                    |
| 27 | Thursday  |  | 27 | Thursday  |                                    |
| 28 | Friday    |  | 28 | Friday    |                                    |
|    |           |  | 29 | Saturday  |                                    |
|    |           |  | 30 | Sunday    |                                    |
|    |           |  | 31 | Monday    | College Closes for Summer Vacation |
|    |           |  |    |           |                                    |
|    |           |  |    |           |                                    |
|    |           |  |    |           |                                    |
|    |           |  |    |           |                                    |
|    |           |  |    |           |                                    |



# TIME TABLE : 2024 - 2025

Roll No.....

Name: ..... Class & Subject : .....

|                     | 8.30 am -<br>9.30 am | 9.30 am -<br>10.30 am | 10.30 am -<br>10.45 am | 10.45 am -<br>11.45 am | 11.45 am -<br>12.45 pm | 12.45 pm -<br>1.45 pm |
|---------------------|----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------|
| 1 <sup>st</sup> DAY |                      |                       | <b>K</b>               |                        |                        |                       |
| 2 <sup>nd</sup> DAY |                      |                       | <b>A</b>               |                        |                        |                       |
| 3 <sup>rd</sup> DAY |                      |                       | <b>F</b>               |                        |                        |                       |
| 4 <sup>th</sup> DAY |                      |                       | <b>R</b>               |                        |                        |                       |
| 5 <sup>th</sup> DAY |                      |                       | <b>D</b>               |                        |                        |                       |



## THE BASELIAN COAT OF ARMS



ESTD 1964

The **heart-shaped crest** is symbolic of cultural ministry and the integrated development of the mind, the body and the heart. The **inner circles** signify perpetual flow of knowledge and universality.

The **cross** symbolizes the ultimate in self- sacrifice and the **open book** at the centre represents wisdom. The motto "**Learn Labour Love**" on the coat of arms invokes intellectual excellence, social commitment and a concern for humanity.

### Vision

To be a premier temple of higher learning, imparting quality holistic education to all seekers, irrespective of caste, creed and gender.

### Mission

To dispel the darkness of ignorance and elevate youngsters to the pedestal of wisdom by fostering spirituality, knowledge and skill, thereby empowering them to deal with real life situations and equipping them to build a fruitful future for themselves and the society at large.

## ON LINE

|  |                |
|--|----------------|
| COLLEGE OFFICE<br>(With EPABX System to All Departments) | : 0481-2563918 |
| Principal (Office: Personal)                             | : 0481-2565958 |
| Principal Mobile   | : 9447214457   |

## M.G. UNIVERSITY

Website: [www.mgu.ac.in](http://www.mgu.ac.in)

|                                    |              |
|------------------------------------|--------------|
| 1. M.G. University                 | 0481-2731050 |
|                                    | 0481-2731060 |
| 2. Vice Chancellor                 | 0481-2731001 |
|                                    | 0481-2731003 |
| 3. Pro-Vice Chancellor             | 0481-2731005 |
|                                    | 0481-2598775 |
| 4. Registrar                       | 0481-2731007 |
| 5. Controller of Exams             | 0481-2731000 |
| 6. Exams Monitoring Cell           | 0481-2731011 |
| 7. Public Relations Officer        | 0481-2731020 |
| 8. Director, College Devt. Council | 0481-2731013 |
| 9. Programme Co-ordinator, NSS     | 0481-2731029 |
| 10. Director of Collegiate Edn     | 0471-2305547 |
| 11. Dy. Director of Collegiate Edn | 0481-2563317 |

## M.O.C. COLLEGES

|                                     |              |
|-------------------------------------|--------------|
| Catholicate College, Pathanamthitta | 0468-2222223 |
| K.G. College, Pampady               | 0481-2505212 |
| St. Mary's College, Sultan Bathery  | 04936-220246 |
| M.D. College, Pazhanji              | 04885-276729 |
| St. Cyril's College, Adoor          | 04734-210043 |